

San Mateo Union High School District

Minutes

Regular Meeting

April 10, 2025 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

Ligia Andrade Zuniga

D. GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

E. CLOSED SESSION

1. (*) Public Employee Evaluation pursuant to Government Code Section 54957 - Title: Superintendent
2. () Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:
3. () Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - () Cases
4. () Liability Claims pursuant to Government Code Section §54957 - (1) Case:
5. () Conference with Real Property Negotiator - Randall Booker, Superintendent,
6. (*) Conference with Labor Negotiators pursuant to Government Code Section §54957.6
7. (*) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957
8. () Confidential Student Discipline - () Case
9. () Confidential Student Matters - () Case

F. OPEN SESSION

G. ROLL CALL

7:12

All Present

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Student Reps Johnny Lopez and Vinisha Sharma

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

J. ADOPT THE AGENDA

Upon the motion of Trustee Chavez and seconded by Trustee Land The Board moved to Adopt the Agenda with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Johnny Lopez

Yes- Student board member Vinisha Sharma

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

K. REGULAR REPORTS -

- 1. Report of the Superintendent**
- 2. Report of the District Teachers Association Representative**
- 3. Report of the CSEA Chapter 519 Representative**
- 4. Report of the San Mateo Adult School Teachers Association**
- 5. Report of Student Board Representatives**

L. PUBLIC COMMENTS

20 minutes for public comments would be (8:10)

Chanan Poon - Aragon Student Climate (see video)

Diana DeGuzman - Non Agenda item

Lucero Govea - Non Agenda item

Gabriella Gelb - Clinical Service supervisor position

Elena Ortiz - Non Agenda

Amelia Nash - Non Agenda

Adriana Gomez - Non Agenda

M. GOVERNING BOARD COMMENTS -

N. COMMUNICATIONS TO THE BOARD OF TRUSTEES

O. RECOGNITION

- 1. Burlingame High School Robotics Team**

P. CONSENT AGENDA -

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Land, the Board moved to approve the Consent Agenda with a vote of 5 to 0.

Preferential vote:

Yes- Student board member Johnny Lopez

Yes- Student board member Vinisha Sharma

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

- 1. Approval of Contracts Over \$25,000**
- 2. Acceptance of Gifts to the District**
- 3. Approval to Dispose of Obsolete Property/Equipment**
- 4. Approval to Award Contract To Airteks.com, Inc. For The HVAC Controls Replacement Project At Burlingame and Mills High Schools**
- 5. Approval of Rodan Builders, Inc. Change Order No.2 For The Capuchino High School Safety Netting Project**
- 6. Approval of “Best-Value” Lease-Leaseback Contractor Selection To Coulter Construction, Inc. For The DistrictWide Kitchen Upgrade Project & Issue A Notice To Proceed For Pre-Construction Services**
- 7. Approval of Coulter Construction Inc. Change Order No.2 For The Mills High School Site Improvements Project**
- 8. Approval To File A Notice of Completion For Mills High School Site Improvements**
- 9. Approval of Field Trip - BHS Volleyball Tournament**
- 10. Approval of Field Trip - BHS Football Camp**
- 11. Quarterly Report on Williams Uniform Complaints**
- 12. Approval of Brightline Contract Assignment & Assumption Agreement**
- 13. Approval of High School Graduation Requirements Board Policy**
- 14. Approve the Specific Board Policy 3320- Claims and Actions Against the District**

Q. SPECIAL REPORTS AND APPEARANCES -

- 1. Presentation of 2023-2024 Measure O & L Citizens’ Oversight Committee Annual Report and 2023-2024 Measure O & L Annual Financial and Performance Audit**

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Presentation of 2023-2024 Measure O & L Citizens’ Oversight Committee Annual Report and 2023-2024 Measure O & L Annual Financial and Performance Audit with a vote of 5 to 0.

Preferential vote:

- Yes- Student board member Johnny Lopez
- Yes- Student board member Vinisha Sharma

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

2. Career Technical Education (CTE) Program and Policy Update & Discussion

R. CONSTRUCTION -

S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Chavez, the Board moved to approve the Division of Human Resources Personnel Consent Agenda with a vote of 5 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

1. Personnel Actions

2. Approval of 1.0 FTE Teacher and Learning Support Coach for Peninsula High School

3. Approval of Revised ML Specialist Job Description

T. DIVISION OF HUMAN RESOURCES -

1. Approval of Non-Represented Administrator Contracts for the 2025-2026 School Year

Upon the motion of Trustee Andrade Zuniga and seconded by Trustee Land, the Board moved to approve the Non Represented Administrator Contracts for the 2025-2026 School Year with a vote of 5 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

2. Personnel Actions Addendum

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Personnel Actions Addendum with a vote of 5 to 0.

Yes - Robert Griffin

Yes - Teri Chavez

Yes - Jennifer Jacobson

Yes - Greg Land

Yes - Ligia Andrade Zuniga

U. DIVISION OF STUDENT SERVICES

V. DIVISION OF INSTRUCTIONAL SERVICES -

1. TeachTown and Unique Learning System Curriculum - Public Hearing

The public hearing opened at 9:21pm

The public hearing closed at 9:22 pm

There were no public comments

W. DIVISION OF BUSINESS SERVICES -

X. BOARD OPERATIONS -

Y. FUTURE BOARD AGENDA ITEMS -

1. Requested Board Items from Previous Meeting

Z. ADJOURNMENT -

The meeting adjourned at 9:25pm