

San Mateo Union High School District

Minutes

Regular Meeting

January 16, 2025 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land - **Absent**

Ligia Andrade Zuniga

E. CLOSED SESSION

- 1. (*) Public Employee Evaluation pursuant to Government Code Section 54957 - Title: Superintendent**
- 2. () Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
- 3. (*) Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9. San Mateo County Superior Court Case No. 24-CIV-03585.**
- 4. () Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - () Cases**
- 5. () Liability Claims pursuant to Government Code Section §54957 - (1) Case**
- 6. () Conference with Real Property Negotiator - Randall Booker, Superintendent,**
- 7. () Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
- 8. (*) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
- 9. (*) Confidential Student Discipline - (3) Three Cases**
- 10. () Confidential Student Matters - () Case**

F. OPEN SESSION

G. ROLL CALL

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land - **Absent**

Ligia Andrade Zuniga

Moment of silence for Tragedy in Los Angeles

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Student Board Representatives

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Jacobson the

Board moved to approve the stipulated expulsion case 24/25-8 with a vote of 4 to 0. The votes were as follows:

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land - Absent

Yes - Ligia Andrade Zuniga

J. ADOPT THE AGENDA

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to Adopt The Agenda with a vote of 4 to 0.

Preferential vote:

Yes- Elisabeth Bours

Yes- Tala Isabel Pantua

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

K. PUBLIC COMMENTS

Ilan Feuchtwang - PD Training

Candace Thomas - PD Training

Simona T - PD Training

Ravid - PD Training

Mike Swire - Bike Lane on Humboldt that City of San Mateo is wanting to pass is a Safety Issue

L. GOVERNING BOARD COMMENTS -

M. COMMUNICATIONS TO THE BOARD OF TRUSTEES

N. RECOGNITION

O. CONSENT AGENDA -

Upon the motion of Trustee Chavez and seconded by Trustee Andrade Zuniga, the Board moved to approve the Consent Agenda with the exception of item 32, with a vote of 4 to 0.

Preferential vote:

Yes- Elisabeth Bours

Yes- Tala Isabel Pantua

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

Upon the motion of Trustee Jacobson and seconded by Trustee Andrade Zuniga, the Board moved to approve the remaining Board Policy updates with a vote of 4 to 0.

Preferential vote:

Yes- Elisabeth Bours

Yes- Tala Isabel Pantua

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

- 1. Approval of Contracts Over \$25,000**
- 2. Acceptance of Gifts to the District**
- 3. Approval to Dispose of Obsolete Property/Equipment**
- 4. Approval of the Amendment to Memorandum of Understanding by and between the Sequoia Union High School District, the San Mateo Union High School District, and Design Tech High School Relating to Design Tech High School Location and Admissions Preference and Contributions for Sequoia Union High School District's Resident Students**
- 5. Authorization for RFP for Architect for PHS Expansion**
- 6. Approval of Furman Construction Inspection, Inc. Inspector Of Record ("IOR") Master Agreement - Amendment No. 1 For Capital Facilities Projects**
- 7. Approval To Utilize Lease-Leaseback Delivery Method and Issuance of a Request for Proposals and Pre-Qualifications for Lease-Leaseback Construction Services For The Hillsdale High School Buildings J & K Chiller Replacement Project**
- 8. Approval To Utilize Lease-Leaseback Delivery Method and Issuance of a Request for Proposals and Pre-Qualifications for Lease-Leaseback Construction Services For The District Wide Classroom Transformation Project**
- 9. Approval of BHM Construction, LLC. Change Order No.3 For The DistrictWide Fire Alarm Replacement Project**
- 10. Approval of BHM Construction, LLC Contingency Draw Authorization No.1 for The Burlingame High School Building C HVAC Replacement Project**
- 11. Approval of BHM Construction, LLC Contingency Draw Authorization No.1 For Increment 2 of The Burlingame High School Gym Replacement Project**
- 12. Approval of Resolution No. 24-25-12 Excusing The Capuchino High School Safety Netting Project Proposed Change Order No.1 From Further Compliance With The Competitive Bidding Requirements**
- 13. Approval of Rodan Builders, Inc. Change Order No. 1 For The Capuchino High School Safety Netting Project and Budget Augmentation**
- 14. Approval to Authorize The Superintendent or Designee To Award Contract To InsideSource For San Mateo High School Gym Furniture Packages**
- 15. Proclamation: National Black History Month**
- 16. Proclamation: School Board Recognition Month**
- 17. Approval of Centro de Libertad (The Freedom Center) MOU**
- 18. Out of State Conference for Karl Steinbrecher**
- 19. Out of State Conference for Athletic Directors**
- 20. Approval of Field Trip - AHS Orange County Regional Robotics Competition**
- 21. Approval of Field Trip - BHS AVID Southern California College Tour - Spring 2025**
- 22. Approval of Field Trip - MC Yosemite National Park Overnight Camping Trip**
- 23. Approval of Field Trip - AHS Silicon Valley District Career Development**

Conference

- 24. Approval of Field Trip - BHS Silicon Valley District Career Development Conference**
- 25. Approval of Field Trip - BHS Journalism**
- 26. Approval of Field Trip - AHS Spirit Nationals-Cheer Competition**
- 27. Quarterly Report on Williams Uniform Complaints**
- 28. School Accountability Report Cards (SARC)**
- 29. Location and Dates for Summer School 2025**
- 30. Approval of Adult School Course Outlines for English and Elective Courses**
- 31. Approval of Peninsula Family Services**
- 32. Approval of the Specific Board Policies and Administrative Regulations-September 2024 Updates**

P. REGULAR REPORTS -

- 1. Report of the Superintendent**
- 2. Report of the District Teachers Association Representative**
- 3. Report of the CSEA Chapter 519 Representative**
- 4. Report of the San Mateo Adult School Teachers Association**

Q. SPECIAL REPORTS AND APPEARANCES -

- 1. Spotlight on Student Learning: 1st Semester Highlights**

R. CONSTRUCTION -

- 1. Measure L Construction Update**
- 2. Approval To Issue A Request for Proposals For Architectural Services For The Bridge Academy Project**

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, The Board moved to approve to Issue A Request for Proposals For Architectural Services For The Bridge Academy Project with a vote of 4 to 0.

Preferential vote:

Yes- Elisabeth Bours

Yes- Tala Isabel Pantua

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

3. Approval of The Bridge Academy Location – Poplar Avenue

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, The Board moved to approve the Bridge Academy Location - Poplar Avenue with a vote of 4 to 0.

Preferential vote:

Yes- Elisabeth Bours

Yes- Tala Isabel Pantua

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Trustee Chavez and seconded by Trustee Andrade Zuniga, the Board moved to approve the Division of Human Resources Personnel Consent Agenda with a vote of 4 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

1. Personnel Actions

2. Approval of Side Letters with San Mateo Union High School District and California School Employees Association

3. Updated Dean's Professional Standards

T. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Jacobson, the Board moved to approve the Personnel Actions Addendum with a vote of 4 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

2. Approval of the District Summer School Principal Job Description

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the District Summer School Principal Job Description, with a vote of 4 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

3. Approval of the Clinical Services Supervisor Job Description

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Jacobson, the Board moved to approve the Clinical Services Supervisor Job Description with a vote of 4 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

4. Approval of the 2024-2025 Tentative Agreement between the District and the Adult School American Federation of Teachers, AFT Local 4681

Upon the motion of Trustee Chavez and seconded by Trustee Andrade Zuniga, the Board moved to approve the 2024-2025 Tentative Agreement between the District and the Adult School American Federation of Teachers, AFT Local 4681 with a vote of 4 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

5. Approval of the Revised 2024-2025 Salary Schedule for the Adult School Federation of Teachers, AFT Local 4681 and Miscellaneous Salary Schedule

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the Revised 2024-2025 Salary Schedule for the Adult School Federation of Teachers, AFT Local 4681 and Miscellaneous Salary Schedule with a vote of 4 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

U. DIVISION OF STUDENT SERVICES

V. DIVISION OF INSTRUCTIONAL SERVICES -

W. DIVISION OF BUSINESS SERVICES -

X. BOARD OPERATIONS -

1. Established Graduation Dates and Time, May/June 2025

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the Established Graduation Dates and Time, May/June 2025 with a vote of 4 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

2. Move March 13 Board Meeting to Wednesday March 12

Upon the motion of Trustee Chavez and seconded by Trustee Andrade Zuniga, the Board moved to Move the March 13 Board Meeting to Wednesday March 12 with a vote of 4 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Absent - Greg Land

Yes - Ligia Andrade Zuniga

Y. FUTURE BOARD AGENDA ITEMS -

1. Future Board Agenda Items

Board Evaluation and Retreat

Math Study Session or agenda item

Professional Development how we structure

Z. ADJOURNMENT -

The meeting Adjourned at 9:15pm