



# BOULDER VALLEY SCHOOL DISTRICT

## BVSD Prearranged Absence Form

Please return to the school front office.

We are concerned about any absence that takes a child away from school. This form must be completed when your child will be out for an extended period of time, in excess of three to ten school days. The principal or designee must approve and sign this absence form for the absence to be considered excused. Upon approval, please discuss this absence with your child's teacher(s) so that arrangements may be made to assure that missed work can be completed in a timely manner.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Teacher: \_\_\_\_\_

Dates Out of School: \_\_\_\_\_ Date of Return: \_\_\_\_\_

Reason for Absence:

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Has there been communication with teacher(s) about assignments?

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Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_