

Minutes of the Board

Zionsville Community High School PTO 2024-2025

April 14, 2025

Board and Committee Member Attendance:

Present—Jenny Garrett, Sarah Sampson, Susie McKenna, Candace Murphy, Susie Meyer, Lori Foster, Michelle Schlegel, Eileen Adam, Jen Trowsell, Jennifer Ballen, Kristie Goehausen, Elizabeth Munk, Jennifer Fyffe, Nicole Robinson, Erin Plank, Ashley Callahan, Sandy Sifferlen, Rosa Ozuyener.

President's Report

- The meeting of the 2024-2025 PTO board was called to order at 9:33am by co-president Sarah Sampson.
- Since the last meeting, we have had treats for teachers, cookies for students and Pi Day.
- The nomination committee met—there had been a callout on Facebook for new PTO members.
- Thank you to everyone for all of you do. Note that Lori Foster and Jenny Garrett are leaving PTO.
- Meetings will be held at the same time next year. There will be a similar schedule for meetings.
- Lots of Back To School planning will need to be done at the next meeting. We had trouble getting volunteers for BTS table last year. BTS is July 28 & 29. Working on planners as gifts with donations to help increase funding.

Secretary's Report

- Minutes were distributed prior to the meeting. Motion to approve with change by Susie Meyer and was seconded by Sarah Sampson. All were in favor.

Treasurer's Report

- We have deposited \$8600 since the last meeting. Receipts are coming in for reimbursements. Pass gift cards on to staff services. Discussion on whether we can get cash in exchange for gift cards credits that the PTO has accumulated at stores like Costco or Meijer. Please discuss with Candace.
- 310 Senior Signs were sold. 20-25 still need to be picked up. Uncollected signs will be put in the high school yard.
- Seniors are doing car markers again on April 30 or May 1. Need to buy more markers.
- Move to approve the Budget by Sandy Sifferlen, Seconded by Susie Meyer. All in favor.

Principal's Report

- SAT scores are back.
- Check out ParentSquare newsletter- there will be a new way to report absences and track attendance which can be done from smart phone. Please give feedback on the new website.
- Winter sports have wrapped up and spring sports are underway. Boys Volleyball is a fun sport to watch.
- Prom and after-prom are on April 26 at the event center in Carmel. Will be breathalyzing at the start of prom and after-prom. There will be 6 people running the stations to move students through as quickly as possible.
- Honors night for seniors is May 7.
- Teacher appreciation week is May 1-9. Would like to include the entire staff.
- Kelly Anderson at 185 Promotions is amazing and has helped with free promo products like free cups for teachers.
- Kids will get tote bags at graduation. Olympia Stone is sponsoring the tote bags and will provide at no cost.
- Month of May is exciting for Seniors. We will be taking photos and videos of Seniors in their college gear. Caps and gowns have been passed out early for pictures. The football field will be open at certain times for family grad photos.
- Graduation rehearsal is May 23. Will have Rachel's First Week on that day plus general college campus safety presentation. Photo areas will be set up on grad day for professional photos. Info will be in the Senior Parent Pages.
- Want to bring back tradition of having Senior Choir perform at the ceremony. Could roll into having orchestra and band performing in the future. Also looking into having the ceremony date closer to the last day of school.
- Information on Senior finals is going out today.
- Discussion on after-prom giveaways.

Staff Services

- Pie Day was great. We had extra pie because the pie box sizes were small. Gave extra pies to maintenance and transportation centers. Will get bigger pie boxes next year.
- Teacher appreciation week- finalizing plans. Small succulent plants to all staff. Sign from Sign Gypsy on Ford Road. Banner in lunch room for kids to sign. Donuts or cake one day. Coffee/smoothie bar. Hydration station with donated cups. Snack bar and cash gifts. Administration luncheon.

Student Services

- Cookie day went well. Ran low on donated cookies. Discussion on timing of sign-ups. Add cash donation option for cookies.
- Ice cream will be given out during finals week.

Spirit Wear

- Kristie Goehausen will be ready in early July. Discussion on having clothing samples at BTS days.

Volunteers

- Send requests for sign-ups to Jennifer Buddenbaum.

Web/Social Media

- Put a link to our Facebook account on Instagram. Add the PTO board nominations to socials.

Newsletter

- Continuing to get photos in.

Senior Signs

- Sold about 315 signs for \$20 each. Profit helps support Senior activities. Discussion on who to use for sign printing next year.

Other Business

- Three options for planners have been priced out. Discussion on printing bids and events to add to the calendar.
- Vote to approve the 2025-2026 PTO board. Move to accept by Susie Meyer and seconded by Lori Foster. All were in favor and the motion was passed.

The meeting was adjourned at 10:43am, by PTO Co-President, Sarah Sampson. Next meeting is May 5th at 9:30am in the Student Union.

Submitted by Jenny Garrett, April 25, 2025.