

POST FALLS SCHOOL DISTRICT NO. 273  
206 W Mullan Avenue, Post Falls, Idaho 83854  
BOARD OF TRUSTEES

**AGENDA**

REGULAR MEETING: **September 8, 2025, 5:30pm**

LOCATION: River City Middle School, 1505 N. Fir, Post Falls, Idaho

BOARD OF TRUSTEES		ADMINISTRATION
Neil Uhrig, Chair	Zone 1	Dena, Naccarato, Superintendent
Paul Wagner	Zone 2	Anna Wilson, Deputy Superintendent
Sara Rodriguez, Vice Chair	Zone 3	Janelle Baillie, Assistant Superintendent
Logan Creighton	Zone 4	Scott Ross, Assistant Superintendent
Jake Dawson	Zone 5	Josh Gittel, Chief Financial Officer/Treasurer
		Kerri Zeller, Clerk

**AGENDA ITEMS**

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL OF MEMBERS
- 3.0 PLEDGE OF ALLEGIANCE
- 4.0 APPROVAL OF AGENDA: ACTION
- 5.0 RECOGNITION: Post Falls High School LINK; Becky Elmore, Child Nutrition Director; Jeremiah Jess, Buildings & Maintenance Director
- 6.0 PUBLIC COMMENTS ON AGENDA ITEMS

The board highly values public comment and input. Individuals or groups who reside in the Post Falls School District may address the board during the Public Comment Sections on the board agenda regarding school and education matters only. During the board meeting, public comment on agenda items will be taken at a different time than comments on non-agenda items. Public comment will be limited to two (2) minutes per individual or group. The board meeting format is designed to facilitate the evening's agenda and, therefore, restricts board members from engaging in conversation with the public speaker or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date. Speakers are reminded it is unlawful to mention the name of staff or students during public comment.

1. Each speaker is requested to sign-in on the provided sheet prior to the start of the board meeting. Speakers will be called upon by the board chair according to the agenda and order of the sign-up sheet provided prior to the start of the meeting.
2. Each speaker is requested to use the lectern and to give his/her name, address, the agenda item they wish to comment on, and to identify the group, if any, that he or she represents.
3. Each speaker will be allowed a presentation not to exceed two (2) minutes at the appropriate time on the agenda.
4. Speakers are requested to refrain from using inappropriate language and from engaging in any form of personal abuse.
5. There will be a limit of one (1) presentation per person.
6. Organizations and groups will be represented by a single spokesperson. The spokesperson for each group will be limited to a presentation of two (2) minutes. To save repetition and time, the board requests that persons not speak if a previous speaker has expressed a similar position on the same issue.

By consensus of the board and by the direction of the board chair, the rules of the By-Law may be suspended for special reasons at any particular meeting. Further, the board may reserve the right to adjust the length of time intended for community participation. (Board policy 205.8a)

All documents for this meeting are available for inspection by the public at the Office of the Superintendent.

- 7.0 REVIEW OF CONSENT CALENDAR Generally, "Consent Calendar" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters of the Agenda.
- 8.0 CONSIDERATION OF CONSENT CALENDAR: ACTION
  - 8.1 Minutes of Previous Meetings
    - 8.1.1 August 11, 2025, Regular Meeting
  - 8.2 Fiscal Services Report
    - 8.2.1 Check Report
    - 8.2.2 Revenue Report
    - 8.2.3 Expenditure Report
    - 8.2.4 Cash Report
    - 8.2.5 Savings Report
    - 8.2.6 School Activity Report
  - 8.3 Personnel Report
    - 8.3.1 Approve New Certified Hire: Ava Zahn, Resource, MTE; Catherine Ahrendt, SLP, GES; Ashley Manderscheid, 5th Grade, TRE; Emma Averill, Kindergarten, PES; Adam Raab, Resource Math, PFHS; Jasmine Bullock, 2nd Grade, TRE; Haley Chandler, Kindergarten, WRE; Katie Anderson, School Counselor, PFHS
    - 8.3.2 Approve Alternate Authorization Application for Ava Zahns, Resource, MTE;
    - 8.3.3 Approve Hiring Extra-Curricular Activities Staff
  - 8.4 Approve Revised Board Policy 501.10a Graduation and Early Graduation Procedures
  - 8.5 Approve Revised Board Policy 404.3 Funerals, Deaths in Immediate Family
  - 8.6 Approve Revised Board Policy 603.9 Death or Bereavement Leave
  - 8.7 Approve New Board Policy 709 Flags and Banners
  - 8.8 Approve Updated Policy 507.9a Fundraising
- 9.0 BOARD MEMBER COMMENTS AND REPORTS
- 10.0 SUPERINTENDENT COMMENTS
  - 10.1 Dena Naccarato, Superintendent
  - 10.2 Anna Wilson, Deputy Superintendent
  - 10.2 Janelle Baillie, Assistant Superintendent
  - 10.3 Scott Ross, Assistant Superintendent
  - 10.4 Josh Gittel, Chief Financial Officer/Treasurer
- 11.0 SPECIAL REPORTS
- 12.0 CONSIDERATION OF BOARD ACTION ITEMS
  - 12.1 Consider Approval of PFSD Continuous Improvement Plan: ACTION
  - 12.2 Consider Approval to Award Bus Bid: ACTION
  - 12.3 Consider Approval of Easement for McArthur Engineering: ACTION
- 13.0 INFORMATION ITEMS
  - 13.1 Board policy 205.8a
- 14.0 PUBLIC COMMENTS ON NON-AGENDA / EDUCATIONAL ITEMS (See agenda item 6.0 for board policy guidelines on Public Comment)
- 15.0 EXECUTIVE SESSION: ACTION
  - Per Idaho Code 74-206(1)(b), to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student
- 16.0 RETURN TO PUBLIC SESSION

- 17.0 CONSIDER EXECUTIVE SESSION ACTION ITEMS:
  - 17.1 Consider Certified Employees' Request for Resignation: ACTION
  - 17.2 Consider Enrollment of Student A: ACTION
- 18.0 ADJOURNMENT: ACTION