ATTENDANCE UPDATES

TAKING AN EDUCATIONAL TRIP?

- Please remember to fill out an educational trip form at least 24 hours in advance.
- Completed forms can be emailed to PV Attendance or dropped off in the main office of your child's building.

QUESTIONS/CONCERNS?

contact Jessica Hall -
District Attendance Coordinator

717-768-5587
pvattendance@pequeavalley.org

REMINDERS:

- Following an absence, parents/guardians should notify the school of the absence within 5 school days.
- We strongly encourage parents to upload absence notes through the Sapphire portal.
- As a reminder, a doctor's note is required to excuse any absence after the 10th absence.
- After accruing 3 unexcused absences, a letter is sent to the parent/guardian. A meeting with be set with the parent/guardian to go over a School Attendance Improvement Plan.
- After 7 total absences, parents will receive a letter to notify them of the absences.
- After 10 total absences, parents will receive a letter to notify them of the absences.

SAPPHIRE PORTAL

HAVE A GREAT YEAR!