

**BOARD OF EDUCATION
PATCHOGUE-MEDFORD SCHOOL DISTRICT**

**241 South Ocean Avenue
Patchogue, New York 11772**

June 23, 2025

Saxton Middle School Auditorium

7:30 p.m.

MINUTES

PRESIDING OFFICER: Marc Negrin, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Kelli Anne Jennings, Jennifer Krieger, Francis Salazar, Bernadette Smith

MEMBERS OF THE BOARD ABSENT: Thomas Donofrio

OFFICIALS OF THE BOARD PRESENT: Theresa DeLeva, District Clerk; Lisa Hutchinson, General/Labor Counsel; Gregory Gillen, General/Labor Counsel, Christopher Shishko, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Human Resources; Frank Mazzie, Assistant Superintendent for Business and Operations

1. CALL TO ORDER

Board of Education President called the meeting to order in Room 124 of Saxton Middle School at 6:02 pm.

2. EXECUTIVE SESSION

Motion offered by Diana Andrade, seconded by Kelli Anne Jennings to wit:

RESOLVED, the Board of Education enters an Executive Session to discuss confidential, personnel and legal matters at 6:03 pm.

Motion carried: 6 – Yes, 0 – No, 1 - Absent

3. RESUME PUBLIC SESSION

Board of Education President, Marc Negrin, resumed public session in the Auditorium of Saxton Middle School at 7:30 pm.

4. PLEDGE OF ALLIGIANCE

Mr. Negrin led the salute to the Flag.

5. SAFETY MESSAGE/GROUND RULES

District Clerk, Theresa DeLeva, explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

6. PRESENTATIONS/REPORTS

- a. PTA Council presented gifts to both Dr. Donna Jones and Trustee Donofrio in recognition of their retirement.

7. EX-OFFICIO REPORT

- a. Ex-Officio Student Member, Ella McCann, presented her final report on district-wide events.
- b. The Board of Education presented Ella McCann with a certificate recognizing her hard work and dedication through out the 2024-2025 school year.

8. PUBLIC COMMENTS

The community had an opportunity to make comments and/or ask questions about the presentations and/or consent agenda.

9. CONSENT AGENDA

Motion offered by Kelli Anne Jennings, seconded by Francis Salazar to wit:

RESOLVED, the Board of Education hereby approves the Consent Agenda (items A-GG)

Motion carried: 6 – YES, 0 – NO, 1 - Absent

- A. Approval of Minutes - Please refer to the section of this agenda entitled “Minutes” for the following minutes:

BE IT RESOLVED that the Board of Education approves the following Minutes:

- May 19, 2025 – Business Meeting
- May 20, 2025 – Special Meeting/Canvass of Annual Budget Vote and Election
- June 2, 2025 - Special Meeting

- B. Approval of Personnel

BE IT RESOLVED, that the Board of Education hereby approves the following personnel reports:

- A1. Instructional Staff
- A2. Instructional Staff LOA/Returns
- B1. Operational Staff
- B2. Operational Staff LOA/Returns

C. Approval of Memorandum of Agreement with the Patchogue-Medford Congress of Teachers (Exhibit C)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Agreement for a contract extension with the Patchogue-Medford Congress of Teachers for the period July 1, 2026 through June 30, 2028, and authorizes the Superintendent and the President of the Board of Education to execute said agreement on behalf of the district.

D. Approval of Memorandum of Agreement with the Patchogue-Medford Congress of Teachers (Exhibit D)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Agreement regarding excess major medical plan transition and authorizes the Superintendent and the President of the Board of Education to execute said agreement on behalf of the district.

E. Approval of Memorandum of Agreement with the Patchogue-Medford Congress of Teachers (Exhibit E)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Agreement regarding the “Take a Look at Teaching Club” and authorizes the Superintendent and the President of the Board of Education to execute said agreement on behalf of the district.

F. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

BE IT RESOLVED that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, on the following rosters shown in Exhibit F:

- 1. Committee for Preschool Special Education
- 2. Committee for Special Education

3. Section 504 Committee

- G. Acceptance of Financial Reports – Please refer to the section of this agenda entitled “Finance” for finance program reports.

BE IT RESOLVED that the Board of Education hereby accepts the following financial reports for the period of April 1, 2025, to April 30, 2025:

1. Treasurer’s Report
2. Claims Auditor Letter
3. Claims Auditor Reports
 - Payroll Schedule Audit Report
 - Payroll Adjustments Report
 - Substitute Teacher Report (Budget)
 - Substitute Teacher Report (Grants)
 - Custodial Overtime Report
 - Cash Disbursement Report
 - Workers’ Compensation Cash Disbursement
 - Wire Reconciliation Report
 - nVision Audit Reports
 - Firewall Activity Report
4. Cash Flow Projection
5. Extra Classroom Activity Fund
6. Addition or Revision of Classroom Activity Account
7. Scholarship Activity Fund
8. General Fund Financial Reports
9. School Lunch Fund Financial Reports
10. Special Aid Fund Financial Reports
11. Capital Projects Fund Financial Reports
12. Miscellaneous Special Revenue Funds Reports
13. Debt Service Fund Financial Reports
14. Workers’ Comp. Reserve Financial Reports
15. Budget Transfer Query
16. Capital Project Report (7/01/99 – Present)
17. Warrants

- H. Budgetary Adjustments

BE IT RESOLVED that the Board of Education hereby approves the following Budgetary Adjustments for the period from May 28, 2025, through June 13, 2025, in the amount of \$401,951.71 (**Exhibit H**):

1. Budget Transfers in Excess of \$5,000

I. Approval of Contracts

BE IT RESOLVED that the Board of Education hereby accepts the following contracts (**Exhibit I**):

#	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
1.	Always Compassionate Home Care, Inc.	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	Yes RFP #2025-10
2.	American Red Cross	Emergency Shelter Agreement	No cost to District – Reimbursement from Red Cross (see contract)	No	Attorney Approved Template	Yes
3.	Around The Clock (ATC) Healthcare Services	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	No RFP #2025-10
4.	Arux Software, Inc. and Bruber Financial Services, Inc. d/b/a Persolvent	Software Vendor Services	Rate is unchanged from 2024-2025	No	Attorney Prepared Contract	Yes
5.	Bayada Home Health Care	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	Yes RFP #2025-10
6.	Budde Benefits	Business Associate Agreement	In conjunction with the established Customer Agreement	No	Attorney Prepared Agreement	Yes
7.	Central Islip UFSD	Health Services	Per pupil rate is \$1,023.06 for 2024-2025; Rate has decreased by \$68.35 per pupil from 2021-2022	No	Attorney Approved Template	Yes
8.	Choice Plans, Inc.	Business Associate Agreement	In conjunction with the established Customer Agreement	No	Attorney Prepared Agreement	Yes

#	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
9.	Christian Nursing Registry	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	Yes RFP #2025-10
10.	Cirigliano Agency	Business Associate Agreement	In conjunction with the established Customer Agreement	No	Attorney Prepared Agreement	Yes
11.	Clinical Staffing Resources	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	Yes RFP #2025-10
12.	Community Care Companions, Inc.	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	Yes RFP #2025-10
13.	Compass Group USA, Inc. by and through its Canteen Division	Consultant Services	No fee associated with this agreement	No	Attorney Approved District Template and Rider	Yes RFP #2022-11
14.	GTA, LLC (Erate Compliance)	Erate Consulting & Applications Process Services	The Category One application process and fixed annual fee is \$5,400.00; the Category Two Project for the NOC, SOMS and Saxton MS is \$12,000; Any other Category Two work would be done on a mutually agreeable fee based on complexity and size of application	No	Vendor Template	Yes
15.	Health Source Group	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	Yes RFP #2025-10
16.	Long Island Prevention and Resilience	Consultant Services	No cost to the District under a one-year grant Suffolk	No	Attorney Approved District	Yes

#	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
	Enrichment Program (LI PREP)		County Opioid Grant		Template	
17.	Long Island University, Long Island Campus	Affiliation Agreement	No fee associated with this agreement	Yes	Attorney Approved District Template	No
18.	Lopez, Alma Lynn	Adult Ed Instruction	\$30.00 per hour for a maximum of 24 hours per summer 2025 semester; Rate is unchanged from spring 2024 semester	No	Attorney Approved District Template	Yes
19.	MegaMation	Direct Line Service Renewal	Monthly rate is \$313.00; Monthly rate has increased \$9.00 over 2024-2025	No	Not Necessary	Yes
20.	Michelle Tor, Inc.	Assistive Technology	\$116.73 per hour, up to 24 hours per week, not to exceed \$112,060.80 or 960 hours; Rates have increased by the allowable 2% over 2024-2025	No	Attorney Approved District Template	Yes RFP #2022-07
21.	New Interdisciplinary School	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
22.	Profile Benefits (Pupil Benefits)	Student Accident Insurance	The pure rate per student will be \$14.79; which is unchanged from 2024-2025. The Adult Ed rate will be \$5.00 which is unchanged from 2024-2025. The premium for the	No	Not Necessary	Yes

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
			excess or catastrophic coverage will be \$3,380.40, which is a reduction of \$912.60 from 2024-2025.			
23.	Queens College	Affiliation Agreement (School Psychology)	No fee associated with this agreement	Yes	Attorney Prepared Rider	Yes
24.	Resonant Education	Consultant Services for Hosted Survey Platform Software Application	See contract for rate information	No	Attorney Prepared Rider	Yes
25.	RiseWell Community Services (fka Federation of Organizations)	Foster Grandparent Program (Bay, Canaan, Medford, River, and Tremont)	School lunch to be provided to each volunteer	No	Attorney Approved District Template	Yes
26.	SAVVAS Learning Company LLC	Consultant Services	See contract for specific rates	Yes	Attorney Approved District Template	Yes
27.	SchFront LLC	Licensing Agreement for Student, Content and Employee Management Systems	See contract for rate information	No	Vendor Template	Yes
28.	Serene Home Nursing Agency	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	Yes RFP #2025-10
29.	Silver Lining Homecare Agency	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	No RFP #2025-10
30.	South Country CSD	Health Services	Per pupil rate is \$1,504.62 for 2024-2025; Rate has increased by	No	Attorney Approved Template	Yes

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
			\$174.73 per pupil from 2023-2024			
31.	St. Joseph's University	Affiliation Agreement	No fee associated with this agreement	No	Attorney Approved District Template	Yes
32.	SUNY College at Old Westbury	Affiliation Agreement	No fee associated with this agreement	No	Attorney Approved District Template	Yes
33.	SUNY Fredonia, College of Education	Affiliation Agreement	No fee associated with this agreement	Yes	Attorney Prepared Rider	Yes
34.	Trusting Hands Homecare Agency	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	No RFP #2025-10
35.	U.S. OMNI & TSACG Compliance Services	403(b) Third Party Provider	\$576.00 based on 16 accounts at \$36.00 per account plus \$1,500.00 administrative fee; Rate has decreased by \$36.00 from 2024-2025	No	Not Necessary	Yes
36.	United Staffing Solutions	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	No RFP #2025-10
37.	Worldwide Travel Staffing	Nursing Services	See rate sheet for specific rate information	No	Attorney Approved District Template	No RFP #2025-10
38.	Wright Risk Management	Self-Insured Workers Compensation Plan	Rate for 2025-2026 is \$57,337.38 (no increase from 2024-2025); Rate for 2026-2027 is \$58,485.00 (a 2% increase); Rate for	No	Not Necessary	Yes

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
			2027-2028 is \$59,655.00 (a 2% increase)			

J. Bid Awards

BE IT RESOLVED that the Board of Education hereby approves the following Bid Awards (**Exhibit J**):

- Capital Bid – Additions/Alterations and HVAC and Unit Ventilator Improvements at Bay Elementary School:
- #2025-04 (2) Inspection & Repair of Edwards Fire Alarm Systems Re-Bid: Casey Fire Systems, Inc.
- #2025-11: External Auditing Services RFP: R.S. Abrams & Co.

K. Disposition of Obsolete Items – The Superintendent of Schools wishes to rid the district of the following obsolete items. The process of disposition includes a first step in which bids will be taken, with an award to the high bidder at a future board meeting. If there is not a bid for these books and/or equipment, the second step will be to consider them as junk and have them disposed of accordingly. (**Exhibit K**)

BE IT RESOLVED that the Board of Education hereby authorizes disposition of the following obsolete items on the lists provided:

- Assorted Technology equipment (*located Districtwide*)
- Assorted Secondary STEM textbooks (*located at PMHS*)

L. Acceptance of Donations (**Exhibit L**)

BE IT RESOLVED that the Board of Education hereby accepts the donations of:

- Four Motic brand, K-Series, Stereo Microscopes, Model #20766, valued at approximately \$1,500.00 per unit, to the PMHS Science Department from Mr. Jon Adler, President/CEO of Flexbar Machine Corporation.

M. Approval of Scholarship (**Exhibit M**)

BE IT RESOLVED that the Board of Education hereby accepts the following

Scholarship:

- **“THE CHRISTOPHER J. KANE MEMORIAL SCHOLARSHIP”**, in the amount of \$1,000.00 to honor his dedication to our community and his commitment to helping others. The scholarship will be awarded to a deserving student planning to further their education at BOCES or a Trade School, gives back to their community, is a great friend to all, and with priority consideration given to those who volunteer at the Patchogue or Medford fire departments.

N. Resolution For The Continuance of an "Employee Benefit Accrued Liability Reserve" (EBALR)

WHEREAS, section 6-p of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Employee Benefit Accrued Liability Reserve Fund to be used for the purpose of paying any accrued employee benefits due to an employee upon termination of his/her employment; and

WHEREAS, such benefits are sick leave, personal leave, vacation leave and other benefits earned by employees and payable upon termination that are not covered by another existing reserve fund;

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Employee Benefit Accrued Liability Reserve Fund for such purposes; and

IT IS HEREBY RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Employee Benefit Accrued Liability Reserve Fund (EBALR).

O. Resolution for the Continuance and Funding of the “Workers’ Compensation Reserve Fund”

WHEREAS, section 6-j of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Workers Compensation Reserve Fund to be used for the purpose of paying compensation and benefits, medical, hospital, or other expenses authorized by Article 2 of the Workers' Compensation Law and to pay the expenses of administering a self-insurance program; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Workers' Compensation Reserve Fund for such purposes; and

IT IS HEREBY RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Workers' Compensation Reserve Fund, and authorizes to transfer an amount not to exceed \$1,000,000 from the available fund balance from the 2024-2025 school year to the Workers' Compensation Reserve Fund.

P. Resolution for the Continuance of the "Unemployment Insurance Payment Reserve Fund"

WHEREAS, section 6-m of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Unemployment Insurance Payment Reserve Fund to be used for the purpose of reimbursing the State Unemployment Insurance Fund for payments made to claimants where the District has elected to use the "benefit reimbursement" method; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Unemployment Insurance Payment Reserve Fund for such purposes; and

IT IS HEREBY RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Unemployment Insurance Payment Reserve Fund.

Q. Resolution for the Continuance of the "Insurance Reserve"

WHEREAS, section 6-n of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Insurance Reserve Fund to be used for the purpose of paying liability, casualty and any other types of losses, except losses incurred for which the following types of insurance may be purchased: life, accident, health, annuities, fidelity and surety, credit, title residential value and mortgage guarantee; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Insurance Reserve Fund for such purposes; and

IT IS HEREBY RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Insurance Reserve Fund.

R. Resolution for the Continuance and Funding of a "Retirement Contribution Reserve Fund (Employees Retirement System)"

WHEREAS, section 6-r of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Retirement Contribution Reserve Fund (Employees Retirement System) to be used for the purpose of financing retirement contributions to the New York State and Local Employees' Retirement System; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Retirement Contribution Reserve Fund for such purposes; and

IT IS HEREBY RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Retirement Contribution Reserve Fund (Employees Retirement System), and authorizes to transfer an amount not to exceed \$2,500,000 from the available fund balance from the 2024-2025 school year to the Retirement Contribution Reserve Fund (Employees Retirement System).

S. Resolution for the Continuance and Funding of a "Retirement Contribution Reserve Sub-Fund"

WHEREAS, on May 20, 2019, the Board of Education of the Patchogue-Medford Union Free School District by resolution established a Retirement Contribution Reserve Fund Sub-Fund known as the RETIREMENT CONTRIBUTION RESERVE FUND SUB-FUND pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Retirement Contribution Reserve Sub-Fund for such purposes; and it is hereby

IT IS HEREBY RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Retirement Contribution Reserve Sub-Fund, and authorizes to transfer an amount not to exceed \$2,000,000 from the available fund balance from the 2024-2025 school year to the Retirement Contribution Reserve Sub-Fund.

T. Approval of Funding of the "Capital Reserve - 2022"

RECOMMENDED MOTION: BE IT RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to transfer of an amount not to exceed \$3,000,000 from available fund balance from the 2024-2025 school year to the Capital Reserve Fund – 2022.

U. Approval of Centralized and Standardized Data Privacy Agreement Tool

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General

Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the “ROC”); "WHEREAS, the Board of Education of the Patchogue-Medford School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, “Ed Law 2d”) related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;" WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs; WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and BE IT RESOLVED, Board of Education of the Patchogue-Medford School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and, BE IT FURTHER RESOLVED, the Board of Education of the Patchogue-Medford School District grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

V. Approval of Conferences

BE IT RESOLVED that the Board of Education hereby approves attendance by the following staff members at the conferences specified:

#	Staff Member(s)	Name of Conference and Location (City, State)	Date(s)	Professional Organization Sponsoring Conference	Cost	District or Grant Funded
1.	Brett Goldberg	AP Physics 1 – APSI online Molloy University; Rockville Centre, NY	July 28, 2025, through July 31, 2025	Molloy University	\$850.00	District

W. Authorization to Assign Staff to Summer Committee on Special Education (CSE)

Meetings

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or his/her designee to assign teachers for Committee on Special Education (CSE) meetings as may be needed during the summer months at the negotiated rate contained in the contract currently in effect with the PMCT.

X. Authorization to Assign Staff to Summer Psychologist Work

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or his/her designee to assign staff for Summer Psychologist Work as may be needed during the summer months at the negotiated rate contained in the contract currently in effect with the PMCT.

Y. Authorization to Assign Staff to Summer Guidance Work

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or his or her designee to assign staff for Summer Guidance Work as may be needed (not to exceed 10 days) during the summer months at the negotiated rate contained in the contract currently in effect with the PMCT.

Z. Authorization to Assign Teachers on Special Assignment (TOSA), Leads, Department Chairs, Deans, Librarians and Social Workers to Summer Work

BE IT RESOLVED that the Board of Education hereby authorizes the Interim Superintendent of Schools or his or her designee to assign Teachers on Special Assignment (TOSA), Leads, Department Chairs, Deans, Librarians and Social Workers for Summer Work as may be needed (not to exceed 5 days) during the summer months at the negotiated rate contained in the contract currently in effect with the PMCT.

AA Approval of the Addition of Two Election Inspectors

BE IT RESOLVED, that the Board of Education hereby appoints the following additional two persons as election inspectors (or substitute election inspectors) for the fiscal year 2024-2025 at a fee of \$16.50 per hour:

- Suella DeLeva
- Laura Reiss

BB. Approval of Board Member Activities

BE IT RESOLVED, that the Board of Education hereby grants permission for the following activities:

1. SCOPE Annual Meeting

The Board of Education hereby approves the attendance of Board of Education members Diana Andrade, Jennifer Krieger, Lauren Kuban, Marc Negrin, Francis Salazar and Bernadette Smith, Interim Superintendent of Schools Lori Cannetti, and District Clerk Theresa DeLeva, at the SCOPE Education Services Annual Dinner Meeting to be held on August 13, 2025 at the Bourne Mansion in Oakdale, New York at a cost of \$85 per person.

2. New York State School Boards Association Annual Convention

The Board of Education approves that attendance of Board of Education members Diana Andrade, Jennifer Krieger, Lauren Kuban, Marc Negrin, Francis Salazar and Bernadette Smith, Interim Superintendent of Schools Lori Cannetti and District Clerk Theresa DeLeva at the New York State School Boards Convention to be held on October 23 through October 25, 2025 in New York, New York including lodging and meal expenses, and that all are authorized to attend either the Pre-Convention Law Conference or Board Leadership Conference as well with a total cost to the district not-to-exceed \$2,500.00 per person.

3. New York State School Boards Association “Leadership in Education Event”

The Board of Education authorizes Board of Education members Diana Andrade, Jennifer Krieger, Marc Negrin, and Bernadette Smith and Interim Superintendent, Lori Cannetti to attend the New York State School Boards Association “Leadership in Education” event from August 1 through August 2, 2025, at the New York Hilton Midtown, New York travelling on July 31 and returning on August 2, 2025, at a cost not to exceed \$1500.00 per person to the district.

CC. Authorization to Destroy Cast Ballots from 2024 Annual Budget Vote and Election

WHEREAS, on May 21, 2024, the Patchogue-Medford Union Free School District conducted its annual Budget Vote and Election; and

WHEREAS, the District Clerk is currently in possession of all cast ballots resulting from said annual Budget Vote and Election; and

WHEREAS, the Record Retention and Disposition Schedule LGS-1 provides for the destruction of such ballots after one (1) year from the date of the Budget Vote and Election; and

WHEREAS, at least one (1) year has passed from the date of the Annual Budget Vote and Election held on May 21, 2024 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; now, therefore BE IT,

RESOLVED, that the Board of Education hereby orders the destruction of all cast ballots from the May 21, 2024 Annual Budget Vote and Election.

DD. Authorization to Destroy Unused, Defective, Void, and/or Spoiled Ballots from the 2024 Annual Budget Vote and Election

WHEREAS, on May 21, 2024, the Patchogue-Medford Union Free School District conducted its annual Budget Vote and Election; and

WHEREAS, the District Clerk is currently in possession of all unused, defective, void, and/or spoiled ballots resulting from said annual Budget Vote and Election; and

WHEREAS, the Record Retention and Disposition Schedule LGS-1 provides for the destruction of such ballots after six (6) months from the date of the Budget Vote and Election; and

WHEREAS, at least six (6) months have passed from the date of the Annual Budget Vote and Election held on May 21, 2024 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; now, therefore BE IT,

RESOLVED, that the Board of Education hereby orders the destruction of all unused, defective, void, and/or spoiled ballots from the May 21, 2024 Annual Budget Vote and Election.

EE. Policy Adoption – Please refer to the special section of this agenda entitled “Policy”.

At the April 28, 2025, or May 19, 2025 Board of Education meetings, the following policies were presented for a first reading. Since that time there have been no suggested changes.

BE IT RESOLVED that the Board of Education adopts the following policies which were circulated for a first reading and some for a second reading:

- 2452 Sexual Harassment Grievances Under Title IX
- 5129.1 Artificial Intelligence
- 6154 Homework Policy

FF. Ratification of Collective Bargaining Agreement with the Patchogue-Medford Congress of Teachers for the Period July 1, 2026, through June 30, 2028

BE IT RESOLVED, that the Board of Education approves and ratifies the contract extension of the Collective Bargaining Agreement with the Patchogue-Medford Congress of Teachers for the period beginning July 1, 2026 and ending on June 30, 2028.

GG. Approval of Appointment of Special Investigator

BE IT RESOLVED, the Board of Education hereby engages the services of Joady B. Feiner, Esq. of The Law Office of Joady Benjamin Feiner to provide internal investigation services at a rate of \$290.00 per hour plus reimbursement for reasonable expenses and hereby authorizes the President of the Board of Education to execute a retainer letter for same.

End of Consent Agenda

10. NO ITEM WERE REMOVED FROM CONSENT AGENDA

11. ACTIONS ARISING OUT OF EXECUTIVE SESSION

Motion offered by Diana Andrade, seconded by Kelli Anne Jennings to wit:

RESOLVED, the Board of Education hereby denies the appeal of the individual identified on Confidential Schedule “A” which was received on June 4, 2025.

Motion carried: 6 – YES, 0 – NO, 1 - ABSENT

12. Information Items

a. Policy First Reading
The following policies will be circulated for a first reading. If there are no changes, the policies will be included on August 18, 2025, Board of Education agenda:

- 3529 Extreme Heat Condition Days
- 5110 Comprehensive Attendance Policy

- 5171 Education of Homeless Children
- 6156 Parent Involvement Policy

b. Policy Second Reading

Due to the recommended changes, this policy is being presented for a second reading. If no other changes are made, it will be presented at the August 18, 2025, Board of Education meeting:

- 5132 Grading Systems

13. SUPERINTENDENTS REPORT

Dr. Donna Jones, Superintendent of Schools, delivered her final report on district events.

14. COMMITTEE REPORTS

Chairpersons, or in their absence, administrative liaisons, of 2024-2025 committees may report to the Board of Education on their committee activities. Listed below are the 2024-2025 committees that were reported on:

- Extracurricular Program
- Instructional and Student Support Programs

15. BOARD PRESENTATIONS

- a. The Board of Education presented a recognition plaque and a citation to Trustee Mr. Thomas Donofrio to memorialize his time serving as a Board of Education member.
- b. The Board of Education presented a plaque and a resolution to Dr. Donna Jones to memorialize her time serving the Patchogue-Medford School District.

16. COMMUNITY COMMENTS

The community was given an opportunity to address the board with questions and/or comments.

17. BOARD COMMENTS

The Board of Education members made closing remarks.

18. ADJOURNMENT

Motion offered by Bernadette Smith, seconded by Francis Salazar to wit:
RESOLVED, that there being no further items for discussion, the meeting is adjourned at

8:38 pm.

Motion carried: 6 – Yes, 0 – No, 1 – Absent

Meeting adjourned at 8:38 pm.

Respectfully submitted:

Theresa DeLeva

Theresa DeLeva
District Clerk

Board Approved