

Palisades Park Board of Education
Work Session/Special Business Meeting Agenda
Wednesday, August 27, 2025 – 6:30 p.m.
Early Childhood Center, 270 First Street, Palisades Park, NJ

A. CALL TO ORDER: Board President

B. FLAG SALUTE

C. ROLL CALL

	Present	Absent
Ms. Soo Chung	☐	☐
Mr. Anthony Kim	☐	☐
Ms. Rebekah Lee	☐	☐
Ms. Sookyung Park	☐	☐
Ms. Boyoung Yu	☐	☐
Mr. Aaron Pak	☐	☐
Mr. Jun Yim	☐	☐
Mr. Sergio Calle	☐	☐
Mr. Carl Albano	☐	☐
Busch Law Group	☐	☐
Tyler Jung - Student Rep	☐	☐

D. STATEMENT OF PRESIDING OFFICER

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), I hereby state that notice of this **Special Meeting** has been provided to the public by a written notice dated August 22, 2025 (date of published notice)

The Meeting Notice has been:

1. Emailed to all staff members at the district's 3 school locations.
2. Communicated to The Record.
3. Filed with the Borough Clerk of Palisades Park.
4. Posted on District Website.

E. CLOSED SESSION

The Board of Education will convene in Closed Session in accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-12(b)*, for the purpose of discussing:

- Personnel Matters

No action will be taken in the Closed Session.

F. REVIEW AND DISCUSS RESOLUTIONS TO BE VOTED ON AT THE SPECIAL MEETING

G. ADJOURN WORK SESSION: OPEN SPECIAL MEETING

H. REPORT OF THE BOARD PRESIDENT

I. REPORT OF THE SUPERINTENDENT

J. REPORT OF THE BOARD ATTORNEY

K. APPROVAL OF BOARD MINUTES

1. Approval of Minutes

Special Business Meetings – August 12, 2025

Move that the Palisades Park Board of Education, upon recommendation of the Superintendent, approves the minutes of the following meetings;

- August 12, 2025 Special Business Meeting Minutes
- August 12, 2025 Executive Meeting Minutes

Moved by: Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

COMMITTEE REPORTS

L. BUILDINGS AND GROUNDS

Consent agenda for Item 1 – Aaron Pak

1. USE OF EARLY CHILDHOOD CENTER - PALISADES PARK POLICE DEPARTMENT

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves the use of the Early Childhood Center, located at 270 First Street, Palisades Park, NJ 07650, by the Palisades Park Police Department to conduct Active Shooter Training Drills on November 6, 7, and 8, 2025, provided that:

- No students or staff are present during the drills,
- All safety protocols are followed, and
- The facility is restored to its original condition after use.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

M. PERSONNEL

Consent agenda for Items 1-10 – Jun Yim

1. RESIGNATION OF STAFF

BE IT RESOLVED, that the Palisades Park Board of Education accepts the following resignations:

Employee Name	Position	Effective
Marly Goldring	Preschool Teacher	08/27/2025
Ricky Santana	PPHS Math Teacher	10/14/2025
Ancy Philip	PPHS Science Teacher	09/26/2025
Kenny Gonzalez	Custodian	08/22/2025
Peter Lance Ekelund	Social Studies Teacher	08/27/2025

2. APPOINTMENT OF STAFF

BE IT RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel for the 2025-2026 school year:

Employee Name	Position	Salary/Stipend	Start Date	Building
Donald Westcott	Long-Term Substitute Teacher	\$250 per day	09/01/2025	PPHS
Patricia Knodel	Social Studies Teacher	BA+15, Step 1	09/01/2025	PPHS
Diane Jeon	Math Teacher	BA, Step 3	09/01/2025	Lindbergh
Justine Park	1.0 FTE Special Education Teacher	BA, Step 5	09/01/2025	Lindbergh

3. SALARY ADJUSTMENT - OUT OF DISTRICT AIDES

BE IT RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves a salary adjustment for the following out of district aides, increasing their salary, effective retroactively to July 1, 2025 as outlined below:

Staff	Current Salary	New Salary
Joanne Morinhineway	\$40,750	\$41,973
Richard McGaw	\$43,838	\$45,153
Marylynn Maresca	\$22,500	\$23,175
Rosa Sanchez	\$22,500	\$23,175

4. TITLE CHANGE FROM PART-TIME CUSTODIAN TO PART-TIME CLEANER

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves the change in job title from Part-Time Custodian to Part-Time Cleaner for the following employees. This change is for title clarification only and does not affect job duties, compensation, or terms of employment.

- Clorinda Belevan
- Belen Alvarado DeGamez
- Edgar Simon
- Luz Perez
- Rufino Perez
- Teresa Gomez
- Hilaria Reyes Cotzalo
- Richard Cruz
- Edwar Alonzo
- Rosemary DaSouza
- Maria Lemos
- Lindon Pinedo
- Johanna Saria
- Hugo Garcia
- Jonathan Simon
- Lee Melara
- Jose Cruz
- Deysi Sutuj

5. SALARY ADJUSTMENT - PART-TIME CUSTODIAN

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves a salary adjustment for Part-Time Custodian, Billy Raimondo, from \$23.50 per hour to \$24.25 per hour.

6. APPOINTMENT OF MIDDLE SCHOOL CROSS COUNTRY COACH

BE IT RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves the appointment of John Wiseman as the Middle School Cross Country coach for the 2025-2026 school year.

7. APPOINTMENT OF MIDDLE SCHOOL SOCCER COACH

BE IT RESOLVED that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves the appointment of Edwar Alonzo as the Middle School Soccer coach for the 2025-2026 school year.

8. APPROVAL OF ADDITIONAL HOURS FOR STUDENT REGISTRATION

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves up to 20 hours each for three (3) high school guidance counselors and one (1) high school nurse to assist with new student registration during the week of August 25, 2025, from 10:00 AM to 2:00 PM, at their contractual hourly rate, not to exceed the approved hours.

9. APPROVAL OF INTERIM SCHOOL BUSINESS ADMINISTRATOR

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves Emidio D'Andrea for the position of Interim School Business Administrator, effective August 27, 2025 through June 30, 2026, upon the terms and at the rate(s) set forth in the employment contracts approved by the Bergen County Executive County Superintendent and executed by the parties, on file with the Board Secretary, and to be posted on the Board's website, which total annual salary shall not exceed \$120,000.

10. SALARY ADJUSTMENT

BE IT RESOLVED, that the Palisades Park Board of Education, upon recommendation of the Superintendent, approves the following salary adjustment request:

Employee Name	Present Step	Adjustment	Effective
Lauren Vivirito	BA, Step 3	MA, Step 4	09/01/2025

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

N. FINANCE

Consent agenda for Items 1-5 – Boyoung Yu

1. APPOINTMENT OF SUPERINTENDENT AS AUTHORIZED BANK SIGNER

BE IT RESOLVED, that the Palisades Park Board of Education authorizes the appointment of Carl Albano, Superintendent of Schools, and Emidio D'Andrea, Interim School Business Administrator, as authorized signers on behalf of the District for all Board-approved bank accounts, effective immediately.

2. APPROVAL OF AGREEMENT ADDENDUM - ESS NORTHEAST, LLC

BE IT RESOLVED, that the Palisades Park Board of Education, upon the recommendation of the Superintendent, approves an addendum to extend the agreement with ESS Northeast, LLC to provide substitute staffing to fill positions at the request of the District through June 30, 2026.

3. APPOINTMENT OF QUALIFIED PURCHASING AGENT (QPA)

BE IT RESOLVED that pursuant to N.J.S.A. 18A:18A-2, the Board, upon recommendation of the Superintendent of Schools, hereby appoints Emidio D'Andrea as its duly authorized Qualified Purchasing Agent for the 2025/26 budget year through June 30, 2026.

4. INCREASE BID THRESHOLD

WHEREAS, Emidio D'Andrea, Interim School Business Administrator, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000.00 to \$53,000.00, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000.00 for the school district, and further authorizes the Interim School Business Administrator, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the Interim School Business Administrator shall award contracts after soliciting at least two competitive quotations.

The Interim School Business Administrator, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

5. INCREASE THRESHOLD FOR REQUIRED CLAIMANT SIGNATURES

BE IT RESOLVED that the Palisades Park Board of Education, upon recommendation of the Interim School Business Administrator, approves in accord with N.J.A.C. 5:30-9A.6, N.J.A.C 5:30-9A.6(C) and 5:31-4.1 to increase the threshold for required claimant signatures from the party claiming payment to 15% of the Qualified Purchasing Agent's Bid Threshold which is currently \$53,000. Beginning with the 2025/2026 school year, effective immediately, claimant signatures shall be required for all purchases over \$7,950. Excluding employee reimbursements for expense and entirely by an individual (e.g. sole proprietor) which cannot be waived in any circumstances.

Moved by:

Seconded By:

VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Rebekah Lee	☐	☐	☐	☐	William Kim	☐	☐	☐	☐
Anthony Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Jun Yim	☐	☐	☐	☐					

O. UNFINISHED BUSINESS

P. NEW BUSINESS

Q. AUDIENCE PARTICIPATION

R. ADJOURNMENT