



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, June 4, 2025

MINUTES

1. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Powell called the meeting to order at 6:01 p.m.

Board Members present: Board President Lisa Powell, Board Vice President Karen Sylvester, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Cindy Goldberg, and Student Board Trustee Aidan Light.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Open Session Procedures

D. Approval of the Agenda

Trustee Gorback made the motion to approve the agenda as submitted, seconded by Trustee Goldberg. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

E. Student Recognitions

The Board of Education and District staff honored the following students for their academic and athletic achievements:

- Valedictorians from Newbury Park, Thousand Oaks, and Westlake High Schools
- Conejo Valley High School Top Scholar
- CIF Individual Champions – TOHS Boys and Girls Track and Field and WHS Boys Track and Field
- Marmonte League Champions – TOHS Boys Track, WHS Boys Lacrosse, and WHS Stunt Cheer
- Marmonte League Individual Champions – NPHS Boys and Girls Track and Field, NPHS Girls Swim, TOHS Boys and Girls Track and Field, and WHS Boys and Girls Track and Field

- Marmonte League Co-Champions: TOHS Boys Volleyball, WHS Baseball, and WHS Boys Volleyball
- Coastal Canyon League Champions – TOHS Girls Swim and TOHS Boys Swim - Individual

F. Comments – Public

President Powell announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak.

2. ACTION ITEMS – GENERAL

A. Instructional and Student Services - Approval of Title IX Resolution and Amendments to Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures

Trustee Goldberg made the motion to approve, seconded by Trustee Gill. President Powell announced that there were three (3) public comment requests submitted, and each speaker received three (3) minutes to speak.

Mr. Loo provided an update on districtwide actions taken and upcoming plans regarding Title IX sexual harassment complaint procedures. Dr. McLaughlin clarified that the professional development outlined in the resolution will be directed toward certificated, classified, and management/supervisory staff. Following a brief discussion, the board reached consensus to revise the opening paragraph of the Administrative Regulation. Trustee Goldberg amended her motion to approve the Title IX Resolution and revisions to Administrative Regulation 5145.71 as amended, seconded by Trustee Gill. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

B. Board of Education - CVUSD Governance Handbook

Trustee Light made the motion to approve, seconded by Trustee Gorback. Board members expressed their support for the handbook and thanked staff for their efforts. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

C. Business Services - First Public Hearing: 2025-2026 Proposed Budget - General Fund and Ancillary Funds

President Powell convened the Public Hearing at 7:39 p.m. After receiving no public comment requests, President Powell closed the Public Hearing at 7:39 p.m. Dr. Hayek presented information on the 2025-2026 proposed budget, which included information used in budget preparation, a summary of the May Revise, state economy and revenue updates, opinions from the Legislative Analyst Office, Capital Advisors, and the Ventura County Star, major budget impacts and uncertainties, background on LCFF and ADA, 2025-26 general fund revenue, expenses, and ending fund balance; summary of other fund balances, multi-year projections and key focus areas, and major budget challenges. Dr. Hayek responded to questions from board members regarding the district's potential receipt of a discretionary block grant, the possibility of future employee salary increases, strategies to fund mental health services following the elimination of grant funding, the potential use of private health insurance, the three-year rolling ADA, and strategies for managing expenditures.

D. Business Services - Public Hearing: Resolution #24/25-49: Education Protection Account (EPA) Spending Plan, 2025-2026

President Powell convened the Public Hearing at 8:11 p.m. After receiving no public comment requests, President Powell closed the Public Hearing at 8:11 p.m. Dr. Hayek shared background information on the EPA spending plan and funding allocations. There was no board discussion on this agenda item.

E. Instructional Services - Public Hearing: 2025/2026 Local Control and Accountability Plan (LCAP), Inclusive of the Budget Overview for Parents

President Powell convened the Public Hearing at 8:12 p.m. After receiving no public comment requests, President Powell closed the Public Hearing at 8:13 p.m. Mr. Loo provided an overview of the LCAP and Budget Overview for Parents, which included annual performance reflections, key successes, identified needs, stakeholder engagement, and highlights of LCAP Local Indicators, the Federal Addendum, and specific goals, outcomes, and actions. Dr. Hayek responded to Dr. McLaughlin's question about the impact on Title funds, and President Powell shared her own key takeaways from the LCAP highlights.

F. Human Resources - Approval of Contract for Assistant Superintendent, Instructional and Student Services

Trustee Gill made the motion to approve, seconded by Trustee Sylvester. There was no board discussion on this agenda item. President Powell clarified that Trustee Light would not participate in the vote on this agenda item, as it involves personnel matters. **Motion carried: 5-0.**

G. Human Resources - Declaration of Need for Fully Qualified Educators and Annual Statement of Need

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. Mrs. Ashmore provided background on the California Commission on Teacher Credentialing's requirement for districts to estimate the number of emergency permits needed for the upcoming school year and explained the district's process for recruiting qualified candidates before resorting to emergency credentials. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Light.**

3. ACTION ITEMS – CONSENT

Trustee Light made the motion to approve the Consent Agenda as submitted, seconded by Trustee Goldberg. There was no board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Light.**

CONSENT AGENDA ITEMS:

A. Board of Education - Approval of Minutes

B. Board of Education - Approval of Subcommittee's Recommendations for Citizens' Bond Oversight Committee Member Selection

C. Human Resources - Personnel Assignment Orders

D. Human Resources - Approval of Student Teaching Agreement - California Lutheran University

E. Instructional Services - Approval of Contracts Under \$5,000

F. Instructional Services - Approval of Amendment to Contract with STAR Education for Maple and Aspen Elementary

G. Instructional Services - Approval of Amendment to Contract with STAR Education for Conejo Academy, Glenwood Elementary, Ladera STARS, and Madrona Academy

H. Instructional Services - Approval of Renewal Contract for Skillify LLC - Westlake High School

I. Instructional Services - Approval of Renewal Contract with Skillify LLC for Thousand Oaks High School

J. Instructional Services - Approval of Renewal Contract - ExploreLearning, LLC (Gizmos) – DEC

K. Instructional Services - Overnight Trip Request for Westlake High School's Dance Team

L. Instructional Services - Approval of Amendment to the Contract with STAR Education for Westlake Hills, Banyan, and Cypress Elementary Schools

M. Instructional Services - Approval of Overnight Trip Request for Thousand Oaks High School's Track and Field Participants to Attend the CIF State Championships

N. Instructional Services - Approval of Instructional Materials Adoptions for 2025-2026

O. Student Services - Approval of Renewal Contract for Residential Treatment Center Placement

P. Student Services - Approval of Renewal Contract for Nonpublic School Placement

Q. Student Services - Approval of Addendum for Inter-District Services (Physical Therapy) Between the Ventura County Office of Education and the Conejo Valley Unified School District for the 2024-2025 School Year

R. Student Services - Approval of Agreement with School Services of California, Inc.

S. Business Services – Approval of the 2025-2026 Major Project List

T. Business Services - Disposal of Surplus and Obsolete Equipment

U. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)

V. Business Services - Acceptance of Donations/Gifts

W. Business Services - Approval of Excess Workers' Compensation Insurance Coverage with Midwest Employers Casualty Insurance Co.

X. Business Services - Approval of Renewal Agreement with School Services of California, Inc.

Y. Business Services - Approval of the 2025-2026 Child Nutrition Services School Lunch Meal and A La Carte Pricing

Z. Business Services - Ratification of Vended Meals Contracts with BRIDGES and MATES Charter Schools

AA. Business Services - Maintenance & Operations Department - Approval of Ad Hoc Maintenance Agreements for 2025-2026

BB. Business Services - Approve the Renewal Agreement with Ventura County Office of Education for Special Education Transportation

CC. Business Services - Approval of Amendment No. 7 to the Carrier Agreement for Pupil Transportation Services (Home-To-School Transport) with American Transportation Systems

DD. Business Services - Approval of Contract with Secural Security Corporation for Conejo Valley Adult Education

EE. Business Services - Approval of ACCO Brands, USA Contract for Conejo Valley Adult Education

4. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services - Presentation and Approval of the Multitudes At Risk Reading Screener

Dr. Sellers presented an overview of the district's screening process for reading difficulties, which included details on the screening committee members, background on the pilot and selection process, the state adoption timeline, CVUSD's dyslexia screener, findings from reading difficulty screeners, the district's screener pilots and timeline, information on the selected screener, and next steps for implementation. Dr. Sellers also responded to questions from board members regarding the duration of assessments, follow-up steps after screening, and the frequency of assessments each year.

B. Instructional Services - Presentation and Approval of the Extended Learning Opportunities Program (ELOP) Plan

Ms. Esterberg provided an overview of the district's Extended Learning Opportunities Program (ELOP) plan, which included a program description, funding guidelines, stakeholder engagement, and key components for elementary, middle school, and summer programming, along with details from the ELOP Plan Guide. She also responded to questions from board members about middle school participation numbers, fulfillment of the 50% service requirement, and whether the program features an evaluation component.

C. Instructional Services - Discussion of New Board Policy and Administrative Regulation 5148.2 - Before/After School Programs

Mr. Loo clarified that the new board policy and administrative regulation aligns with Gamut language and reflects recent state legislation regarding the prioritization of programs for low-income communities, use of Expanding Learning Opportunity funds, and transportation requirements. There was no board discussion on this agenda item.

D. Instructional Services - Discussion of Board Policy 6170.1 - Transitional Kindergarten

Mr. Loo provided background on previous policy updates and explained that the amendments align the language with current law. He noted that new CVUSD language was added to reflect district practices and align with the state framework. Mr. Loo agreed to make minor wording and formatting revisions based on board consensus.

E. Instructional Services - Discussion of Board Policy 5131.9 - Academic Honesty

Mr. Loo provided background on the proposed language adjustments recommended by the district's articulation committee, which align with district expectations for student use of Artificial Intelligence (AI) in the classroom. He responded to questions from board members regarding districtwide standards for teacher expectations on student AI use, digital citizenship, guidelines for teacher use of AI, and the need for clear standards for approved AI tools. After a brief discussion, the board reached consensus to make minor edits and additions to the Board Policy.

F. Board Committee Reports

President Powell reported on her attendance at the quarterly Conejo Coalition for Youth and Families meeting, where members discussed the Coalition's mission and preparations for the upcoming annual summit.

G. Comments – Board of Education

Board members provided comments.

H. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members added the following topics for discussion at future board meetings:

- Middle School PE Dress Code/Expectations – the board reached consensus to table this conversation.
- AVID Program Update (2025-2026 school year)

B. Adjournment

President Powell adjourned the Open Session at 9:56 p.m. The next regularly scheduled board meeting will be Wednesday, June 18, 2025, 5:30 p.m. – Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

August 13, 2025

Date

Bill Turback

Board Clerk

August 13, 2025

Date

McLaughlin

Superintendent

Please note that all regular CVUSD board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this board meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos – Watch Meetings Live* at the following link:

<https://www.conejousd.org/domain/122>