



**Bismarck Public Schools & TransPar Group, Inc.
Additional Route Development Training Services Agreement & Signature Page**

In April 2025, TransPar Group, Inc. completed its second advisory services engagement with Bismarck Public Schools (BPS) by completing structural development of the 2025-26 general education, special education, and special programs routes, as well as the initial training of district staff in Routefinder Plus in preparation to take the general education routing in-house. The routes have been turned back over to the district for final preparation for next school year, which will include assigning 2025-26 school year students to the completed routes once the student database rollover and student transportation registration has been completed, and making minor modifications to routes based on driver feedback when routes are dry run and dress rehearsed ahead of the first day of school.

Per the request of BPS' leadership, due to additional training needs of its in-house routers, TransPar has outlined the following proposal and terms to provide additional training services:

- **Contract Term:** April 29, 2025 – December 15, 2025
- **Contract Scope:**
 - Up to three (3) hours of virtual training sessions per week, for thirty-four (34) weeks
 - Preparation and tailoring of sessions to be focused on addressing specific questions or topics of the district's choosing, or one of the twenty-three (23) primary topics Transfinder identifies as professional development topics in MyTransfinder Community
- **Firm-Fixed Price Quote:** \$18,700.00

This scope of work will be conducted 100% remotely, primarily supported by one (1) designated member of TransPar's Advisory Service Team and focused solely on the training of BPS staff in Routefinder Plus. It does not include analysis, revisions, or report development regarding the final routing scenarios from the previous scope of work.

Both TransPar and the Bismarck Public Schools acknowledge that the proposal and its terms outlined herein will serve as the third consulting contract for advisory services. Select 'Accept' if Bismarck Public Schools agrees to and wishes to proceed, per the terms as outlined here within. Select 'Do Not Accept' if Bismarck Public Schools does not agree to and does not wish to proceed, per the terms outlined here within.

Additional Route Development Training Services – Firm Fixed Price - \$18,700.00

Accept Do Not Accept

TransPar Group, Inc.

By: 
TransPar Representative

Title: Vice President

Date: 4/29/2025

Bismarck Public Schools

By: 
District Representative

Title: Business and Operations Manager

Date: 04 / 29 / 2025

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SIGNED

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IP: 165.234.101.33



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The document has been completed.