

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 30, 2025
HIGH SCHOOL MEDIA CENTER
6:00 PM

The regular meeting was called to order and roll call taken by Mr. Wolny, Board President, at 6:03 P.M.

Mr. Hill, present; Mrs. Schreiner, present; Mr. Kelly, present; Mr. Houska, present; Mr. Wolny, present.

The next meeting is scheduled to be held on July 21, 2025, at the High School Media Center at 6:00 P.M.

ADDITIONS, CORRECTIONS, AND/OR DELETIONS TO THE AGENDA

Additions

Consent Agenda – Contracts/Agreements – Item G

Consent Agenda – Personnel – Item B, 9; Item F, 3; Item Q, 1; Item R

REPORT OF THE TREASURER

APPROVAL OF MINUTES 25-06-55

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the minutes of the regular meeting held on May 19, 2025, as presented.

Mr. Houska, yes; Mr. Kelly, yes; Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 25-06-56

Mrs. Schreiner made a motion, seconded by Mr. Hill, that the Board of Education approve the May 2025 financial reports, as presented.

Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF FY 2025 FINAL AMENDED ANNUAL APPROPRIATIONS 25-06-57

Mr. Hill made a motion, seconded by Mrs. Schreiner, that the Board of Education approve the final amended annual appropriations for fiscal year 2025, as presented in Addendum # I.

Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

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APPROVAL TO ESTABLISH NEW FUNDS 25-06-58

Mr. Houska made a motion, seconded by Mr. Hill, that the Board of Education approve the establishment of the following funds:

1. Fund 035 - Termination Benefits Fund (Employee Severance), as presented in Addendum # II
2. Fund 070 - Capital Projects Fund, as presented in Addendum # III

Mr. Houska, yes; Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF FUND TRANSFERS 25-06-59

Mrs. Schreiner made a motion, seconded by Mr. Houska, that the Board of Education approve the following fund transfers:

| <u>From</u> | <u>To</u> | <u>Amount</u> |
|---|--------------------------|----------------|
| 1. General Fund (001) | Employee Severance (035) | \$1,376,000.00 |
| <u>Reason:</u> To accumulate resources for severance payouts to eligible retirees. | | |
| 2. General Fund (001) | Capital Projects (070) | \$2,500,000.00 |
| <u>Reason:</u> To accumulate resources for building improvements. | | |
| 3. General Fund (001) | Athletics (300) | \$ 100,000.00 |
| <u>Reason:</u> To eliminate potential deficit fund balance and provide funding for new team sports. | | |
| 4. OHSAA Tournament (022) | Athletics (300) | \$ 16,430.00 |
| <u>Reason:</u> To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses. | | |

Mrs. Schreiner, yes; Mr. Houska, yes; Mr. Hill, yes; Mr. Kelly, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF FUND ADVANCES 25-06-60

Mr. Kelly made a motion, seconded by Mrs. Schreiner, that the Board of Education authorize the following fund advances to eliminate temporary negative fund balances at fiscal year-end:

| <u>From</u> | <u>To</u> | <u>Not to Exceed Amount</u> |
|-----------------------|-------------------|-----------------------------|
| 1. General Fund (001) | IDEA Part B (516) | \$60,000.00 |
| 2. General Fund (001) | Title I (572) | \$10,000.00 |

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| 3. General Fund (001) | ECSE (587) | \$ 5,000.00 |
| 4. General Fund (001) | Title II-A (590) | \$ 6,000.00 |

Mr. Kelly, yes; Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF 2025-2026 PETTY CASH/CHANGE ACCOUNTS 25-06-61

Mr. Hill made a motion, seconded by Mrs. Schreiner, that the Board of Education approve the 2025-2026 Petty Cash/Change Accounts, as presented in Addendum # IV.

Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF FISCAL PROCEDURES 25-06-62

Mrs. Schreiner made a motion, seconded by Mr. Hill, that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum # V.

Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF FY 2026 TEMPORARY APROPRIATIONS 25-06-63

Mr. Hill made a motion, seconded by Mr. Houska, that the Board of Education approve the Temporary Appropriations for fiscal year 2026, as presented in Addendum # VI.

Mr. Hill, yes; Mr. Houska, yes; Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Wolny, yes.

Motion carried.

BOARD MEMBER AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Theresa Wright, Highland Foundation Executive Director and Granger Township resident, provided an update on Foundation activities, including a recap of the 2025 Hornet Dash, Alumni Association flag football game, the newest class of Distinguished Highland Alumni Hall of Fame

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inductees, which includes Board Member Bob Kelly, and the upcoming annual Great Gifts Dinner to be held at the Cleveland Rock and Roll Hall of Fame on October 25.

OLD BUSINESS

Mrs. Aukerman noted that deliberations continue in Columbus on the State biennial budget, which is expected to be signed tonight or shortly thereafter by the Governor with possible line-item vetoes impacting schools.

NEW BUSINESS

APPROVAL OF NEW AND REVISED BOARD OF EDUCATION POLICIES 25-06-64

Mrs. Schreiner made a motion, seconded by Mr. Hill, that the Board of Education conduct the first and second reading and approve the following new and revised Board of Education policies:

| | |
|---------|--|
| 0100 | Definitions |
| 0131.1 | Technical Corrections |
| 0142.1 | Oath |
| 0151 | Organizational Meeting |
| 0152 | Officers |
| 0155 | Committees |
| 0163 | Presiding Officer |
| 0164 | Notice of Meetings |
| 0165 | Board Meetings |
| 0165.1 | Regular Meetings (Rescind) |
| 0165.2 | Special Meetings (Rescind) |
| 0166 | Agendas |
| 0167.2 | Executive Session |
| 0167.7 | Use of Personal Communication Devices |
| 0171 | Review of Policy (Rescind) |
| 0173 | Board Officers (Rescind) |
| 1130 | Conflict of Interest |
| 1422.01 | Drug-Free Workplace |
| 2265 | Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology |
| 2271 | College Credit Plus Program |
| 2340 | Field and Other District-Sponsored Trips |
| 2430.02 | Participation of Community/STEM School Students in Extra-Curricular Activities |
| 2431 | Interscholastic Athletics |
| 2460 | Special Education |
| 3113 | Conflict of Interest |
| 4113 | Conflict of Interest |

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| 4120.08 | Employment of Personnel for Co-Curricular/Extra-Curricular Activities |
| 4121 | Criminal History Record Check |
| 5113 | Inter-District Open Enrollment |
| 5120 | Assignment within District |
| 5131 | Student Transfers |
| 5136 | Personal Communication Devices |
| 5136.01 | Electronic Equipment |
| 5200 | Attendance |
| 5223 | Released Time for Religious Instruction During the School Day |
| 5330 | Use of Medications |
| 5350 | Student Health, Well-Being, and Suicide Prevention |
| 5460 | Graduation Requirements |
| 5500 | Student Conduct |
| 5610 | Removal, Suspension, Expulsion, and Permanent Exclusion of Students |
| 5751 | Parental Status of Students |
| 5780 | Student/Parent Rights |
| 5780.01 | Parents' Bill of Rights |
| 6110 | Grant Funds |
| 6111 | Internal Controls |
| 6112 | Cash Management of Grants |
| 6114 | Cost Principles - Spending Federal Funds |
| 6151 | Insufficient Funds Checks |
| 6220 | Budget Preparation |
| 6320 | Purchasing and Bidding |
| 6325 | Procurement - Federal Grants/Funds |
| 6460 | Vendor Relations |
| 6550 | Travel Payment & Reimbursement/Relocation Costs |
| 7310 | Disposition of Surplus Property |
| 7421 | Restrooms, Locker Rooms, Shower Rooms and Changing Rooms |
| 7440.01 | Video Surveillance and Electronic Monitoring |
| 7450 | Property Inventory |
| 7530.01 | Cellular Telephone Allowance |
| 7530.02 | Staff Use of Personal Communication Devices |
| 7540.03 | Student Technology Acceptable Use and Safety |
| 7540.04 | Staff Technology Acceptable Use and Safety |
| 7540.09 | Artificial Intelligence ("AI") |
| 8142 | Criminal History Record Check for Contracted School Services |
| 8310 | Public Records |
| 8452 | Automated External Defibrillators ("AED") and Cardiopulmonary Resuscitation |
| 8500 | Food Services |
| 9160 | Public Attendance at School Events |

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Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

SUPERINTENDENT'S AGENDA

ADOPTION OF SCHOOL CALENDARS FOR 2025-2026 THROUGH 2028-2029 25-06-65

Mr. Houska made a motion, seconded by Mrs. Schreiner, that the Board of Education adopt the school calendars for school years 2025-2026 through 2028-2029, as presented in Addendum # VII.

Mr. Houska, yes; Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Kelly, yes; Mr. Wolny, yes.

Motion carried.

APPROVAL OF HIGHLAND MIDDLE SCHOOL AND ELEMENTARY SCHOOL FEES FOR THE 2025-2026 SCHOOL YEAR 25-06-66

Mrs. Schreiner made a motion, seconded by Mr. Houska, that the Board of Education approve the Highland Middle School and Elementary Fees for the 2025-2026 School Year, as presented in Addendum # VIII.

Mrs. Schreiner, yes; Mr. Houska, yes; Mr. Hill, yes; Mr. Kelly, yes; Mr. Wolny, yes.

Motion carried.

CERTIFICATION OF STANDARDS GOVERNING TYPES OF FOODS AND BEVERAGES SOLD ON SCHOOL PREMISES 25-06-67

Mr. Hill made a motion, seconded by Mr. Kelly, that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises for the 2025-2026 School Year, as presented in Addendum # IX.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

Mr. Hill, yes; Mr. Kelly, yes; Mrs. Schreiner, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

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SOCIAL STUDIES TEXTBOOK ADOPTION 2025-2026 25-06-68

Mr. Kelly made a motion, seconded by Mrs. Schreiner, that the Board of Education approve the Social Studies Textbook Adoption for grades 6-12, as presented.

Director of Curriculum & Instruction Laurie Boedicker provided the Board with an overview of the selection process.

Mr. Kelly, yes; Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

PAYMENT IN LIEU OF TRANSPORTATION 25-06-69

Mrs. Schreiner made a motion, seconded by Mr. Houska, that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented in Addendum # X.

Mrs. Schreiner, yes; Mr. Houska, yes; Mr. Hill, yes; Mr. Kelly, yes; Mr. Wolny, yes.

Motion carried.

TRANSPORTATION REIMBURSEMENT RESOLUTION FOR 2025-2026 25-06-70

Mr. Houska made a motion, seconded by Mrs. Schreiner, that the Board of Education enter into a contract with those parents/guardians/custodians of pupils for whom transportation is impractical and through which a payment in lieu of transportation reimbursement is provided, pursuant to ORC 3327. Such reimbursement shall be set at the State minimum per student (currently \$583.86), per school year, unless otherwise specified.

Mr. Houska, yes; Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Kelly, yes; Mr. Wolny, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 25-06-71

Mr. Hill made a motion, seconded by Mrs. Schreiner, that the Board of Education accept the following donations:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/DESCRIPTION</u> |
|--------------|----------------------------|------------------------------|
| Highland LSD | HAFA | \$45,000.00/Athletic Complex |
| Athletics | Highland Athletic Boosters | \$ 420.00/Cheer |
| Athletics | Highland Athletic Boosters | \$ 205.00/Unified Sports |
| Athletics | Highland Athletic Boosters | \$ 920.00/Baseball |
| Athletics | Highland Athletic Boosters | \$ 2,000.00/Softball |
| Athletics | Highland Athletic Boosters | \$ 660.00/Boys Soccer |

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| Athletics | Highland Athletic Boosters | \$ 500.00/Boys Track |
| Athletics | Highland Athletic Boosters | \$ 800.00/Girls Golf |
| Athletics | Highland Athletic Boosters | \$ 300.00/Boys Tennis |
| Athletics | Highland Athletic Boosters | \$ 395.00/Volleyball |
| Athletics | Highland Athletic Boosters | \$ 640.00/Girls Lacrosse |
| Athletics | Anonymous | \$ 150.00/Girls Track |
| Highland HS | Gregory Curtis | \$ 500.00/Black Box Lighting |
| Granger ES | Granger PTO | \$ 2,654.28/Classroom Supplies |
| Hinckley ES | Hinckley PTO | \$ 224.00/PE Specialist Member |
| Hinckley ES | Hinckley PTO | \$ 1,443.81/Staff Appreciation Week |
| Hinckley ES | Hinckley PTO | \$ 185.40/Cricut Member & Accessories |
| Hinckley ES | Hinckley PTO | \$ 115.95/Field Day Decorations |

Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 25-06-72

Mrs. Schreiner made a motion, seconded by Mr. Kelly, that the Board of Education approve the following contracts and/or agreements A and G, as presented:

- A. Ashland University Dwight Schar College of Education MOU (Field-Based Experiences and Internships for Preservice Teachers)
- B. Connect ITC - Core Services Agreement
- C. Connect ITC - Extended EMIS Services - EMIS Consulting
- D. ESC of Medina County - Service Agreement
- E. ESC of Northeast Ohio - Audiology/Hearing Impaired Student Services
- F. ESC of Northeast Ohio - Visually Impaired Student Services
- G. Ohio School Plan Insurance Renewal

Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Hill, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 25-06-73

Mrs. Schreiner made a motion, seconded by Mr. Hill, that the Board of Education approve the following personnel items A through Q, as presented:

- A. Employment - Certified Substitutes/Home Tutors - Addendum # XI

Adopted the attached list of certified substitutes/home tutors for use for the 2025-2026 school year, as submitted by the ESC of Medina County.

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B. Employment - Certified

Employed the following individuals, on one-year limited contracts of employment for the 2025-2026 school year, as listed:

1. Madison Boduch, HMS 8th Grade Science Teacher, effective 8/15/2025
2. Dominic Lombardi, Granger ES 3rd Grade Teacher, effective 8/15/2025
3. Lynn Metzger, Intensive Reading Interventionist, effective 8/15/2025
4. Holly Phillips-Cate, Granger ES Intervention Specialist, effective 8/15/2025
5. Lauren Romano, Granger ES 2nd Grade Teacher, effective 8/15/2025
6. Hayleigh Thomas, Sharon ES 2nd Grade Teacher, effective 8/15/2025
7. Christopher Wooley, HMS Intervention Specialist, effective 8/15/2025
8. Alexa Yuschak, Sharon ES, 2nd Grade Teacher, effective 8/15/2025
9. Skylynn Martz, HMS School Counselor, effective 8/1/2025

C. Revision in Employment - Certified

Approved the Revision in Employment of the following individuals, as listed:

1. David Pluck II, HHS Art Teacher, half-time to full-time, effective 8/15/2025

D. Employment - Certified - Summer Elementary Reading Tutors

Employed the following individuals as Summer Elementary Reading Tutors:

1. Jen Beck
2. Hannah Everhart
3. Lindsay Limperos
4. Beth Poltis
5. Laura Stoner

E. Maternity/Family Medical/Parental Leave - Certified

Approved the Maternity/Family Medical/Parental Leave Requests of the following individuals:

1. Stephanie Danko, Granger ES Tutor, Maternity Leave with an anticipated effective date of 11/21/2025 and an anticipated return date of 1/5/2026
2. Nicole Kilway, Sharon ES 3rd Grade Teacher, Maternity/Family Medical Leave with an anticipated effective date of 12/17/2025 and an anticipated return date of 4/30/2026
3. Samantha Taylor, HMS Intervention Specialist, Maternity/Family Medical Leave with an anticipated effective date of 10/6/2025 and an anticipated return date of 5/12/2026

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F. Resignation - Certified

Accepted the resignation of the following individual(s):

1. Abigail Kozma, HMS Intervention Specialist, effective May 30, 2025
2. Britney Raies, HMS School Counselor, effective June 17, 2025
3. Mariana Barnhart, Granger ES Intervention Specialist, effective 5/30/2025

G. Employment - Classified

Employed the following individuals on one-year limited contracts of employment for the 2025-2026 school year, as listed:

1. Valerie Givens, Granger ES Preschool Aide, effective 8/18/2025
2. Kyle Keeling, Technology Department Assistant, effective 5/26/2025
3. Robert Skomski, Bus Driver, effective 7/1/2025

H. Employment - Summer Workers

Employed the following individuals on limited contracts of employment, on an "as needed" basis, as Summer Custodians, as listed:

1. Linda Reagle, Summer Custodian, effective 6/2/2025

I. Revision in Employment - Classified

Approved the Revision in Employment of the following individuals, as listed:

1. Nicki Bowen from Hinckley ES 2nd Shift Custodian to Sharon ES 2nd Shift Custodian, effective 7/1/2025
2. Sheila Vunderink from HMS Cook 3.5 hours to HMS Cook 3.75 hours, effective 5/21/2025

J. Retirement - Classified

Accepted the resignation of the following individual for the reason of retirement:

1. Sherri Kedzior, Bus Driver, effective 7/31/2025

K. Resignation - Classified

Accepted the resignation of the following individual(s):

1. Amy Cole, HMS Cook, effective 5/20/2025
2. Megan Keating, Granger ES Preschool Aide, effective 5/29/2025

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3. Jeremy Pelot, HHS Second Shift Custodian, effective 6/27/2025

L. Termination - Classified

Approved the termination of Amy Knotts, HMS Aide, effective 5/30/2025.

M. Employment - Exempt

Employed Maria Lyons, Assistant to the Treasurer, on a one-year contract of employment for the 2025-2026 school year, effective 7/14/2025.

N. Employment - Consulting Services

Employed James Reusch as a consultant to the Highland Local School District, as needed, for the 2025-2026 school year.

O. Employment - Athletic Camps/Clinics

Employed the following individuals on an "as needed" basis for the 2024-2025 school year. *(These wages are paid entirely from the respective sport's club account):*

| | | |
|-------------------|-------------------|------------|
| 1. Lisa Boucher | Boys/Girls Tennis | \$ 675.00 |
| 2. Ty Damon | Boys/Girls Tennis | \$ 765.00 |
| 3. Lisa Reynolds | Boys/Girls Tennis | \$ 735.00 |
| 4. Harrison Riggs | Boys Basketball | \$1,000.00 |
| 5. Keith Sooy | Boys Basketball | \$3,500.00 |

P. Extended Time Contracts – Certified – 2025-2026 School Year

Granted supplemental extended time contracts for the 2025-2026 school year, on a per diem basis, for the following employee(s), as listed:

1. Skylynn Martz – 20 days

Q. Science of Reading Stipends – Administration

Approved a stipend for eligible administrators in the amount of \$400 for the State's Science of Reading requirement (Pathway F: Ohio's Introduction to the Science of Reading, Administrators K-12).

Mrs. Schreiner, yes; Mr. Hill, yes; Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

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PERSONNEL – EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL 2025-2026 25-06-74

Mr. Hill made a motion, seconded by Mrs. Schreiner, that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2025-2026 school year (unless otherwise noted), as presented in Addendum # XII.

Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, abstain; Mr. Wolny, yes.

Motion carried.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON THE SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION 25-06-75

Mr. Hill made a motion, seconded by Mrs. Schreiner, that the Board of Education adjourn to executive session to consider the employment of a public employee.

Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes.

Motion carried.

The Board adjourned to executive session at 6:48 P.M.

The Board exited executive session at 7:17 P.M.

SUPERINTENDENT'S CONTRACT OF EMPLOYMENT 25-06-76

Mr. Houska made a motion, seconded by Mr. Hill, that the Board of Education, under Ohio Revised Code section 3319.01, authorize the Board President and Treasurer to execute a contract of employment with District Superintendent, Catherine Aukerman, for a five year term ending on July 31, 2031, as presented.

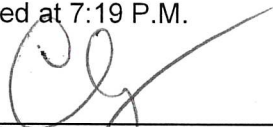
Mr. Houska, yes; Mr. Hill, yes; Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Wolny, yes.

Motion carried.

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ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:19 P.M.



Board President



Treasurer