



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, August 13, 2025

MINUTES

1. CLOSED SESSION

A. Comments – Public

Trustee Sylvester made a motion to amend the Closed Session agenda by switching the order of Agenda Items 3B and 3E, seconded by Trustee Goldberg. Motion carried: 5-0.

President Powell announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:00 p.m. where the following items were discussed:

B. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8
Property: 975 Evenstar Avenue, Westlake Village, CA 91361. Agency negotiator: Dr. Victor Hayek, Deputy Superintendent. Negotiating party: Mr. Garrett Freeman, Oaks Christian School, Inc. Under negotiation: price and terms of payment

C. Consideration of Compromise and Release in accordance with provisions in Government Code Section 54956.95 - insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Compromise and Release request for 0093800051 and 1093800002

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2025050042

E. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

The Board recessed from Closed Session to hear a public comment on Agenda Item 1E. The public speaker received three (3) minutes to speak. The Board reconvened in Closed Session at 5:48 p.m. and adjourned Closed Session at 5:55 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Powell called the meeting to order at 6:02 p.m.

Board Members present: Board President Lisa Powell, Board Vice President Karen Sylvester, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Cindy Goldberg, and Student Board Trustee Finneas Kerns.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Swearing-In Ceremony for Student Board Trustee

President Powell administered the Oath of Office to Student Board Trustee Finneas Kerns, who repeated it during the swearing-in ceremony. President Powell then announced that there was one (1) public comment request submitted, and that person received three (3) minutes to speak.

D. Announcements from Closed Session and Open Session Procedures

President Powell announced that the following items were discussed in Closed Session:

B. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8 Property: 975 Evenstar Avenue, Westlake Village, CA 91361. Agency negotiator: Dr. Victor Hayek, Deputy Superintendent. Negotiating party: Mr. Garrett Freeman, Oaks Christian School, Inc. Under negotiation: price and terms of payment
There was no Board action taken on this agenda item.

C. Consideration of Compromise and Release in accordance with provisions in Government Code Section 54956.95 - insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Compromise and Release request for 0093800051 and 1093800002
There was no Board action taken on this agenda item.

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2025050042

Trustee Goldberg made the motion to approve the Settlement Agreement for Case OAH 2025050042, seconded by Trustee Sylvester. Motion carried: 5-0.

E. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

President Powell stated that with regard to Agenda Item 1B, there is no announcement at this time pursuant to Government Code Section 54957.1, subdivision (a)(5).

E. Approval of the Agenda

Trustee Sylvester made the motion to approve the agenda as amended, pulling Consent Agenda Items 4F and 4Y for a separate vote, seconded by Trustee Gorback. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.**

F. Comments – Public

President Powell announced that there were seven (7) public comment requests submitted, and each speaker received three (3) minutes to speak.

3. ACTION ITEMS – GENERAL

A. Business Services – Call for Oral Bids for 703 Rancho Conejo Boulevard, Thousand Oaks, CA 91320

Dr. Hayek reported that no written bids were received for the 703 Rancho Conejo Boulevard property. President Powell then opened the floor for oral bids; none were received. She noted that no action would be taken on Agenda Item 3D and clarified that, under the resolution approved at the June 18, 2025 regular meeting, the Deputy Superintendent of Business Services is authorized to secure a tenant and negotiate a lease of the property at fair market value for up to three years, with any proposed lease to be brought back to the Board for approval.

B. Business Services – Call for Oral Bids for 711 Rancho Conejo Boulevard, Thousand Oaks, CA 91320

President Powell opened the floor for oral bids; none were received. She noted that no action would be taken on Agenda Item 3C and clarified that, under the resolution approved at the June 18, 2025 regular meeting, the Deputy Superintendent of Business Services is authorized to secure a tenant and negotiate a lease of the property at fair market value for up to three years, with any proposed lease to be brought back to the Board for approval.

C. Business Services – (If Necessary) Receive Oral Bids, Rejection of Any Non-Conforming Bids, Announcement of Highest Conforming Bid, and Potential Award of Surplus Property Bid to Lease 711 Rancho Conejo Boulevard, Thousand Oaks, CA 91320

There was no action taken on this agenda item.

D. Business Services – (If Necessary) Receive Oral Bids, Rejection of Any Non-Conforming Bids, Announcement of Highest Conforming Bid, and Potential Award of Surplus Property Bid to Lease 703 Rancho Conejo Boulevard, Thousand Oaks, CA 91320

There was no action taken on this agenda item.

E. Student Services – Adoption of Resolution #25/26-01 in Support of National Hispanic Heritage Month

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

F. Student Services – Adoption of Resolution #25/26-02 in Support of Attendance Awareness Month

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

G. Business Services – Measure I – Reallocation of Funds

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. President Powell stated that the approval of this agenda item is contingent upon the successful execution of a lease on the property located at 975 Evenstar Avenue, Westlake Village, CA 91361. Dr. Hayek responded to questions from board members regarding the placement of CVUSD and

Measure I logos on the high school football fields, including options to apply them through paint or stitching on synthetic turf.

4. ACTION ITEMS – CONSENT

President Powell began the approval of the Consent Agenda by first addressing the items that had been pulled for a separate vote.

F. Human Resources - Approval of Student Fieldwork Agreement Between the Conejo Valley Unified School District and California State University - Long Beach

Trustee Gorback made the motion to approve, seconded by Trustee Goldberg. President Powell abstained from both the discussion and vote on this agenda item due to her role as a faculty member at California State University, Long Beach. There was no board discussion on this agenda item. **Motion carried: 4-0, with an abstention from President Powell and a preferential “yes” vote from Trustee Kerns.**

Y. Instructional Services - Approval of New Contract with Scenario Learning, LLC / dba Vector Solutions with CVUSD High Schools

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. Mr. Loo responded to questions from board members regarding the preliminary rollout of Title IX investigation training for staff, the student sexual harassment training module for grades 9-12, procedures for tracking completion, and planned communications to families and staff. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

Trustee Gorback made the motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Goldberg. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Board of Education - Approval of Contract Amendment with Diligent Corporation**
- C. Approval of Contracts Under \$5,000 - Superintendent's Office**
- D. Human Resources - Personnel Assignment Orders**
- E. Human Resources - Approval of Intern Credential Agreement Between the Conejo Valley Unified School District and Syracuse University**
- F. Human Resources - Approval of Student Fieldwork Agreement Between the Conejo Valley Unified School District and California Baptist University**
- H. Human Resources - Approval of Student Fieldwork Agreement Between the Conejo Valley Unified School District and California State University Channel Islands**
- I. Human Resources - Approval of Student Teacher Agreement Between the Conejo Valley Unified School District and California State University Sacramento**
- J. Human Resources - Approval of Student Teacher Agreement Between the Conejo Valley Unified School District and California State University Northridge**

K. Human Resources - Approval of Early Childhood Studies Student Teaching and Observation Agreement Between the Conejo Valley Unified School District and California State University Channel Islands

L. Human Resources - Approval of Contract Between the Conejo Valley Unified School District and Stepping Stones Group LLC

M. Human Resources - Approval of Contract Between the Conejo Valley Unified School District and AMN Healthcare

N. Human Resources - Approval of Contract Between the Conejo Valley Unified School District and Comprehensive Therapy

O. Instructional Services - Approval of Contracts Under \$5,000

P. Instructional Services - Approval of New Contract With HUDL for Newbury Park High School, Thousand Oaks High School, and Westlake High School

Q. Instructional Services - Approval of Renewal Contract with Companion Corp

R. Instructional Services - Approval of Renewal Agreement with Solution Tree, Inc., for the CAPS Network Conference 2025-2026

S. Instructional Services - Approval of Renewal Contract with Fireworks & Stage FX America, LLC, for Westlake and Thousand Oaks High Schools

T. Instructional Services - Approval of Renewal Contract with the Ronald Reagan Presidential Foundation for Westlake High School

U. Instructional Services - Approval of College and Career Access Pathways Partnership Agreement

V. Instructional Services - Approval of Renewal Contract with Secural Security Corporation for Westlake High School

W. Instructional Services - Approval of Renewal Contract - Magic Jump Rentals Ventura, LLC – Colina

X. Instructional Services - Overnight Trip Request for The Center at Thousand Oaks High School

Z. Student Services - Approval of Contracts for Non-Public School Placements

AA. Student Services - Approval of Renewal Agreement for Inter-District Services (Orientation & Mobility) Between the Ventura County Office of Education and the Conejo Valley Unified School District for the 2025-2026 School Year

BB. Student Services - Approval of Renewal Agreement for Inter-District Services (Physical Therapy) Between the Ventura County Office of Education and the Conejo Valley Unified School District for the 2025-2026 School Year

CC. Student Services - Approval of 2025-2026 SELPA Master Contract with The Genesis Group

DD. Approval of Agreement with Sutter Road Picture Company LLC for the Development and Production of a Documentary

EE. Business Services - Approval of Worker Compensation Claims (over \$50,000)

FF. Business Services - Disposal of Surplus and Obsolete Equipment

G. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)

HH. Business Services - Ratification of Purchase Order Report (POs under \$5,000)

II. Business Services - Acceptance of Donations/Gifts

JJ. Business Services - Approval of Transfer of Funds - June and July 2025

KK. Business Services - Ratification of Warrants - June and July 2025

LL. Business Services - Notices of Completion

MM. Business Services - Approval of Award of Contract for Newbury Park High School STEM Building Furniture

NN. Business Services - Approval of Award of Contract for Newbury Park High School Lockers

OO. Business Services - Award of Contract - Concrete Remove/Replace Project - Thousand Oaks High School

PP. Business Services: Award of Contract – Asphalt Paving – Westlake Hills Elementary School

QQ. Business Services - Change Order 1 – Casework - Newbury Park HS - H2I Group, Inc.

RR. Business Services - Approval of Application to Receive Mandated Block Grant Funding for Fiscal Year 2025-2026

SS. Business Services - Acceptance of the GASB 75 Actuarial Valuation

TT. Business Services - Approval of Addendum to the Certification of Signatures for 2025-2026

UU. Business Services - Approval of Quarterly Report on Williams Uniform Complaints

VV. Business Services - Approval of Agreement with Frontline Education for Budget Management

WW. Business Services - Approval of Transportation Services Agreements with American Transportation Systems, Inc., Fast Deer Bus Charter LLC, Durham School Services, LP, Lux Bus America Co., and Ventura Transit System, Inc.

XX. Business Services - Approval of Amendment No. 1 to the Transportation Services Agreement with Intermex Inc.

YY. Business Services - Approval of LunchAssist PRO Membership for Child Nutrition

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Board of Education – Discussion of Board Bylaw 9011 – Disclosure of Confidential/Privileged Information

Dr. McLaughlin provided background on the Gamut updates, including the definition of confidential information, board member responsibilities regarding its use inside and outside of closed session, and the removal of language to provide clearer direction. There was no board discussion on this agenda item.

B. Board of Education – Discussion of Board Bylaw 9012 – Board Member Electronic Communications

Dr. McLaughlin provided background on the Gamut updates, which clarify rules for Board member electronic communications to ensure compliance with the Brown Act, Public Records Act, and Board Bylaw 9010, and incorporate a recent legal decision on the First Amendment implications of Board members' social media use. There was no board discussion on this agenda item.

C. Instructional and Student Services - Discussion of Board Policy and Administrative Regulation 0460 – Local Control and Accountability Plan

Mr. Loo provided background on the Gamut updates, which include recognizing long-term English Learners, identifying the IDEA addendum for LEAs, incorporating Student District Advisory Committee recommendations into the LCAP, specifying steps if an LEA does not approve the LCAP, and codifying the requirement to provide information to the Board. There was no board discussion on this agenda item.

D. Business Services – Discussion of Administrative Regulation 3512 – Equipment

Dr. Hayek provided background on the Gamut updates, which clarify that district equipment is to be used solely for district purposes and that users are responsible for its proper use and care. There was no board discussion on this agenda item.

E. Business Services – Discussion of Administrative Regulation 3542 – School Bus Drivers and Board Policy and Administrative Regulation 4112.42 – Drug and Alcohol Testing for School Bus Drivers

Dr. Hayek provided background on the Gamut updates for Administrative Regulation 3542, which clarify the requirements for hiring bus drivers, adds provisions for driving time, log sheets, and pre-trip inspections, and the requirement for the retention and reporting of school bus accident records. The Gamut updates for Board Policy and Administrative Regulation 4112.42 strengthen compliance with federal drug and alcohol testing requirements for school bus drivers by clarifying testing obligations, consequences for violations, marijuana prohibitions, return-to-work evaluations, employer responsibilities, and mandatory reporting and inquiries through the CDL Drug and Alcohol Clearinghouse. Dr. Hayek responded to a board member's question regarding whether the requirements also apply to district staff beyond contracted bus drivers.

F. Human Resources – Discussion of Board Policy 4131.1 – Teacher Support and Guidance

Mrs. Ashmore provided background on the Gamut updates, which include revisions to the district's induction program and clarify the support and guidance available to interns, new teachers, and other educators needing development in subject matter expertise, instructional strategies, or classroom management. Mrs. Ashmore responded to a board member's question regarding whether mentor teachers will provide support to the same teacher for the two-year induction term.

G. Board Committee Reports

President Powell stated that the Board Committee Representatives matrix was updated to include Trustee Kerns' committee service recommendations.

H. Comments – Board of Education

Board members provided comments.

I. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT**A. Future Board Topics / Activities**

Board members did not add any topics for discussion at future board meetings.

B. Adjournment

President Powell adjourned the Open Session at 7:33 p.m. The next regularly scheduled board meeting will be Wednesday, September 3, 2025, 5:00 p.m. – Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

September 3, 2025

Date



Board Clerk

September 3, 2025

Date



Superintendent

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<https://www.conejousd.org/domain/122>