VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

September 2, 2025

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Ferry called the meeting to order at two minutes after seven o'clock (7:02) p.m.

Mrs. Ferry asked the members to pause for a moment of silence.

Mrs. Ferry asked the members to stand for the Pledge of Allegiance.

Roll Call: Present: Mark Marterella (Zoom), Ben Carbaugh, Andy Boland, Lynn Cressman (Zoom), Monica Chatham (Zoom), Todd Carson, Cheryl Ferry

Absent: Shari Neely, Troy Johnston, Justin McFall

Also Present: Mr. Mario Fontanazza, Mr. Robert Moore

Mrs. Ferry stated the Joint Committee members had received copies of the Minutes of the August 4, 2025 meeting. She asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the Minutes of the August 4, 2025 meeting as submitted.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Andy Boland, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 9/2/25 was submitted for information.

Mr. Carson, seconded by Mr. Carbaugh, moved to accept the Treasurer and Secretary's Report as of 9/2/25 as submitted.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Andy Boland, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry

Nayes: None, motion carried.

A list of bills from 8/5/25 – 9/2/25, in the amount of $576,537.79, was presented for approval.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the list of bills as presented.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Andy Boland, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. The Monthly Enrollment Report as of 9/2/25 was submitted.

Mrs. Ferry requested approval of the action items: Item 8. a) i. – vi., omit iii.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve action Item 8. a) i. – vi., omit iii., in one motion as follows:

i. Approve Travis Crate as the Cooperative Education Coordinator, effective date to be determined.
ii. Approve Travis Crate to attend the Coop Conference in State College, PA on October
iii. 16-17, 2025, at a cost not to exceed $850.00. Funding – Local.
iv. Approve advertising for Welding Technology Instructor.
v. Approve Jennifer Riley to attend the PACTA Conference in State College, PA on October 2-3, 2025, at a cost not to exceed $850.00. Funding – Local.
vi. Approve Tammy Botts to attend the A/CAPA Conference in Hershey, PA on November 5-7, 2025, at a cost not to exceed $1,6000.00. Funding – Perkins.

Roll Call: Ayes: Mark Marterella, Ben Carbaugh, Andy Boland, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry

Nayes: None, motion carried.

Mrs. Ferry asked if there was any old business.

None was noted.

Mrs. Ferry asked if there was any new business.

Ms. Sharp noted that the audit has been completed, and we are waiting for the final report to be returned. Once we receive the ok from the auditors, VTC will send the final payments to the sending school districts. This will be communicated to the Business Managers.

Upon motion by Mr. Carbaugh, seconded by Mr. Carson, the meeting adjourned at nine minutes past seven (7:09) p.m.

Recorded by



Melissa Sharp
Secretary, Joint Committee