

MUROC JOINT UNIFIED SCHOOL DISTRICT REGULAR BOARD MEETING

District Board Room

Richard B. Lynch Educational Center

17100 Foothill Avenue ♦ North Edwards, CA 93523

BOARD OF TRUSTEES

Sherman Burkhead Jr., President

Matt Carter, Clerk

Deandra Gelardo, Member

Melinda Marchlewicz, Member

SUPERINTENDENT

Kevin D. Cordes

STUDENT BOARD MEMBERS

Anne Cordes, Boron High School

Ariel Fernandez, Desert High School

BOARD MEETING AGENDA

Wednesday, March 13, 2019 - 5:00 p.m.

CALL TO ORDER

FLAG SALUTE

APPROVAL OF AGENDA

PUBLIC COMMENTS

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

PRESENTATIONS/INFORMATION ITEMS/BOARD POLICY/REPORTS

Information Items

- ♦ Construction Update: Kevin Cordes
- ♦ Technology Safety: Trevor Walker

Reports

- ♦ Student Board Members
- ♦ Muroc Education Association (MEA)
- ♦ California School Employees Association (CSEA)
- ♦ Principals
- ♦ Superintendent

CONSENT AGENDA

Page

All matters listed under Consent Agenda are considered by the Board to be routine and will be enacted by one motion in the form listed below, unless any member of the Board requests that an item be removed from the Consent Agenda for separate consideration.

***BY GENERAL CONSENT THE FOLLOWING AGENDA ITEMS ARE
APPROVED/ADOPTED/RATIFIED***

A. Adoption of Minutes

1. Regular Board Meeting, February 13, 2019

CA 2-5

	<u>Page</u>
B. Adoption of Board Policy/Administrative Regulation	
1. BP 5131.2, Bullying	CA 6-10
2. BP/AR 5141.52, Suicide Prevention	CA 11-15
C. Deposit Transactions Report, January 2019	CA 16-17
D. Accounts Payables Report, January 2019	CA 18-27
E. Spring Sports Schedule, Boron Junior-Senior High School	CA 28-29
F. Student Body Account Reports, Branch Elementary, Boron Junior-Senior High, Desert Junior-Senior High Schools, January 2019	CA 30-35
G. Personnel Actions	
1. Certificated Stipends	CA 36
2. Certificated Resignation	CA 37
3. Classified Resignations	CA 38
4. Classified Assignment Changes	CA 39
5. Classified Employee	CA 40
6. Classified Substitutes	CA 41-42
7. District Volunteers	CA 43

ACTION AGENDA

Any resident of the District or staff member interested in speaking on an item listed under the Action Agenda, or an item that has been removed from the Consent Agenda and placed on the Action Agenda, should ask for recognition from the Board President to speak on the issue at the time it is being discussed.

A. Consideration/Possible Action: Positive Certification of 2018-19 Second Period Interim Report <i>(Available on the District website: www.muroc.k12.ca.us)</i>	AA 2
B. Consideration/Possible Action: Adoption of Low-Performing Students Block Grant Plan	AA 3-5
C. Consideration/Possible Action: Approval of Student Overnight Trip 1. West Boron Elementary School 6th Grade Trip to Camp K.E.E.P., May 13-17, 2019	AA 6-8
D. Consideration/Possible Action: Approval to Submit Allowance of Attendance Because of Emergency Conditions on February 21, 2019	AA 9-13
E. Consideration/Possible Action: Approval of District Wellness Policy	AA 14-30
F. Consideration/Possible Action: Discussion Regarding Governing Board Vacancy due to Board Member Resignation (Trustee Area #2, Office C, Edwards AFB)	AA 31

BOARD REPORTS/COMMENTS

- ◆ Board Member Reports and/or Comments

ANNOUNCE CLOSED SESSION ITEMS

CLOSED SESSION

The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

- A. Personnel Matters
 - 1. Pursuant to Government Code Section 54957;
 - a. Public Employee Discipline/Dismissal/Release/Employment

2. Pursuant to Education Code 44929.21;
 - a. Consideration/Possible Action: Adoption of Resolution 3-19-01, Non-Reelection of Probationary Certificated Employees
- B. Confer with Labor Negotiator
 1. Certificated Bargaining Unit
 2. Classified Bargaining Unit
 3. Unrepresented Employee Groups
- C. Pursuant to Government Code Section 54956.9;
 1. Conference with Legal Counsel-Anticipated Litigation (*1 potential case*)
- D. Complaints

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION

PUBLIC COMMENTS

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

ADJOURNMENT

MUROC JOINT UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

WELCOMES YOU AND APPRECIATES YOUR INTEREST IN OUR SCHOOLS

The Board of Trustees represents the residents of the Muroc Joint Unified School District as the elected body created to determine, establish, and uphold the educational policies of the District. The Board functions under the laws of the State of California, but is authorized to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the community in understanding the Board's proceedings and to participate in those proceedings. These rules and procedures help the Board conduct business in an orderly and efficient manner and allocate available time.

ADDRESSING THE BOARD	BOARD RESPONSE TO PUBLIC COMMENT
The District welcomes comments from the public at appropriate times during the meeting. The public may address the Board concerning items on the agenda as those items are taken up, prior to Board discussion and deliberation. The public may also address the Board on items not on the agenda but within the jurisdiction of the Board at the time designated. Each speaker must fill out a "Speaker Request Form" at the beginning of the meeting stating the speaker's name and the subject to be addressed, and provide the form to the Superintendent's Secretary at the beginning of the meeting. Please wait to be recognized by the Board President. Comments should be addressed to the Board as a whole and not to individual members or District employees. Unless otherwise determined by the Board, each person is limited to three minutes per item. If multiple speakers wish to speak on a specific item, the total time allotted will be limited to twenty minutes.	The purpose of public comment is to offer an opportunity for members of the public to provide information to school board members. Board action on matters not listed on the agenda is prohibited by law with limited exceptions, and Board discussion on non-agenda items must also be limited as required by law. Board members may, but are not required to, briefly respond to statements made or questions posed by members of the public, refer an item to staff for study and analysis, or request that an item be placed on a future agenda. Staff members are not required to address or respond to comments by the public. Note: Under limited circumstances, the Board may discuss and act on matters not on the agenda if they involve certain emergency situations or if the need to act is critical and came to the attention of the Board and staff after posting the agenda.
COMPLAINTS AGAINST DISTRICT EMPLOYEES	CLOSED SESSION
Whenever a member of the public initiates a specific complaint(s) or charge(s) against an employee, the Board President shall inform the complainant that it is the policy of the Board to hear such complaints or charges with advance notice to the affected employee, in closed session unless otherwise requested by the employee pursuant to Government Code section 44957. This protects the employee's right to adequate notice before a hearing of such complaints and charges, and also preserves the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee. The Board President shall encourage a complainant wishing to discuss employee performance to follow the appropriate District complaint or appeal procedure. Speakers should be aware that they remain legally liable for statements made at the school board meeting. Public testimony is not protected from damage claims for libel or slander.	While most school business is conducted in an open, public session, under limited circumstances the Board may adjourn to a closed session to consider certain kinds of issues, such as real estate and labor negotiations, personnel matters, litigation, complaints or charges against employees, and student matters. These items will be listed on the agenda. When required, the Board will report out in open session certain actions approved in the closed session.
For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent.	ACCESS TO DOCUMENTS
	Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Muroc Joint Unified School District 17100 Foothill Avenue – North Edwards, California 93523 Monday-Friday, 8:00 a.m. – 3:30 p.m.

MUROC JOINT UNIFIED SCHOOL DISTRICT

BOARD MEETING BACK-UP MATERIAL

CONSENT AGENDA

BOARD MEETING DATE: **March 13, 2019**

RECOMMENDATION: It is recommended that all of the items on the
following pages of the Consent Agenda be
Approved/Adopted/Ratified

MUROC JOINT UNIFIED SCHOOL DISTRICT REGULAR BOARD MEETING

BOARD OF TRUSTEES

Sherman Burkhead Jr., President
Matt Carter, Clerk
Deandra Gelardo, Member
Melinda Marchlewicz, Member
Tatiana Matta, Member

SUPERINTENDENT

Kevin D. Cordes

STUDENT BOARD MEMBERS

Anne Cordes, Boron High School
Ariel Fernandez, Desert High School

BOARD MEETING MINUTES

February 13, 2019

PRESENT

Sherman Burkhead Jr., Matt Carter, Melinda Marchlewicz, Deandra Gelardo, Kevin Cordes,
Anne Cordes, Ariel Fernandez

ABSENT

Tatiana Matta

CALL TO ORDER

President Burkhead Jr. called the meeting to order at 5:02 p.m.

FLAG SALUTE

Mr. Carter led the flag salute.

ADMINISTRATION OF OATH OF OFFICE

New Board Member Tatiana Matta absent

APPROVAL OF AGENDA

Addendum to Agenda: Consent Agenda Item I, Personnel Actions: I-10, Resolution 2-19-04, Ronnie Lamboso, Variable Term Waiver; I-11, Resolution 2-19-05, Khricelda Gregorio, Variable Term Waiver. Action Agenda Items: E, Approval of Student Overnight Trip, Desert High School Wrestling Team Wrestling Masters trip to Lemoore, California, February 14-16, 2019; F, Approval to Issue "Notice of Intent to Award" to the Apparent Low Bidders for the Bailey/Branch Elementary School Modernization/ Additions Project. Matt Carter moved, Melinda Marchlewicz seconded, to approve the agenda as amended. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Gelardo Aye Marchlewicz Aye Matta Absent

STUDENT BOARD MEMBER REPORTS

Reports were given by Anne Cordes and Ariel Fernandez

PUBLIC COMMENTS

Ms. Charlene Sims, Boron Senior Citizen

BOARD WORKSHOPS

Goal Setting
Wellness Plan

PRESENTATIONS/INFORMATION ITEMS/BOARD POLICY/REPORTS

Information Items

Construction Update: Kevin Cordes
Fiscal Update: *Moved to March 2019 meeting*
Differentiated Assistance: Brent Tan

Board Policy/Administrative Regulation (First Reading)

BP 5131.2, Bullying
BP/AR 5141.52, Suicide Prevention

Reports

Report by:
Principals
Superintendent
No Report
MEA
CSEA

CONSENT AGENDA

Melinda Marchlewicz moved, Deandra Gelardo seconded, to approve/adopt/ratify the following items on the Consent Agenda. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Gelardo Aye Marchlewicz Aye Matta Absent

A. Adoption of Minutes

1. Regular Board Meeting, January 16, 2019
2. Special Board Meeting, January 31, 2019

B. Adoption of Resolutions

1. Resolution 2-19-01, National School Breakfast Week (March 4-8, 2019)

C. Deposit Transactions Report, December 2018

D. Accounts Payables Report, December 2018

E. Spring Sports Schedules, Desert Junior-Senior High School

F. Student Body Account Reports, Branch Elementary, Boron Junior-Senior High, Desert Junior-Senior High Schools, December 2018

G. Approval of 2017-18 School Accountability Report Cards

(Available at the District Office and on the District website: www.muroc.k12.ca.us)

H. Contracts

1. Amendment to WAN Telecommunications Service Agreement with Conterra Wireless Broadband, LLC
2. Agreement with Kurey & Associates for Labor Compliance Field Investigation and Administrative Services
3. Agreement with Jeanette L. Garcia & Associates for Auditing Services for Fiscal Years Ending June 30, 2019, 2020, and 2021

I. Personnel Actions

1. Certificated Stipends
2. Certificated Resignation
3. Certificated Appointments
4. Classified Resignations
5. Classified Assignment Changes
6. Classified Employees
7. Classified Substitutes
8. District Volunteers
9. Resolution 2-19-02; Increase Positions of Classified Services
Special Education Instructional Aide SCIA, Special Needs Van Driver
10. Resolution 2-19-04; Ronnie Lamboso, Variable Term Waiver *(addendum)*
11. Resolution 2-19-05; Khricelda Gregorio, Variable Term Waiver *(addendum)*

J. Approval of 2018-19 Consolidated Application, Phase II

ACTION AGENDA

A. Public Hearing-District Wellness Plan: The public hearing to solicit information from the public on updates to the District Wellness Plan opened at 6:30 p.m. There were no public comments. The public hearing closed at 6:31 p.m.

B. Resolution 2-19-03, To Adopt Administrative Regulation 3311 on Bids, Including Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act: Matt Carter moved, Melinda Marchlewicz seconded, to adopt AR 3311 on Bids, including informal bidding procedures under the Uniform Public Construction Cost Accounting Act. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Gelardo Aye Marchlewicz Aye Matta Absent

C. Kern County Consortium SELPA's Local Plan for Special Education: Matt Carter moved, Deandra Gelardo seconded, to approve the Kern County Consortium SELPA's Local Plan for Special Education to be in place at the beginning of the 2019-20 school year. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Gelardo Aye Marchlewicz Aye Matta Absent

D. 2019 CSBA Delegate Assembly Election: There are four vacancies in our subregion. Melinda Marchlewicz moved, Sherman Burkhead Jr. seconded, to cast one vote each for the following candidates; Pam Baugher, Tim Johnson, Geri N. Rivera, and Keith C. Wolaridge in the 2019 CSBA Delegate Assembly Election. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Gelardo Aye Marchlewicz Aye Matta Absent

Mr. Burkhead Jr. left the meeting at 6:40 p.m. due to an emergency and missed the following votes:

E. Student Overnight Trip (addendum):

1. Desert High School Wrestling Team, to Lemoore, California, for the Wrestling Masters, February 14-16, 2019

Melinda Marchlewicz moved, Deandra Gelardo seconded, to approve the Desert High School Wrestling Team overnight trip to Lemoore, California, February 14-16, 2019. **(Motion approved; vote 3-0)**

Vote: Burkhead Jr. Absent Carter Aye Gelardo Aye Marchlewicz Aye Matta Absent

F. Issue "Notice of Intent to Award" to the Apparent Low Bidders for the Bailey/Branch Elementary School Modernization/Additions Project (addendum): Deandra Gelardo moved, Melinda Marchlewicz seconded, to approve the issuance of "Notice of Intent to Award" to the apparent low bidders in the following rebid categories: 1) Miscellaneous and Construction/Specialties, Equipment and Furnishings to Hamel Contracting, Inc.; 21) Site Concrete, Hardscape, and Masonry to Hamel Contracting, Inc.; 22) Low Voltage, Fire Alarm, Communication and Data to Time & Alarm Systems, Inc. **(Motion approved; vote: 3-0)**

Vote: Burkhead Jr. Absent Carter Aye Gelardo Aye Marchlewicz Aye Matta Absent

Mr. Burkhead Jr. returned to the meeting at 6:44 p.m.

BOARD REPORTS/COMMENTS

President Burkhead Jr. announced the closed session items, and open session ended at 6:52 p.m.

CLOSED SESSION

The Board reconvened in Closed Session at 7:04 p.m.; to discuss public employee discipline/dismissal/release/employment; to confer with labor negotiator regarding negotiations with both bargaining units and unrepresented employee groups; to conference with legal counsel regarding anticipated litigation; and to discuss complaints. The Board returned to Open Session at 7:47 p.m. No action to report out.

PUBLIC COMMENTS

There were no public comments at this time

ADJOURNMENT

There being no further business, Matt Carter moved, Melinda Marchlewicz seconded, to adjourn the meeting at 7:48 p.m. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Carter Aye Gelardo Aye Marchlewicz Aye Matta Absent

Matt Carter, Clerk

March 13, 2019
Board Adoption Date

BULLYING

BP 5131.2(a)

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.

(cf. 5131 - Conduct)

(cf. 5136 - Gangs)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in Education Code 48900. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

(cf. 5145.2 - Freedom of Speech/Expression)

(cf. 6163.4 - Student Use of Technology)

Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable district and school plans.

(cf. 0420 - School Plans/Site Councils)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

As appropriate, the Superintendent or designee may collaborate with law enforcement, courts, social services, mental health services, other agencies, and community organizations in the development and implementation of joint strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying.

(cf. 1020 - Youth Services)

Bullying Prevention

To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.

(cf. 5137 - Positive School Climate)

BULLYING

BP 5131.2(b)

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.94 - History-Social Science Instruction)

Such instruction shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. *(Education Code 234.1)*

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate.

(Education Code 48900.9)

(cf. 6164.2 - Guidance/Counseling Services)

BULLYING

BP 5131.2(c)

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Investigation and Resolution of Complaints

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3.

If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

Discipline

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:**EDUCATION CODE**

200-262.4 Prohibition of discrimination
 32282 Comprehensive safety plan
 32283.5 Bullying; online training
 35181 Governing board policy on responsibilities of students
 35291-35291.5 Rules
 48900-48925 Suspension or expulsion
 48985 Translation of notices
 52060-52077 Local control and accountability plan

PENAL CODE

422.55 Definition of hate crime
 647 Use of camera or other instrument to invade person's privacy; misdemeanor
 647.7 Use of camera or other instrument to invade person's privacy; punishment
 653.2 Electronic communication devices, threats to safety

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

104.7 Designation of responsible employee for Section 504
 106.8 Designation of responsible employee for Title IX
 110.25 Notification of nondiscrimination on the basis of age

COURT DECISIONS

Wynar v. Douglas County School District, (2013) 728 F.3d 1062
J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
Lavine v. Blaine School District, (2002) 279 F.3d 719

Management Resources:**CSBA PUBLICATIONS**

Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California's Social and Emotional Learning: Guiding Principles, 2018

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008
Bullying at School, 2003

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Guidance to Schools: Bullying of Students with Disabilities, October 2014

Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on the Basis of Sex; Race, Color and National Origin; and Disability, October 26, 2010

Dear Colleague Letter: Harassment and Bullying, October 2010

BULLYING

BP 5131.2(e)

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lr/ss>

California Office of the Attorney General: <http://oag.ca.gov>

Center on Great Teachers and Leaders: <http://gtlcenter.org>

Collaborative for Academic Social and Emotional Learning: <http://casel.org>

Common Sense Media: <http://www.commonsensemedia.org>

National School Safety Center: <http://www.schoolsafety.us>

Partnership for Children and Youth: <http://www.partnerforchildren.org>

U.S. Department of Education: <http://www.ed.gov>

First Reading: 2/13/19

Governing Board Adoption: 3/13/19

SUICIDE PREVENTION

BP 5141.52(a)

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, suicide prevention experts, local health agencies, mental health professionals, and community organizations.

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others
(cf. 6142.8 - Comprehensive Health Education)
3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students
(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)
4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the suicide problem among youth, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis
5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
6. Crisis intervention procedures for addressing suicide threats or attempts
7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

SUICIDE PREVENTION

BP 5141.52(b)

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. (Education Code 215)

Legal Reference:

EDUCATION CODE

215 *Student suicide prevention policies*

215.5 *Suicide prevention hotline contact information on student identification cards*

216 *Suicide prevention online training programs*

32280-32289 *Comprehensive safety plan*

49060-49079 *Student records*

49602 *Confidentiality of student information*

49604 *Suicide prevention training for school counselors*

GOVERNMENT CODE

810-996.6 *Government Claims Act*

PENAL CODE

11164-11174.3 *Child Abuse and Neglect Reporting Act*

WELFARE AND INSTITUTIONS CODE

5698 *Emotionally disturbed youth; legislative intent*

5850-5883 *Children's Mental Health Services Act*

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide: Guidelines for Administrators and Crisis Teams, 2015

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

Preventing Suicide: A Toolkit for High Schools, 2012

WEB SITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <http://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <http://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Suicide Prevention Program:

<http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <http://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration:

<http://www.samhsa.gov>

First Reading: 2/13/19

Governing Board Adoption: 3/13/19

SUICIDE PREVENTION

AR 5141.52(a)

Student identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. *(Education Code 215.5)*

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. *(Education Code 215)*

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors
(cf. 5131.6 - Alcohol and Other Drugs)
3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent
4. Protective factors that may help to decrease a student's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community
5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health
6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups
(cf. 5141.6 - School Health Services)
(cf. 6164.2 - Guidance/Counseling Services)
7. Appropriate ways to interact with a student who is demonstrating emotional distress or is suicidal and procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide, including, but not limited to, appropriate protocols for monitoring the student while the immediate referral of the student to medical or mental health services is being processed
8. District procedures for responding after a suicide has occurred

SUICIDE PREVENTION

AR 5141.52(b)

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide
2. Develop coping and resiliency skills and self-esteem
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.6 - School Health Services)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6164.2 - Guidance/Counseling Services)

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, the staff member shall promptly notify the principal or school counselor, who shall implement district intervention protocols as appropriate.

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when there is reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or others within the school community. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. *(Education Code 49602)*

(cf. 5141 - Health Care and Emergencies)

School employees shall act only within the authorization and scope of their credential or license. An employee is not authorized to diagnose or treat mental illness unless specifically licensed and employed to do so. *(Education Code 215)*

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 - Conflict Resolution/Peer Mediation)

SUICIDE PREVENTION

AR 5141.52(c)

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
4. Removing other students from the immediate area as soon as possible
(*cf. 0450 - Comprehensive Safety Plan*)
(*cf. 5141 - Health Care and Emergencies*)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.
(*cf. 5125 - Student Records*)

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether it is necessary, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.
(*cf. 5141.4 - Child Abuse Prevention and Reporting*)

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school and determine the need for ongoing support.

Postvention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. The Superintendent or designee shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.
(*cf. 1112- Media Relations*)

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

092 MUROC UNIFIED
Board Report

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 0 To 999999
Date entered from: 01/01/2019 To 01/31/2019

J10633 DC0100 L.00.01 03/04/19 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED	DESCRIPTION	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	AMOUNT	A/R			
LN.	DI	DETAIL	DESCR						
190079	01/04/2019	01/04/2019	Food Service Deposit 12/11/18	ENTERED BY: RLHB APPROVED: 01/07/2019	MRN				
1.	92	Food Service Sales 12/4/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			350.72	N		
2.	92	Food Service Sales 12/5/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			205.05	N		
3.	92	Food Service Sales 12/6/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			212.50	N		
4.	92	Food Service Sales 12/7/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			210.68	N		
5.	92	Food Service Sales 12/10/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			275.08	N		
6.	92	Food Serv Sales Tax 12/10/18	13-5310-0-9526.00-0000-0000-000-00-000-0000			0.02	N		
TOTAL AMOUNT						1,254.05	*		
190080	01/04/2019	01/04/2019	General Fund Deposit 12/13/18	ENTERED BY: RLHB APPROVED: 01/07/2019	MRN				
1.	92	Recycle Int'l e-Waste 5232	01-0000-0-8699.00-0000-0000-000-00-000-0000			644.00	N		
2.	92	KCSOS Reimb. 44538721	01-0000-0-5800.06-0000-7200-096-96-000-0000			32.00	N		
3.	92	NMSI Check 54480	01-1100-0-4300.00-1110-1000-072-72-000-0000			58.88	N		
4.	92	SISC Worker's Comp 522828	01-0000-0-2200.00-1110-8100-090-90-000-0000			2,112.54	N		
5.	92	Compex Legal Reimb.	01-0000-0-8699.00-0000-0000-000-00-000-0000			45.00	N		
TOTAL AMOUNT						2,892.42	*		
190081	01/04/2019	01/04/2019	General Funds Deposit 12/13/18	ENTERED BY: RLHB APPROVED: 01/07/2019	MRN				
1.	92	Classified Retiree Insurance	01-0000-0-3702.00-1110-1000-000-00-000-9000			11,538.60	N		
2.	92	Certificated Retiree Insurance	01-0000-0-3701.00-1110-1000-000-00-000-9000			14,751.50	N		
TOTAL AMOUNT						26,290.10	*		
190082	01/04/2019	01/04/2019	General Fund Deposit 12/20/18	ENTERED BY: RLHB APPROVED: 01/07/2019	MRN				
1.	92	SISC Emp Ent Exams 44540774	01-0000-0-8699.00-0000-0000-000-00-000-0000			405.00	N		
2.	92	Boron House Rent Dizon 1064	01-0000-0-5600.00-1110-1000-096-96-000-0000			274.00	N		
3.	92	NMSI Check 54568	01-1100-0-4300.00-1110-1000-072-72-000-0000			58.88	N		
4.	92	DHS ASB Reimb. 12213	01-1100-0-4300.00-1110-1000-072-72-000-0000			137.12	N		
5.	92	BHS ASB Reimb. 6095	01-1100-0-4300.00-1110-1000-071-71-000-0000			24.38	N		
TOTAL AMOUNT						899.38	*		
190083	01/04/2019	01/04/2019	Food Service Deposit 12/13/18	ENTERED BY: RLHB APPROVED: 01/07/2019	MRN				
1.	92	Food Service Sales 12/11/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			213.40	N		
2.	92	Food Service Sales 12/12/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			129.81	N		
TOTAL AMOUNT						343.21	*		
190084	01/04/2019	01/04/2019	General Fund Deposit 12/21/18	ENTERED BY: RLHB APPROVED: 01/07/2019	MRN				
1.	92	AF JROTC JONES/WARNER	01-0000-0-8290.00-0000-0000-000-00-000-0000			10,788.13	N		
TOTAL AMOUNT						10,788.13	*		
190085	01/04/2019	01/04/2019	General Fund Deposit 12/26/18	ENTERED BY: RLHB APPROVED: 01/07/2019	MRN				
1.	92	Charter Comm Jan 2019	01-0000-0-8699.00-0000-0000-000-00-000-0000			200.00	N		
TOTAL AMOUNT						200.00	*		
190086	01/08/2019	01/08/2019	Food Service Deposit 12/20/18	ENTERED BY: RLHB APPROVED: 01/09/2019	MRN				
1.	92	Food Service Sales 12/13/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			301.71	N		
2.	92	Food Service Sales 12/14/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			268.70	N		
3.	92	Food Service Sales 12/17/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			56.40	N		
4.	92	Food Service Sales 12/18/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			117.02	N		
5.	92	Food Service Sales 12/19/18	13-5310-0-8634.00-0000-0000-000-00-000-0000			73.20	N		

CONTINUED

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 0 To 999999
Date entered from: 01/01/2019 To 01/31/2019

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED	DESCRIPTION					AMOUNT	A/R
LN.	DI	DETAIL	DESCR	FD-RESC-Y-OBJT.SO	GOAL-FUNC-STE-T2-TY3-TYP4				
190086	CONTINUED								
6.	92	Food Serv Sales Tax 12/18/18	13-5310-0-9526.00-0000-0000-000-000-0000					0.08	N
			TOTAL AMOUNT					817.11 *	
190087	01/08/2019	01/08/2019	Food Service Deposit Dec. 2018	ENTERED BY: RLHB	APPROVED: 01/09/2019	MRN			
1.	92	Meal Pay Elec Dep 12/31/18	13-5310-0-8634.00-0000-0000-000-000-0000					4,882.22	N
			TOTAL AMOUNT					4,882.22 *	
190088	01/23/2019	01/23/2019	Food Service Deposit 1/10/19	ENTERED BY: RLHB	APPROVED: 01/24/2019	MRN			
1.	92	State Reimb. November 2018	13-5310-0-8520.00-0000-0000-000-000-0000					2,024.40	N
			TOTAL AMOUNT					2,024.40 *	
190089	01/23/2019	01/23/2019	Food Service Deposit 1/22/19	ENTERED BY: RLHB	APPROVED: 01/24/2019	MRN			
1.	92	Federal Reimb. November 2018	13-5310-0-8220.00-0000-0000-000-000-0000					25,759.76	N
			TOTAL AMOUNT					25,759.76 *	
190090	01/24/2019	01/24/2019	Food Service Deposit 1/10/19	ENTERED BY: RLHB	APPROVED: 01/25/2019	MRN			
1.	92	Food Service Sales 1/7/19	13-5310-0-8634.00-0000-0000-000-000-0000					719.20	N
2.	92	Food Service Sales 1/8/19	13-5310-0-8634.00-0000-0000-000-000-0000					596.60	N
3.	92	Food Service Sales 1/9/19	13-5310-0-8634.00-0000-0000-000-000-0000					325.95	N
			TOTAL AMOUNT					1,641.75 *	
190091	01/24/2019	01/24/2019	General Fund Deposit 1/10/19	ENTERED BY: RLHB	APPROVED: 01/25/2019	MRN			
1.	92	Certificated Retiree Ins Wiggs	01-0000-0-3701.00-1110-1000-000-000-0000					509.00	N
2.	92	WBE PAC 2009 Trans. 2018-11	01-0000-0-8699.00-0000-0000-000-000-0000					733.06	N
3.	92	KCSOS 44543649 Fingerprint	01-0000-0-5800.06-0000-7200-096-96-000-0000					32.00	N
4.	92	SISC I 523529 Soto	01-0000-0-2200.00-1110-8100-090-90-000-0000					924.24	N
5.	92	SISC I 523414 Soto	01-0000-0-2200.00-1110-8100-090-90-000-0000					924.24	N
			TOTAL AMOUNT					3,122.54 *	
190092	01/30/2019	01/30/2019	General Fund Deposit 1/17/19	ENTERED BY: RLHB	APPROVED: 01/31/2019	MRN			
1.	92	Schaefer 10603 CLAD Reimb.	01-0000-0-4300.00-0000-7200-096-96-000-0000					100.00	N
2.	92	Returned Check Fee	01-0000-0-5600.00-1110-1000-096-96-000-0000					25.00-	N
3.	92	Boron House Rent Gregorio 104	01-0000-0-5600.00-1110-1000-096-96-000-0000					475.00	N
4.	92	Boron House Util. Gregorio 105	01-0000-0-5500.00-0000-8100-096-96-000-0000					269.43	N
			TOTAL AMOUNT					819.43 *	
190093	01/30/2019	01/30/2019	General Fund Deposit 1/18/19	ENTERED BY: RLHB	APPROVED: 01/31/2019	MRN			
1.	92	Classified Retiree Insurance	01-0000-0-3702.00-1110-1000-000-000-9000					11,538.60	N
2.	92	Certificated Retiree Insurance	01-0000-0-3701.00-1110-1000-000-000-9000					15,260.50	N
			TOTAL AMOUNT					26,799.10 *	
190094	01/30/2019	01/30/2019	Food Service Deposit 1/18/2019	ENTERED BY: RLHB	APPROVED: 01/31/2019	MRN			
1.	92	Food Service Sales 1/10/19	13-5310-0-8634.00-0000-0000-000-000-0000					225.80	N
2.	92	Food Service Sales 1/11/19	13-5310-0-8634.00-0000-0000-000-000-0000					227.30	N
3.	92	Food Service Sales 1/14/19	13-5310-0-8634.00-0000-0000-000-000-0000					342.35	N
4.	92	Food Service Sales 1/15/19	13-5310-0-8634.00-0000-0000-000-000-0000					247.21	N
5.	92	Food Service Sales 1/16/19	13-5310-0-8634.00-0000-0000-000-000-0000					151.65	N
			TOTAL AMOUNT					1,194.31 *	
			DISTRICT TOTAL					109,727.91 **	
			GRAND TOTAL					109,727.91 ***	

092 MUROC UNIFIED
Board Report

BOARD BILL APPROVAL LISTING

J10632 APYBRPLO L.00.00 03/04/19 PAGE 1
FROM BATCH: 28 THRU BATCH: 33

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
A-Z BUS SALES INC	01P670109	Bus Parts	60.44	01/11/2019
A-Z BUS SALES INC	01P669636	Bus Parts	118.03	01/11/2019
A-Z BUS SALES INC	01P671147	Bus Parts	84.65	01/23/2019
A.V. Auto Parts	673358	Bus/Vehicle Parts	65.69	01/11/2019
A.V. Auto Parts	673905	Bus/Vehicle Parts	7.69	01/11/2019
A.V. Auto Parts	673295	Bus/Vehicle Parts	110.57	01/11/2019
A.V. Auto Parts	673390	Bus/Vehicle Parts	17.50	01/11/2019
A.V. Auto Parts	673405	Bus/Vehicle Parts	12.03	01/11/2019
A.V. Auto Parts	673335	Bus/Vehicle Parts	12.58	01/11/2019
A.V. Auto Parts	673691	Bus/Vehicle Parts	34.30	01/11/2019
A.V. Auto Parts	673831		106.41	01/11/2019
A.V. Auto Parts	673902		81.87	01/11/2019
A.V. Auto Parts	673907	Bus/Vehicle Parts	34.33	01/11/2019
A.V. Auto Parts	673945	Bus/Vehicle Parts	76.64	01/11/2019
A.V. Auto Parts	674898		49.24	01/23/2019
A.V. Auto Parts	673993		94.58	01/23/2019
A.V. Auto Parts	673547		1,486.69	01/23/2019
AMAZON CAPITAL SERVICES	1VJJ-HMFT-NJNW		91.44	01/14/2019
AMAZON CAPITAL SERVICES	1CQ3-6KHW-F94R	Girls' Soccer Equip	176.94	01/14/2019
AMAZON CAPITAL SERVICES	1M6T-K3WR-Q6CP	Girls' Soccer Equip	258.08	01/14/2019
AMAZON CAPITAL SERVICES	1VLQ-YXCM-3RXP	Scantron Sheets	118.60	01/11/2019
AMAZON CAPITAL SERVICES	1WJG-YLJR-RC4Q		19.99	01/11/2019
AMAZON CAPITAL SERVICES	1VLQ-YXCM-JDK6		63.95	01/11/2019
AMAZON CAPITAL SERVICES	1VQC-MF3D-DY9M		440.20	01/14/2019
AMAZON CAPITAL SERVICES	1LVR-1QQG-H4XP	Amazon - Shredder	273.49	01/23/2019
AMAZON CAPITAL SERVICES	1LVR-1QQG-WKRN	Amazon - Ink for SPED	149.87	01/23/2019
AMAZON CAPITAL SERVICES	1Q6H-H9TC-7HRH	Amazon - Riso Masters	730.10	01/23/2019
AMAZON CAPITAL SERVICES	1N4T-QW3D-4R4N	History Thru Film; DVD's	8.36	01/23/2019
AMAZON CAPITAL SERVICES	17JH-4Q1J-7KM6	History Thru Film; DVD's	170.48	01/23/2019
AMAZON CAPITAL SERVICES	1K3W-CJMP-MXGV	History Thru Film; DVD's	8.04	01/23/2019
AMAZON CAPITAL SERVICES	1V4W-TP7W-YD73	Office order	395.75	01/24/2019
AMAZON CAPITAL SERVICES	1V4W-TP7W-YD73	Office order	10.22	01/24/2019
AMAZON CAPITAL SERVICES	1LDG-V4QD-DMN3	Ink/Master Supplies	220.74	01/24/2019
AMAZON CAPITAL SERVICES	17PK-GJXL-767L	Ink/Master Supplies	377.91	01/24/2019
AMAZON CAPITAL SERVICES	1LHQ-6YVT-MCWY	Supplies/Facial Tissue	92.73	01/23/2019
AMAZON CAPITAL SERVICES	1XYF-Q4PF-4LH1	Supplies/Facial Tissue	28.41	01/23/2019
AMAZON CAPITAL SERVICES	1XYF-Q4PF-4LH1	Supplies/Facial Tissue	0.00	01/23/2019
AMAZON CAPITAL SERVICES	1XYF-Q4PF-4LH1	Supplies/Facial Tissue	0.00	01/23/2019
AMAZON CAPITAL SERVICES	1XLY-3T4G-RDD7	JH Basketball	49.07	01/23/2019
AMAZON CAPITAL SERVICES	1F1V-KQL9-NM4Q	Paperback Book/Spitzer	17.37	01/23/2019
AMAZON CAPITAL SERVICES	1RDM-HYPT-RN4T	Amazon- Headphones	696.97	01/23/2019
AMAZON CAPITAL SERVICES	1RD6-HM4D-PYJH	Yearbook/Cameras	1,796.00	01/23/2019
AMAZON CAPITAL SERVICES	19YX-QW7Q-GNCP		160.76	01/23/2019
APPLE TEXTBOOKS	SOW38061		345.28	01/23/2019
APPLE VALLEY COMMUNICATION INC	932157		307.00	01/23/2019
AT&T / CALNET 2 & 3	9391063663#12439		20.86	01/11/2019
AT&T / CALNET 2 & 3	9391037445#12439		267.71	01/11/2019
AT&T / CALNET 2 & 3	9391063662#12439		20.73	01/11/2019

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
AT&T / CALNET 2 & 3	9391061405#12433		57.25	01/11/2019
AT&T / CALNET 2 & 3	9391057759#12438		574.01	01/11/2019
AT&T / CALNET 2 & 3	9391061407#12433		38.39	01/11/2019
AT&T / CALNET 2 & 3	9391057427#12344		2.08	01/11/2019
AT&T / CALNET 2 & 3	9391061408#12433		152.80	01/11/2019
Affordable Tire	603462	Open P.O.	304.00	01/11/2019
Affordable Tire	605114	Open P.O.	291.70	01/23/2019
Affordable Tire	605115	Open P.O.	401.20	01/23/2019
Affordable Tire	605113		844.92	01/23/2019
Agundez, Tamara	INV 017		1,625.00	01/14/2019
AutoZone Inc.	4174273830		31.64	01/11/2019
AutoZone Inc.	4174276423		51.22	01/11/2019
AutoZone Inc.	4174273832		146.96	01/11/2019
AutoZone Inc.	4174279170		257.40	01/11/2019
BALDWIN, ALLISON	12/10/18 - 12/21		1,350.00	01/07/2019
BALDWIN, ALLISON	1/7/19 - 1/18/19		2,160.00	01/23/2019
BORON COMM SERV DIST	8093 11/20/18 -		599.00	01/04/2019
BORON SANITATION	3207769		1,625.15	01/11/2019
BORON SANITATION	3217058		1,625.15	01/23/2019
BUDDY'S ALL STARS INC	47905A-00	Various Items	167.27	01/11/2019
BUDDY'S ALL STARS INC	47905B-02	Various Items	142.86	01/11/2019
BUDDY'S ALL STARS INC	47984-00	Mueller Hero Peotege	220.06	01/11/2019
BUDDY'S ALL STARS INC	47992-00	Cramer Soccer Scorebook	58.27	01/11/2019
BUDDY'S ALL STARS INC	47906-01		64.26	01/23/2019
CALIF BROADBAND COOPERATIVE	423681		5,889.85	01/04/2019
CIF - Central Section	3026	CIF Central Section Dues	774.16	01/07/2019
CONTERRA WIRELESS	30490		1,712.98	01/11/2019
CORDES, ALLISON	District Travel		404.73	01/11/2019
CREATIVE BUS SALES INC	5157723	Bus parts	29.32	01/11/2019
CREATIVE BUS SALES INC	5160139	Bus parts	410.38	01/11/2019
CREATIVE BUS SALES INC	5161728	Bus parts	219.72	01/23/2019
CRISIS PREVENTION INST INC	IUS0130232 Membe		150.00	01/11/2019
DAVIES, TERESA	District Travel		151.96	01/24/2019
DAVIES, TERESA	District Travel		146.06	01/24/2019
DESERT LAKE COMM SERV	5013 11/20/18 -0		208.85	01/04/2019
DESERT LAKE COMM SERV	3047 11/20/18 -0		53.00	01/04/2019
DESERT LAKE COMM SERV	1013 11/20/18 -0		466.70	01/04/2019
DESERT LAKE COMM SERV	1011 11/20/18 -0		1,196.00	01/04/2019
DUNN, LORI	District Travel		275.77	01/11/2019
Dones, Christine	Bank Deposits		52.87	01/24/2019
ECOSOURCE PRINTERS	1237		847.93	01/23/2019
ECOSOURCE PRINTERS	1238		624.79	01/23/2019
ECOSOURCE PRINTERS	1240		561.51	01/23/2019
ECOSOURCE PRINTERS	1241		496.96	01/23/2019
ECOSOURCE PRINTERS	1239		1,037.24	01/23/2019
EDGE MONT ACRES WATER CO	December 2018		300.00	01/04/2019
ENCORE DATA PRODUCTS INC	71866	Headphones	373.50	01/11/2019
ENFINITY CENTRALVAL 1 LLC	3592		976.77	01/23/2019

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VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
ENFINITY CENTRALVAL 1 LLC	3591		3,690.45	01/23/2019
ENFINITY CENTRALVAL 1 LLC	3593		1,454.72	01/23/2019
ESGI LLC	20405	ESGI - Kinder Reports	1,104.00	01/23/2019
Excel Education & Therapy	054		3,975.00	01/14/2019
Excel Education & Therapy	056		10,400.00	01/14/2019
Excel Education & Therapy	055		6,100.00	01/14/2019
FAGEN FREIDMAN & FULFROST LLP	61255		4,671.72	01/14/2019
FEDERAL EXPRESS CORP	6-407-10839		155.18	01/04/2019
FEDERAL EXPRESS CORP	6-434-78208		81.06	01/23/2019
FRONTIER COMMUNICATIONS	7607621128113017		68.07	01/14/2019
FRONTIER COMMUNICATIONS	7607621124112917		68.07	01/14/2019
FRONTIER COMMUNICATIONS	2091900291010496		259.02	01/07/2019
FRONTIER COMMUNICATIONS	7607694074121117		0.20	01/07/2019
FRONTIER COMMUNICATIONS	2091481905102194		151.58	01/07/2019
FRONTIER COMMUNICATIONS	2091481905102194		76.19	01/23/2019
FRONTIER COMMUNICATIONS	7607694074121117		68.07	01/23/2019
FRONTIER COMMUNICATIONS	2091900291010496		129.51	01/23/2019
GRAINGER	9022171632		7.32	01/11/2019
GRAINGER	9022751656		2,738.30	01/23/2019
GREENFIELD LEARNING INC	7563		16,868.00	01/07/2019
GUNTER, KYLE	W2 Training		87.20	01/11/2019
Garcia, Patricia	12/3 - 12/14/18		468.70	01/11/2019
HEINIG, SANDRA	District Busines		163.50	01/11/2019
HEINIG, SANDRA	Admin. Staff Mtg		80.77	01/23/2019
HOOD, TERESA	Teacher Reimburs		125.00	01/24/2019
INFINITY COMM & CONSULTING INC	8850 Erate Year		1,875.00	01/24/2019
J4 PROPERTIES GROUP LLC	Lease - February		725.00	01/23/2019
JEANETTE L. GARCIA & ASSOC	1855		3,000.00	01/24/2019
JOB, JEREMEH	U.S. Mail		5.21	01/24/2019
JOB, JEREMEH	Mileage		104.64	01/24/2019
JOB, JEREMEH	Bass Pro Shop		18.31	01/24/2019
JOB, JEREMEH	Home Depot		331.24	01/24/2019
JOHNSTONE SUPPLY	4041290		419.75	01/11/2019
JOHNSTONE SUPPLY	4042667		417.90	01/23/2019
KARL'S HARDWARE - Rosamond	C552387		17.25	01/23/2019
KARL'S HARDWARE - Rosamond	C551756		69.02	01/23/2019
KARL'S HARDWARE - Rosamond	C551755		10.70	01/23/2019
KARL'S HARDWARE - Rosamond	F459714		8.25	01/23/2019
KERN AUTO PARTS	898274	Bus/vehicle parts	102.82	01/23/2019
KERN AUTO PARTS	898274	Bus/vehicle parts	142.42	01/23/2019
KERN AUTO PARTS	896607	Bus/vehicle parts	19.29	01/23/2019
KERN AUTO PARTS	896363	Bus/vehicle parts	7.61	01/23/2019
KERN COUNTY SUPT SCHOOLS	901817		35.60	01/14/2019
KERN COUNTY SUPT SCHOOLS	901083 Watson 1		3,017.00	01/15/2019
KERN COUNTY SUPT SCHOOLS	901985 7 of 10		27,014.14	01/14/2019
KERN COUNTY SUPT SCHOOLS	901988 9 of 10		49,714.00	01/14/2019
KERN COUNTY SUPT SCHOOLS	901615		399.50	01/14/2019
KIEFFE AND SONS FORD CORP	29931		40.56	01/14/2019

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
Karl's Hardware	C42786	Open P.O.	10.71	01/14/2019
Karl's Hardware	C40432	Open P.O.	89.96	01/14/2019
Karl's Hardware	C42921		64.71	01/14/2019
Karl's Hardware	C42802		21.44	01/14/2019
Karl's Hardware	C42967		53.15	01/14/2019
Karl's Hardware	C43007		5.92	01/11/2019
Karl's Hardware	C43048		17.14	01/14/2019
Karl's Hardware	C44497		57.86	01/23/2019
Karl's Hardware	C43505		20.48	01/23/2019
Karl's Hardware	C43323		5.35	01/23/2019
Karl's Hardware	C43528		11.57	01/23/2019
Karl's Hardware	C44337		66.47	01/23/2019
LANCASTER PLUMBING SUPPLY INC	T1093581		749.53	01/15/2019
LANCASTER PLUMBING SUPPLY INC	T1094519		798.74	01/23/2019
MOJAVE UNIFIED SCHOOL DISTRICT	1666		58,942.13	01/07/2019
OFFICE DEPOT INC	245984943001	School/Office Supples	20.98	01/15/2019
OFFICE DEPOT INC	245944913001	School/Office Supples	856.36	01/15/2019
P.G.& E.	2478366871-8		1,971.99	01/15/2019
P.G.& E.	3728364705-7		2,125.21	01/07/2019
P.G.& E.	3686698041-4		331.50	01/07/2019
P.G.& E.	5218182618-2		3,056.43	01/07/2019
P.G.& E.	9335845615-5		10,962.01	01/07/2019
P.G.& E.	3603364713-6		4,995.68	01/07/2019
P.G.& E.	3645031377-4		2,396.20	01/07/2019
P.G.& E.	8950994911-4		504.90	01/07/2019
PEARSON/NCS PEARSON INC	11928965		170.87	01/15/2019
PETROLEUM TANK TESTING INC.	14432		1,000.00	01/23/2019
PETROLEUM TANK TESTING INC.	14439		550.00	01/23/2019
PLUMBING CO OF KERNVILLE INC.	4245		1,080.00	01/15/2019
PRO-ED INC.	2751718		105.60	01/15/2019
PRO-ED INC.	2751698		137.50	01/15/2019
PRO-ED INC.	2751714		80.00	01/23/2019
PRO-ED INC.	2751714		8.00	01/23/2019
PROACTIVE WORK HEALTH SERV INC	4240-47522		150.00	01/15/2019
PROACTIVE WORK HEALTH SERV INC	4240-47808		65.00	01/15/2019
PROACTIVE WORK HEALTH SERV INC	4240-48357		195.00	01/23/2019
PRUDENTIAL OVERALL SUPPLY	22723194		127.09	01/15/2019
PRUDENTIAL OVERALL SUPPLY	22723217		140.36	01/15/2019
PRUDENTIAL OVERALL SUPPLY	22719549		127.09	01/15/2019
PRUDENTIAL OVERALL SUPPLY	22719572		140.36	01/15/2019
PRUDENTIAL OVERALL SUPPLY	22727017		140.36	01/23/2019
PRUDENTIAL OVERALL SUPPLY	22726994		127.09	01/23/2019
PRUDENTIAL OVERALL SUPPLY	22734089		127.09	01/23/2019
PRUDENTIAL OVERALL SUPPLY	22734112		140.36	01/23/2019
Public Works	1/8/2019		36.00	01/15/2019
QUILL CORPORATION	4148894		477.23	01/23/2019
RAMOS/STRONG	326279	Diesel/Gas	5,962.76	01/15/2019
RAMOS/STRONG	326279	Diesel/Gas	1,548.10	01/15/2019

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RAMOS/STRONG	327447	Diesel/Gas	4,888.83	01/23/2019
RAMOS/STRONG	327447	Diesel/Gas	2,655.59	01/23/2019
REDWOOD PLUMBING	S331		2,180.52	01/23/2019
RELIABLE A/C AND HEATING	18774		1,779.98	01/07/2019
RELIABLE A/C AND HEATING	18774		370.02	01/07/2019
RELIABLE A/C AND HEATING	18863		624.41	01/23/2019
RELIABLE A/C AND HEATING	18873		30.00	01/23/2019
RELIABLE A/C AND HEATING	18873		90.00	01/23/2019
ROBERTSON'S	339366		572.48	01/15/2019
ROBERTSON'S	358411		656.08	01/15/2019
ROBERTSON'S	348363		723.31	01/15/2019
ROBERTSON'S	305669		811.68	01/15/2019
ROBERTSON'S	295024		596.48	01/15/2019
RYDMAN, SKYE	12/2 - 12/31/18		2,625.00	01/15/2019
S.C.E.	3-001-2454-17		1,524.58	01/07/2019
S.C.E.	3-001-2454-19		613.30	01/07/2019
S.C.E.	3-001-2454-18		1,420.11	01/23/2019
S.C.E.	3-000-9186-18		1,500.63	01/23/2019
S.C.E.	3-001-2454-20		783.37	01/23/2019
S.C.E.	3-045-5840-62		71.31	01/23/2019
S.C.E.	3-045-6635-75		99.42	01/23/2019
SCANTRON	6385337	Scantrons	328.06	01/07/2019
SHI INTERNATIONAL CORP	B09302092		22,562.08	01/15/2019
SHI INTERNATIONAL CORP	B09370903		3,900.00	01/23/2019
SHI INTERNATIONAL CORP	B09365843		364.01	01/23/2019
SMITH PIPE & SUPPLY	3379451		1,004.07	01/15/2019
SMITH PIPE & SUPPLY	3393438		528.25	01/15/2019
SMITH PIPE & SUPPLY	3379451		375.27	01/15/2019
SOUTHERN KERN UNIFIED SCH DIST	1932		23,627.68	01/07/2019
SRI M.D., T.J.	12312018		100.00	01/23/2019
STATE OF CALIFORNIA	347051		305.00	01/23/2019
STUCKI, STANTON	QSS Training		81.59	01/15/2019
STUCKI, STANTON	Position Control		81.42	01/15/2019
SYNAPSE TECHNOLOGIES INC	1211		5,332.00	01/15/2019
Shingledecker, Dawanna	Nameplates		17.88	01/24/2019
Sim Sanitation Inc.	40443		231.63	01/07/2019
Sim Sanitation Inc.	40450		70.09	01/07/2019
Sim Sanitation Inc.	40562		70.09	01/23/2019
Sim Sanitation Inc.	40450		70.09	01/23/2019
Sim Sanitation Inc.	40443		231.63	01/23/2019
Sim Sanitation Inc.	40557		231.63	01/23/2019
Soules, Larisa	District Travel		122.60	01/15/2019
Sparkletts	18117327120618		702.34	01/07/2019
Sparkletts	18117327010319		53.89	01/23/2019
Sparkletts	16568357123018		240.42	01/23/2019
Starfall Education	s2770489.001	School Membership/Renewal	270.00	01/24/2019
THUGS TO BUGS	0812 1/10/19		145.00	01/15/2019
THUGS TO BUGS	0812 12/6/18		205.00	01/15/2019

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
TPX COMMUNICATIONS	111942700-0		1,818.62	01/23/2019
TYACK TIRES INC	188801	Open P.O.	479.70	01/23/2019
Tharold James Dill III	Lease - February		700.00	01/14/2019
U.P.S.	979220029		141.00	01/15/2019
U.S.BANK CORP PAYMENT SYS	9625		225.89	01/15/2019
U.S.BANK CORP PAYMENT SYS	6126		147.49	01/15/2019
U.S.BANK CORP PAYMENT SYS	1041		318.90	01/15/2019
U.S.BANK CORP PAYMENT SYS	1041		363.73	01/15/2019
U.S.BANK CORP PAYMENT SYS	1041		29.95	01/15/2019
U.S.BANK CORP PAYMENT SYS	5202		58.88	01/15/2019
U.S.BANK CORP PAYMENT SYS	5202		195.49	01/15/2019
U.S.BANK CORP PAYMENT SYS	1041		2,907.95	01/15/2019
VERIZON WIRELESS	9820916309		1,326.95	01/07/2019
WESTERN PSYCHOLOGICAL SERVICES	WPS-242907	CASL-2 Comp. Forms	110.90	01/15/2019
WESTERN PSYCHOLOGICAL SERVICES	WPS-244421		193.48	01/15/2019
Walker, Trevor	Reimbursement		2,490.28	01/23/2019
Walker, Trevor	District Travel		242.53	01/23/2019
Walker, Trevor	LACOE/USD		600.00	01/23/2019

TOTAL FUND 01

379,314.27

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VENDOR NAME	FUND : 11 DESCRIPTION	ADULT EDUCATION EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
JOSTENS	22325898		63.50	01/23/2019
Patton Sales Corp	3667302		385.24	01/15/2019
SHI INTERNATIONAL CORP	B09365857		105.96	01/23/2019
TOTAL FUND 11			554.70	

VENDOR NAME	FUND : 13 DESCRIPTION	CAFETERIA EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA DEPT OF EDUCATION	19 SF-30376		193.80	01/15/2019
COCA COLA REFRESHMENTS	601817367/830490	-	215.91	01/11/2019
COCA COLA REFRESHMENTS	11404203156		269.79	01/11/2019
COCA COLA REFRESHMENTS	11392203004		865.41	01/11/2019
DEL'S DISTRIBUTING CO	819857		361.60	01/11/2019
DEL'S DISTRIBUTING CO	819882		174.00	01/23/2019
Hudlin, Victoria	Meal Account Ref		13.00	01/11/2019
THUGS TO BUGS	0835 1/10/19		190.00	01/15/2019
THUGS TO BUGS	0834 1/10/19		190.00	01/15/2019
THUGS TO BUGS	0836 1/10/19		190.00	01/15/2019
THUGS TO BUGS	0812 1/10/19		190.00	01/15/2019
THUGS TO BUGS	0836 12/6/18		25.00	01/15/2019
THUGS TO BUGS	0834 12/11/18		25.00	01/15/2019
THUGS TO BUGS	0812 12/6/18		25.00	01/15/2019
THUGS TO BUGS	0835 12/11/18		25.00	01/15/2019
TOTAL FUND 13			2,521.69	

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VENDOR NAME	FUND : 21 DESCRIPTION	BUILDING FUND - BOND PROCEEDS EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA PROFESSIONAL MGMT	17500 INV 21		105,913.61	01/08/2019
CALIFORNIA PROFESSIONAL MGMT	17500 INV 22		92,945.20	01/29/2019
CASTON INC	App 5		65,882.50	01/09/2019
CASTON INC	App 6		22,361.10	01/29/2019
COMMUNITY BANK	Escrow 2533/Acct		28,115.50	01/09/2019
COMMUNITY BANK	Escrow 2533/Acct		31,808.00	01/29/2019
COOLEY CONSTRUCTION INC.	App 3		2,422.50	01/29/2019
FARNSWORTH GROUP INC.	203278		1,600.00	01/08/2019
FARNSWORTH GROUP INC.	204459		2,000.00	01/29/2019
FRANKLIN MECHANICAL SYSTEMS	App 2		301,720.00	01/08/2019
FRANKLIN MECHANICAL SYSTEMS	App 3		108,395.00	01/29/2019
HAMEL CONTRACTING INC.	App 6		10,060.50	01/09/2019
INLAND VALLEY BANK	Escrow 826002040		11,510.77	01/09/2019
INLAND VALLEY BANK	Escrow 826002040		24,822.01	01/09/2019
INLAND VALLEY BANK	Escrow 826002040		11,265.45	01/29/2019
JTS MODULAR INC.	App 7		215,555.00	01/09/2019
JTS MODULAR INC.	App 8		127,110.00	01/29/2019
K & Z CABINET CO INC	App 2		43,313.83	01/09/2019
K & Z CABINET CO INC	App 3		4,580.42	01/29/2019
OAKVIEW CONSTRUCTORS INC.	App 6		105,737.85	01/09/2019
OAKVIEW CONSTRUCTORS INC.	App 7		43,348.50	01/29/2019
PRECISION CONTRACTING INC.	App 4 Retention		16,040.00	01/08/2019
PRO-CRAFT CONSTRUCTION INC	App 5		163,780.00	01/09/2019
PRO-CRAFT CONSTRUCTION INC	App 6		70,157.50	01/29/2019
SMART SAFETY RESOURCES	122018E		1,200.00	01/08/2019
SWRCB	SW-0167237		526.00	01/23/2019
THE MIKE COX ELECTRICAL INC.	App 6		471,618.14	01/09/2019
THE MIKE COX ELECTRICAL INC.	App 7		214,043.63	01/29/2019
TRI VALLEY INSPECTIONS INC	INV #1118JR		14,896.00	01/08/2019
TRI VALLEY INSPECTIONS INC	INV #1218JR		11,760.00	01/29/2019
WHITEHEAD CONSTRUCTION	App 3		80,094.50	01/09/2019
WLC ARCHITECTS	1617300 INV 023		35,548.22	01/08/2019
WLC ARCHITECTS	1617300 INV 024		35,548.23	01/08/2019
WLC ARCHITECTS	1617300 INV 025		35,548.22	01/29/2019
TOTAL FUND 21			2,511,228.18	

VENDOR NAME	FUND : 35 DESCRIPTION	SCHOOL FACILITIES FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA PROFESSIONAL MGMT	17503 INV 22		62,961.19	01/29/2019
CALIFORNIA PROFESSIONAL MGMT	17503 INV 21		24,144.06	01/29/2019
CALIFORNIA PROFESSIONAL MGMT	17503 INV 21		24,144.06	01/29/2019
CALIFORNIA PROFESSIONAL MGMT	17503 INV 22		62,961.20	01/29/2019
ERC	2106 CTE		30,750.00	01/15/2019
J. TORRES CO. INC.	26645		157.50	01/29/2019
J. TORRES CO. INC.	26589		1,971.80	01/29/2019
J. TORRES CO. INC.	26589		1,971.80	01/29/2019
J. TORRES CO. INC.	26645		157.50	01/29/2019
PRECISION CONTRACTING INC.	App 4 Retention		16,769.75	01/08/2019
PRECISION CONTRACTING INC.	App 5 Retention		5,468.82	01/08/2019
PRECISION CONTRACTING INC.	App 5 Retention		5,468.83	01/08/2019
PRECISION CONTRACTING INC.	App 4 Retention		16,769.75	01/08/2019
PRO CIRCUIT ELECTRICAL	Gas Line 12-15-2		7,800.00	01/29/2019
SWRCB	SW-0167236		1,450.00	01/23/2019
TRI VALLEY INSPECTIONS INC	December 3, 2018		4,704.00	01/08/2019
TRI VALLEY INSPECTIONS INC	December 3, 2018		4,704.00	01/08/2019
WLC ARCHITECTS	1617600 INV 023		6,192.27	01/08/2019
WLC ARCHITECTS	1617700 INV 014		13,041.26	01/08/2019
WLC ARCHITECTS	1617500 INV 023		78,648.09	01/08/2019
WLC ARCHITECTS	1617700 INV 015		10,612.81	01/29/2019
WLC ARCHITECTS	1617600 INV 024		5,841.74	01/29/2019
WLC ARCHITECTS	1617500 INV 024		39,988.79	01/29/2019
TOTAL FUND 35			426,679.22	
TOTAL DISTRICT			3,320,298.06	

MUROC JOINT UNIFIED SCHOOL DISTRICT

REGULAR BOARD MEETING

Meeting Date: March 13, 2019

Agenda Item: Spring Sports Schedule

Approval is requested for the following student activities:

Boron Junior-Senior High School

2018-19 Soccer

Boron Junior High School Soccer Schedule 2019

Date	Day	Opponent	Site	Time	Level	Dismiss
7-Mar	Thursday	Mojave	Mojave High	3:00PM	all	1:00PM
14-Mar	Thursday	Mojave	Boron	3:00PM	all	2:00PM
1-Apr	Monday	Yermo	Silver Valley High	4:30PM	all	2:00PM
3-Apr	Wednesday	Columbia	Boron	4:00PM	all	2:45PM
8-Apr	Monday	Ft. Irwin	Ft. Irwin	4:00PM	all	1:45PM
10-Apr	Wednesday	Heritage	Heritage	4:00PM	all	1:45PM
15-Apr	Monday	Desert	Boron	4:00PM	all	2:45PM
17-Apr	Wednesday	George	Boron	4:00PM	all	2:45PM
29-Apr	Monday	Riverview	Boron	4:00PM	all	2:45PM
1-May	Wednesday	Summit	Summit	4:00PM	all	1:45PM
6-May	Monday	Yermo	Boron	4:00PM	all	2:45PM
		*Coaches may schedule 15 days of tryouts/practice between February 5 and March 20. *No playoffs this season.				

BRANCH ELEMENTARY SCHOOL
STUDENT BODY BANK STATEMENT RECONCILIATION - EFCU

BANK STATEMENT BALANCE <i>As of</i> Jan-19	27857.23
OUTSTANDING CHECKS	417.84
BALANCE	27439.39
PLUS OUTSTANDING DEPOSITS	50.00
BALANCE	<u><u>27489.39</u></u>

	1999	88.29	
	2000	329.55	

	<u>417.84</u>	<u>0.00</u>	<u>0.00</u>	
		<u><u>417.84</u></u>		<u>0.00</u>
CHECKBOOK BALANCE AS OF Dec-18				\$25,964.75
PLUS RECEIPTS				\$1,942.48
BALANCE				27907.23
LESS DISBURSEMENTS				\$417.84
BALANCE				27489.39
PLUS/MINUS BANK ERROR				
BALANCE				27489.39
PLUS/MINUS ADJUSTMENT				
CHECKBOOK BALANCE AS OF Jan-19				<u><u>27489.39</u></u>

**BORON JR./SR. HIGH SCHOOL
STUDENT BODY ACCOUNTS
FINANCIAL STATEMENT 1/31/2019**

Balance as per Alta One Statement 1/31/2019

AltaOne Com. Fed. Credit Union-Savings	\$111.74	
AltaOne Com. Fed. Credit Union-Checking	\$91,590.09	
		\$91,701.83

Less Outstanding Checks:		\$1,959.65
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Plus Outstanding Deposits:		
	Balance	\$89,742.18

Oustaing Checks:

Check #	Amount
6045	\$38.71
6046	\$328.63
6083	\$72.93
6092	\$275.00
6100	\$15.00
6103	\$117.99
6105	\$906.70
6106	\$174.74
6107	29.95

Total	\$1,959.65
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Balance as per Ledgers 12/31/18	Balance	\$82,544.89
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Deposits:		\$9,046.67
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Less Disbursements:		\$1,849.38
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FINAL BALANCE as of 1/31/2019	<u><u>\$89,742.18</u></u>
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ASB FINANCIAL REPORT - January 2019

Group	Beginning			Transfer		Ending Balance
	Balance	Income	Expenses	Transfer In	Out	
100	Athletics	21,789.53	1,275.00	117.99		22,946.54
101	ASB General	5,941.37	2,058.60	204.95		7,795.02
103	10th Grade	4,311.21	126.00			4,437.21
104	9th Grade	1,067.38	1,204.00	445.00		1,826.38
105	8th Grade	4,971.21				4,971.21
106	7th Grade	2,371.97	925.10			3,297.07
107	12th Grade	8,363.18	1,364.00	174.74		9,552.44
108	11th Grade	4,556.92				4,556.92
109	Soccer Club	1,199.94	1,238.97	906.70		1,522.21
110	Boys Soccer	910.01				910.01
111	Donations	1,184.99				1,184.99
134	D.C. Trip	-135.19				-135.19
135	C.S.F.	244.56				244.56
137	Academic Decathlon	423.05				423.05
138	Safe School Ambassadors	0.00				0.00
140	N.H.S.	45.69				45.69
141	Boron Boat Builders	7.50				7.50
142	Disc Golf	52.34				52.34
150	Cheerleaders	494.18				494.18
151	Cheer Scholarship	1.23				1.23
155	Band	1,488.92				1,488.92
158	Drama	1,367.69				1,367.69
201	Baseball	915.75				915.75
204	H.S. Volleyball	0.00				0.00
205	Shop Acct.	1,443.82				1,443.82
206	Operation Success	527.80				527.80
207	Cross Country	487.57				487.57
208	Track	341.25				341.25
212	BHS Enterprise (ROP)	0.00				0.00
215	Varsity Club	1,317.80				1,317.80
220	Yearbook	6,023.93				6,023.93
221	Girl's Basketball	919.82				919.82
223	Varsity Boys Basketball	151.53				151.53
224	Softball	266.32				266.32
228	Mem	235.00				235.00
230	Book Scholarship	4,417.46				4,417.46
231	Minette Scholarship	100.00				100.00
235	Jr.H A.S.B. General	1,015.30	855.00			1,870.30
236	Castle Scholarship	1,500.00				1,500.00
237	A.S.B. Lock Acct.	287.50				287.50
250	Football Club	543.46				543.46
255	Supply Acct.	133.43				133.43
260	Library	754.28				754.28
262	P.E. Uniforms	796.57				315.57
	TOTAL	81,863.38	9,046.67	1,849.38	0.00	89,742.18

DESERT HIGH SCHOOL
STUDENT BODY BANK STATEMENT RECONCILIATION - EFCU

BANK STATEMENT BALANCE AS OF	Jan-19	109353.19
OUTSTANDING CHECKS		9938.27
BALANCE		99414.92
PLUS OUTSTANDING DEPOSITS		
BALANCE		<u>99414.92</u>

11220	14.66	11964	16.40	12231	82.08
11311	98.22	11995	18.07	12232	1750.00
11383	80.00	12000	334.41	12233	108.89
11453	5.00	12001	88.54	12234	800.00
11523	250.00	12002	554.25	12235	202.24
11722	10.00	12006	79.00	12236	82.97
11729	821.25	12007	1092.00		
11737	27.57	12088	81.62		
11820	37.76	12119	17.49		
11832	69.00	12141	325.00		
11871	8.71	12184	14.80		
11886	13.99	12196	100.00		
11896	46.08	12198	2708.27		

5429.85
<u>9938.27</u>

	<u>1482.24</u>	
CHECKBOOK BALANCE AS OF	Dec-18	<u>3026.18</u>
PLUS RECEIPTS		106663.80
BALANCE		4661.65
LESS DISBURSEMENTS		111325.45
BALANCE		8040.43
PLUS/MINUS BANK ERROR		103285.02
BALANCE		103285.02
PLUS/MINUS ADJUSTMENT		
CHECKBOOK BALANCE AS OF	Jan-19	<u>103285.02</u>

DESERT HIGH SCHOOL
STUDENT BODY FINANCIAL REPORT FOR JANUARY 2018

	HIGH SCHOOL	BALANCE	INCOME	EXPENSES	TRANSFER IN	TRANSFER OUT	ENDING BALANCE
100	STUDENT BODY FUNDS	11726.83	814.56	4655.99			7885.40
2	ANNUAL	14626.50	700.00	1796.00			13530.50
3	ASB ATHLETICS	0.00					0.00
4	BAND	738.52					738.52
6	BASEBALL, VAR	388.19					388.19
7	BASEBALL, JV	886.90					886.90
8	BASKETBALL, JV BOYS	26.84					26.84
9	BASKETBALL, VAR BOYS	102.65					102.65
10	BASKETBALL, JV GIRLS	0.96					0.96
11	BASKETBALL, VAR GIRLS	0.37					0.37
12	BIBLE CLUB, HS	129.30					129.30
13	C.S.F.	2987.54					2987.54
14	CHEERLEADERS	103.17					103.17
15	CROSS COUNTRY	2725.24		108.89			2616.35
16	CLASS OF '19	8128.54	2559.00				10687.54
17	CLASS OF '18 - GRADUATED	37.76					37.76
18	CHOIR CLUB	199.05					199.05
19	DRAMA	2477.02					2477.02
20	SCORP PALS	0.00					0.00
21	FOOTBALL	140.00					140.00
22	CLASS OF 2021	3602.81					3602.81
23	DHS Enterprises	14.66					14.66
24	HONORARY HISPANIC SOC.	0.00					0.00
25	CLASS OF 2020	2363.94					2363.94
26	N.H.S.	135.80					135.80
27	CLASS OF '17 - Graduated	0.00					0.00
28	JROTC	3509.19	150.79	140.06			3519.92
29	PHOTOGRAPHY CLUB	17.20					17.20
30	SPIRIT WEAR - 1410	4678.91					4678.91
31	SNACK BAR - 1411	26218.75	437.30				26656.05
32	SOFTBALL, VAR	497.15					497.15
33	BOYS/ GIRLS SOCCER	3272.12		992.18			2279.94
34	J.V. SOFTBALL	0.00					0.00
35	TENNIS, GIRLS	2508.82					2508.82
36	J.V. VOLLEYBALL	5.20					5.20
37	VOLLEYBALL, VAR	116.14					116.14
38	WRESTLING	345.25					345.25
39	ENVIRONMENTAL	263.35					263.35
40	ROP CLUB	0.00					0.00
41	GOLF CLUB	24.83					24.83
42	DESERT WOOD	0.00					0.00
43	TRACK	940.86					940.86
44	ROBOTICS	5009.30		285.21			4724.09
45	FASHION	0.00					0.00
46	Culture Club	736.50		30.69			705.81
47	SCIENCE OLYMPIAD	15.72					15.72
48	CLASS 2016 GRADUATED	5.00					5.00
CA-34	TOTALS	99706.88	4661.65	8009.02	0.00	0.00	96359.51

DESERT JUNIOR HIGH SCHOOL
ASB FINANCIAL REPORT FOR JANUARY 2018

	JUNIOR HIGH	BEGINNING BALANCE	INCOME	EXPENSES	TRANSFER IN	TRANSFER OUT	ENDING BALANCE
50	ASB	831.75					831.75
52	JH BASKETBALL	0.04					0.04
53	CHESS CLUB	0.00					0.00
54	BIBLE CLUB, JH	67.80					67.80
55	ODYSSEY OF THE MIND	201.93					201.93
61	CLASS OF 2022	2498.42		31.41			2467.01
62	LIBRARY	264.46					264.46
64	NAT'L JR HONOR SOCIETY	0.00					0.00
65	JH PATRIOTS	0.00					0.00
67	DESERT TRACK CLUB	0.00					0.00
70	JH SNACK BAR	1392.58					1392.58
72	JH YEARBOOK	0.00					0.00
71	CLASS OF 2023 - 6th Grade	1699.94					1699.94
	JUNIOR HIGH TOTALS	6956.92	0.00	31.41	0.00	0.00	6925.51
PLUS	HIGH SCHOOL TOTALS	99706.88	4661.65	8009.02	0.00	0.00	96359.51
		106663.80	4661.65	8040.43	0.00	0.00	103285.02

MUROC JOINT UNIFIED SCHOOL DISTRICT Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: March 13, 2019

AGENDA ITEM: **Approve Certificated Stipends**

BACKGROUND: Throughout the year it is necessary to cover certificated assignments with temporary personnel.

RECOMMENDATION: It is recommended that the Board approve the following certificated stipends.

Name	Assignment	Site	Pay Rate	Effective Date
Bonham, Scott	Varsity Baseball Coach	DJ/SHS	\$2,593.00	02/11/2019
Cook, Phillip	Assistant Varsity Track Coach	DJ/SHS	\$2,016.00	02/11/2019
Fraire-Fernandez, Maria	Head Varsity Track Coach	DJ/SHS	\$2,315.00	02/11/2019
Hines, Jennifer	Substitute Teacher	District	\$ 165.00/Day	02/05/2019
Horner, Dakota	Assistant Track Coach	DJ/SHS	\$2,016.00	02/27/2019
Horton, Paul	Varsity Golf Coach	DJ/SHS	\$2,593.00	02/11/2019
Jackson, Ronald	Varsity Softball Coach	DJ/SHS	\$2,315.00	02/11/2019
Matthews, Rachel	Jr. High Girls Soccer Coach	BJ/SHS	\$1,715.00	02/07/2019
Mlinar, George	Jr. High Boys Soccer Coach	BJ/SHS	\$1,715.00	03/07/2019

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: March 13, 2019

AGENDA ITEM: **Approve Certificated Resignations**

BACKGROUND:

Bernadette Campanella has submitted her letter of resignation as an Elementary Teacher at West Boron Elementary School effective June 7, 2019. Bernadette has been with the district since August 17, 2018.

Nicole Dooley, has submitted her letter of resignation as a CTE Instructor at Desert Junior/Senior High School effective June 7, 2019. Nicole has been with the district since October 4, 2016.

Rosemarie Giron has submitted her letter of resignation as a Pre-School Teacher at Branch Elementary School effective February 12, 2019. Rosemarie has been with the district since October 3, 2018.

RECOMMENDATION: It is recommended that the Board approve the resignations submitted to and accepted by the Superintendent.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: March 13, 2019

AGENDA ITEM: Approve Classified Resignations

BACKGROUND:

Kemberly Brown, has submitted her resignation as a Custodian effective February 5, 2019. She has accepted a new position within the District.

Christina Hyde, has submitted her resignation as a Campus Aide effective February 13, 2019. She has accepted a new position within the District.

Aidan Moore, has submitted his resignation as a Campus Aide effective February 13, 2019. He has accepted a new position within the District.

Jonathan Soules, has submitted his resignation as a Computer Lab Instructional Aide effective February 5, 2019. He has accepted a new position within the District.

Jenna York, has submitted her resignation as a Campus Aide effective March 4, 2019. She has accepted a new position within the District.

RECOMMENDATION: It is recommended that the Board accept the resignations of the above listed classified employees.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: March 13, 2019

AGENDA ITEM: **Approve Changes to Classified Assignments**

BACKGROUND: Due to a change in assignment in the classified staff, the employees on the following list are being recommended for approval.

RECOMMENDATION: It is recommended that the Board approve the classified changes on the following list.

CLASSIFIED EMPLOYEE CHANGE

Board Meeting Date: March 13, 2019

Kemberly Brown, Bus Driver, new position, FOP Boron, 4.80 hours avg./day, \$1,446.28/month, 9.5 months, effective February 6, 2019.

Valerie Helm, Campus Aide, new position, Branch Elementary School, 3.83 hours avg./day, \$982.12/month, 9.5 months, effective March 6, 2019.

Christina Hyde, Special Education Instructional Aide – S.C.I.A., new position, Branch Elementary, 6.05 hours avg./day, \$1,736.52/month, 9.5 months, effective February 14, 2019.

Aidan Moore, Special Education Instructional Aide – S.C.I.A., new position, Branch Elementary, 6.05 hours avg./day, \$1,736.52/month, 9.5 months, effective February 14, 2019.

Jonathan Soules, District Data Technician, new position, District Office, 8 hours/day, \$2,853.53/month, 12 months, effective February 6, 2019.

Jenna York, Special Needs Van Driver, new position, FOP Boron, 3.7 hours avg./day, \$950.29/month, 9.5 months, effective March 5, 2019.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: March 13, 2019

AGENDA ITEM: **Approve Classified Employees**

BACKGROUND: Due to vacancies and/or new positions in the classified staff, the employees on the list below are being recommended for appointment.

RECOMMENDATION: It is recommended that the Board approve the classified appointments on the list below.

CLASSIFIED EMPLOYEES

Board Meeting Date: March 13, 2019

King, Noelia, Special Education Instructional Aide, Branch Elementary, 5.80 hours avg/day, E, Step 1, \$1,664.76/month, 9.5 month position, effective February 12, 2019.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: March 13, 2019

AGENDA ITEM: Approve Classified Substitutes

BACKGROUND: Due to the need to cover classified assignments when employees are ill or on leave, there is a need to maintain a pool of substitutes.

RECOMMENDATION: It is recommended that the Board approve the individuals on the attached list to serve as a substitute in the District.

TEMPORARY CLASSIFIED ASSIGNMENT

Board Meeting Date: March 13, 2019

Name	Assignment	Pay Rate	Effective Date
Caldwell, Jessica	Campus Aide	\$12.00	02/19/2019
	Clerk	\$12.00	02/19/2019
Dominguez, David	Campus Aide	\$12.00	02/20/2019
	Cafeteria Worker/Cashier	\$12.00	02/20/2019
	Clerk	\$12.00	02/20/2019
	Custodian	\$12.00	02/20/2019
	Groundskeeper	\$12.00	02/20/2019
	Maintenance Worker	\$12.50	02/20/2019
Lomba, Cameron	Campus Aide	\$12.00	02/21/2019
	Cafeteria Worker/Cashier	\$12.00	02/21/2019
	Delivery Driver	\$12.00	02/21/2019
	Custodian	\$12.00	02/21/2019
	Groundskeeper	\$12.00	02/21/2019
	Std/Spcl Nds Van Driver	\$12.00	02/21/2019
Matias, Vanessa	Clerk	\$12.00	02/13/2019

<u>Name</u>	<u>Assignment</u>	<u>Pay Rate</u>	<u>Effective Date</u>
Matthews, Destiny	Campus Aide	\$12.00	02/21/2019
	Cafeteria Worker/Cashier	\$12.00	02/21/2019
	Clerk	\$12.00	02/21/2019
	Delivery Driver	\$12.00	02/21/2019
	Custodian	\$12.00	02/21/2019
	Groundskeeper	\$12.00	02/21/2019
	Stdnt/Spcl Nds Van Driver	\$12.00	02/21/2019
	Maintenance Worker	\$12.50	02/21/2019
Palmquist, Courtney	Campus Aide	\$12.00	02/06/2019
	Clerk	\$12.00	02/06/2019
	Delivery Driver	\$12.00	02/06/2019
	Stdnt./Spcl. Nds. Van Drvr.	\$12.00	02/06/2019
Ramas, Edho	Custodian	\$12.00	03/01/2019
	Groundskeeper	\$12.00	03/01/2019
	Maintenance Worker	\$12.50	03/01/2019
Rodriguez Hinojosa, Claudia	Campus Aide	\$12.00	02/14/2019
	Clerk	\$12.00	02/14/2019
Tepoz, Jose	Campus Aide	\$12.00	02/14/2019
	Custodian	\$12.00	02/14/2019
	Groundskeeper	\$12.00	02/14/2019
Utle, Brian	Delivery Driver	\$12.00	02/14/2019
	Custodian	\$12.00	02/14/2019
	Groundskeeper	\$12.00	02/14/2019
	Stdnt/Spcl. Nds. Van Drvr.	\$12.00	02/14/2019
	Maintenance Worker	\$12.50	02/14/2019
	Computer Technician	\$12.50	02/14/2019
	Mechanic	\$13.00	02/14/2019
Walker, De-Ajah-Nae	Campus Aide	\$12.00	03/07/2019
	Clerk	\$12.00	03/07/2019
	Delivery Driver	\$12.00	03/07/2019
	Stdnt./Spcl. Nds. Van Drvr.	\$12.00	03/07/2019
	Instructional Aide	\$12.50	03/07/2019

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: March 13, 2019

AGENDA ITEM: Approve District Volunteers

BACKGROUND: In order to enhance our programs for students, it is often necessary to use community and parent volunteers.

RECOMMENDATION: It is recommended that the Board approve/ratify the volunteers on the following list.

VOLUNTEER

Board Meeting Date: March 13, 2019

Arola, Alisha
Cox, Natasha
Harris, Keenan
Harris, Morgan
Helseth, Jill – DHS Robotics Van Driver
Helseth, Wesley – DHS Robotics Van Driver
Holley, John
Laker, Jessica
Lawler, Justin
Mejia, Silvia
Munoz, Hazel
Ramer, Courtney
Sacket, Courtney
Schultheiss, Julie
Sidoti, Thomas
Swann, Mark – BHS Coach
Trumbull, Alexander
Warner, Marilee – ROTC Van Driver
Warner, Michael – ROTC Van Driver
Watkins, Malinda

MUROC JOINT UNIFIED SCHOOL DISTRICT
BOARD MEETING BACK-UP MATERIAL

ACTION AGENDA

March 13, 2019

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

Action Agenda Item

TO: Board of Trustees

FROM: Trevor Walker, Chief Business Officer

MEETING DATE: March 13, 2019

AGENDA ITEM: **Positive Certification of 2018-19 Second Interim Report**

BACKGROUND: Education Code Sections 35035(i), 42130, and 42131 require the Governing Board of each school district to certify at least twice a year through the Interim Report Process the district's ability to meet its financial obligation for the remainder of that fiscal year and for the subsequent two fiscal years.

RECOMMENDATION: It is recommended that the Board certify that Muroc Joint Unified School District will meet its financial obligations for the current and two subsequent fiscal years.

Second Interim Report is available online at:
www.muroc.k12.ca.us

Required Report Number One for the Low-Performing Students Block Grant

Improvement and Accountability Division

The Low-Performing Students Block Grant (LPSBG), established in [California Education Code \(EC\) Title 2, Division 3, Part 24, Chapter 3.2, Section 41570](#), requires eligible local educational agencies (LEAs) receiving LPSBG funds to report to the State Superintendent of Public Instruction on the adopted plan to use the grant funds to increase the academic performance of the identified pupils. [EC Section 41570](#) also requires the California Department of Education (CDE) to compile and report this information to the appropriate policy and fiscal committees of the Legislature.

LEAs must report the required information using this web-based reporting tool on or before **March 1, 2019**. In order to submit this report, all questions must be answered.

The CDE will compile and submit the information received through this web-based reporting tool to the State Superintendent of Public Instruction and the appropriate policy and fiscal committees of the Legislature on behalf of all LPSBG-eligible LEAs.

The final apportionment of LPSBG funds to the LEA is contingent upon completing and submitting this report. **LEAs that do not submit this report will be required to return to the CDE all LPSBG funds that it may have received.**

For more information, please visit the [LPSBG web page](#).

This report includes two features: **Save Responses** and **Print Responses**.

Save Responses: This button, located on the bottom of each screen, allows you to save your place in the report and return to it later if you are unable to complete it in one session. When you select **Save Responses**, a new screen will appear and the system will provide two options to save and return to the saved application. Of the options, choosing to bookmark or favorite the resulting screen is the recommended method.

Print Responses: This button, located on the bottom of the last screen, allows you to print a copy of your responses for your records before you submit the report. **Once you print your responses, you must return to the original tab in your web browser to submit your report before you close your browser, or your responses may be lost. You will not be able to print a copy of the report after it has been submitted.**

For questions about the required LEA report or to report a technical problem with this web-based reporting tool, contact the School Improvement and Support Office by phone at 916-319-0833 or by email at LPSBG@cde.ca.gov.

Local Educational Agency (LEA) Name

Note: If you are responding on behalf of more than one LEA, you must submit a separate report for each LEA. Additionally, there is only one submission allowed per LEA. If an LEA submits this report multiple times, only the most recent submission will be used. Ensure only authorized personnel complete the report.

What is the official LEA name? (Do not use abbreviations or acronyms.)

Muroc Joint Unified School District

County-District-School (CDS) Code

Accurate CDS codes are required to ensure timely payments and reporting. Verify the local educational agency (LEA) CDS code using the [California School Directory](#) prior to completing this question.

What is the LEA CDS Code? (Enter the 14-digit CDS code without spaces or hyphens.)

15636850000000

Charter School Status

Is the local educational agency a charter school?

- ☐ Yes
☒ No

Low-Performing Students Block Grant (LPSBG) Contacts

LEA Primary LPSBG Contact (Enter the person who will be the Administrator for the grant.)

First Name:	Kevin
Last Name:	Cordes
Title:	Superintendent
Email Address:	kcordes@muroc.k12.ca.us
Phone Number: (999-999-9999)	760-769-1821

LEA Secondary (Backup) LPSBG Contact (Enter the person who will be the Backup Administrator for the grant.)

First Name:	Trevor
Last Name:	Walker
Title:	CBO
Email Address:	twalker@muroc.k12.ca.us
Phone Number: (999-999-9999)	760-769-4821

Low-Performing Students Block Grant (LPSBG) Opt-in or Opt-out

For the question below, selecting "Yes" indicates that the local educational agency (LEA) intends to accept LPSBG funding and agrees to comply with the requirements of the grant, and selecting "No" indicates that the LEA chooses **not** to accept LPSBG funding and the LEA will be required to return to the CDE any LPSBG funds it may have received.

Does this LEA choose to accept LPSBG funding?

- ☒ Yes
☐ No

Summarize how the funds will be used to increase or improve evidence-based services for pupils identified. (? of 1,050 maximum characters)

The District is still examining possible uses of the funding and coordinating with our county instructional support staff as we are preparing the 19-20 LCAP. Some items from this years LCAP which include RTI and adoption coaching which we do not have sufficient supplemental funds for are being looked at uses of these funds.

How will the effectiveness of the evidence-based services be measured? (? of 1,050 maximum characters)

LCAP indicators and dashboard results.

How are services aligned with and described in the LEA's local control and accountability plan? (? of 1,050 maximum characters)

Will be incorporated in the 19-20 LCAP and items which were included in 18-19 LCAP but were not funded due to insufficient supplemental funding.

On what date was the LPSBG Plan discussed and adopted at a regularly scheduled meeting of the governing board of the school district, county board of education, or the governing body of the charter school? (MM/DD/YYYY)

12/13/2018

Electronic Signature

By providing your electronic signature, you hereby certify, as the authorized representative of the local educational agency (LEA) indicated in question one, to the best of your knowledge and belief, this data is true, correct, and has been reported in accordance with applicable laws and regulations.

Electronic Signature: *(Type your name.)*

Trevor Walker

Job Title:

CBO

LEA Name:

Muroc Joint Unified School District

LEA Street Address:

17100 Foothill Ave

LEA City:

North Edwards

LEA Zip Code:

93523

Work Telephone Number: (999-999-9999)

760-769-4821

Work Email:

twalker@muroc.k12.ca.us

Low-Performing Students Block Grant (LPSBG) Next Steps

Second (Final) Reporting Requirement

On or before **November 1, 2021**, grant recipients will be required to report to the State Superintendent of Public Instruction on the following three topics:

- 1) Implementation of the adopted plan
- 2) Strategies used
- 3) Whether those strategies increased academic performance of the identified students

The California Department of Education (CDE) will provide additional information to eligible local educational agencies prior to this reporting period.

Funding

Apportionments will be made in the 2018–19 fiscal year. All LPSBG funds must be encumbered or expended by **June 30, 2021**.

Resources

You may also link directly to the [LPSBG legislation](#). If you have questions or concerns, please contact the School Improvement and Support Office by phone at 916-319-0833 or by email at LPSBG@cde.ca.gov.

Print and Submit

Thank you for taking the time to complete this report.

The California Department of Education (CDE) will provide an email confirmation for each report submitted to the Primary Low-Performing Students Block Grant (LPSBG) Contact, the Secondary (Backup) LPSBG Contact, and the work email provided by the person electronically signing this report.

If confirmation emails have not been received within 24 hours, first check your email junk or spam folders. Contact the School Improvement and Support Office by phone at 916-319-0833 or by email at LPSBG@cde.ca.gov if additional support is needed.

Select the **Print Responses** button now to print a copy of your responses for your records. **Once you print your responses, you must return to the original tab in your web browser to submit your report before you close your browser, or your responses may be lost. You will not be able to print a copy of the report after it has been submitted.**

By selecting the **Submit** button, you hereby certify, as the authorized representative of the local educational agency indicated in question one, to the best of your knowledge and belief, this data is true, correct, and has been reported in accordance with applicable laws and regulations. After submitting, you will be redirected to the LPSBG home page on the CDE website.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

Action Agenda Item

TO: Board of Trustees

FROM: Robert Kostopoulos, West Boron Elementary School Principal

MEETING DATE: March 13, 2019

AGENDA ITEM: **Student Overnight Trip Request**

Approval is requested for the following overnight student trip:

West Boron Elementary School

West Boron sixth grade class to attend Camp K.E.E.P. during the week of May 13-17, 2019. Expenses will be funded by the West Boron Camp K.E.E.P. Foundation.

RECOMMENDATION: It is recommended that the Board approve the student overnight trip.

To: MJUSD Board of Trustees
From: Robert Kostopoulos *RK*
Subject: West Boron Elementary School Camp KEEP Trip 2019
Date: February 25, 2019

West Boron Elementary School would like to participate with the Kern Environmental Education Program (Camp KEEP) for the 2018-2019 school year. We seek approval to attend from May 13 to May 17, 2019. Students attend the camp for one week, have separate sleeping quarters, and have a structured daily itinerary as follows:

7:00 a.m.	Rise and Shine
	Cabin cleaning time
7:20-8:30 a.m.	Breakfast, awards, prepare for the day's hikes
8:30-11:30 a.m.	Nature hikes to beaches, tidepools, forest, or Morro Bay. Students participate in art, creative writing, and scientific studies aimed at increasing their understanding of science and the natural world.
11:30 a.m. -12:30 p.m.	Picnic Lunch
12:30 – 3:30 p.m.	Nature hikes continued.
3:30 – 4:30 p.m.	Teacher Hour
4:30 – 5:30 p.m.	Recreation and Shower time. Activities include volleyball, basketball, ping pong, tetherball, checkers, and animal holding.
5:30- 6:15 p.m.	Dinner
7:00 – 9:00 p.m.	Evening Program. Students learn about food webs, astronomy, predators and prey, and sing songs around the campfire.
9:15	Bedtime

There are currently 44 students enrolled in the 6th grade. Brady Martz and Summer Rundblade are the sponsors of this activity and will be assisted by several board approved volunteers including Jonathan Wilson, Ashley Richardson, Alex Trumbull, and Stacy Garrett. Mr. Martz and Mrs. Rundblade will travel with the group to the camp, they and the adult volunteers will attend the entire week, and return with the group on the final day.

The travel itinerary will be as follows:
 May 13th

5:50 a.m.	Depart from West Boron Elementary
6:00 a.m.	Arrive at North Edwards/pick up additional students
6:10 a.m.	Depart from North Edwards

8:15-8:35 a.m.	Breakfast and rest stop at River Walk Park in Bakersfield
10:15- 10:30 a.m.	Rest stop at Cholame Rest Area.
11:30 a.m.	Arrive at Camp KEEP
May 17 th	
11:30 a.m.	Depart from Camp KEEP
1:00 p.m.	Rest stop at Cholame Rest Area
3:00 p.m.	Rest stop at River Walk Park in Bakersfield
5:15 p.m.	Arrive at North Edwards
5:20 p.m.	Arrive at West Boron

On Monday April 15th a parent / student meeting will be held at West Boron Elementary School to discuss the itinerary, student standards and expectations including consequences for violating these expectations, and contact information should a family emergency occur during the trip. Prior to the trip, all students in attendance will have a student / parent signed document stating that they understand the student expectations and potential consequences and a signed consent form for medical treatment with provided emergency contact information.

KEEP
2018

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K–12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/tq/aa/pa/j13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME: Muroc Joint Unified School District		COUNTY CODE: 15	DISTRICT CODE: 63685	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: Kevin Cordes			FISCAL YEAR: 2018 - 2019	
ADDRESS: 17100 Foothill Avenue			COUNTY NAME: Kern	
CITY: North Edwards		STATE: CA	ZIP CODE: 93523	
CONTACT NAME: Rhonda Hill	TITLE: A/P & Business Technician	PHONE: 760-769-4821	E-MAIL: rhill@muroc.k12.ca.us	

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

☒ SCHOOL DISTRICT Choose one of the following: ☒ All district school sites ☐ Select district school sites	☐ COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: ☐ All COE school sites ☐ Select COE school sites	☐ CHARTER SCHOOL
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PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

☒ SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. ☐ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
☐ MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. ☐ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
☐ LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

CALIFORNIA DEPARTMENT OF EDUCATION
 REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
 FORM J-13A, REVISED DECEMBER 2017

SECTION B: SCHOOL CLOSURE

☐ Not Applicable (Proceed to Section C)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

Inclement weather on Thursday, February 21, 2019.

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fq/aa/pa/13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested
Boron Jr/Sr High School	1530997	Traditional	180				February 21, 2019	1
West Boron Elementary	6009906	Traditional	180				February 21, 2019	1
Desert Jr/Sr High School	1531987	Traditional	180				February 21, 2019	1
Irving L. Branch Elementary	6009880	Traditional	180				February 21, 2019	1

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No
West Boron Elementary	6009906	2017-18	January 9, 2018	Power Outage	No

SECTION C: MATERIAL DECREASE

☐ Not Applicable (Proceed to Section D)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
Total:		0.00			0		0.00

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
Total:		0.00			0.00		0.00

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

☐ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of Muroc Joint Unified School District, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

<u>Board Members Names</u>	<u>Board Members Signatures</u>
Sherman Burkhead Jr.	
Matt Carter	
Melinda Marchlewicz	
Deandra Gelardo	

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 13th day of March, 2019.

Witness: Kevin Cordes Title: Superintendent of Kern County, California
(Name) (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ Authorizing LEA Name: _____
(Name) (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____



DRAFT

Muroc Joint Unified School District Wellness Policy

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Muroc Joint Unified School District Wellness Policy

Preamble

Muroc Joint Unified School District (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental, and social success, we need to create positive, safe, and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during, and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism, and better performance on cognitive tasks.^{1,2,3,4,5,6,7} Conversely, less-than-adequate consumption of specific foods including fruits, vegetables, and dairy products, is associated with lower grades among students.^{8,9,10} In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education, and extracurricular activities – do better academically.^{11,12,13,14}

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school day—both through reimbursable school meals and other foods available throughout the school campus—in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active before, during, and after school;
- Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about, and monitoring of the policy and its established goals and objectives.

This policy applies to all students, staff, and schools in the District.

School Wellness Committee

Committee Role and Membership

The District will convene a representative district wellness committee (hereto referred to as the DWC) that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation, and periodic review and update of this district-level wellness policy (heretofore referred as "wellness policy").

The DWC membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (ex., school nutrition director); physical education teachers; health education teachers; school health professionals (ex., health education teachers, school health services staff [i.e., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], and mental health and social services staff [i.e., school counselors, psychologists, social workers, or psychiatrists]; school administrators (ex., superintendent, principal, vice principal), school board members; health professionals (ex., dietitians, doctors, nurses, dentists); and the general public. To the extent possible, the DWC will include representatives from each school building and reflect the diversity of the community.

Leadership

The Superintendent or designee will convene the DWC and facilitate development of and updates to the wellness policy, and will ensure each school's compliance with the policy.

The name, title, and contact information of this individual is:

Name	Title	Email Address	Role
Trevor Walker	Chief Business Officer	twalker@muroc.k12.ca.us	Coordinator

Each school will designate a school wellness policy coordinator, who will ensure compliance with the policy. Refer to Appendix A for a list of school level wellness policy coordinators.

Wellness Policy Implementation, Monitoring, Accountability, and Community Engagement

Implementation Plan

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions, and timelines specific to each school, and includes information about who will be responsible to make what change, by how much, where, and when, as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education, and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation, and generate an annual progress report.

This wellness policy and the progress reports can be found at: www.muroc.k12.ca.us

Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at District's Administrative Offices. Documentation maintained in this location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating compliance with community involvement requirements, including (1) Efforts to actively solicit DWC membership from the required stakeholder groups; and (2) These groups' participation in the development, implementation, and periodic review and update of the wellness policy;
- Documentation of annual policy progress reports for each school under its jurisdiction; and
- Documentation of the triennial assessment* of the policy for each school under its jurisdiction;
- Documentation demonstrating compliance with public notification requirements, including: (1) Methods by which the wellness policy, annual progress reports, and triennial assessments are made available to the public; and (2) Efforts to actively notify families about the availability of wellness policy.

Annual Progress Reports

The District will compile and publish an annual report to share basic information about the wellness policy and report on the progress of the schools within the district in meeting wellness goals. This annual report will be published around the same time each year in March, and will include information from each school within the District. This report will include, but is not limited to:

- The website address for the wellness policy and/or how the public can receive/access a copy of the wellness policy;
- A description of each school's progress in meeting the wellness policy goals;

- A summary of each school's events or activities related to wellness policy implementation;
- The name, position title, and contact information of the designated District policy leader(s) identified in Section I; and
- Information on how individuals and the public can get involved with the DWC or SWC.

The annual report will be available in English.

The District and individual schools will actively notify households/families of the availability of the annual report.

The DWC, in collaboration with individual schools will establish and monitor goals and objectives for the District's schools, specific and appropriate for each instructional unit (elementary or secondary, as appropriate), for each of the content-specific components listed in Sections III-V of this policy.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and
- A description of the progress made in attaining the goals of the District's wellness policy.

The position/person responsible for managing the triennial assessment and contact information is Trevor Walker, CBO.

The DWC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District and individual schools will actively notify households/families of the availability of the triennial progress report.

Revisions and Updating the Policy

The DWC will update or modify the wellness policy based on the results of the annual progress reports and triennial assessments, and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.

Community Involvement, Outreach, and Communications

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of DWC and others can participate in the development, implementation, and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and

compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating other important school information with parents.

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

I. Nutrition

School Meals

Our school district is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; moderate in sodium, low in saturated fat, and zero grams *trans* fat per serving (nutrition label or manufacturer's specification); and to meet the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns, and support healthy choices while accommodating cultural food preferences and special dietary needs.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), the School Breakfast Program (SBP). All schools within the District are committed to offering school meals through the NSLP and SBP programs, and other applicable Federal child nutrition programs, that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. (The District offers reimbursable school meals that meet USDA nutrition standards.)
- Promote healthy food and beverage choices using at least ten of the following Smarter Lunchroom techniques:
 - Whole fruit options are displayed in attractive bowls or baskets (instead of chaffing dishes or hotel pans)
 - Sliced or cut fruit is available daily
 - Daily fruit options are displayed in a location in the line of sight and reach of students
 - All available vegetable options have been given creative or descriptive names
 - Daily vegetable options are bundled into all grab and go meals available to students
 - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal
 - White milk is placed in front of other beverages in all coolers

- Alternative entrée options (e.g., salad bar, yogurt parfaits, etc.) are highlighted on posters or signs within all service and dining areas
- A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.)
- Student surveys and taste testing opportunities are used to inform menu development, dining space decor, and promotional ideas
- Student artwork is displayed in the service and/or dining areas
- Daily announcements are used to promote and market menu options
- Menus will be posted on the District website or individual school websites, and will include nutrient content and ingredients.
- Students will be allowed at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch, counting from the time they have received their meal and are seated (meets HSP Gold level). Students are served lunch at a reasonable and appropriate time of day.
- Lunch will follow the recess period to better support learning and healthy eating.
- Participation in Federal child nutrition programs will be promoted among students and families to help ensure that families know what programs are available in their children's school.

Staff Qualifications and Professional Development

All school nutrition program directors, managers, and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to USDA's Professional Standards for School Nutrition Standards website to search for training that meets their learning needs.

Water

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day* and throughout every school campus* ("school campus" and "school day" are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes. In addition, students will be allowed to bring and carry (approved) water bottles filled with only water with them throughout the day.

Competitive Foods and Beverages

The District is committed to ensuring that all foods and beverages available to students on the school campus* during the school day* support healthy eating. The foods and beverages sold and served outside of the school meal programs (i.e., "competitive" foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits. A summary of the standards and information are available at: <http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snacks>. The Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at www.healthiergeneration.org/smartsnacks.

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA Smart Snacks nutrition standards. These standards will apply in all locations and through all services where foods and beverages

are sold, which may include, but are not limited to, a la carte options in cafeterias, vending machines, school stores, and snack or food carts.

Celebrations and Rewards

All foods offered on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards including through:

1. Celebrations and parties. The district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas. Healthy party ideas from the Alliance for a Healthier Generation and from the USDA.
2. Classroom snacks brought by parents. The District will provide to parents a list of foods and beverages that meet Smart Snacks nutrition standards; and
3. Rewards and incentives. The District will provide teachers and other relevant school staff a list of alternative ways to reward children. Foods and beverages will not be used as a reward, or withheld as punishment for any reason, such as for performance or behavior.

Fundraising

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus* during the school day*. The District will make available to parents and teachers a list of healthy fundraising ideas [*examples from the Alliance for a Healthier Generation and the USDA*].

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff and teachers, parents, students, and the community.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through at least:

- Implementing evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques; and
- Promoting foods and beverages that meet the USDA Smart Snacks in School nutrition standards. Additional possible promotion techniques that the District and individual schools may use are available at www.healthiergeneration.org/smartsnacks.

Nutrition Education

The District aims to teach, model, encourage, and support healthy eating by students. Schools will provide nutrition education and engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences, and elective subjects;
- Include enjoyable, developmentally-appropriate, culturally-relevant, and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits, and school gardens;
- Promote fruits, vegetables, whole-grain products, low-fat and fat-free dairy products, and healthy food preparation methods;
- Emphasize caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Link with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods, and nutrition-related community services;
- Teach media literacy with an emphasis on food and beverage marketing; and
- Include nutrition education training for teachers and other staff.

Essential Healthy Eating Topics in Health Education

The District will include in the health education curriculum the following essential topics on healthy eating:

- The relationship between healthy eating and personal health and disease prevention
- Food guidance from MyPlate
- Reading and using USDA's food labels
- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables, and whole grain products
- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain *trans* fat
- Choosing foods and beverages with little added sugars
- Eating more calcium-rich foods
- Preparing healthy meals and snacks
- Risks of unhealthy weight control practices
- Accepting body size differences
- Food safety
- Importance of water consumption
- Importance of eating breakfast
- Making healthy choices when eating at restaurants
- Eating disorders
- The Dietary Guidelines for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers, and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior

USDA's Team Nutrition provides free nutrition education and promotion materials, including standards-based nutrition education curricula and lesson plans, posters, interactive games, menu graphics, and more.

Food and Beverage Marketing in Schools

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health, and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA Smart Snacks in School nutrition standards, such that only those foods that comply with or exceed those nutrition standards are permitted to be marketed or promoted to students.

Food advertising and marketing is defined¹⁵ as an oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller, or any other entity with a commercial interest in the product. This term includes, but is not limited to the following:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors.
- Corporate brand, logo, name, or trademark on school equipment, such as marquees, message boards, scoreboards, or backboards (Note: immediate replacement of these items are not required; however, districts will consider replacing or updating scoreboards or other durable equipment over time so that decisions about the replacement include compliance with the marketing policy.)
- Corporate brand, logo, name, or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans, and other food service equipment; as well as on posters, book covers, pupil assignment books, or school supplies displayed, distributed, offered, or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests, or coupons of a product, or free samples displaying advertising of a product.

IV. Physical Activity

Children and adolescents should participate in 60 minutes of physical activity every day. A substantial percentage of students' physical activity can be provided through a comprehensive, school-based physical activity program (CSPAP) that includes these components: physical education, recess, classroom-based physical activity, walk and bicycle to school, and out-of-school time activities and the district is committed to providing these opportunities. Schools will ensure that these varied opportunities are in addition to, and not as a substitute for, physical education (addressed in "Physical Education" subsection). All schools in the district will be encouraged to participate in *Let's Move! Active Schools* (www.letsmoveschools.org) in order to successfully address all CSPAP areas.

Physical activity during the school day (including but not limited to recess, physical activity breaks, or physical education) **will not be withheld** as punishment for any reason. This does not include participation on sports teams that have specific academic requirements. The district will provide teachers and other school staff with a list of ideas for alternative ways to discipline students.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

The District will work with schools to ensure that inventories of physical activity supplies are known and, when necessary, will work with community partners to ensure sufficient quantities of equipment are available to encourage activity for as many students as possible.

Physical Education

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the "*Essential Physical Activity Topics in Health Education*" subsection).

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All District **elementary students** in each grade will receive physical education for at least 60-89 minutes per week throughout the school year.

All District **secondary students** (middle and high school) are required to take the equivalent of one academic year of physical education.

The District physical education program will promote student physical fitness through individualized fitness and activity assessments (via the Presidential Youth Fitness Program or other appropriate assessment tool) and will use criterion-based reporting for each student.

Essential Physical Activity Topics in Health Education

When health education is taught the District will include in the health education curriculum the following essential topics on physical activity:

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition
- Differences between physical activity, exercise, and fitness
- Phases of an exercise session, that is, warm up, workout, and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia, and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time, and type of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan
- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers, and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity

Recess (Elementary)

All elementary schools will offer at least 20 minutes of recess on all or most days during the school year. If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene prior to eating and students are required to use these mechanisms before eating. Hand-washing time, as well as time to put away coats/hats/gloves, will be built in to the recess transition period/timeframe before students enter the cafeteria.

Outdoor recess will be offered when weather is feasible for outdoor play.

In the event that the school or district must conduct **indoor recess**, teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable.

Recess will complement, not substitute, physical education class. Recess monitors or teachers will encourage students to be active, and will serve as role models by being physically active alongside the students whenever feasible.

Physical Activity Breaks (Elementary and Secondary)

The District recognizes that students are more attentive and ready to learn if provided with periodic breaks when they can be physically active or stretch. Thus, students will be offered

periodic opportunities to be active or to stretch throughout the day on all or most days during a typical school week. The District recommends teachers provide short (3-5 minute) physical activity breaks to students during and between classroom time. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

The District will provide resources and links to resources, tools, and technology with ideas for physical activity breaks. Resources and ideas are available through [USDA](#) and the [Alliance for a Healthier Generation](#).

Active Academics

Teachers will incorporate movement and kinesthetic learning approaches into “core” subject instruction when possible (e.g., science, math, language arts, social studies, and others) and do their part to limit sedentary behavior during the school day.

The District will support classroom teachers incorporating physical activity and employing kinesthetic learning approaches into core subjects by providing annual professional development opportunities and resources, including information on leading activities, activity options, as well as making available background material on the connections between learning and movement.

Teachers will serve as role models by being physically active alongside the students whenever feasible.

Before and After School Activities

The District offers opportunities for students to participate in physical activity either before and/or after the school day (or both) through a variety of methods. The District will encourage students to be physically active before and after school by: clubs or junior and varsity sports.

Active Transport

The District will support active transport to and from school, such as walking or biking. The District will encourage this behavior by engaging in *six or more* of the activities below; including but not limited to:

- Designation of safe or preferred routes to school
- Promotional activities such as participation in International Walk to School Week, National Walk and Bike to School Week
- Secure storage facilities for bicycles and helmets (e.g., shed, cage, fenced area)
- Instruction on walking/bicycling safety provided to students
- Promotion of safe routes program to students, staff, and parents via newsletters, websites, local newspaper
- Crossing guards are used
- Crosswalks exist on streets leading to schools
- Walking school buses are used
- Documentation of number of children walking and or biking to and from school
- Creation and distribution of maps of school environment (e.g., sidewalks, crosswalks, roads, pathways, bike racks, etc.)

V. Other Activities that Promote Student Wellness

The District will integrate wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues, and physical activity facilities. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition, and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development, and strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote student health, such as teaching nutrition concepts in mathematics, with consultation provided by either the school or the District's curriculum experts.

All efforts related to obtaining federal, state, or association recognition for efforts, or grants/funding opportunities for healthy school environments will be coordinated with and complementary of the wellness policy, including but not limited to ensuring the involvement of the DWC/SWC.

All school-sponsored events will adhere to the wellness policy. All school-sponsored wellness events will include physical activity opportunities.

Community Partnerships

The District will develop relationships with community partners (i.e. hospitals, universities/colleges, local businesses, etc.) in support of this wellness policy's implementation. Existing and new community partnerships and sponsorships will be evaluated to ensure that they are consistent with the wellness policy and its goals.

Community Health Promotion and Engagement

The District will promote to parents/caregivers, families, and the general community the benefits of and approaches for healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school-sponsored activities and will receive information about health promotion efforts.

As described in the "Community Involvement, Outreach, and Communications" subsection, the District will use electronic mechanisms (such as email or displaying notices on the district's website), as well as non-electronic mechanisms, (such as newsletters, presentations to parents, or sending information home to parents), to ensure that all families are actively notified of opportunities to participate in school-sponsored activities and receive information about health promotion efforts.

Staff Wellness and Health Promotion

This portion of the policy is still a work in progress:

The DWC will have a staff wellness subcommittee that focuses on staff wellness issues, identifies and disseminates wellness resources, and performs other functions that support staff wellness in coordination with human resources staff.

Schools in the District will implement strategies to support staff in actively promoting and modeling healthy eating and physical activity behaviors. The District promotes staff member participation in health promotion programs and will support programs for staff members on healthy eating/weight management that are accessible and free or low-cost.

Professional Learning

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class). Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing district reform or academic improvement plans/efforts.

Glossary:

Extended School Day - time during before and afterschool activities that includes clubs, intramural sports, band and choir practice, drama rehearsals, etc.

School Campus - areas that are owned or leased by the school and used at any time for school-related activities such as the school building or on the school campus, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields, and stadiums (e.g. on scoreboards, coolers, cups, and water bottles), or parking lots.

School Day - midnight the night before to 30 minutes after the end of the instructional day.

Triennial – recurring every three years.

Appendix A: School Level Contacts

School	Name	Title	Email Address	Role

¹ Bradley, B, Green, AC. Do Health and Education Agencies in the United States Share Responsibility for Academic Achievement and Health? A Review of 25 years of Evidence About the Relationship of Adolescents' Academic Achievement and Health Behaviors, *Journal of Adolescent Health*. 2013; 52(5):523–532.

² Meyers AF, Sampson AE, Weitzman M, Rogers BL, Kayne H. School breakfast program and school performance. *American Journal of Diseases of Children*. 1989;143(10):1234–1239.

³ Murphy JM. Breakfast and learning: an updated review. *Current Nutrition & Food Science*. 2007; 3:3–36.

⁴ Murphy JM, Pagano ME, Nachmani J, Sperling P, Kane S, Kleinman RE. The relationship of school breakfast to psychosocial and academic functioning: Cross-sectional and longitudinal observations in an inner-city school sample. *Archives of Pediatrics and Adolescent Medicine*. 1998;152(9):899–907.

⁵ Pollitt E, Mathews R. Breakfast and cognition: an integrative summary. *American Journal of Clinical Nutrition*. 1998; 67(4), 804S–813S.

⁶ Rampersaud GC, Pereira MA, Girard BL, Adams J, Metz J. Breakfast habits, nutritional status, body weight, and academic performance in children and adolescents. *Journal of the American Dietetic Association*. 2005;105(5):743–760, quiz 761–762.

⁷ Taras, H. Nutrition and student performance at school. *Journal of School Health*. 2005;75(6):199–213.

⁸ MacLellan D, Taylor J, Wood K. Food intake and academic performance among adolescents. *Canadian Journal of Dietetic Practice and Research*. 2008;69(3):141–144.

⁹ Neumark-Sztainer D, Story M, Dixon LB, Resnick MD, Blum RW. Correlates of inadequate consumption of dairy products among adolescents. *Journal of Nutrition Education*. 1997;29(1):12–20.

¹⁰ Neumark-Sztainer D, Story M, Resnick MD, Blum RW. Correlates of inadequate fruit and vegetable consumption among adolescents. *Preventive Medicine*. 1996;25(5):497–505.

¹¹ Centers for Disease Control and Prevention. *The association between school-based physical activity, including physical education, and academic performance*. Atlanta, GA: US Department of Health and Human Services, 2010.

¹² Singh A, Uijtdewilligne L, Twisk J, van Mechelen W, Chinapaw M. *Physical activity and performance at school: A systematic review of the literature including a methodological quality assessment*. *Arch Pediatr Adolesc Med*, 2012; 166(1):49–55.

¹³ Haapala E, Poikkeus A-M, Kukkonen-Harjula K, Tompuri T, Lintu N, Väistö J, Leppänen P, Laaksonen D, Lindi V, Lakka T. *Association of physical activity and sedentary behavior with academic skills – A follow-up study among primary school children*. *PLoS ONE*, 2014; 9(9): e107031.

¹⁴ Hillman C, Pontifex M, Castelli D, Khan N, Raine L, Scudder M, Drollette E, Moore R, Wu C-T, Kamijo K. *Effects of the FITKids randomized control trial on executive control and brain function*. *Pediatrics* 2014; 134(4): e1063–1071.

¹⁵ Change Lab Solutions. (2014). *District Policy Restricting the Advertising of Food and Beverages Not Permitted to be Sold on School Grounds*. Retrieved from <http://changelabsolutions.org/publications/district-policy-school-food-ads>.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

Action Agenda Item

TO: Board of Trustees

FROM: Kevin D. Cordes, Superintendent

MEETING DATE: March 13, 2019

AGENDA ITEM: **Governing Board Vacancy**

BACKGROUND: Board member Tatiana Matta (Trustee Area #2, Office C, Edwards AFB) has submitted her resignation from the Governing Board, effective March 11, 2019. According to Board Bylaw 9223, Filling Vacancies:

"The Governing Board shall, within sixty (60) days of the date of the vacancy or the filing of the deferred resignation, either order an election for the next established election day (but not less than one hundred thirty [130] days after the occurrence of the vacancy or filed written resignation) or make a provisional appointment to fill the vacancy (E.C. 5091)."

RECOMMENDATION: It is recommended that the Board determine how it will fill the vacancy for Trustee Area #2, Office C, Edwards AFB on the Governing Board.