

The School Board of Broward County, Florida
Central Region Advisory Council – General Meeting
Indian Ridge Middle School
May 16, 2024 9:45 to 11:45 a.m.

Minutes

Chair - Dee Defoe
Recording Secretary - Brie-Anne Pendlebury

Vice Chair - Nelson Rose
Corresponding Secretary - Midge Royer

Call to order: 9:45 a.m.

- Welcome and Meeting Etiquette (raise your hand and wait to be acknowledged) Please be sure to sign in for your school or as a guest.

Central Region Membership Explanations: Review of attendance requirements

After 3 absences, the seat is vacated. Members must attend DAC meetings monthly to maintain their seat.

Approval of March and April Minutes: motion to approve by Pamela Taylor, seconded by Michelle Fein

New Business/Guest Speaker(s):

Nomination Committee:

Officer Nominees 2024-2025

Chair - Dee Defoe, no nominations from the floor, confirmed by unanimous vote

Vice Chair - Pamela Taylor, no nominations from the floor, confirmed by unanimous vote

Recording Secretary - Brie-Anne Pendlebury, no nominations from the floor, confirmed by unanimous vote

Corresponding Secretary - Midge H Royer, no nominations from the floor, confirmed by unanimous vote

Representatives Nominees 2024-2025

Elementary School Representative - Brooke Bordy, confirmed by unanimous vote

Middle School Representative - Dr. JoAnne Simmons, confirmed by unanimous vote

High School Representative - Rose Relyea, Pamela Taylor, confirmed by unanimous vote

Teacher Representative- Meagan Killinger, confirmed by unanimous vote

Parent at Large Representative - Michele Granoff, confirmed by unanimous vote

Business Representative - Nelson Rose, confirmed by unanimous vote

Legislative Representative - Christia Pope, confirmed by unanimous vote

Facilities Representative - Dr. Nathalie Lynch Walsh, confirmed by unanimous vote

Citizen at Large - Maxine Brivitte, confirmed by unanimous vote

Joseph Beck, Demographics & Enrollment Planning Policy 8010 (formerly Policy 5000)

Presentation of proposed redline for Policy 8010 after received through sharing the policy at Diversity Committee, DAC, and North Area Steering Committee and Sub-Committee on Policy. (emailed and posted to the CAC website)

Policies are rewritten to be more relevant long term. This includes removing language that referred to other policies and specific departments and role titles.

Highlighted (yellow) indicates adjustment to the policy based on advisory feedback:

Boundary Choice Area:

1. Denotes either:
 - a. An area with a specified number of priority seats to attend a specific academic program, or
 - b. A portion of a school's attendance area that allows students to choose between attending the assigned school or the choice school, with transportation provided only to the assigned school (in accordance with School Board Policy governing Bus Transportation) unless otherwise specified in the adopted boundary. Designated boundary choice areas do not preclude available seats from being filled through the school choice process.

- E. **The School District of Broward County, Florida:** The Broward County School District of Broward County, Florida (District) is a county-wide countywide school system by state law and school attendance zone boundaries are not determined by municipal limits.

- F. **Class Size Reduction (CSR):** Amendment 9, Florida Statutes Sections 1003.03 and 1013.735, established non-Charter school class size limits at 18 students for Grades Pk-3, 22 students for Grades 4-8, and 25 students for Grades 9-12. Class Size Reduction, defined in Section 1003.03 (1), Florida Statutes, Maximum Class Size, limits the number of students assigned to each teacher who is teaching in core-curricula courses in school classrooms to a maximum of 18 students for grades PK-3, 22 students for grades 4-8, and 25 students for grades 9-12.

- G. **Core Dining Capacity:** Core dining Capacity is the number of students a school's dining space can accommodate over three (3) lunch periods per day. stations that can be accommodated by the cafeteria, toilet facilities, media center, and circulation space at a school. It is based on a formula defined in the State Requirements for Educational Facilities (SREF) identifying the required square footage per student in dining spaces.

While clean feeder patterns are not guaranteed, a guiding principle shall be to create aligned feeder school attendance zone boundaries for elementary school to middle school and middle school to high school, whenever practicable.

~~FISH: FISH is an acronym for Florida Inventory of School Houses. FISH capacity represents the Department of Education's measure of occupancy for permanent and relocatable buildings.~~

K. Floating Teachers: A ~~revolving~~ floating teacher shares classrooms for classes each day when space is vacated during another teacher's planning period.

L. Gross Florida Inventory of School Houses (FISH) Capacity: ~~Gross FISH capacity is permanent capacity plus relocatable capacity at an educational facility. The number of students that may be housed in permanent plus modular plus relocatable building facilities at any given time, based on a utilization percentage of the total number of existing satisfactory student stations, as determined by the Florida Department of Education Florida Inventory of School Houses (FISH).~~

M. Modular Building: (Also known as "factory built") A structure that forms a complete building when combined with other modules or structural components

and/or a demountable roof and/or wall sections.

N. Overcrowded-Enrolled School: Schools shall be deemed overcrowded-enrolled when enrollment is greater than **one hundred percent (100%) of gross FISH capacity** and are projected to have an enrollment greater than **one hundred percent (100%) of gross FISH capacity** for the following school year. Schools with an enrollment of less than **one hundred percent (100%) of gross FISH capacity** may be deemed overcrowded-enrolled, based upon the criteria of class size reduction requirements, special programs, or special circumstances.

O. Permanent FISH Capacity: ~~The Department of Education's measure of occupancy for permanent buildings (does not include relocatables.)~~ **The number of students that may be housed in permanent building facilities (not including modular or relocatable buildings) at any given time, based on a utilization percentage of the total number of existing satisfactory student stations, as determined by the Florida Department of Education Florida Inventory of School Houses (FISH).**

P. Relocatable Building: ~~The new Florida Building Code and the Florida Inventory of School Houses (FISH) use the word relocatable in reference to temporary buildings.~~ **A building or portion of a building made of prefabricated units that can be disassembled and reassembled frequently, or a single unit of construction consisting of walls, roof and floor that is movable as a unit either on wheels or by truck.** Relocatable buildings are considered as temporary accommodations and are not considered as part of the permanent capacity of an educational facility.

Q. School Attendance Zone Boundaries/ School Boundary: The geographic area that ~~comprises residences that are assigned to a school. If a student's home address is inside a school's boundary, they are assigned to attend that school. identifies public school assignments as annually approved by the School Board.~~ **Except as otherwise allowed and approved by the appropriate School Board Policy, all students residing within a particular school attendance zone boundary shall attend the assigned school for the zone of residence.**

R. Under-Enrolled School: Schools shall be considered under-enrolled when enrollment is below **70% seventy percent (70%) of permanent FISH capacity** and are projected to remain under **70% seventy percent (70%) of permanent FISH capacity** for the following school year. Enrollment repurposing strategies and adjacent school capacities ~~will~~ **shall** be reviewed.

II. OBJECTIVES

1. #

- 2.A. ~~The School Board is committed to m~~ Maintaining a unitary school system and ~~te~~ applying student assignment strategies equally and fairly for all students in a manner that promotes diverse student enrollments.
- 3.B. Stabilization~~ing~~ of school attendance zone boundaries to the greatest extent possible.
- 4.C. ~~There shall be a comprehensive review of school attendance zone boundaries annually and changes shall be made, as necessary, at the School Boards' discretion. An annual review of enrollment and District educational facilities utilization for optimal school facility usage shall be presented for School Board consideration.~~
5. Equitable impact on groups as defined in the district's diversity definition in School Board Policy 5004.
- 6.D. Providing the opportunity for public input and feedback.
- 7E. ~~Establishing~~ment and maintenance~~ing~~ of feeder patterns that permit students to move forward together from elementary school to middle school and from middle school to high school to the ~~maximum~~ **greatest** extent possible.
- 8.F. Involvement~~ment~~ of the affected communities~~ies~~ in **throughout** the decision-making process regarding recommendations for uses of schools no longer needed by the District.
- 9.G. Apply guidelines and standards for ~~educational facilities, designate~~ing schools ~~and~~ attendance zone boundaries, provide~~ing~~ positive alternative enrollment strategies for accommodating growth, considering alternative strategies for under-enrolled schools and, **if needed**, after due consideration of all factors, ~~eliminate, consolidate or construct new schools~~ **constructing new schools, or repurposing, reducing, or consolidating redundant capacity in schools.**

GUIDELINES FOR THE ESTABLISHMENT OF SCHOOL ATTENDANCE

- B. ~~Community meetings, established and facilitated by the Demographics & Student Assignments Department~~ **Designated District staff and in conjunction with the Chief School Performance & Accountability Officer—District leadership, will shall establish and facilitate community meetings and other opportunities for stakeholder participation as warranted identify under-enrolled schools with the potential to increase their enrollment. to develop strategies to address over- and under-enrollment and proposed boundary changes.** Implementation plans ~~in this regard will~~ **shall** be developed by the ~~Chief School Performance & Accountability Officer~~ **District leadership,** designated principals, School Advisory Forums and School Advisory Councils ~~at schools identified by District staff through the annual review.~~
- C. ~~Following a review by the Chief School Performance & Accountability Officer, Chief Portfolio Services Officer, and Demographics & Student Assignments Department~~ **Designated District staff shall work with the staff and parents of identified schools to design and implement recommendations for strategies to optimize enrollment at these schools, recommendations will be made for strategies to increase enrollment. personnel will work with the staff and parents of that the school to begin design and implementation of the plan to effect the same.** The School Board shall designate a reasonable timeframe

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- E. **The Superintendent shall evaluate proposed changes using the considerations identified by the School Board.**
- F. The Superintendent shall recommend, by way of School Board resolution(s) to the School Board, the process for consideration of proposed school attendance zone boundary or usage changes. The recommended framework shall include:
1. The proposed schedule for the school attendance zone boundary change process;
 2. **Specific considerations by which proposals shall be evaluated;**
 3. Identification of the schools and communities that may be affected; and
 4. A community engagement plan and process to keep affected schools and communities informed, **and to provide maximum opportunity for stakeholder involvement throughout the consideration of school attendance zone boundary or usage changes.**
 5. **Stakeholders shall be understood to include, as practicable, but are not limited to: parents, students, and staff of impacted schools; school-level advisory committees and parent groups; regional and District-level advisories and committees; municipal governments and education advisory boards; neighborhood civic associations, and faith-based or nonprofit groups.**
- G. ~~Visual inspection of affected school attendance zone boundaries shall be made by~~ **Designated District staff shall make a visual inspection of affected school and school attendance zone boundaries before proposing any boundary adjustments, school closings, consolidations, repurposings, or establishing school attendance zone boundaries. for new schools.**

- H. Criteria for determining alternative student enrollment options to alleviate over-enrollment will shall include, but not be limited to, a review of the following criteria:
- a- 1. Welfare, health and safety of children students and faculty/District staff;
 - b- 2. Impact on the overall external access to the facility (ingress and egress problems);
 - c- 3. Impact on support services core facility spaces, such as cafeteria and library media center;
 - d- 4. Number of floating teachers (see definitions);
 - e- 5. Co-teaching (see definitions);
 - f- 6. Full classroom use of non-traditional ancillary classroom spaces (i.e., resource rooms, art, music, stage, skills labs, media center and conference rooms);
 - g- 7. Class size (student to teacher ratio);
 - h- 8. Acreage of site;

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- i- 9. Playground area/sports/recreation;
 - j- 10. Planned future renovations or replacement of facility;
 - k- 11. Parking on campus;
 - l- 12. Restroom facilities;
 - m- 13. Impact of changes on diversity of school(s) and District;
 - n- 14. Impact on community/neighborhood;
 - o- 15. District Educational Facility Plan;
 - p- 16. Southern Association of Colleges and Schools (SACS) Current accrediting standards;
 - q- 17. The number of reassigned students in the school;
 - r- 18. All special programs including but not limited to Exceptional Student Education (ESE) classes, Preschool A, B, and C, Career, Technical, Adult & Community Education (CTACE), magnet programs, and innovative programs;
 - s- ~~School concurrency Level of Service Standard~~
 - t- 19. Choice seats;
 - u- 20. Flexible school day/week/month/year;
 - 21. Feeder patterns;
 - 22. Potential of the facility for alternative use or declaration as surplus property;
 - 23. Transportation requirements;
 - 24. Financial considerations including operating cost; and
 - 25. Anticipated growth in the community.

1. ~~K. Concurrent to the annual Community School Boundary process, the Superintendent of Schools shall bring recommendations for disposal or alternative uses of schools closed by the School Board concurrently with the boundary process.~~
 1. ~~A review will be conducted by the Demographics & Student Assignments Department in conjunction with the Chief School Performance & Accountability Officer. Designated District staff to shall ensure that access to educational opportunities is maintained for all students in the event of school repurposing or closure. Different diverse student groups will not have a negative impact on their educational programs as a direct result of school repurposing and/or closure. The diversity of the affected schools will be reviewed to determine the impact on individual demographic subgroups. If any diverse group of student has an inequitable educational impact as compared with other student groups. School repurposing and/or closure will not be considered if one diverse group of student has less educational opportunities than another through the repurposing and/or closure process.~~
 2. ~~Students and families impacted by a school closure will shall be provided choice for the next school year after the closure for a minimum of one year. Choice will shall be provided for at schools with available seats capacity. Availability and duration of transportation for choice seats will be discussed by the School Board. The School Board shall determine the availability and duration of transportation for choice seats when the school closure is brought forward for discussion in the event of a school closure.~~

Announcements/Open Discussion:

Superintendents Review Committee:

Bylaws and officers are being developed and implemented. An officer vote is upcoming. Challenges have 90 days for review and response. Meetings of this committee occur only as challenges are submitted and not on a set calendar. All challenged materials must be read by all on the committee prior to providing a response.

Meeting Dates: came to a consensus to continue holding two evening meetings during the school year. Goaling for October and February. The remainder of meetings will be held in the morning.

Sunshine Law and Ethics Training (10 minutes for returning members; 45 minutes for new members):
<https://www.browardschools.com/Page/41329>

Register 2 Ride for bus transportation for 2024-25 school year by June 28, 2024 in the FOCUS

Adjourned: 11:12 am

General email: CentralAreaAdvisoryCouncil@ch2v.com

Chair email: CAAC.Chair@gmail.com

**The School Board of Broward County, Florida
Central Region Advisory Council - Steering Meeting
Indian Ridge Middle School
May 16, 2024
Minutes**

Called to order: 11:24 AM

Agenda Items:

- Pending Transition dates May 30th or June 3rd
- Next year the focus will be to involve the representatives here, also to have SAF chairs present more frequently. We would like to survey our SAF chairs to see how we can support them better. It will be better communicated to the SAF chairs that attendance at the Central meetings is required. A digital survey will be sent out.
- Conduct SAF trainings to include budget workshop, FOCUS parent portal registration and use of Pinnacle, Canvas etc.
- There is a plan to have discipline and calendar committee (Mr. Chisem) present at our August meeting.
- Inc
- If a meeting is being live-streamed, it must be approved by the chair and communicated in advance.

Adjourned: