



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**Conejo Valley High School (CVUSD Board Room)**  
**1402 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR BOARD MEETING**  
**Wednesday, June 18, 2025**

**MINUTES**

**1. CLOSED SESSION**

**A. Comments – Public**

President Powell announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:31 p.m. where the following items were discussed:

**B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

**Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2025020829**

Closed Session ended at 5:50 p.m.

**2. OPEN SESSION**

**A. Call the Meeting to Order**

Call to Order: President Powell called the meeting to order at 6:01 p.m.

Board Members present: Board President Lisa Powell, Board Vice President Karen Sylvester, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Cindy Goldberg, and Student Board Trustee Aidan Light.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

**B. Pledge of Allegiance**

**C. Announcements from Closed Session and Open Session Procedures**

President Powell announced that the following items were discussed in Closed Session:

**B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

**C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2025020829**

Trustee Goldberg made the motion to approve the Settlement Agreement for Case OAH 2025020829, seconded by Trustee Gorback. **Motion carried: 5-0**

**D. Approval of the Agenda**

Trustee Goldberg made the motion to approve the agenda as submitted, seconded by Trustee Sylvester. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

**E. Report from Parent Organization – LGBTQ+ Advisory Council**

Council Vice Chairperson Megan Goebel shared updates on the Council’s ongoing efforts to foster a safe and inclusive environment, including the work of the Council’s four subcommittees. She noted the Council’s request to update the Human Growth curriculum and emphasized the importance of recognizing October as LGBTQ+ History Month and June as Pride Month. She also identified key strengths and areas for growth and outlined plans to advocate for a more inclusive curriculum moving forward.

**F. Student Recognition**

The Board of Education and District staff honored TOHS student Saoirse Sipes for his outstanding achievement in performing arts, having been named a Grand Prize Winner in the Contemporary Instructional category of the Music Center’s 37<sup>th</sup> Annual Spotlight Performing Arts Competition.

**G. 2024-2025 Classified School Employees of the Year**

The Board and District staff recognized ten (10) classified employees for their designation as 2024-2025 Classified School Employees of the Year.

**H. Recognition – Student Board Trustee Aidan Light**

The Board and District staff recognized Trustee Light for his exceptional leadership as Chairperson of the Student District Advisory Committee and for his dedicated service as this year’s Student Board Trustee.

**I. Comments – Public**

President Powell announced that there were no public comment requests submitted.

**3. ACTION ITEMS – GENERAL**

**A. Human Resources – Ratification of Changes to Future School Year Calendars: 2025-2026 and 2026-2027**

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

**B. Instructional and Student Services – Approval of Instructional Continuity Learning Plan**  
Trustee Sylvester made the motion to approve, seconded by Trustee Gill. Mr. Loo provided background on the timeline and development process of the Plan and highlighted language additions made since the last board meeting. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

**C. Instructional Services – Approval of the 2025/2026 Local Control and Accountability Plan (LCAP), Inclusive of the Budget Overview for Parents**

Trustee Gill made the motion to approve, seconded by Trustee Sylvester. Mr. Loo responded to a board member’s question regarding any significant changes made since the last board discussion. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

**D. Business Services – Second Public Hearing: 2025-2026 Proposed Budget – General Fund and Ancillary Funds**

President Powell convened the Public Hearing at 6:58 p.m. After receiving no public comment requests, President Powell closed the Public Hearing at 6:59 p.m. There was no board discussion on this agenda item.

**E. Business Services – Approval of the 2025-2026 Proposed Budget – General Fund and Ancillary Funds**

Trustee Light made the motion to approve, seconded by Trustee Goldberg. Dr. Hayek reported that the state budget has not yet been finalized and noted that the previously allocated one-time funds totaling \$4.6 million are now proposed to be reduced by two-thirds. There was no board discussion on this agenda item.

**F. Business Services – Accept the 2024-2025 Child Nutrition Annual Report**

Trustee Gorback made the motion to approve, seconded by Trustee Goldberg. Ms. Sarah Phillips presented the 2024–2025 Child Nutrition Annual Report, which included participation data, popular menu items, the new program logo, the implementation of share tables and their proposed expansion to elementary schools in 2025–2026, student taste tests, information on free summer meal offerings, future expanded menu options, and the reintroduction of the Harvest of the Month program. Ms. Phillips responded to questions from board members regarding the potential involvement of the Student District Advisory Committee (SDAC) in future taste-testing opportunities, the process for students to retrieve unspent funds from their lunch accounts, the criteria used to determine free meal distribution locations, and the possibility of repurposing food waste for animal consumption, similar to a project conducted by Westlake High School's environmental science program.

**4. ACTION ITEMS – CONSENT**

Trustee Light made the motion to approve the Consent Agenda as submitted, seconded by Trustee Gorback. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

**CONSENT AGENDA ITEMS:**

- A. Board of Education - Approval of Renewal Contract - Secural Security Corporation - District Educational Center**
- B. Board of Education - Approval of Contract with Diligent Corporation**
- C. Human Resources - Personnel Assignment Orders**
- D. Human Resources - Approval of Student Fieldwork Agreement Between the Conejo Valley Unified School District and Pepperdine University**
- E. Human Resources - Approval of Student Fieldwork Renewal Agreement Between the Conejo Valley Unified School District and California Lutheran University**
- F. Human Resources - Approval of Intern Credential Agreement Between the Conejo Valley Unified School District and the University of Massachusetts Global**
- G. Human Resources - Approval of Student Fieldwork Agreement Between the Conejo Valley Unified School District and California State University Northridge - Masters Program**
- H. Human Resources - Approval of Student Fieldwork Agreement Between the Conejo Valley Unified School District and Pacific Oaks College**
- I. Human Resources - Approval of Student Fieldwork Agreement Between the Conejo Valley Unified School District and Campbellsville University, Los Angeles, Phillips Graduate Institute**
- J. Human Resources - Approval of Student Fieldwork Agreement Between the Conejo Valley Unified School District and Antioch University**
- K. Human Resources - Approval of Addendum to Services Agreement - American Fidelity**
- L. Instructional Services - Approval of Renewal Contract for Music, Memories and More with Westlake High School**
- M. Instructional Services - Approval of Renewal Contract with Real Inspiration, Inc., for Westlake High School**
- N. Instructional Services - Approval of Renewal Contract with Mister Softee of So. California - Westlake High School**
- O. Instructional Services - Approval of Annual Report for Proposition 28 - Arts and Music in Schools**
- P. Instructional Services - Annual Update on Educator Effectiveness Block Grant**
- Q. Instructional Services - Overnight Trip Request for Westlake High School's Spirit Cheer Camp/Competition**
- R. Instructional Services - Approval of the Multitudes At Risk Reading Screener**
- S. Instructional Services - Approval of the Extended Learning Opportunities Program (ELOP) Plan**
- T. Instructional Services - Approval of Amendments to Board Policy 6170.1 - Transitional Kindergarten**
- U. Instructional Services - Approval of New Board Policy and Administrative Regulation 5148.2 - Before/After School Programs**
- V. Instructional Services - Approval of Renewal Contract - IXL Learning, Inc. - DEC**

W. Instructional Services - Approval of Renewal Contract - FCSS (Cyber High): Fresno County Superintendent of Schools - HS – DEC

X. Instructional Services - Approval of Renewal Contract - EdClub, Inc. (TypingClub) – DEC

Y. Instructional Services - Approval of Amendments to Board Policy 5131.9 - Academic Honesty

Z. Instructional Services - Approval of SELPA Master Contract Extension with Amergis Healthcare Staffing, Inc.

AA. Instructional Services - Approval of Contracts Under \$5,000

BB. Instructional Services - Approval of Renewal Contract with The Habit Restaurants, LLC, for Westlake High School

CC. Instructional Services - Approval of Renewal Contract - Scholastic Inc. (Literacy Pro) – DEC

DD. Instructional Services - Approval of Renewal Contract with CodeHS, Inc., for Westlake High School

EE. Instructional Services - Approval of Renewal Contract - Seesaw Learning, Inc. – DEC

FF. Instructional Services - Approval of Renewal Contract with Conejo Recreation and Park District (CRPD) - Acacia Magnet School for Enriched Learning

GG. Instructional Services - Approval of Renewal Contract with Schools PLP for Century Academy

HH. Instructional Services - Approval of Renewal Contract with Music Memories and More - Thousand Oaks High School

II. Student Services - Approval of Renewal Memorandum of Understanding (MOU) between Aspiranet and the Conejo Valley Unified School District (CVUSD)

JJ. Student Services - Approval of Renewal Contract - All Languages Interpreting & Translating, Inc.

KK. Student Services - Approval of SELPA Master Contract Extension with STAR of CA LLC (dba STAR of CA, ERA ed)

LL. Student Services - Approval of Renewal Contract with Everway, LLC

MM. Student Services - Approval of Renewal Contract with EdFiles, Inc.

NN. Student Services - Approval of SELPA Master Contract Extension with Amergis Healthcare Staffing, Inc.

OO. Student Services - Approval of SELPA Master Contract Extension with Ro Health, LLC

PP. Student Services - Approval of Renewal Contract with HopSkipDrive, Inc.

QQ. Student Services - Approval of Contract for Non-Public School Placement

RR. Student Services - Approval of Contracts for Non-Public School Placements

SS. Student Services - Approval of Contracts Under \$5,000

TT. Student Services - Approval of Contracts for Residential Treatment Center Placement

UU. Business Services - Disposal of Surplus and Obsolete Equipment

VV. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)

WW. Business Services - Ratification of Purchase Order Report (POs under \$5,000)

XX. Business Services - Acceptance of Donations/Gifts

YY. Business Services - Approval of Transfer of Funds - May 2025

ZZ. Business Services - Ratification of Warrants - May 2025

AAA. Business Services - Approval of Annual Signature Authorization for the 2025-2026 Fiscal Year

**BBB. Business Services - Approval of Resolution #24/25-49: Education Protection Account (EPA) Spending Plan for 2025-2026**

**CCC. Business Services - Approval of Resolution #24/25-50: Approval of Appropriation Transfers for Fiscal Year 2025-2026**

**DDD. Business Services - Approval of Resolution #24/25-51: Approval of Expense Transfers for the 2025-2026 Fiscal Year**

**EEE. Business Services - Approval of Resolution #24/25-52: Approval of Inter-fund Transfers for the 2025-2026 Fiscal Year**

**FFF. Business Services - Approval of Resolution #24/25-53: Approval of Temporary Loans Between District Funds for the 2025-2026 Fiscal Year**

**GGG. Business Services - Approval of Resolution #24/25-54: Approval of Year-End Budget Transfers for the Fiscal Year 2024-2025**

**HHH. Business Services - Approval of Resolution #24/25-55: Approval of Authorization to Improve Compensation for Certain Categories of Employees after July 1, 2025**

**III. Business Services - Notices of Completion**

**JJJ. Business Services - Approval of Blanket Authorization for Contract Change Orders Not to Exceed Statutory Limits for Summer Construction Work**

**KKK. Business Services - Award of Contract – Asphalt Paving – Westlake Hills Elementary School**

**LLL. Business Services - Approval of Participation in Bids/Contracts of Other Public Agencies, Cooperative, Purchasing Contracts (Piggyback), California Multiple Awards Schedule (CMAS), and Other Approved California State Contracts, When Applicable, for the 2025-2026 Fiscal Year**

**MMM. Business Services – Approval of Agreements for Child Nutrition Ingredients, Food, and Supplies**

**NNN. Business Services - Approval of Award of Contract for Kitchen Equipment**

**OOO. Business Services - Award of Contract - Specialty Equipment for Child Nutrition New Central Kitchen**

**PPP. Business Services - Approval of Agreements for Legal Services**

**QQQ. Business Services - Approval of Agreement for the ESCAPE Financial and Payroll/Personnel System with the Ventura County Office of Education for the 2025-2026 Fiscal Year**

**RRR. Business Services - Approval of Agreement for the Q SIS Hosting Services With the Ventura County Office of Education for the 2025-2026 Fiscal Year**

**SSS. Business Services - Approval of Child Care Contracts and Amendments for the Summer Camp Program**

**TTT. Business Services - Maintenance & Operations Department - Approval of Ad Hoc Maintenance Agreements for 2025-2026**

## **5. INFORMATION/DISCUSSION ITEMS – GENERAL**

### **A. Board Committee Reports**

There were no committee reports from board members.

### **B. Comments – Board of Education**

Board members provided comments.

### C. Comments – Superintendent

Dr. McLaughlin provided comments.

## 6. ADJOURNMENT

### A. Future Board Topics / Activities

Trustee Light recommended that the board update committee assignments for the incoming Student Board Trustee to reflect his areas of interest. No additional topics were proposed for discussion at future Board meetings.

### B. Adjournment

President Powell adjourned the Open Session at 7:23 p.m. The next regularly scheduled board meeting will be Wednesday, August 13, 2025, 5:00 p.m. – Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

August 13, 2025

Date



Board Clerk

August 13, 2025

Date



Superintendent

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<https://www.conejousd.org/domain/122>