

**District officials requesting student records for EK students enrolling within your district, please send records requests as follows:**

**(7<sup>th</sup> -12<sup>th</sup> Grade)** - Alicia Simmons, Guidance Secretary ([asimmons@ekschools.org](mailto:asimmons@ekschools.org)). For questions, please call (740) 599-7000 x 2004.

**(Kdg.-6<sup>th</sup> Grade)** - Amanda Wilson, Building Secretary ([awilson@ekschools.org](mailto:awilson@ekschools.org)). For questions, please call (740) 599-7000 x 3002.