Sidwell Friends

Black Alumni Alliance Advisory Council Volunteer Description

BLACK ALUMNI ALLIANCE MISSION STATEMENT
The Sidwell Friends Black Alumni Alliance (BAA) unites Sidwell Friends alumni from around the world who identify and are allied with Black and African-heritage diaspora communities. The BAA fosters intergenerational relationships between Black alumni, highlights and celebrates alumni contributions, and creates meaningful social and professional engagement opportunities between alumni. The BAA also builds purposeful connections to faculty, students, and the life of the School, enhancing Black alumni pride, participation, and philanthropic commitment to Sidwell Friends.

Advisory Council Job Descriptions
All Sidwell Friends alumni who identify as Black and African American are welcome as members of the Black Alumni Alliance. In addition, the BAA has an **Advisory Council** made up of alumni volunteers who provide guidance on programming, communications, and engagement opportunities. The Advisory Council may also be called upon to provide support and feedback to Sidwell Friends administrators with regard to Equity, Justice and Community (EJC) programming and initiatives.

Time Commitment and responsibilities:

- 1-year term (option to sign on for additional terms)
- 3-4 Zoom meetings per year (generally held September to May)
- Participation in BAA events such as Homecoming happy hour, summits when applicable, support of the Black Student Union show, and others as your schedule allows
- Serve as a liaison between the Friends Alumni Network and the Black alumni community, by sharing information and encouraging fellow alumni to engage with each other and with the School
- Participate in the Annual Fund at a level comfortable for you

The Advisory Council is led by a **Clerk** and a **Vice Clerk**, who work together to represent the BAA both within the alumni community and in coordination with School leaders and administrators. It is presumed that the Vice Clerk will take on the position of Clerk following the conclusion of each position's one year term allowing for two years of leadership (one year as Vice Clerk, one year as Clerk). A Vice Clerk will be appointed every year thus ensuring continuity in the planning of BAA activities. In addition to the responsibilities listed above for Advisory Council members, the clerks will:

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- Help provide direction for the Advisory Council's activities, including collaboration with Director of Alumni Engagement to meeting agendas, committee assignments, and other items related to the volunteer group
- Serve as a sounding board for Advancement and Communications team staff
- When asked, and to the best of your ability/availability, represent the BAA at various school related meetings and events, including meetings of the FAN-AB, Board of Trustees, Parents Association, etc.
- Help with recruitment of new BAA Advisory Council members on an annual basis