

San Mateo Union High School District

Minutes

Regular Meeting

May 8, 2025 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

Ligia Andrade Zuniga

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

D. GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

E. CLOSED SESSION

1. () **Public Employee Evaluation pursuant to Government Code Section 54957 - Title:**
2. () **Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
3. (*) **Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - (1) One Case**
4. () **Liability Claims pursuant to Government Code Section §54957 - (1) Case :**
5. () **Conference with Real Property Negotiator - Randall Booker, Superintendent,**
6. () **Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
7. (*) **Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
8. () **Confidential Student Discipline - () Case**
9. (*) **Confidential Student Matters - (19) Nineteen Cases**

F. OPEN SESSION

G. ROLL CALL

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

Ligia Andrade Zuniga

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Student Board Representatives Eli Agra and JohnnyLopez

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

There were no actions taken in closed session

J. ADOPT THE AGENDA

Staff would like to move up HR agenda item S. 1 - Approval of Non-Represented Administrator Contracts for the 2025 - 2026 School. We would like to have this item right before the Consent Agenda.

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Land, the Board moved to approve to Adopt the Agenda with the amendment, with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Johnny Lopez

Yes- Student board member Agra

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

K. REGULAR REPORTS -

1. Report of the Superintendent

2. Report of the District Teachers Association Representative

3. Report of the CSEA Chapter 519 Representative

4. Report of the San Mateo Adult School Teachers Association

5. Report of Student Board Representatives

6. GOVERNING BOARD COMMENTS -

L. PUBLIC COMMENTS

Sebastian Steinbach - Instructional Framework

M. COMMUNICATIONS TO THE BOARD OF TRUSTEES

N. RECOGNITION

O. CONSENT AGENDA -

Upon the motion of Trustee Jacobson and seconded by Trustee Land, the Board moved to approve the Consent Agenda with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Johnny Lopez

Yes- Student board member Eli Agra

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

1. Approval of Contracts Over \$25,000

2. Acceptance of Gifts to the District

3. Approval to Dispose of Obsolete Property/Equipment

4. 2025-2026 Home to School Bus Fees

5. Approval of Furman Inspection Inc., Inspector of Record (“IOR”) Master Agreement Amendment No.3 For Capital Facilities Projects

6. Approval of Quattrocchi Kwok Architects’ Proposal For Additional Architectural Services on the Burlingame High School Gym Replacement Project

7. Candidates for Graduation, May 2025

8. Approval of Field Trip - MHS Girls Varsity Basketball

9. Approve the Specific Board Policies and Administrative Regulations- March 2025 Updates Part 1

P. SPECIAL REPORTS AND APPEARANCES -

1. Instructional Framework

Q. CONSTRUCTION -

R. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Personnel Consent Agenda with the amendment with a vote of 5 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

1. Personnel Actions

2. Approval of Revised Wellness Facilitator Job Description

3. Approval of Revised Board Policy 4318.4 Salary Program

S. DIVISION OF HUMAN RESOURCES -

1. Approval of Non-Represented Administrator Contracts for the 2025-2026

School Year

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to approve the Non-Represented Administrator Contracts for the 2025-2026 School Year with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Johnny Lopez

Yes- Student board member Eli Agra

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

2. Personnel Actions Addendum

Upon the motion of Trustee Chavez and seconded by Trustee Andrade Zuniga, the Board moved to approve the Personnel Actions Addendum with a vote of 5 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

3. Approval of Resolution 24-25-23 : Exempt One Certificated Employee From 180-Day Rule Post Retirement

Upon the motion of Trustee Jacobson and seconded by Trustee Land, the Board moved to approve the Resolution 24-25-23 : Exempt One Certificated Employee From 180-Day Rule Post Retirement with a vote of 5 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

T. DIVISION OF STUDENT SERVICES

U. DIVISION OF INSTRUCTIONAL SERVICES -

1. Board Policy Administrative Regulations Education for Multilingual Learners (BP AR 6174)

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to approve the Board Policy Administrative Regulations Education for Multilingual Learners (BP AR 6174) with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Johnny Lopez

Yes- Student board member Eli Agra

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

V. DIVISION OF BUSINESS SERVICES -

W. BOARD OPERATIONS -

X. FUTURE BOARD AGENDA ITEMS -

1. Requested Board Items from Previous Meeting

Y. ADJOURNMENT -

The meeting adjourned at 9:16 pm