

Cafeteria Usage

1. You may use the tables/chairs in the cafeteria or request the use of folding chairs. Each Campus has 200 chairs. If you are needing more than 200. There will be a \$50.00 fee for the more chairs to be brought in.
2. If use of the kitchen or serving lines is needed there will an additional charge to have Pearland ISD Food Service staff work the rental.
3. There is a projector screen in all the cafeterias, you must bring your own projector and microphone system.
4. There is a microphone/speaker system and a projector you can rent from Facilities Department for \$50.00 a day.
5. No classrooms will be available for any rentals at campus.

End of Event Check List

- Remove any markings from the track
- Remove any broken tents or other large items from Pearland ISD property
- Report any damage to Pearland ISD Facility Rental Department via email within 12 hours.
- Ensure that any Pearland ISD equipment used is covered and stored as it was found.
- Pick up trash from any area used during the rental.
- Remove any tape used during the event from Pearland ISD property.
- Removal all signage from facilities at the end of the rental.
- Ensure any area used for concessions or food preparation is cleaned.

If any of the above items are not take care of there will be a cleanup fee for each item that needs to be cleaned