

MUROC JOINT UNIFIED SCHOOL DISTRICT REGULAR BOARD MEETING

District Board Room

**Richard B. Lynch Educational Center
17100 Foothill Avenue ♦ North Edwards, CA 93523**

BOARD OF TRUSTEES

Sherman Burkhead Jr., President
Matt Carter, Clerk
Deandra Gelardo, Member
Melinda Marchlewicz, Member

SUPERINTENDENT

Kevin D. Cordes

BOARD MEETING AGENDA

Wednesday, June 12, 2019 - 5:00 p.m.

CALL TO ORDER

FLAG SALUTE

APPROVAL OF AGENDA

PUBLIC COMMENTS

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

ADULT EDUCATION 2019 GRADUATION CEREMONY

- ♦ Present Diplomas to the Class of 2019

PRESENTATIONS/INFORMATION ITEMS/REPORTS

Presentations

- ♦ Retiree Recognition

Information Items

- ♦ Construction Update: Kevin Cordes

Reports

- ♦ Muroc Education Association (MEA)
- ♦ California School Employees Association (CSEA)
- ♦ Principals
- ♦ Superintendent

CONSENT AGENDA**Page**

All matters listed under Consent Agenda are considered by the Board to be routine and will be enacted by one motion in the form listed below, unless any member of the Board requests that an item be removed from the Consent Agenda for separate consideration.

**BY GENERAL CONSENT THE FOLLOWING AGENDA ITEMS ARE
APPROVED/ADOPTED/RATIFIED**

- A. Adoption of Minutes**
- 1. Regular Board Meeting, May 8, 2019 CA 2-4
- B. Deposit Transactions Report**, April 2019 CA 5-7
- C. Accounts Payables Report**, April 2019 CA 8-17
- D. Student Body Account Reports**, Branch Elementary, Boron Junior-Senior High, CA 18-23
Desert Junior-Senior High Schools, April 2019
- E. Fall Sports Schedules**, Desert Junior-Senior High School CA 24-28
- F. Kern County Superintendent of Schools**
- 1. District External Accounting Services CA 29-35
- 2. Teacher Induction Program MOU CA 36-45
- 3. Camp Keep Agreement CA 46-48
- G. Cooperative Organization for the Development of Employee Selection Procedures**
- 1. Agency Security Agreement CA 49-51
- 2. Member Service Agreement CA 52-55
- 3. Joint Powers Agreement CA 56-59
- H. Revised Salary Schedule: Speech Language Pathologist** CA 60
- I. Personnel Actions**
- 1. Certificated Stipends CA 61
- 2. Certificated Resignations CA 62
- 3. Classified Resignations CA 63
- 4. Classified Assignment Changes CA 64-65
- 5. Classified Employees CA 66
- 6. Classified Substitutes CA 67
- 7. District Volunteers CA 68
- 8. Resolution 6-19-04; Increase Position of Classified Services CA 69
Custodian
- 9. Resolution 6-19-05; Elimination Positions of Classified Services CA 70
Special Education Instructional Aide, S.C.I.A. (2 positions)
- 10. Resolution 6-19-06; Decrease Classified Services CA 71
Special Education Bus Monitor

ACTION AGENDA

Any resident of the District or staff member interested in speaking on an item listed under the Action Agenda, or an item that has been removed from the Consent Agenda and placed on the Action Agenda, should ask for recognition from the Board President to speak on the issue at the time it is being discussed.

A. Public Hearing: Local Control and Accountability Plan (LCAP) for the 2019-20 School Year AA 2

A public hearing will be held to solicit public testimony on the District's Local Control and Accountability Plan for the 2019-20 school year.

(LCAP is available for review at the District Office or online at: www.muroc.k12.ca.us)

B. Public Hearing: Budget for the 2019-20 School Year AA 3

A public hearing will be held to solicit public testimony on the District's proposed budget for the 2019-20 school year.

(Budget is available for review at the District Office or online at: www.muroc.k12.ca.us)

Page

- C. Consideration/Possible Action: **Adoption of Resolution 6-19-03, Declaration of Need for Fully Qualified Educators for 2019-20** AA 4-6
- D. Consideration/Possible Action: **Adoption of Statement of Need and Approval of the Submission of Variable Term Waiver Requests for 30-Day Substitute CBEST Waivers during the 2019-20 School Year** AA 7-9
- E. Consideration/Possible Action: **Approval of Right of Way Contract-County Road with County of Kern, Public Works Department for an Easement Deed at West Boron Elementary School** AA 10-14
- F. Consideration/Possible Action: **Adoption of Resolution 6-19-01, Special Election To Fill a Vacancy on the Board of Trustees; Trustee Area #2, Office C, Edwards AFB** AA 15-16

BOARD REPORTS/COMMENTS

- ♦ Board Member Reports and/or Comments

ANNOUNCE CLOSED SESSION ITEMS**CLOSED SESSION**

The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

- A. Pupil Personnel Matters
 - 1. Student Expulsion (*Student Case #2018-19-07*)
- B. Personnel Matters
 - 1. Pursuant to Government Code Section 54957;
 - a. Public Employee Discipline/Dismissal/Release/Employment
 - 2. Pursuant to Education Code 44929.21;
 - a. Consideration/Possible Action: Adoption of Resolution 6-19-02, Non-Reelection of Probationary Certificated Employees
- C. Confer with Labor Negotiator
 - 1. Certificated Bargaining Unit
 - 2. Classified Bargaining Unit
 - 3. Unrepresented Employee Groups
- D. Pursuant to Government Code Section 54956.9;
 - 1. Conference with Legal Counsel-Anticipated Litigation (*1 potential case*)
- E. Complaints

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION

- A. Pupil Personnel Matters
 - 1. Consideration/Possible Action: Student Expulsion (*Student Case #2018-19-07*)

PUBLIC COMMENTS

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

ADJOURNMENT

MUROC JOINT UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

WELCOMES YOU AND APPRECIATES YOUR INTEREST IN OUR SCHOOLS

The Board of Trustees represents the residents of the Muroc Joint Unified School District as the elected body created to determine, establish, and uphold the educational policies of the District. The Board functions under the laws of the State of California, but is authorized to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the community in understanding the Board's proceedings and to participate in those proceedings. These rules and procedures help the Board conduct business in an orderly and efficient manner and allocate available time.

ADDRESSING THE BOARD	BOARD RESPONSE TO PUBLIC COMMENT
The District welcomes comments from the public at appropriate times during the meeting. The public may address the Board concerning items on the agenda as those items are taken up, prior to Board discussion and deliberation. The public may also address the Board on items not on the agenda but within the jurisdiction of the Board at the time designated. Each speaker must fill out a "Speaker Request Form" at the beginning of the meeting stating the speaker's name and the subject to be addressed, and provide the form to the Superintendent's Secretary at the beginning of the meeting. Please wait to be recognized by the Board President. Comments should be addressed to the Board as a whole and not to individual members or District employees. Unless otherwise determined by the Board, each person is limited to three minutes per item. If multiple speakers wish to speak on a specific item, the total time allotted will be limited to twenty minutes.	The purpose of public comment is to offer an opportunity for members of the public to provide information to school board members. Board action on matters not listed on the agenda is prohibited by law with limited exceptions, and Board discussion on non-agenda items must also be limited as required by law. Board members may, but are not required to, briefly respond to statements made or questions posed by members of the public, refer an item to staff for study and analysis, or request that an item be placed on a future agenda. Staff members are not required to address or respond to comments by the public. Note: Under limited circumstances, the Board may discuss and act on matters not on the agenda if they involve certain emergency situations or if the need to act is critical and came to the attention of the Board and staff after posting the agenda.
COMPLAINTS AGAINST DISTRICT EMPLOYEES	CLOSED SESSION
Whenever a member of the public initiates a specific complaint(s) or charge(s) against an employee, the Board President shall inform the complainant that it is the policy of the Board to hear such complaints or charges with advance notice to the affected employee, in closed session unless otherwise requested by the employee pursuant to Government Code section 44957. This protects the employee's right to adequate notice before a hearing of such complaints and charges, and also preserves the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee. The Board President shall encourage a complainant wishing to discuss employee performance to follow the appropriate District complaint or appeal procedure. Speakers should be aware that they remain legally liable for statements made at the school board meeting. Public testimony is not protected from damage claims for libel or slander.	While most school business is conducted in an open, public session, under limited circumstances the Board may adjourn to a closed session to consider certain kinds of issues, such as real estate and labor negotiations, personnel matters, litigation, complaints or charges against employees, and student matters. These items will be listed on the agenda. When required, the Board will report out in open session certain actions approved in the closed session.
For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent.	ACCESS TO DOCUMENTS
	Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Muroc Joint Unified School District 17100 Foothill Avenue – North Edwards, California 93523 Monday-Friday, 8:00 a.m. – 3:30 p.m.

MUROC JOINT UNIFIED SCHOOL DISTRICT

BOARD MEETING BACK-UP MATERIAL

CONSENT AGENDA

BOARD MEETING DATE: **June 12, 2019**

RECOMMENDATION: It is recommended that all of the items on the
following pages of the Consent Agenda be
Approved/Adopted/Ratified

MUROC JOINT UNIFIED SCHOOL DISTRICT REGULAR BOARD MEETING

BOARD OF TRUSTEES

Sherman Burkhead Jr., President
Matt Carter, Clerk
Deandra Gelardo, Member
Melinda Marchlewicz, Member

SUPERINTENDENT

Kevin D. Cordes

STUDENT BOARD MEMBERS

Anne Cordes, Boron High School
Ariel Fernandez, Desert High School

BOARD MEETING MINUTES

May 8, 2019

PRESENT

Sherman Burkhead Jr., Matt Carter, Melinda Marchlewicz, Kevin Cordes, Anne Cordes, Ariel Fernandez

ABSENT

Deandra Gelardo

CALL TO ORDER

President Burkhead Jr. called the meeting to order at 5:04 p.m.

FLAG SALUTE

Mr. Carter led the flag salute.

APPROVAL OF AGENDA

Matt Carter moved, Melinda Marchlewicz seconded, to approve the agenda as presented. **(Motion approved; vote: 3-0)**

Vote: Burkhead Jr. Aye Carter Aye Gelardo Absent Marchlewicz Aye

PUBLIC COMMENTS

There were no public comments at this time

PRESENTATIONS/INFORMATION ITEMS/DISCUSSION ITEMS/REPORTS

Presentations

Student Board Members: Anne Cordes and Ariel Fernandez were recognized for their dedicated service on behalf of the students of the District.

Board Member: Melinda Marchlewicz was recognized for her dedicated service to the students, staff, and community.

Teacher of the Year: Denise Poe of Boron Junior-Senior High was recognized as the District's 2018-19 Teacher of the Year.

Classified Employee of the Year: Christine Swall was recognized for her Outstanding Service as an Instructional Aide for the 2018-19 school year. Ms. Swall was also recognized by Priscilla Quinn, Assistant Superintendent, Kern County Superintendent's Office, for being selected by the County as the Classified Employee of the Year in the Para-Educator and Instructional Assistance Category for 2018-19. Ms. Swall will represent Kern County in the State of California program.

Retirees: Classified retiree Dee Shingledecker was recognized for her many years of dedicated service to the District. Cynthia Irving was recognized; however, she was not present.

Information Items

Construction Update: Kevin Cordes

Fiscal Update: *Tabled*

Reports

Report by:

Boron and Desert Student Board Members

Muroc Education Association (MEA)

Principals

Superintendent

No Report:

California School Employees Association (CSEA)

CONSENT AGENDA

Melinda Marchlewicz moved, Matt Carter seconded, to approve/adopt/ratify the following items on the Consent Agenda. **(Motion approved; vote: 3-0)**

Vote: Burkhead Jr. Aye Carter Aye Gelardo Absent Marchlewicz Aye

A. Adoption of Minutes

1. Regular Board Meeting, April 10, 2019

B. Deposit Transactions Report, March 2019

C. Accounts Payables Report, March 2019

D. Student Body Account Reports, Branch Elementary, Boron Junior-Senior High, Desert Junior-Senior High Schools, March 2019

E. Fall Sports Schedules, Boron Junior-Senior High School

F. Kern County Superintendent of Schools

1. District Business Office VPN Secure Access 2019-20

G. Fagen Friedman & Fulfrost

1. Agreement for Legal Services

H. University of Southern California

1. USC School/School District Placement Agreement

I. 2019 Summer Work Schedule

J. 2019 Swimming Pool Hourly Salary Schedule

K. Personnel Actions

1. Certificated Stipends
2. Certificated Resignation
3. Certificated Appointment
4. Classified Resignation
5. Classified Assignment Changes
6. Classified Employees
7. Classified Substitute
8. District Volunteers
9. Resolution 5-19-01; Increase Positions of Classified Services
Special Education Instructional Aide, S.C.I.A. (4 positions)
10. Resolution 5-19-02; Elimination Positions of Classified Services
Special Education Instructional Aide, S.C.I.A. (2 positions)
11. Resolution 5-19-03; Eric Magnuson to teach Earth Science
12. Resolution 5-19-04; Decrease Classified Services
Computer Lab Instructional Aide

ACTION AGENDA

There were no Action Agenda Items

BOARD REPORTS/COMMENTS

President Burkhead Jr. announced the closed session items, and open session ended at 5:43 p.m.

CLOSED SESSION

The Board reconvened in Closed Session at 5:52 p.m.; to discuss public employee discipline/dismissal/release/employment; to confer with labor negotiator regarding negotiations with both bargaining units and unrepresented employee groups; to conference with legal counsel regarding anticipated litigation; and to discuss complaints. The Board returned to Open Session at 6:29 p.m. No action to report out.

PUBLIC COMMENTS

There were no public comments at this time

ADJOURNMENT

There being no further business, Matt Carter moved, Melinda Marchlewicz seconded, to adjourn the meeting at 6:30 p.m. **(Motion approved; vote: 3-0)**

Vote: Burkhead Jr. Aye Carter Aye Gelardo Absent Marchlewicz Aye

Matt Carter, Clerk

June 12, 2019
Board Adoption Date

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED	DESCRIPTION				AMOUNT	A/R	
	LN.	DI	DETAIL DESCR	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4					
190139	04/04/2019	04/04/2019	Food Service Deposit 4/1/19	ENTERED BY: RLHB	APPROVED: 04/24/2019	MRN			
	1.	92	Food Service Sales 3/28/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			223.55	N	
				TOTAL AMOUNT			223.55	*	
190136	04/04/2019	04/05/2019	General Fund Deposit 3/19/19	ENTERED BY: MWHB	APPROVED: 04/05/2019	MWHB			
	1.	92	Certificated Retiree Ins. Wigg	01-0000-0-3701.00-1110-1000-000-00-000-0000			509.00	N	
	2.	92	DHS ASB 12262 Transp.	01-0000-0-8699.00-0000-0000-000-00-000-0000			203.58	N	
	3.	92	Boron House Util. Morbos 167	01-0000-0-5500.00-0000-8100-096-96-000-0000			82.40	N	
	4.	92	Kern Comm. College 23-972771	01-0000-0-8699.00-0000-0000-000-00-000-0000			2,118.51	N	
	5.	92	SISC 526669 Work. Comp	01-0000-0-2200.00-1110-8100-090-90-000-0000			924.24	N	
				TOTAL AMOUNT			3,837.73	*	
190137	04/04/2019	04/05/2019	Food Service Deposit 3/21/19	ENTERED BY: MWHB	APPROVED: 04/05/2019	MWHB			
	1.	92	Food Service Sales 3/19/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			119.10	N	
	2.	92	Food Service Sales 3/20/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			82.90	N	
				TOTAL AMOUNT			202.00	*	
190138	04/04/2019	04/05/2019	Food Service Deposit 3/28/19	ENTERED BY: MWHB	APPROVED: 04/05/2019	MWHB			
	1.	92	State Reimbursement Feb. 2019	13-5310-0-8520.00-0000-0000-000-00-000-0000			2,172.86	N	
				TOTAL AMOUNT			2,172.86	*	
190140	04/04/2019	04/05/2019	Food Service Deposit 4/1/19	ENTERED BY: MWHB	APPROVED: 04/05/2019	MWHB			
	1.	92	Federal Reimbursement Feb 2019	13-5310-0-8220.00-0000-0000-000-00-000-0000			27,546.26	N	
				TOTAL AMOUNT			27,546.26	*	
190141	04/05/2019	04/05/2019	Food Serv MealPay 3/31/19	ENTERED BY: RLHB	APPROVED: 04/08/2019	MRN			
	1.	92	MyMeal Pay March 2019	13-5310-0-8634.00-0000-0000-000-00-000-0000			6,774.75	N	
				TOTAL AMOUNT			6,774.75	*	
190142	04/09/2019	04/09/2019	Food Service Deposit 3/26/19	ENTERED BY: RLHB	APPROVED: 04/24/2019	MRN			
	1.	92	Food Service Sales 3/21/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			228.82	N	
	2.	92	Food Service Sales 3/22/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			283.95	N	
	3.	92	Food Service Sales 3/25/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			244.25	N	
	4.	92	Food Serv Sales Tax 3/21/19	13-5310-0-9526.00-0000-0000-000-00-000-0000			0.08	N	
				TOTAL AMOUNT			757.10	*	
190143	04/09/2019	04/09/2019	Food Service Deposit 3/28/19	ENTERED BY: RLHB	APPROVED: 04/10/2019	MRN			
	1.	92	Food Service Sales 3/26/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			239.35	N	
	2.	92	Food Service Sales 3/27/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			69.72	N	
	3.	92	Food Serv Sales Tax 3/27/19	13-5310-0-9526.00-0000-0000-000-00-000-0000			0.03	N	
				TOTAL AMOUNT			309.10	*	
190144	04/09/2019	04/09/2019	General Fund Deposit 3/26/19	ENTERED BY: RLHB	APPROVED: 04/10/2019	MRN			
	1.	92	Lost Textbook Allen	01-6300-0-4100.00-1110-1000-072-72-000-0000			100.00	N	
	2.	92	CA Teachers Assoc. 1060971	01-0000-0-8699.00-0000-0000-000-00-000-0000			65.60	N	
	3.	92	AFLAC R009856971	01-0000-0-8699.00-0000-0000-000-00-000-0000			381.87	N	
	4.	92	Boron House Rent Gregorio 111*	01-0000-0-5500.00-0000-8100-096-96-000-0000			131.26	N	
				TOTAL AMOUNT			678.73	*	

092 MUROC UNIFIED
Board Report

DEPOSIT TRANSACTIONS
Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 0 To 999999
Date entered from: 04/01/2019 To 04/30/2019

J62384 DC0100 L.00.01 06/03/19 PAGE 2

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED	DESCRIPTION	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	AMOUNT	A/R			
LN.	DI	DETAIL	DESCR						
190145	04/09/2019	04/09/2019	General Fund Deposit 3/28/19	ENTERED BY: RLHB APPROVED: 04/10/2019	MRN				
1.	92	Boron House Util.	Arzola 112	01-0000-0-5600.00-1110-1000-096-96-000-0000		201.91	N		
2.	92	KCSOS 44566745	Fingerprint	01-0000-0-5800.06-0000-7200-096-96-000-0000		159.46	N		
						TOTAL AMOUNT	361.37	*	
190146	04/15/2019	04/15/2019	General Fund Deposit 4/1/19	ENTERED BY: RLHB APPROVED: 04/17/2019	MRN				
1.	92	AP Testing DHS		01-0000-0-4300.00-1110-1000-072-72-000-0000		9,307.00	N		
						TOTAL AMOUNT	9,307.00	*	
190147	04/15/2019	04/15/2019	General Fund Deposit 4/1/19	ENTERED BY: RLHB APPROVED: 04/17/2019	MRN				
1.	92	NMSI Reimb. 55217		01-0000-0-8699.00-0000-0000-000-00-000-0000		46.69	N		
2.	92	SISC Worker's Comp	527290	01-0000-0-2200.00-1110-8100-090-90-000-0000		924.24	N		
						TOTAL AMOUNT	970.93	*	
190148	04/24/2019	04/24/2019	General Fund Deposit 4/3/19	ENTERED BY: RLHB APPROVED: 04/25/2019	MRN				
1.	92	Boron House Rent	Dizon 1032	01-0000-0-5600.00-1110-1000-096-96-000-0000		237.50	N		
2.	92	Boron House Util	Dizon 1032	01-0000-0-5500.00-0000-8100-096-96-000-0000		140.50	N		
						TOTAL AMOUNT	378.00	*	
190149	04/24/2019	04/24/2019	General Fund Deposit 4/9/19	ENTERED BY: RLHB APPROVED: 04/25/2019	MRN				
1.	92	Boron House Rent	Morbos 160	01-0000-0-5600.00-1110-1000-096-96-000-0000		237.50	N		
2.	92	San Bernardino Sub	Reimb.	01-0000-0-8699.00-0000-0000-000-00-000-0000		371.14	N		
						TOTAL AMOUNT	608.64	*	
190150	04/24/2019	04/24/2019	Food Service Deposit 4/4/19	ENTERED BY: RLHB APPROVED: 04/25/2019	MRN				
1.	92	Food Service Sales	3/29/19	13-5310-0-8634.00-0000-0000-000-00-000-0000		134.08	N		
2.	92	Food Service Sales	4/1/19	13-5310-0-8634.00-0000-0000-000-00-000-0000		409.92	N		
3.	92	Food Service Sales	4/2/19	13-5310-0-8634.00-0000-0000-000-00-000-0000		262.52	N		
4.	92	Food Serv Sales Tax	3/29/19	13-5310-0-9526.00-0000-0000-000-00-000-0000		0.32	N		
5.	92	Food Serv Sales Tax	4/1/19	13-5310-0-9526.00-0000-0000-000-00-000-0000		0.03	N		
						TOTAL AMOUNT	806.87	*	
190151	04/24/2019	04/24/2019	Food Service Deposit 4/9/19	ENTERED BY: RLHB APPROVED: 04/25/2019	MRN				
1.	92	Food Service Sales	4/3/19	13-5310-0-8634.00-0000-0000-000-00-000-0000		270.70	N		
2.	92	Food Service Sales	4/4/19	13-5310-0-8634.00-0000-0000-000-00-000-0000		232.80	N		
3.	92	Food Service Sales	4/5/19	13-5310-0-8634.00-0000-0000-000-00-000-0000		192.83	N		
4.	92	Food Service Sales	4/8/19	13-5310-0-8634.00-0000-0000-000-00-000-0000		537.32	N		
5.	92	Food Serv Sales Tax	4/3/19	13-5310-0-9526.00-0000-0000-000-00-000-0000		0.15	N		
						TOTAL AMOUNT	1,233.80	*	
190152	04/24/2019	04/24/2019	Food Service Deposit 4/11/19	ENTERED BY: RLHB APPROVED: 04/25/2019	MRN				
1.	92	Food Service Sales	4/9/19	13-5310-0-8634.00-0000-0000-000-00-000-0000		180.20	N		
2.	92	Food Service Sales	4/10/19	13-5310-0-8634.00-0000-0000-000-00-000-0000		243.53	N		
3.	92	Food Serv Sales Tax	4/10/19	13-5310-0-9526.00-0000-0000-000-00-000-0000		0.02	N		
						TOTAL AMOUNT	423.75	*	

APPROVED AND UNAPPROVED TRANSACTIONS										
NUMBER	DATE	ENTERED	DESCRIPTION	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4				AMOUNT	A/R	
	LN.	DI	DETAIL DESCR							

190153	04/24/2019	04/24/2019	General Fund Deposit 4/4/19	ENTERED BY: RLHB	APPROVED: 04/25/2019	MRN				
	1.	92	Boron House Util Gregorio 114	01-0000-0-5500.00-0000-8100-096-96-000-0000			180.56	N		
	2.	92	Boron House Rent Gregorio 113	01-0000-0-5600.00-1110-1000-096-96-000-0000			237.50	N		
	3.	92	Boron House Util Morbos 171	01-0000-0-5500.00-0000-8100-096-96-000-0000			135.44	N		
				TOTAL AMOUNT				553.50	*	
190154	04/29/2019	04/29/2019	General Fund Deposit 4/16/19	ENTERED BY: RLHB	APPROVED: 05/01/2019	MRN				
	1.	92	DHS AP Testing	01-0000-0-4300.00-1110-1000-072-72-000-0000			47.00	N		
	2.	92	Bank Charge NSF	01-0000-0-5800.00-1110-1000-072-72-000-0000			25.00	N		
	3.	92	Returned Check Fee	01-0000-0-5800.00-1110-1000-072-72-000-0000			25.00-	N		
	4.	92	DHS ASB Transp. 2018-25	01-0000-0-8699.00-0000-0000-000-00-000-0000			191.40	N		
	5.	92	KCSOS 44570180 Fingerprint	01-0000-0-8699.00-0000-0000-000-00-000-0000			32.00	N		
	6.	92	CSEA 16196 Sub Pay	01-0000-0-1100.01-1110-1000-072-72-000-0000			203.04	N		
	7.	92	Kern Community College Transp.	01-0000-0-8699.00-0000-0000-000-00-000-0000			454.87	N		
	8.	92	SISC I 527952 Worker's Comp	01-0000-0-2200.00-1110-8100-090-90-000-0000			924.24	N		
				TOTAL AMOUNT				1,852.55	*	
190155	04/29/2019	04/29/2019	General Fund Deposit 4/16/19	ENTERED BY: RLHB	APPROVED: 05/01/2019	MRN				
	1.	92	Classified Retiree Insurance	01-0000-0-3702.00-1110-1000-000-00-000-9000			16,410.40	N		
	2.	92	Certificated Retiree Insurance	01-0000-0-3701.00-1110-1000-000-00-000-9000			33,439.20	N		
				TOTAL AMOUNT				49,849.60	*	
190156	04/29/2019	04/29/2019	General Fund Deposit 4/29/19	ENTERED BY: RLHB	APPROVED: 05/01/2019	MRN				
	1.	92	Charter Comm. May 2019	01-0000-0-8699.00-0000-0000-000-00-000-0000			200.00	N		
				TOTAL AMOUNT				200.00	*	
190157	04/29/2019	04/29/2019	Food Service Deposit 4/16/19	ENTERED BY: RLHB	APPROVED: 05/01/2019	MRN				
	1.	92	Food Service Sales 4/11/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			167.35	N		
	2.	92	Food Service Sales 4/12/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			108.65	N		
	3.	92	Food Service Sales 4/15/19	13-5310-0-8634.00-0000-0000-000-00-000-0000			318.45	N		
				TOTAL AMOUNT				594.45	*	
				DISTRICT TOTAL				109,642.54	**	
				GRAND TOTAL				109,642.54	***	

092 MUROC UNIFIED
Board Report

BOARD BILL APPROVAL LISTING

J62383 APYBRPLO L.00.00 06/03/19 PAGE 1
FROM BATCH: 45 THRU BATCH: 49

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
A-Z BUS SALES INC	01P675939	Bus Parts	234.69	04/09/2019
A-Z BUS SALES INC	01P676329	Bus Parts	140.03	04/09/2019
A.V. Auto Parts	678071	Open PO	45.48	04/09/2019
A.V. Auto Parts	678075	Open PO	89.96	04/09/2019
A.V. Auto Parts	677892	Open PO	210.10	04/09/2019
A.V. Auto Parts	677891	Open PO	45.31	04/09/2019
A.V. Auto Parts	678072	Open PO	144.73	04/09/2019
A.V. Auto Parts	678134	Open PO	50.39	04/09/2019
A.V. Auto Parts	677210	Open PO	9.53	04/02/2019
A.V. Auto Parts	676776	Open PO	252.05	04/02/2019
A.V. Auto Parts	677795	Open PO	135.97	04/02/2019
A.V. Auto Parts	677558	Open PO	30.34	04/02/2019
AMAZON CAPITAL SERVICES	17MX-Y4RR-LVXL	Amazon - Riso Ink	3,013.45	04/09/2019
AMAZON CAPITAL SERVICES	1PR3-41NQ-V4JW	Office Supplies	83.97	04/09/2019
AMAZON CAPITAL SERVICES	1PR3-41NQ-V4JW	Office Supplies	417.26	04/09/2019
AMAZON CAPITAL SERVICES	1C6F-Y3FW-F9NJ	School Supplies	149.33	04/09/2019
AMAZON CAPITAL SERVICES	1C6F-Y3FW-F9NJ	School Supplies	135.83	04/09/2019
AMAZON CAPITAL SERVICES	1C6F-Y3FW-F9NJ	School Supplies	0.00	04/09/2019
AMAZON CAPITAL SERVICES	1C6F-Y3FW-F9NJ	School Supplies	0.00	04/09/2019
AMAZON CAPITAL SERVICES	1FFW-RPWF-6LDH	Art Supplies	35.34	04/12/2019
AMAZON CAPITAL SERVICES	1FFW-RPWF-6LDH	Art Supplies	86.80	04/12/2019
AMAZON CAPITAL SERVICES	1XHV-P3D9-R1R6	Recycling Containers	153.64	04/09/2019
AMAZON CAPITAL SERVICES	1R9J-CXR4-47FF		58.92	04/10/2019
AMAZON CAPITAL SERVICES	1RR6-GL6N-3HYH	Robotics/Computers	1,079.79	04/02/2019
AMAZON CAPITAL SERVICES	1KG9-PPJJ-1G7H	Riso Machine ink/master	504.59	04/16/2019
AMAZON CAPITAL SERVICES	1KG9-PPJJ-KGHW	Riso Machine ink/master	62.88	04/16/2019
AMAZON CAPITAL SERVICES	13RX-XLW3-CRQL	Award Cert Paper/JH	32.16	04/16/2019
AMAZON CAPITAL SERVICES	1TFY-MDND-46QR		52.46	04/16/2019
ANTELOPE VALLEY FORD	149842		52.10	04/02/2019
ANTELOPE VALLEY FORD	149842		728.90	04/02/2019
APPLE VALLEY COMMUNICATION INC	932160		307.00	04/10/2019
AT&T	0823542547-03251		178.87	04/02/2019
AT&T / CALNET 2 & 3	9391061408#12859		152.97	04/12/2019
AT&T / CALNET 2 & 3	9391063663#12864		20.79	04/12/2019
AT&T / CALNET 2 & 3	9391063662#12864		20.72	04/12/2019
AT&T / CALNET 2 & 3	9391037445#12864		363.15	04/12/2019
AT&T / CALNET 2 & 3	9391061407#12859		38.35	04/12/2019
AT&T / CALNET 2 & 3	9391061405#12859		57.22	04/12/2019
Aeries SIS	RW-12184	Conference/School Counselors	500.00	04/02/2019
Affordable Tire	610549	Open PO	390.06	04/02/2019
Affordable Tire	610354	Open PO	420.00	04/02/2019
Affordable Tire	610190	Open PO	840.00	04/02/2019
Agundez, Tamara	INV 023		625.00	04/18/2019
AutoZone Inc.	4174346407		64.35	04/02/2019
AutoZone Inc.	4174343356		122.35	04/02/2019
AutoZone Inc.	4174331421	-	21.45	04/02/2019
AutoZone Inc.	4174359856		67.55	04/16/2019
AutoZone Inc.	4174353098		40.19	04/16/2019

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
BALDWIN, ALLISON	3/18/19 - 3/29/1		1,390.50	04/02/2019
BALDWIN, ALLISON	4/1/19 - 4//12/1		2,187.00	04/16/2019
BORON COMM SERV DIST	8093 2/20/19 - 3		857.00	04/02/2019
BORON COMM SERV DIST	8070 2/20/19 - 3		1,198.77	04/02/2019
BUREAU OF LECTURES & ARTISTS	BOROCWEST	BMX Bike Show-Mail Check	795.00	04/10/2019
Bases Loaded Sporting Goods	802456	Softball Equipment	408.86	04/02/2019
CALIF BROADBAND COOPERATIVE	94000127192		1,980.08	04/12/2019
CALIF BROADBAND COOPERATIVE	94000127193		1,974.66	04/12/2019
CAPITAL ONE PUBLIC FUNDING LLC	100360635/473981		35,317.50	04/02/2019
CAROLINA SUPPLY CO	50643887	Dissection Pigs/Biology	352.41	04/10/2019
CAROLINA SUPPLY CO	50646111	Dissection Pigs/Biology	360.42	04/10/2019
CAROLINA SUPPLY CO	50646111	Dissection Pigs/Biology	0.00	04/10/2019
CAROLINA SUPPLY CO	50646111	Dissection Pigs/Biology	0.00	04/10/2019
CAROLINA SUPPLY CO	50643887	Shipping Charges	138.86	04/10/2019
COMMUNITY MATTERS	5043	Safe School Ambassadors Train	9,500.00	04/10/2019
CONTERRA WIRELESS	33021		1,712.98	04/10/2019
CORDES, ALLISON	District Travel		720.10	04/18/2019
CREATIVE BUS SALES INC	5166896	Bus parts	28.38	04/12/2019
CREATIVE BUS SALES INC	1334067	Bus parts	-	78.33
CREATIVE BUS SALES INC	5164622		0.00	04/12/2019
CREATIVE BUS SALES INC	5164622		0.00	04/12/2019
CREATIVE BUS SALES INC	5164622		3,309.01	04/12/2019
CREATIVE BUS SALES INC	5164622		7,800.00	04/12/2019
CREATIVE BUS SALES INC	8025247	Bus parts	56.20	04/02/2019
CREATIVE BUS SALES INC	5167165	Bus parts	117.37	04/02/2019
Casel, Karen	2/4/19 - 2/28/19		24.36	04/02/2019
Casel, Karen	3/1/19 - 3/29/19		33.06	04/18/2019
Chia-Ling, Hsu (Irene)	SELPA		114.61	04/02/2019
Chia-Ling, Hsu (Irene)	SELPA		114.83	04/18/2019
Chia-Ling, Hsu (Irene)	SELPA		102.08	04/18/2019
DEMSEY FILLIGER & ASSOC LLC	GASB 75		750.00	04/16/2019
DESERT LAKE COMM SERV	3047 2/20/19 -		53.00	04/02/2019
DESERT LAKE COMM SERV	1011 2/20/19 -		1,198.70	04/02/2019
DESERT LAKE COMM SERV	1013 2/20/19 -		410.00	04/02/2019
DESERT LAKE COMM SERV	5013 2/20/19 -		53.00	04/02/2019
DUNN, LORI	District Travel		213.44	04/02/2019
DUNN, LORI	CAASP		113.58	04/18/2019
EAI EDU/DIV OF ERIC ARMIN INC	INV0923975	Wiggs/Calculators	1,321.88	04/02/2019
ECOSOURCE PRINTERS	INV1654		667.27	04/10/2019
ECOSOURCE PRINTERS	INV1655		680.68	04/10/2019
ECOSOURCE PRINTERS	INV1657		632.60	04/10/2019
ECOSOURCE PRINTERS	INV1658		570.63	04/10/2019
ECOSOURCE PRINTERS	INV1656		1,303.12	04/10/2019
EDGEMONT ACRES WATER CO	March 2019		300.00	04/02/2019
ELLS, CALEB	AD Meeting		138.04	04/02/2019
ENFINITY CENTRALVAL 1 LLC	4048		2,363.29	04/10/2019
ENFINITY CENTRALVAL 1 LLC	4046		6,450.06	04/10/2019
ENFINITY CENTRALVAL 1 LLC	4047		1,605.85	04/10/2019

092 MUROC UNIFIED
Board Report

BOARD BILL APPROVAL LISTING

J62383 APYBRPLO L.00.00 06/03/19 PAGE 3
FROM BATCH: 45 THRU BATCH: 49

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
EPIC SPORTS INC	4029244	Softball Equipment	21.47	04/16/2019
EPIC SPORTS INC	4029244	Softball Equipment	231.43	04/16/2019
Excel Education & Therapy	064		4,400.00	04/10/2019
Excel Education & Therapy	066		16,800.00	04/10/2019
Excel Education & Therapy	065		8,900.00	04/10/2019
Excel Education & Therapy	063		450.00	04/10/2019
FAGEN FREIDMAN & FULFROST LLP	62611		6,294.55	04/02/2019
Follett School Solutions Inc.	1344573	Cordless Scanner	326.04	04/02/2019
Fraire Fernandez, Maria	Mileage		98.60	04/02/2019
Fraire Fernandez, Maria	High Jump Crossb		67.89	04/02/2019
GARDNER-CAPPELLO, DONNA	March 2019		40.21	04/02/2019
GARDNER-CAPPELLO, DONNA	Feb. 2019		8.57	04/02/2019
GRAINGER	9116469900		722.41	04/10/2019
Garcia, Patricia	3/1/19 - 3/29/19		847.96	04/02/2019
HERFF JONES LLC	949940		400.37	04/10/2019
HERFF JONES LLC	950033		12.14	04/10/2019
HERMITAGE ART COMPANY	10168969	Graduation Program Cover	69.90	04/16/2019
HERMITAGE ART COMPANY	10168969	Graduation Program Cover	23.97	04/16/2019
Hemet High School	Southland Invita	Track Meet	180.00	04/10/2019
Horton, Paul	AD Meeting		129.92	04/18/2019
INFINITY COMM & CONSULTING INC	9253 Erate Yr 22		1,875.00	04/17/2019
ITSavvy LLC	1094136		284.67	04/10/2019
Isom Advisors	CD2018-120		3,050.00	04/17/2019
J4 PROPERTIES GROUP LLC	Lease- May 2019		725.00	04/17/2019
JEANETTE L. GARCIA & ASSOC	1864		12,231.00	04/10/2019
JOHNSTONE SUPPLY	4047125		349.48	04/10/2019
John Siercks	Restorative Prac		191.20	04/18/2019
KARL'S HARDWARE - Rosamond	F463562		879.15	04/10/2019
KARL'S HARDWARE - Rosamond	F465279		289.25	04/10/2019
KERN AUTO PARTS	902653	Bus/vehicle parts	11.78	04/12/2019
KERN AUTO PARTS	902203	Open PO	25.65	04/12/2019
KERN AUTO PARTS	902854	Open PO	23.58	04/12/2019
KERN COUNTY SUPT SCHOOLS	902888 Sect. 504		175.00	04/10/2019
KERN COUNTY SUPT SCHOOLS	902869		117.50	04/12/2019
KERN COUNTY SUPT SCHOOLS	902809	'19 Leaders in Life Youth Conf	860.00	04/02/2019
KERN COUNTY SUPT SCHOOLS	902808	Youth Conference	340.00	04/02/2019
KERN COUNTY SUPT SCHOOLS	902719 Grand Nig		64.99	04/02/2019
KERN MACHINERY INC	104-645747		167.31	04/12/2019
Karl's Hardware	C48877		98.63	04/10/2019
Karl's Hardware	C49462		12.10	04/10/2019
Karl's Hardware	C49002		18.34	04/10/2019
Karl's Hardware	C49870		32.16	04/10/2019
Karl's Hardware	C48878		138.86	04/10/2019
Karl's Hardware	C48955		32.16	04/10/2019
Karl's Hardware	C50277	Bus and vehicle parts	10.71	04/10/2019
Karl's Hardware	C49760	Bus and vehicle parts	1.60	04/10/2019
Karl's Hardware	C48814		59.26	04/10/2019
Karl's Hardware	C49830	Bus and vehicle parts	24.42	04/10/2019

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
Karl's Hardware	C49868	Bus and vehicle parts	11.00	04/10/2019
Karl's Hardware	C49557	Bus and vehicle parts	11.58	04/10/2019
Karl's Hardware	C50386	Open P.O.	6.40	04/10/2019
Karl's Hardware	C50029	Open P.O.	3.95	04/10/2019
Karl's Hardware	C49568		8.93	04/10/2019
Kristin Blatt	Teacher Reimburs		125.00	04/02/2019
MARTZ, KAREN	Teacher Reimburs		125.00	04/18/2019
MOJAVE UNIFIED SCHOOL DISTRICT	1713		54,450.00	04/10/2019
MOJAVE'S #1 SERVICE CENTER INC	1325122	Open PO	136.05	04/10/2019
NEOFUNDS	7900044080460102		1,538.40	04/12/2019
OFFICE DEPOT INC	257357743001	Office Depot - Certificate Pap	378.84	04/12/2019
OFFICE DEPOT INC	27388774001	Office Depot - Paper	613.95	04/12/2019
OFFICE DEPOT INC	273891246001	Office Depot - Paper	158.19	04/12/2019
OFFICE DEPOT INC	261972467001		49.97	04/02/2019
OFFICE DEPOT INC	261972653001		62.73	04/02/2019
OFFICE DEPOT INC	283626218001	Office Supplies	-	12.95
P.G. & E.	2478366871-8		1,116.02	04/12/2019
P.G. & E.	9335845615-5		10,331.81	04/02/2019
P.G. & E.	3603364713-6		4,702.02	04/02/2019
P.G. & E.	3728364705-7		2,149.48	04/02/2019
P.G. & E.	8950994911-4		405.09	04/02/2019
P.G. & E.	3645031377-4		1,797.99	04/02/2019
P.G. & E.	5218182618-2		2,659.01	04/02/2019
PIPER, JOAN	Teacher Reimburs		125.00	04/18/2019
PROACTIVE WORK HEALTH SERV INC	4240-49660		315.00	04/02/2019
PROACTIVE WORK HEALTH SERV INC	4240-50320		220.00	04/17/2019
PROACTIVE WORK HEALTH SERV INC	4240-47077		10.00	04/17/2019
PRUDENTIAL OVERALL SUPPLY	22778147		129.27	04/12/2019
PRUDENTIAL OVERALL SUPPLY	22778170		140.36	04/12/2019
PRUDENTIAL OVERALL SUPPLY	22774586		127.82	04/12/2019
PRUDENTIAL OVERALL SUPPLY	22774609		140.36	04/12/2019
RAMOS/STRONG	330070	Diesel/Gas	6,008.76	04/17/2019
RAMOS/STRONG	330070	Diesel/Gas	3,360.83	04/17/2019
RELIABLE A/C AND HEATING	18987		100.00	04/12/2019
ROBERTSON'S	416341		1,526.39	04/12/2019
RYDMAN, SKYE	3/1/19 - 3/31/19		1,875.00	04/12/2019
Rizzo's Embroidery Plus	DESERTHSBB005	Baseball - Equip	510.75	04/12/2019
SAFETY-KLEEN CORP	79619883	Open PO	270.20	04/12/2019
SCHOOL OUTFITTERS	INV13096340	Headphones-Shipping \$15.06	35.18	04/17/2019
SCHOOL OUTFITTERS	INV13096340	Headphones-Shipping \$15.06	140.71	04/17/2019
SHI INTERNATIONAL CORP	B09762817	Chromebooks	2,348.63	04/17/2019
SHI INTERNATIONAL CORP	B09780704	Chromebooks	4,992.14	04/17/2019
SHI INTERNATIONAL CORP	B09762817	Chromebooks	3,528.92	04/17/2019
SHI INTERNATIONAL CORP	B09794439	Chromebooks	68,744.46	04/17/2019
STATE OF CALIFORNIA	364559		320.00	04/17/2019
STUCKI, MARJORIE	AD & CIF Meeting		262.96	04/18/2019
STUCKI, MARJORIE	Griffith Observa		306.00	04/18/2019
STUCKI, STANTON	Meetings		175.62	04/02/2019

092 MUROC UNIFIED
Board Report

BOARD BILL APPROVAL LISTING

J62383 APYBRPLO L.00.00 06/03/19 PAGE 5
FROM BATCH: 45 THRU BATCH: 49

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
Schuler, Alicia	Teacher Reimburs		120.11	04/18/2019
Shingledecker, Dawanna	AV Trophy		19.71	04/18/2019
Shingledecker, Dawanna	Reimbursement		5.64	04/18/2019
Sierra School Equipment Co.	400023		1,938.57	04/17/2019
Sim Sanitation Inc.	40880		70.09	04/12/2019
Sim Sanitation Inc.	40873		231.63	04/12/2019
Soules, Larisa	District Travel		234.90	04/02/2019
Sparkletts	18117327032819		277.04	04/12/2019
Sparkletts	16568357032419		252.71	04/12/2019
TPX COMMUNICATIONS	115236556-0		1,858.59	04/17/2019
TYACK TIRES INC	190298	Open P.O.	332.98	04/02/2019
Tharold James Dill III	Lease - May 2019		700.00	04/10/2019
Thompson, Jessica	Teacher Reimburs		125.00	04/18/2019
U.P.S.	979220159		164.20	04/17/2019
U.S.BANK CORP PAYMENT SYS	6126		215.75	04/17/2019
U.S.BANK CORP PAYMENT SYS	2585		29.35	04/17/2019
U.S.BANK CORP PAYMENT SYS	6126		107.22	04/17/2019
U.S.BANK CORP PAYMENT SYS	1041		844.07	04/17/2019
U.S.BANK CORP PAYMENT SYS	1041		3,133.24	04/17/2019
U.S.BANK CORP PAYMENT SYS	2585		954.47	04/17/2019
U.S.BANK CORP PAYMENT SYS	5942		640.73	04/17/2019
U.S.BANK CORP PAYMENT SYS	1041		49.39	04/17/2019
U.S.BANK CORP PAYMENT SYS	1041		1,285.75	04/17/2019
U.S.BANK CORP PAYMENT SYS	6126		10.22	04/17/2019
U.S.BANK CORP PAYMENT SYS	5202		142.69	04/17/2019
U.S.BANK CORP PAYMENT SYS	1041		5,718.27	04/17/2019
VERIZON WIRELESS	9826798175		1,328.63	04/02/2019
WESTERN PSYCHOLOGICAL SERVICES	WPS-257742		94.38	04/12/2019
Waste Management - Kern County	21-70320-63009 A		130.92	04/02/2019
Waste Management - Kern County	21-70320-53001 A		130.92	04/02/2019
Waste Management - Kern County	21-70298-33004 M		3,250.30	04/02/2019
Waste Management - Kern County	21-70298-33004		1,625.15	04/17/2019

TOTAL FUND 01

366,243.64

VENDOR NAME	FUND : 11 DESCRIPTION	ADULT EDUCATION EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA TOOL & WELDING SUP	403664		264.10	04/12/2019
TOTAL FUND 11			264.10	

092 MUROC UNIFIED
Board Report

BOARD BILL APPROVAL LISTING

J62383 APYBRPLO L.00.00 06/03/19 PAGE 7
FROM BATCH: 45 THRU BATCH: 49

VENDOR NAME	FUND : 13 DESCRIPTION	CAFETERIA EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
Arreola, Norma	Meal Account Ref		7.65	04/02/2019
CALIFORNIA DEPT OF EDUCATION	19 SF-31402		262.20	04/12/2019
DEL'S DISTRIBUTING CO	822453		252.50	04/12/2019
Ortiz, Lacie	Meal Account Ref		61.25	04/02/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0927894		3,231.98	04/12/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0927897		1,480.08	04/12/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0927895		2,480.39	04/12/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0927896		2,009.70	04/12/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0925720		2,904.16	04/12/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0925723		1,544.20	04/12/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0925721		2,253.50	04/12/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0925722		2,025.71	04/12/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0930437		3,415.69	04/17/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0930440		1,245.54	04/17/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0930438		2,632.02	04/17/2019
PREFERRED MEAL SYSTEMS INC	CDIM/0930439		2,119.73	04/17/2019
TOTAL FUND 13			27,926.30	

VENDOR NAME	FUND : 21 DESCRIPTION	BUILDING FUND - BOND PROCEEDS EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA PROFESSIONAL MGMT	17500 INV 24		48,142.55	03/29/2019
CASTON INC	App 8 Cat 9		5,098.36	04/16/2019
COOLEY CONSTRUCTION INC.	App 5 Cat 2		4,261.62	04/16/2019
Citizens Business Bank	Escrow 2533/Acct		511.50	04/16/2019
Citizens Business Bank	Escrow 2533/Accc		1,224.50	03/29/2019
FRANKLIN MECHANICAL SYSTEMS	App 5 Cat 12		4,845.00	04/16/2019
HAMEL CONTRACTING INC.	App 8 Cat 3		5,030.25	04/16/2019
HAMEL CONTRACTING INC.	App 7		31,639.75	03/29/2019
INLAND VALLEY BANK	Escrow 826002040		12,792.39	04/16/2019
JTS MODULAR INC.	App 11		81,225.00	04/16/2019
JTS MODULAR INC.	App 10		118,132.50	03/29/2019
John R Byerly Inc	31930		9,466.13	04/16/2019
K & Z CABINET CO INC	App 6		3,566.77	04/16/2019
K & Z CABINET CO INC	App 5		169,196.43	03/29/2019
OAKVIEW CONSTRUCTORS INC.	App 10		91,855.25	04/16/2019
OAKVIEW CONSTRUCTORS INC.	App 9		25,222.50	03/29/2019
PRO-CRAFT CONSTRUCTION INC	App 9		9,709.00	04/16/2019
PRO-CRAFT CONSTRUCTION INC	App 8		23,275.00	03/29/2019
SCOR INDUSTRIES	39182		850.00	04/16/2019
Sierra School Equipment Co.	63339		112,612.50	04/02/2019
THE MIKE COX ELECTRICAL INC.	App 10		243,055.45	04/16/2019
THE MIKE COX ELECTRICAL INC.	App 9		433,011.71	03/29/2019
TRI VALLEY INSPECTIONS INC	INV #0319JR		14,308.00	04/16/2019
TRI VALLEY INSPECTIONS INC	March 5, 2019		15,680.00	03/29/2019
ULINE	106818520		356.40	04/17/2019
WLC ARCHITECTS	1617300 INV 027		17,774.11	04/16/2019
TOTAL FUND 21			1,482,842.67	

VENDOR NAME	FUND : 35 DESCRIPTION	SCHOOL FACILITIES FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
American Integrated Resources	App 3 Cat D		24,443.14	04/16/2019
American Integrated Resources	App 3 Cat D		24,443.13	04/16/2019
American Integrated Resources	App 2		105,871.04	03/29/2019
American Integrated Resources	App 2		105,871.04	03/29/2019
CALIFORNIA PROFESSIONAL MGMT	17503 INV 24		72,959.66	03/29/2019
CALIFORNIA PROFESSIONAL MGMT	17503 INV 24		72,959.65	03/29/2019
CALIFORNIA PROFESSIONAL MGMT	17502 INV 21		5,887.20	03/29/2019
CASTON INC	App 3 Cat 9		20,900.00	04/16/2019
CASTON INC	App 3 Cat 9		20,900.00	04/16/2019
CASTON INC	App 2		2,327.50	03/29/2019
CASTON INC	App 2		2,327.50	03/29/2019
COOLEY CONSTRUCTION INC.	App 3 Cat 2		39,401.72	04/16/2019
COOLEY CONSTRUCTION INC.	App 3 Cat 2		39,401.72	04/16/2019
COOLEY CONSTRUCTION INC.	App 2		80,275.00	03/29/2019
COOLEY CONSTRUCTION INC.	App 2		80,275.00	03/29/2019
CalWest Bank	Escrow 826002354		1,512.50	04/16/2019
CalWest Bank	Escrow 826002354		2,637.50	04/16/2019
CalWest Bank	Escrow 826002354		1,512.50	04/16/2019
CalWest Bank	Escrow 826002354		2,637.50	04/16/2019
California Bank and Trust	Escrow 579655412		1,392.20	04/16/2019
California Bank and Trust	Escrow 579655412		1,392.20	04/16/2019
FRANKLIN MECHANICAL SYSTEMS	App 2 Cat 12		30,542.50	04/16/2019
FRANKLIN MECHANICAL SYSTEMS	App 2 Cat 12		30,542.50	04/16/2019
FRANKLIN MECHANICAL SYSTEMS	App 1		20,496.25	03/29/2019
FRANKLIN MECHANICAL SYSTEMS	App 1		20,496.25	03/29/2019
HAMEL CONTRACTING INC.	App 1 Cat 21		26,053.75	04/16/2019
HAMEL CONTRACTING INC.	App 3 Cat 3		97,385.35	04/16/2019
HAMEL CONTRACTING INC.	App 1 Cat 1		56,637.06	04/16/2019
HAMEL CONTRACTING INC.	App 1 Cat 1		56,637.05	04/16/2019
HAMEL CONTRACTING INC.	App 1 Cat 21		26,053.75	04/16/2019
HAMEL CONTRACTING INC.	App 3 Cat 3		97,385.36	04/16/2019
HAMEL CONTRACTING INC.	App 2		58,927.69	03/29/2019
HAMEL CONTRACTING INC.	App 2		58,927.70	03/29/2019
HPS MECHANICAL INC	App 2		107,573.65	04/16/2019
HPS MECHANICAL INC	App 2		107,573.65	04/16/2019
HPS MECHANICAL INC	App 1		71,453.57	03/29/2019
HPS MECHANICAL INC	App 1		71,453.57	03/29/2019
J. TORRES CO. INC.	26878		3,138.55	04/16/2019
J. TORRES CO. INC.	26878		3,138.54	04/16/2019
J. TORRES CO. INC.	26784		599.83	03/29/2019
J. TORRES CO. INC.	26784		599.82	03/29/2019
John R Byerly Inc	31928		1,859.75	04/16/2019
John R Byerly Inc	31947		29,696.00	04/16/2019
John R Byerly Inc	31929		1,586.00	04/16/2019
John R Byerly Inc	31892		3,602.00	03/29/2019
Kitcor Corporation	App 1		13,192.18	03/29/2019
Kitcor Corporation	App 1		13,192.17	03/29/2019
Kurey & Associates	Invoice #1 Baile Bailey/Branch		12,860.00	04/16/2019

VENDOR NAME	FUND : 35 DESCRIPTION	SCHOOL FACILITIES FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
Kurey & Associates	Invoice #1 Baile Bailey/Branch		12,860.00	04/16/2019
L.Y. Environmental Inc.	10593		1,300.00	03/29/2019
SMART SAFETY RESOURCES	32019E		1,362.50	03/29/2019
SMART SAFETY RESOURCES	32019E		1,362.50	03/29/2019
T&M Manufacturing Inc.	App 2 Cat 5		441,227.36	04/16/2019
T&M Manufacturing Inc.	App 2 Cat 5		441,227.36	04/16/2019
T&M Manufacturing Inc.	App 2		246,764.80	03/29/2019
T&M Manufacturing Inc.	App 2		246,764.81	03/29/2019
THE MIKE COX ELECTRICAL INC.	App 3 Cat 13		50,112.50	04/16/2019
THE MIKE COX ELECTRICAL INC.	App 3 Cat 13		50,112.50	04/16/2019
THE MIKE COX ELECTRICAL INC.	App 2		28,737.50	03/29/2019
THE MIKE COX ELECTRICAL INC.	App 2		28,737.50	03/29/2019
TRI VALLEY INSPECTIONS INC	INV #03196DH		7,840.00	04/16/2019
TRI VALLEY INSPECTIONS INC	INV #03196DH		7,840.00	04/16/2019
TRI VALLEY INSPECTIONS INC	March 5, 2019		7,056.00	03/29/2019
TRI VALLEY INSPECTIONS INC	March 5, 2019		7,056.00	03/29/2019
Target Construction Serv. Inc.	123		2,318.75	04/16/2019
Target Construction Serv. Inc.	123		2,318.75	04/16/2019
Target Construction Serv. Inc.	122		2,318.75	03/29/2019
Target Construction Serv. Inc.	122		2,318.75	03/29/2019
WHITEHEAD CONSTRUCTION	App 2 Cat 8		26,451.80	04/16/2019
WHITEHEAD CONSTRUCTION	App 2 Cat 8		26,451.80	04/16/2019
WLC ARCHITECTS	1617600 INV 027		9,430.01	04/16/2019
WLC ARCHITECTS	1910100 INV 002		3,280.53	04/16/2019
WLC ARCHITECTS	1910100 INV 002		3,280.53	04/16/2019
WLC ARCHITECTS	1617500 INV 027		6,975.25	04/16/2019
WLC ARCHITECTS	1617600 INV 026		499,878.05	03/29/2019
WLC ARCHITECTS	1910100 INV 001		240,121.47	03/29/2019
WLC ARCHITECTS	1910100 INV 001		240,121.46	03/29/2019
WLC ARCHITECTS	1617500 INV 026		73,580.41	03/29/2019
TOTAL FUND 35			4,450,139.83	
TOTAL DISTRICT			6,327,416.54	

BRANCH ELEMENTARY SCHOOL
STUDENT BODY BANK STATEMENT RECONCILIATION - EFCU

BANK STATEMENT BALANCE / Apr-19	31507.44
OUTSTANDING CHECKS	1955.86
BALANCE	29551.58
PLUS OUTSTANDING DEPOSITS	640.00
BALANCE	<u><u>30191.58</u></u>

2013	39.44
2014	1302.26
2015	614.16

	<u>1955.86</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u><u>1955.86</u></u>		
CHECKBOOK BALANCE AS OF Mar-19				\$30,666.67
PLUS RECEIPTS				\$1,505.60
BALANCE				32172.27
LESS DISBURSEMENTS				\$1,980.69
BALANCE				30191.58
PLUS/MINUS BANK ERROR				
BALANCE				30191.58
PLUS/MINUS ADJUSTMENT				
CHECKBOOK BALANCE AS OF Apr-19				<u><u>30191.58</u></u>

**BORON JR./SR. HIGH SCHOOL
STUDENT BODY ACCOUNTS
FINANCIAL STATEMENT 4/30/2019**

Balance as per Alta One Statement 4/30/2019

AltaOne Com. Fed. Credit Union-Savings	\$111.77	
AltaOne Com. Fed. Credit Union-Checking	\$94,226.90	
		\$94,338.67

Less Outstanding Checks:		\$7,050.56
--------------------------	--	------------

Plus Outstanding Deposits:		
	Balance	\$87,288.11

Oustaing Checks:

Check #	Amount
6045	38.71
6046	328.63
6100	\$15.00
6114	\$1,949.00
6121	\$159.90
6122	\$350.00
6124	\$375.00
6131	\$75.00
6133	\$2,309.68
6135	\$300.00
6136	\$475.00
6137	\$71.00
6139	\$450.00
6142	\$153.64

Total \$7,050.56

Balance as per Ledgers 3/31/19	Balance	\$86,300.57
--------------------------------	----------------	-------------

Deposits:		\$5,791.56
-----------	--	------------

Less Disbursements:		\$4,804.02
---------------------	--	------------

FINAL BALANCE as of 4/30/2019	<u>\$87,288.11</u>
--------------------------------------	---------------------------

ASB FINANCIAL REPORT - April 2019

		Beginning	Transfer				
Group		Balance	Income	Expenses	Transfer In	Out	Ending Balance
100	Athletics	22,208.75	20.90	1,636.06			20,593.59
101	ASB General	7,933.48	194.98	158.28			9,739.63
103	10th Grade	4,595.91	101.25				4,673.16
104	9th Grade	1,771.38	442.00				2,213.68
105	8th Grade	5,010.21	59.99	2,309.68			2,814.52
106	7th Grade	3,477.85	1,144.00				4,621.85
107	12th Grade	8,492.69					8,492.69
108	11th Grade	981.92	125.50	650.00			2,409.42
109	Soccer Club	1,555.71					1,555.71
110	Boys Soccer	910.01					910.01
111	Donations	1,184.99					1,184.99
134	D.C. Trip	-135.19					-135.19
135	C.S.F.	169.56					169.56
137	Academic Decathlon	423.05					423.05
138	Safe School Ambassad	0.00					0.00
140	N.H.S.	45.69					45.69
141	Boron Boat Builders	7.50					7.50
142	Disc Golf	52.34					52.34
150	Cheerleaders	355.29					355.29
151	Cheer Scholarship	1.23					1.23
155	Band	1,488.92					1,488.92
158	Drama	1,367.69					1,367.69
201	Baseball	915.75					915.75
204	H.S. Volleyball	0.00	401.00				401.00
205	Shop Acct.	1,443.82					1,443.82
206	Operation Success	527.80					527.80
207	Cross Country	487.57					487.57
208	Track	711.25					711.25
212	BHS Enterprise (ROP)	0.00					0.00
215	Varsity Club	1,317.80					1,317.80
220	Yearbook	5,864.03	1,516.94				7,380.97
221	Girl's Basketball	919.82		50.00			919.82
223	Varsity Boys Basketba	151.53					151.53
224	Softball	266.32					266.32
228	Mem	235.00					235.00
230	Book Scholarship	4,417.46					4,417.46
231	Minette Scholarship	100.00					100.00
235	Jr.H A.S.B. General	2,211.30					2,211.30
236	Castle Scholarship	1,500.00					1,500.00
237	A.S.B. Lock Acct.	287.50					287.50
250	Football Club	543.46	1,785.00				543.46
255	Supply Acct.	133.43					133.43
260	Library	754.28					754.28
262	P.E. Uniforms	796.57					315.57
	TOTAL	89,742.18	5,791.56	4,804.02	0.00	0.00	87,288.11

DESERT HIGH SCHOOL
STUDENT BODY BANK STATEMENT RECONCILIATION - EFCU

BANK STATEMENT BALANCE AS OF Apr-19	104798.36
OUTSTANDING CHECKS	7012.17
BALANCE	97786.19
PLUS OUTSTANDING DEPOSITS	
BALANCE	<u>97786.19</u>

11220	14.66	11964	16.40	12289	149.08
11311	98.22	11995	18.07		
11383	80.00	12000	334.41		
11453	5.00	12001	88.54		
11523	250.00	12002	554.25		
11722	10.00	12006	79.00		
11729	821.25	12007	1092.00		
11737	27.57	12088	81.62		
11820	37.76	12119	17.49		
11832	69.00	12141	325.00		
11871	8.71	12250	51.00		
11886	13.99	12270	2692.41		
11896	46.08	12278	30.66		

5380.85
7012.17

	<u>1482.24</u>
CHECKBOOK BALANCE AS OF Mar-19	<u>149.08</u>
PLUS RECEIPTS	104930.55
BALANCE	13,603.25
LESS DISBURSEMENTS	118533.80
BALANCE	16872.61
PLUS/MINUS BANK ERROR	101661.19
BALANCE	101661.19
PLUS/MINUS ADJUSTMENT	
CHECKBOOK BALANCE AS OF Apr-19	<u>101661.19</u>

DESERT HIGH SCHOOL
STUDENT BODY FINANCIAL REPORT FOR APRIL 2019

	HIGH SCHOOL	BALANCE	INCOME	EXPENSES	TRANSFER IN	TRANSFER OUT	ENDING BALANCE
100	STUDENT BODY FUNDS	12485.69	251.25	160.08			12576.86
2	ANNUAL	13763.09	305.00	132.57			13935.52
3	ASB ATHLETICS	0.00					0.00
4	BAND	738.52					738.52
6	BASEBALL, VAR	388.19					388.19
7	BASEBALL, JV	886.90					886.90
8	BASKETBALL, JV BOYS	26.84					26.84
9	BASKETBALL, VAR BOYS	102.65					102.65
10	BASKETBALL, JV GIRLS	0.96					0.96
11	BASKETBALL, VAR GIRLS	0.37					0.37
12	BIBLE CLUB, HS	129.30					129.30
13	C.S.F.	3161.29	131.00				3292.29
14	CHEERLEADERS	103.17					103.17
15	CROSS COUNTRY	2641.35					2641.35
16	CLASS OF '19	16318.86	2352.00	15339.62			3331.24
17	CLASS OF '18 - GRADUATED	37.76					37.76
18	CHOIR CLUB	199.05					199.05
19	DRAMA	2122.80	421.00				2543.80
20	SCORP PALS	0.00					0.00
21	FOOTBALL	140.00					140.00
22	CLASS OF 2021	3734.31	155.00				3889.31
23	DHS Enterprises	14.66					14.66
24	HONORARY HISPANIC SOC.	0.00					0.00
25	CLASS OF 2020	1710.15	6322.00	1013.94			7018.21
26	N.H.S.	135.80					135.80
27	CLASS OF '17 - Graduated	0.00					0.00
28	JROTC	3215.44	630.00	226.40			3619.04
29	PHOTOGRAPHY CLUB	17.20					17.20
30	SPIRIT WEAR - 1410	4678.91					4678.91
31	SNACK BAR - 1411	17825.35	467.75				18293.10
32	SOFTBALL, VAR	1168.65	192.00				1360.65
33	BOYS/ GIRLS SOCCER	2279.94					2279.94
34	J.V. SOFTBALL	0.00					0.00
35	TENNIS, GIRLS	2508.82					2508.82
36	J.V. VOLLEYBALL	5.20					5.20
37	VOLLEYBALL, VAR	116.14					116.14
38	WRESTLING	345.25					345.25
39	ENVIRONMENTAL	263.35					263.35
40	ROP CLUB	0.00					0.00
41	GOLF CLUB	24.83					24.83
42	DESERT WOOD	0.00					0.00
43	TRACK	772.16					772.16
44	ROBOTICS	3836.94					3836.94
45	FASHION	0.00					0.00
46	Culture Club	869.81	255.00				1124.81
47	SCIENCE OLYMPIAD	15.72					15.72
48	CLASS 2016 GRADUATED	5.00					5.00
	TOTALS	96790.42	11482.00	16872.61	0.00	0.00	91399.81

DESSERT JUNIOR HIGH SCHOOL

ASB FINANCIAL REPORT FOR APRIL 2019

	JUNIOR HIGH	BEGINNING BALANCE	INCOME	EXPENSES	TRANSFER IN	TRANSFER OUT	ENDING BALANCE
50	ASB	1354.75	169.25			1024.50	499.50
52	JH BASKETBALL	0.04					0.04
53	CHESS CLUB	0.00					0.00
54	BIBLE CLUB, JH	111.05	112.00				223.05
55	ODYSSEY OF THE MIND	201.93					201.93
61	CLASS OF 2022	2496.55					2496.55
62	LIBRARY	883.29					883.29
64	NAT'L JR HONOR SOCIETY	0.00					0.00
65	JH PATRIOTS	0.00					0.00
67	DESERT TRACK CLUB	0.00					0.00
70	JH SNACK BAR	1392.58					1392.58
72	JH YEARBOOK	0.00					0.00
71	CLASS OF 2023	1699.94	1840.00		512.25		4052.19
75	CLASS OF 2024	0			512.25		512.25
	JUNIOR HIGH TOTALS	8140.13	2121.25	0.00	1024.50	1024.50	10261.38
PLUS	HIGH SCHOOL TOTALS	96790.42	11482.00	16872.61	0.00	0.00	91399.81
		104930.55	13603.25	16872.61	1024.50	1024.50	101661.19

MUROC JOINT UNIFIED SCHOOL DISTRICT

REGULAR BOARD MEETING

CONSENT AGENDA

Meeting Date: June 12, 2019

Agenda Item: Fall Sports Schedules

Desert Junior-Senior High School

2019-20 Football, Volleyball, Tennis, and Cross Country

Desert High School

2019 Football

1	23-Aug	open				
2	30-Aug	Village Christian	Village Christian	4:00	7:00	
3	6-Sep	Santa Clara	Santa Clara	4:00	7:00	
5	20-Sep	Bishop	Desert	4:00	7:00	
6	27-Sep	Hueneme	Desert	4:00	7:00	
7	4-Oct	Trinity	Trinity	No JV	7:00	
8	11-Oct	Rosamond	Desert	4:00	7:00	
9	18-Oct	Cal City	Cal City	4:00	7:00	
10	25-Oct	Kern Valley	Desert	4:00	7:00	
11	1-Nov	Boron	Boron	4:00	7:00	

Desert High School

2019 Volleyball

Littlerock
Vasquez
Silver Valley

Mon	26-Aug	Littlerock	Desert	4:00/5:00
Fri	30-Aug	Antelope Valley	Antelope Valley	4:00/5:00
Tue	3-Sep	Lone Pine	Lone Pine	4:00/5:00
Fri	13-Sep	Cal City Tourney	Cal City	TBD
Sat	14-Sep	Cal City Tourney	Cal City	TBD
Tue	10-Sep	Cal City	Desert	4:00/5:00
Thur	12-Sep	Kern Valley	Kern Valley	4:00/5:00
Tue	17-Sep	Bishop	Bishop	4:00/5:00
Tue	24-Sep	Rosamond	Rosamond	4:00/5:00
Thur	26-Sep	Frazier	Frazier	4:00/5:00
Tue	1-Oct	Boron	Desert	4:00/5:00
Thur	3-Oct	Cal City	Cal City	4:00/5:00
Tue	8-Oct	Kern Valley	Desert	4:00/5:00
Thur	10-Oct	Bishop	Desert	4:00/5:00
Thur	17-Oct	Rosamond	Desert	4:00/5:00
Tue	22-Oct	Frazier	Desert	4:00/5:00
Thur	24-Oct	Boron	Boron	4:00/5:00

Desert High School

Tennis

2019

Wed	28-Aug	Eastside	Desert	2:00
Thur	5-Sep	Antelope Valley	Antelope Valley	2:00
Tue	1-Oct	Rosamond	Rosamond	1:00
Thur	3-Oct	Bishop	Desert	1:00
Tue	8-Oct	Kern Valley	Desert	1:00
Thur	10-Oct	Rosamond	Desert	1:00
Tue	15-Oct	Bishop	Bishop	1:00
Thur	17-Oct	Kern Valley	Kern Valley	1:00
Tue	22-Oct	HDL Finals	Bishop	11:00

Desert High School

Cross Country

2019

Day	Date	Opponent/Team	Place	Time
Tue	28-Aug	Beat Heat Invite	Tehachapi	3:00
Fri	20-Sep	Woodbridge Invite	Norco	3:00
Wed	25-Sep	HDL Invite	Frazier	3:00
Wed	2-Oct	Bishop*	Bishop	3:00
Wed	9-Oct	Frazier*	Frazier	3:00
Wed	16-Oct	Cal City*	Desert	3:00
Wed	23-Oct	Kern Valley*	Kern Valley	3:00
Wed	30-Oct	Boron*	Desert	3:00
Sat	2-Nov	Rebel Invite	Bakersfield	3:00
Wed	6-Nov	HDL Finals	Bishop	2:00
Thu	21-Nov	CIFCS Championship	Fresno	8:00
Sat	30-Nov	State Championship	Fresno	8:00

League Contests *

**OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
*Advocates for Children***

**DISTRICT EXTERNAL ACCOUNTING SERVICES
Districts with 900 or less average daily attendance (ADA)**

This Agreement is entered into between the Kern County Superintendent of Schools (County Superintendent) and **Muroc Joint Unified School District** (District) and is dated for reference July 1, 2019.

RECITALS

This Agreement is based on the following facts and understandings of the parties:

- A. County Superintendent has software programs and staff trained and able to perform certain business functions required by the State of California and the District. County Superintendent is willing and agreeable to making these services available to Districts within the boundaries of the County of Kern.
- B. The District has a need for certain business and payroll services to be performed. The District has determined that it is in the District's best interest for the County Superintendent to perform these services on District's behalf.
- C. This Agreement is intended to be the written agreement between the parties related to the services to be provided during the referenced term.

TERMS

The parties agree as follows:

I. District Services.

_____ ***If initialed here, District agrees to the following services.***

- A. Scope of Services. The County Superintendent shall prepare on behalf of the district:
 - 1. Budget Assumptions.
 - a. ADA estimate and revenue limit development
 - b. Revenue Projections
 - c. Expenditure Projections
 - 2. Budget Development.
 - a. Roll current year salaries into a budget model using position control, if applicable, in QSS. Position control will automatically place employees on appropriate step and column.
 - b. Enter budget (into QSS model by appropriate account line).
 - c. Export budget from QSS to SACS.
 - d. Develop SACS supplemental reports.
 - e. Develop multi-year projections.
 - 3. Interim Reporting.
 - a. Update payroll and benefit reports.
 - b. Revise budget as needed.
 - c. Export QSS revised budget into SACS software.
 - d. Develop SACS supplemental forms.

1. Develop cashflow reports.
 2. Review adopted budget Multi-Year Projection assumptions.
4. Year End Closing Entries.
 - a. Correct entries as needed.
 - b. Review investment balances, if any.
 - c. Develop receivables prelist.
 - d. Develop payables prelist.
 - e. Review interfund activity.
 - f. Review cafeteria account entries.
 - g. Reconcile revolving fund.
 - h. Make indirect charge entries, if necessary.
 - i. Make entries for contributions to restricted programs.
 - j. Make deferred revenue journal entries.
5. Unaudited Actuals
 - a. Create an unaudited actuals download file & import into SACS.
 - b. Run TRC and make corresponding corrections.
 - c. Schedule of Long-Term Liabilities.
 - d. Schedule of Capital Assets.
 - e. Categorical – Federal/State Grant Awards (CAT).
 - f. Current Expense Formula (CEA/CEB).
 - g. Summary of Interfund Activities (SIAA).
 - h. Revenue Limit Summary (RL).
 - i. Lottery Report (Selected Districts only).
 - j. Average Daily Attendance (A).
 - k. Classroom Size Reduction Program (9-12) (if applicable).
 - l. Regional Occupational Program (if applicable).
 - m. Indirect Cost Rate Worksheet.
 - n. SACS Software Printout to All Funds (Actuals and Budget).
 - o. Budget Report by Fund from Pertaine Mainframe Computer.
 - p. Transportation Report Including all Schedules (TRAN).
 - q. PCR.
 - r. PCRAF.
 - s. DAY (if applicable).
6. Gann Limit Calculation.
7. Accrual Reversals.
 - a. Review & clear prior year accounts payable.
 - b. Review & clear prior year accounts receivable.
 - c. Review & clear prior year due to/due from.
 - d. Review all prior year accrual balances.
 - e. Reverse deferred revenue into budget year.
 - f. Convert prepaids to current year expense.
8. Budget Revisions.
 - a. At interim reports.
 - b. On district request or when necessary.
9. Revenue Projections.
 - a. Following January budget proposal.
 - b. Following May revise.
 - c. Prior to Interim Reports.
 - d. On district request.

- B. Payment for Services. County Superintendent agrees to perform the job functions described above for a base price of \$1,500.00 per month. (KCSOS Account Code: 01-330-0000-0-8677.00-0000-0000-00-0000-000)

It is the District's responsibility to provide all necessary data so that the budget reports will accurately reflect the revenues and expenditures expected by the District.

II. Payroll Warrant Services

_____ *If initialed here, District agrees to the following services.*

A. Scope of Services.

1. Payroll.

- a. Annual set-up for contract and monthly employees.
- b. Hourly payroll processing based upon time sheets submitted.

- B. Fee for the foregoing services is \$450.00 monthly. For Districts with a prior year ADA over 100, an additional \$1.25 per prior year P-2 ADA over 100 will be added to the monthly fee (i.e. a District with 800 prior year P-2 ADA will be charged \$1,325 per month).

(KCSOS Account Code: 01-320-0000-0-8677.00-0000-0000-00-0000-000)

III. Vendor Warrant Services

_____ *If initialed here, District agrees to the following services.*

A. Scope of Services.

1. Vendor Warrants.

- a. Input purchase orders/invoices on batches to create accounts payable pre-lists – twice a month.

- B. Fee for the foregoing services is \$450.00 monthly. For Districts with a prior year ADA over 100, an additional \$1.25 per prior year P-2 ADA over 100 will be added to the monthly fee (i.e. a District with 800 prior year P-2 ADA will be charged \$1,325 per month).

(KCSOS Account Code: 01-320-0000-0-8677.00-0000-0000-00-0000-000)

IV. Employer Tax Reporting

_____ *If initialed here, District agrees to the following services.*

A. Scope of Services.

- 1. Quarterly 941 Federal Tax Reconciliations.
- 2. W4 balancing.
- 3. Annual State DE7 reports.

- B. Fee for the foregoing services is \$125.00 monthly.

(KCSOS Account Code: 01-320-0000-0-8677.00-0000-0000-00-0000-000)

V. Employer State Reporting

_____ *If initialed here, District agrees to the following Services.*

A. Scope of Services.

1. Multi worksite report.

B. Fee for the foregoing services is \$25.00 monthly.

(KCSOS Account Code: **01-320-0000-0-8677.00-0000-0000-00-0000-000**)

VI. HEAR Billing Reconciliation

_____ *If initialed here, District agrees to the following services.*

A. Scope of Services.

1. Reconciliation of the monthly HEAR billing for SISC III activity.
2. Balancing payroll activity with Monthly Activity Reporting.

B. Fee for the foregoing services is \$125.00 monthly.

(KCSOS Account Code: **01-320-0000-0-8677.00-0000-0000-00-0000-000**)

VII. Other Business Functions. It is understood that from time-to-time the District may be required to file documentation to various public entities. The County Superintendent will assist the District to complete any documentation that may be required. District shall compensate County Superintendent for "other business functions" at a rate of \$125.00 per hour.

(KCSOS Account Code: **01-330-0000-0-8677.00-0000-0000-00-0000-000**)

VIII. Travel. It is agreed that any travel-related expenses incurred by County Superintendent employees while performing duties related to the contract will be the responsibility of the District. Mileage related expenses will be billed at the IRS approved mileage rate.

IX. Approval for Transfer. Payment will be in the form of a fund transfer and will occur monthly.

Account line charged will be: _____

X. Term of the Agreement. The initial term of this Agreement shall begin effective **7/1/2019**. The Agreement shall roll over and continue in effect for subsequent terms of one year each unless either party provides written notice of termination within 30 days prior to the end of the term in progress. Compensation for services will not be increased upon extension of the Agreement without the approval of the District.

XI. Records. The District is expected to maintain hard copies of all documents given to the County Superintendent in the course of performing the services of this contract.

XII. General Provisions of This Agreement

1. **Mutual Indemnification.** Each party agrees to defend, hold harmless and indemnify the other party (and its officers, employees, trustees, agents, successors and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs and liability whether in contract, tort or strict liability (including but not limited to personal injury, death at any time and property damage) arising out of or made necessary by the indemnifying party's breach

of the terms of this Agreement.

In the event that any action or proceeding is brought against a party by reason of any claim or demand discussed in this section, upon notice from the party, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense, through counsel reasonably satisfactory to the other party. The obligations to indemnify set forth in this section shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses and liabilities from the time of giving the first notice of any claim or demand.

The indemnifying party's obligations under this section shall apply regardless of whether the other party (or any of its officers, employees, trustees or agents) are actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost or damage caused solely by the active negligence or by the willful misconduct of the other party.

B. Insurance Requirements. Each party shall obtain, pay for and maintain in effect during the life of this Agreement the following policies of insurance issued by an insurance company rated not less than "A-VII" in Best Insurance Rating Guide and admitted to do business in California: (1) commercial general liability insurance (including contractual, products and completed operations coverages, bodily injury and property damage liability insurance) with single combined limits of not less than \$1,000,000 per occurrence, \$2,000,000 aggregate; (2) commercial automobile liability insurance for "any auto" with combined single limits of liability of not less than \$1,000,000 per occurrence; (3) professional liability insurance (errors and omissions) with a limit of liability of not less than \$1,000,000 per occurrence; and (4) workers' compensation insurance as required under state law.

Each party's policy shall contain an endorsement naming the other party as an additional insured insofar as this Agreement is concerned, and provide that written notice shall be given to the other party at least 30 days prior to cancellation or material change in the form of the policy or reduction in coverage. Each party shall furnish the other party with a certificate of insurance containing the endorsements required under this section, and each party shall have the right to inspect the other party's original insurance policies upon request. Upon notification of receipt of a notice of cancellation, change or reduction in coverage, each party shall immediately file with the other party a certified copy of the required new or renewal policy and certificates for such policy.

Nothing in this section concerning minimum insurance requirements shall reduce a party's liabilities or obligations under the indemnification provisions of this Agreement. If at any time a party fails to maintain the required insurance in full force and effect, the other party may cease all work under this Agreement.

The parties acknowledge that either or both of them may be a permissibly self-insured public entity in accordance with the California Government Code, and that the insurance requirements herein may be satisfied by proof of self-insurance coverages within the stated amounts.

C. Status of Parties. The parties agree that, in performing the services specified in this Agreement, each party shall act as an independent contractor and shall have control of all work and the manner in which it is performed. The parties shall be free to contract for similar services to be performed while under contract with each other.

Any employees or assistants retained by either party shall be the responsibility of the retaining party and not of the other. Each party shall determine the means and methods for carrying out the work to achieve the result required by this agreement, and shall determine the hours during which the services shall be performed and the sequence of tasks.

D. Termination. Either party may terminate this Agreement prior to its expiration as follows:

1. If anyone takes over the operation of either party due to fiscal reasons, the agreement is automatically terminated unless the parties each agree to continue the agreement in effect.

2. If the other party fails to comply with the insurance or indemnification requirements of this Agreement.

3. If the other party commits a material breach of this Agreement and fails to cure the breach within 30 days after written demand.

E. Miscellaneous.

1. Entire Agreement. This Agreement *[including any exhibits or schedules referred to in this Agreement]* constitutes the final, complete and exclusive statement of the terms of the Agreement between the parties pertaining to the subject matter of the Agreement [or describe the general nature of the transaction] and supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Agreement.

2. Amendment. The provisions of this Agreement may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

3. Waiver. Any of the terms or conditions of this Agreement may be waived at any time by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this Agreement.

4. Assignment. Neither party may assign any rights or benefits or delegate any duties under this Agreement without the written consent of the other party or parties. Any purported assignment without written consent shall be void.

5. Parties in Interest. Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third persons to any party of this Agreement, nor shall any provision give any third persons any right of subrogation or action over against any party to this Agreement.

6. Severability. If any provision of this Agreement is held by a court or arbitrator of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

7. Governing Law. The rights and obligations of the parties and the interpretation and performance of this Agreement shall be governed by the laws of California, excluding any statute which directs the application of the laws of another jurisdiction.

8. Notices. Any notice under this Agreement shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal services on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

9. Authority to Enter Into Agreement. Each party to this Agreement represents and

warrants that it has the full power and authority to enter into this Agreement and to carry out the transactions contemplated by it, and has take all action necessary to authorize the execution, delivery and performance of the Agreement.

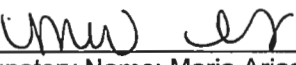
10. Nondiscrimination and Harassment. Each party agrees that it will not unlawfully discriminate, harass or allow harassment, against any employee or other person, because of sex, race, color, ancestry, religious creed, national origin, mental or physical disability (including HIV and AIDS), marital status, or age, and shall comply with all applicable laws pertaining to employment.

11. Conflicts of Interest. Each party is aware of and agrees to comply with the requirements of Government Code Sections 1090 and 87100, and other applicable rules on conflicts of interest.

DISTRICT
MUROC JOINT UNIFIED SCHOOL DISTRICT

By _____
Authorized Signatory Name:
Title:
Address: 17100 Foothill Avenue
North Edwards, CA 93523
Date: _____

MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By 
Signatory Name: Maria Arias
Title: District/LEA Fiscal Analyst
Address: 1300 17th Street, Bakersfield, CA 93301
Acct Code: 01-330-0000-0-8677.00-0000-0000-00-0000-000
Date: 5.30.19

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

MEMORANDUM OF UNDERSTANDING BETWEEN THE
KERN COUNTY SUPERINTENDENT OF SCHOOLS –TEACHER INDUCTION PROGRAM
AND PARTICIPATING SCHOOL DISTRICTS, CHARTER SCHOOLS AND PRIVATE SCHOOLS

TEACHER INDUCTION PROGRAM

This Memorandum of Understanding (MOU) is entered into between the Kern County Superintendent of Schools (KCSOS), through its Teacher Induction Program and the participating public school districts, charter schools and private schools. The Teacher Induction Program is formerly known as the Beginning Teacher Support and Assessment-Induction Program (BTSA) and the Clear Education Specialist Induction Program (CESIP). The purpose of the Induction Program is to support educational entities by providing a credentialing program for their beginning teachers (general and special education) who have a preliminary or Level 1 credential and need a clear teaching credential.

RECITALS

This MOU is based on the following facts and understanding of the parties:

- A. KCSOS operates a Teacher Induction Program designed to support local educational entities that have employed new teachers who need additional credentialing. Through completion of the KCSOS Teacher Induction Program, teachers with a preliminary or Level 1 credential may receive a clear general education (multiple subject/single subject) and/or clear special education teaching credential.
- B. For purposes of this MOU, "educational entity" means public schools, including charter schools, private schools and educational programs offered to inmates by the Department of Corrections and Rehabilitation/Division of Rehabilitation Programs/Office of Correctional Education.
- C. The educational entity participating in this MOU employs new teachers with a preliminary credential and desires that such teachers obtain either their clear general education credential and/or their clear special education credential. Such educational entity desires KCSOS to provide the new teachers the support, training and assessment necessary to facilitate this endeavor.
- D. KCSOS is willing to provide the participating educational entity's new teachers the necessary support, training and assessment pursuant to the terms set forth below.
- E. For purposes of this MOU, the term "Candidate" means a new teacher who has a preliminary credential, is employed by an educational entity, and who seeks a clear general education credential and/or a clear special education credential.
- F. For purposes of this MOU, the term "Mentor" means an experienced teacher, employed by the educational entity, assigned to serve as a mentor for a Candidate enrolled in the teacher induction program.

- G. The Teacher Induction Program is a performance based, support system developed collaboratively by practitioners and researchers under the direction of the California Department of Education and the California Commission on Teacher Credentialing to support the professional development of Candidate. As developed and modified by KCSOS, this Program focuses on the development of a Candidate's professional practice by combining the ongoing support/assistance of a trained Mentor with professional activities designed to promote continuing refinement of teaching practices, within the teacher's specific teaching context. Through the Program, Candidates deepen their understanding and application of the Induction Program Standards, the California Standards for the Teaching Profession, the state adopted Common Core State Standards for students, as well as curriculum frameworks. Modifications to the system of support are made yearly by KCSOS, as needed, in compliance with the Induction Program standard requirements and Program design.
- H. Local post-secondary schools (Universities) may also participate in the KCSOS Teacher Induction Program by serving on the steering committee, monitoring graduate and professional development courses and participating in program evaluation activities. KCSOS will provide and/or arrange for any necessary support, training and/or assessment through its induction program.

TERMS

1. **Recitals.** The above Recitals are incorporated herein and any terms contained in the Recitals are also terms of this MOU.

2. **Selection of Candidates and Mentors.** The participating educational entity will submit eligible personnel as Candidates and select Mentors subject to KCSOS's current qualification and selection criteria. KCSOS reserves the right to reject any such individual. KCSOS's right to reject shall be exercised reasonably and lawfully. KCSOS may revoke an individual Candidate's or Mentor's eligibility upon a determination by KCSOS that the individual's performance is inconsistent with its qualification and selection criteria. Upon revocation, the participating educational entity shall endeavor to provide a suitable replacement.

3. **General Responsibilities of KCSOS.**

- a. KCSOS will provide and/or arrange for the support, training and assessment through its induction program for Candidates and Mentors.
- b. KCSOS will maintain accurate records regarding the participation in the induction program by Candidates and Mentors.
- c. KCSOS will provide to each entity the approved Mentor qualification and selection criteria based upon accreditation requirements, the Mentor training required to provide appropriate and effective support to teachers enrolled in the induction program, and the system or process for assessing Mentor effectiveness to school districts.
- d. KCSOS will supply the reports and other information on all matters related to the induction program requirements and activities to the California Commission on Teacher Credentialing and the California Department of Education.
- e. KCSOS will facilitate program evaluations as required by the California Commission on Teaching Credentialing.
- f. KCSOS will convene a steering and advisory committee composed of representatives of KCSOS educational entities and develop other administrative processes as provided for in the approved Induction Program Standards.

4. Disenrollment of Individual Candidates by KCSOS. Upon 10 days' written notice to the Candidate and employing educational entity, KCSOS shall have the authority to disenroll or refuse to recommend for a clear credential any Candidate who engages in misconduct including, but not limited to, academic dishonesty, unprofessional conduct, immoral conduct, discrimination or harassment in violation of applicable law, or any failure to meet program requirements. KCSOS shall be paid for services rendered up to the date of disenrollment. If the teacher's employing School District is dissatisfied with KCSOS's determination under this provision it may appeal to the Associate County Superintendent of Schools, or designee, whose decision shall be final.

5. General Responsibilities of the Participating Educational Entity. The participating educational entity agrees to:

- a. Appoint an administrative contact, employed within the educational entity who shall fulfill the program roles and responsibilities necessary to implement the induction program as described by KCSOS; these responsibilities include, but are not limited to, attending three district contact meetings per year, facilitating Candidate enrollment, communicating with program leadership, reviewing participant data provided by program staff, monitoring participant progress, provide feedback to district participants regarding program completion expectations, and scheduling annual district 'Induction Program Administrator Support & Guidance' training.
- b. Provide release time for district and site administrators to attend the annual 'Induction Program Administrator Support & Guidance' training as scheduled by KCSOS.
- c. Identify new teachers as per credentialing requirements who will participate in the induction program.
- d. Provide experienced and qualified mentor teachers to work as Mentors for those Candidates in the induction program. Mentors must meet the Induction Program Mentor qualifications/selection criteria and requirements as determined by KCSOS. Mentors must meet with the Candidates in the program at least one hour per week and provide ongoing assistance and support.
- e. Ensure that its Mentors have been trained in the current program support structures. The required training may be provided by either a KCSOS trainer or a trained Mentor authorized by KCSOS. Mentors must be provided release time as necessary to participate in program training and support activities and to observe and meet with their Candidates.
- f. Ensure that Candidates and Mentors attend required induction program meetings, training and support activities. Ensure that Candidates attend professional development appropriate to the Candidates' need to fulfill the requirements of the induction program. Ensure that Candidates are provided release time to meet with their Mentors and to observe other exemplary teachers in their classrooms.
- g. Ensure that Candidates have opportunities to meet all completion requirements in order to be recommended for a clear credential.
- h. Ensure that administrative staff respect the confidentiality between the Mentor and the Candidate. Ensure that induction program/activities related to work with his/her Mentor will have no relationship to teacher evaluation. The site administrator will provide opportunities for the Mentor and the Candidate to meet in a private place to interact. Nothing in this section is intended to prevent the transmission of information concerning a Candidate which relates to conduct which may be subject to discipline or bear on the safety of students or employees.
- i. Establish and maintain records and evidence as indicated in the approved Induction Program Standards.

- j. Participate in the program evaluation as described in the Induction Program Standards.
- k. Provide release time and/or compensation for Mentors as necessary to meet the induction program requirements.
- l. Ensure that educational entity's Mentors execute the KCSOS Teacher Induction Program Mentor Agreement. Ensure that the Mentor complies with the KCSOS expectations associated with completion of the induction program. Regularly assess the quality of services provided by Mentors to Candidates (using criteria and data provided by the KCSOS Teacher Induction Program, as well as district measures). Ensure that clear procedures are in place for the reassignment of Mentors, if the pairing of the Candidate and Mentor is determined to not be effective by district and/or KCSOS Teacher Induction Program criteria.
- m. Ensure that Candidates meet all completion requirements for their credential.
- n. Ensure that Candidates execute the KCSOS Teacher Induction Program Candidate Agreement. Ensure that Candidates comply with the KCSOS expectations associated with completion of the induction program.
- o. Ensure that as a partner with KCSOS, the following preconditions set forth by the Commission on Teacher Credentialing (CTC) in the Teacher Induction Program Preconditions are met:
 - 1. Each Induction Program must be designed to provide a two-year, individualized, job-embedded system of mentoring, support and professional learning that begins in the teacher's first year of teaching.
 - 2. The Induction Program must identify and assign a mentor to each Candidate within the first 30 days of the participant's enrollment in the program, matching the mentor and Candidate according to credentials held, grade level and/or subject area, as appropriate to the participant's employment.
 - 3. Each Induction Program must assure that each Candidate receives an average of not less than one hour per week of individualized support/mentoring coordinated and/or provided by the mentor.
 - 4. Goals for each Candidate must be developed within the context of the Individual Learning Plan (ILP) within the first 60 days of the teacher's enrollment in the Program.
 - 5. The ILP must be designed and implemented solely for the professional growth and development of the Candidate and not for evaluation for employment purposes.
 - 6. An Induction Program sponsor must make available and must advise participants of an Early Completion Option for "experienced and exceptional" candidates who meet the Program's established criteria.

6. Price, Billing and Payment. The educational entity shall pay the fees indicated on Appendix A (Menu of Services) according to the credential and program status of their Candidates. Participating Kern County Public School Districts hereby authorize payment of teacher participation fees by budget transfer to KCSOS bi-annually.

All other participating educational entities may elect to be invoiced and shall pay within 30 calendar days of receipt of invoice from KCSOS.

If payment is not received within 30 days after the date of the invoice, KCSOS may impose a late fee of \$50.00 and may assess 1.5 percent simple interest on the unpaid invoice monthly with interest beginning to accrue on the invoice due date.

7. Materials Developed by the KCSOS Teacher Induction Program. The parties agree that all rights, including copyright, in any products, materials and publications developed by the Teacher Induction Program are assigned to and shall become the exclusive property of KCSOS.

School Districts and their employees, staff and subcontractors shall not have the right to disseminate, market, or otherwise use the products without the express written permission of the Teacher Induction Program.

The KCSOS Teacher Induction Program shall have the authority to adapt and adopt materials that support the approved program.

8. Term. The term of this MOU shall be for an initial one-year term beginning July 1, 2019, and continue through June 30, 2020. This MOU supersedes any previous MOU entered into by the parties concerning the induction program.

9. Early Termination. This MOU may be terminated without cause by either party. The party desiring termination must provide written notice to the other party. Termination will be effective no sooner than 30 calendar days after actual receipt of the written notice.

This MOU may be terminated with cause by any party if another party fails to comply with the insurance or indemnification requirements, or otherwise commits material breach of this MOU. Termination will be effective 10 calendar days after a written demand to cure is provided and the party fails to cure.

The indemnification provisions contained in this MOU shall survive early termination.

10. Limitation on Damages. The parties agree and stipulate for all purposes that if KCSOS does not fully perform, pursuant to this MOU, the other parties pecuniary damages shall not exceed the sum total paid by such party during the pertinent fiscal year. Additionally, the parties agree and stipulate for all purposes that there are no peculiar circumstances or facts made known to KCSOS or which should otherwise be known to KCSOS which might result in a special or peculiar harm to the other parties to this MOU.

This provision shall survive expiration or early termination of the MOU.

11. Indemnification. Each party agrees to defend, hold harmless, and indemnify the other parties (and their officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney fees), losses, penalties, fines, costs, and liability, whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by the indemnifying party's breach of the terms of this MOU or by the act or omission of the indemnifying party in providing services under this MOU.

In the event that any action or proceeding is brought against a party by reason of any claim or demand discussed in this section, upon notice from the party, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense through counsel reasonably satisfactory to the other party. The obligation to indemnify set forth in this section shall include reasonable attorney fees and investigation costs and all other reasonable costs, expenses and liabilities from the first notice that any claim or demand is to be made.

The indemnifying party's obligations under this section shall apply regardless of whether the other party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to

any loss, liability, fine, penalty, forfeiture, cost or damage caused solely by the active negligence or by the willful misconduct of the other party.

This provision shall survive the expiration or early termination of this MOU.

12. Insurance. Each party shall obtain, pay for, and maintain in effect during the life of this MOU the following policies of insurance issued by a company rated not less than "A-VII" in Best Insurance Rating Guide and admitted to transact insurance business in California: (1) commercial general liability (including contractual, products, and completed operations coverages, bodily injury, and property damage liability) with single combined limits not less than \$1,000,000 per occurrence, \$2,000,000 aggregate; (2) commercial automobile liability for "any auto" with combined single limits not less than \$1,000,000 per occurrence; and (3) workers' compensation insurance as required under state law. Each party's policy shall contain an endorsement naming the other parties as additional insureds insofar as this MOU is concerned and provide that written notice shall be given to the other parties at least 30 days prior to cancellation or material change in the form of the policy or reduction in coverage.

Each party shall furnish the other parties with a certificate of insurance containing the endorsements required under this section, and each party shall have the right to inspect the other parties' original insurance policies upon request. Upon notification of receipt of a notice of cancellation, change, or reduction in coverage, each party shall immediately file with the others a certified copy of the required new or renewal policy and certificates for such policy.

The insurance afforded by KCSOS shall be primary in matters alleged to have resulted primarily from actions of KCSOS personnel. The insurance afforded by a participating educational entity shall be primary in matters alleged to have resulted primarily from actions of its personnel. In such circumstances, the insurance of other party shall be secondary and non-contributing.

If any of the insurance coverage required under this MOU is written on a claims-made basis, the responsible party shall either (i) maintain said coverage for at least one (1) year following the termination of this MOU with coverage extending back to the effective date of this MOU; or (ii) purchase an extended reporting period of not less than one (1) year following the termination of this MOU.

If a party is, or becomes during the term of this MOU, permissibly self-insured under California law or becomes a member of a self-insurance pool, that coverage must be equivalent to the insurance coverage and endorsements required above. The other parties are not obligated to not accept such coverage unless they determine, in their sole discretion and by written acceptance, that the coverage is equivalent to the above-required coverage.

For all purposes related to this MOU, the parties stipulate that KCSOS is a member of the self-insurance pool known as Self Insured Schools of California (SISC), and that the coverage provided is the equivalent of that required by this MOU.

Each party shall pay their own deductibles and self-insured retentions.

Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.

13. Entire Agreement. This MOU, including any exhibits or schedules to which it refers, constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter described in the Recitals. It supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or warranty outside those expressly set forth in this MOU.

14. No Third Party Beneficiaries. The parties to this MOU are KCSOS and the participating educational entity. Although the Candidates and Participating Mentors benefit from this MOU, they are incidental beneficiaries only and they are not intended to be third party beneficiaries of this MOU. It is the parties' intention that there are no third party beneficiaries to this MOU.

15. Status of the Parties. The parties agree that in performing the services specified in this MOU, each party shall act as an independent contractor. Except as specified in this MOU, each party shall determine the means and methods for carrying out the work to achieve the result required consistent with applicable law. The personnel of each party are not entitled to participate in any pension plan, insurance, bonus or similar benefits the other parties provide for their employees.

Any employee, assistant or independent contractor retained by a party to perform the services required by this MOU shall be the sole responsibility of such party and not of the other parties. Each party shall determine the hours during which the services shall be performed and the sequence of tasks, subject to the reasonable business needs of the other parties.

16. Employment Status. At all pertinent times during this MOU and for all purposes related to the MOU, each party's employees shall be the employee of only such Party and shall not be a co- employee of any of the other parties.

For each of their employees providing services pursuant to this MOU, each party shall be solely responsible for withholding applicable payroll taxes and contributions including, but not limited to, federal, state, and local income taxes, FICA, FUTA, state unemployment, workers' compensation, and disability insurance. Each party agrees to hold harmless, indemnify, and defend the other parties from any liability resulting from a failure to make such payments, including self-employment taxes.

If, in the context of this MOU, a party is held to be an employer or co-employer of another Party's employee, then such party shall be held harmless and indemnified by the employing party from and against any and all claims for loss, liability, or damages arising from that holding, as well as any expenses, costs, taxes, penalties, and interest charges incurred as a result of that holding.

17. Amendment. The provisions of this MOU may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

18. Waiver. Any of the terms or conditions of this MOU may be waived at any time by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this MOU.

19. Assignment. No party may assign any rights or benefits or delegate any duties under this MOU without the written consent of the other party or parties. Any purported assignment without written consent shall be void.

20. Notices. Any notice under this MOU shall be in writing. Any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that notices be sent by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

21. Licenses and Permits. Each party represents that its personnel who will render services are fully qualified and competent to provide the services called for under this MOU. Each party represents that any permits or licenses required to be held by such personnel to perform the services called for under this MOU

are current.

22. Nondiscrimination. Neither party, nor any officer, agent, employee or subcontractor of a party, shall discriminate in the treatment or employment of any individual or groups of individuals on any ground prohibited by law, nor shall any of them harass any person in the course of performing this MOU based on gender or any other basis prohibited by applicable law.

23. Compliance with Law. In the course of performing this MOU, each party shall observe and comply with all applicable Federal, State, and local laws, regulations, and ordinances now in effect or subsequently enacted.

24. Venue and Governing Law. The laws of the State of California shall govern the terms and conditions of this contract with venue in Kern County.

25. Counterparts. This MOU may be executed in any number of counterparts with the same effect as if the parties had all signed the same document. All counterparts shall be construed together and shall constitute one agreement.

**Muroc Joint Unified
SCHOOL DISTRICT**

By _____

Signatory Name: Kevin Cordes

Title: Superintendent

Address: 17100 Foothill Ave.

North Edwards, CA 93523

Date: _____

**MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS**

By _____

Signatory Name: **Priscilla Quinn**

Title: Assistant Superintendent

Address: 1300 17th Street, Bakersfield, CA 93301

Acct Code: 01-704-0000-0-8677.00-0000-0000-00-0000-000

Date: 5/23/19

Approval for Transfer. Payment by Kern County Public School Districts will be in the form of a fund transfer and will occur two times per year.

District Account line charged will be: _____

**APPENDIX A
MENU OF SERVICES**

Participating Educational Entities shall pay the fees indicated on this Menu of Services according to the credential and induction program status of their Candidates.

**TEACHER INDUCTION
General Education & Special Education**

Category	Description	Participation Fee
2-year program	Regular Induction experience (General and/or Special Education) <i>Requires assignment of Mentor</i>	\$3,350 each year
1-year program	Holds a Preliminary credential in both General & Special Education: Completed one year of Teacher Induction in one setting (General OR Special Education) • Completes year 2 in the other setting <i>Requires assignment of Mentor</i> OR Holds a Preliminary credential in Special Education: Completed two-year Induction Program in a General Education class, no prior experience in a Special Education class- <i>Requires assignment of a Mentor</i>	\$3,350 for the one year
ECO (Early Completion Option)	Upon KCSOS eligibility approval, Candidate completes two years in one: • Senate Bill 57 (Scott) – the intent of the law is to serve <i>experienced and exceptional candidates</i>; • Applicable to teachers who were the “teacher of record” for one year or more; • Complete and turn in ECO application within established timeline – Candidates are accepted based on program criteria and district verification of eligibility. <i>Requires assignment of Mentor</i>	\$5,475 total fee
A & A (Advice and Assistance)	Candidate did not complete requirements for the year: • Required meeting with the Candidate’s District designee and Program designee; ◦ Construction of specific completion plan with timeline for completion • Additional paperwork, document review and monitoring <i>May require additional assignment of Mentor</i>	\$1,000 total fee

Category	Description	Participation Fee
41-I	<u>General Education Credential:</u> Completed a Clear Education Specialist Program with another agency (verification of CESIP completion required (e.g., Clear Education Specialist credential, program transcripts). Now holds preliminary General Education Credential: - o One meeting with Coordinator- verification of all general education program requirements completed; - o 41-I Induction form (State required verification form) given with directions for credential clearing procedures <i>*No Mentor Needed</i> <u>Special Education Credential:</u> Completed a General Education Clear Program with another agency (verification of completion required (e.g., Clear credential, program transcripts) - o One meeting with Coordinator- verification of all special education program requirements completed; - o All professional development requirements met - o 41-I Induction form (State required verification form) given with directions for credential clearing procedures <i>*No Mentor Needed</i>	\$175 total fee
PD Req	Holds a Clear credential in either General Education or Special Education, and a Preliminary credential in the other. • In initial meeting with coordinator, it is determined that Professional development requirements have not been met: - o Create professional development plan - o Program monitoring of progress & completion of plan - o Follow-up meeting to review and verify Candidate's professional development completion; • Program verification of completion of requirements • 41-I Induction form (State required verification form) given with directions for credential clearing procedures <i>*No Mentor Needed</i>	\$350 total fee

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
*Advocates for Children*CAMP KEEP AGREEMENT
2019-2020

SCHEDULED PARTICIPATION DATES: SEE ATTACHMENT A *

This Camp KEEP Agreement ("Agreement") is between THE KERN COUNTY SUPERINTENDENT OF SCHOOLS, a California public education agency ("County Superintendent") and the school district, private school or other party whose legal name and status are described in the signature block below ("Agency").

RECITALS

A. Sections 8763-8769 of the Education Code authorize County Superintendent to enter agreements with school districts and private schools to provide programs and classes in outdoor science education and conservation education for pupils. County Superintendent operates such programs at its Camp KEEP Ocean and Camp KEEP By the Sea facilities in San Luis Obispo County.

B. Agency desires to have County Superintendent provide a program in outdoor science and conservation education for Agency as described in this Agreement.

TERMS

Based upon the Recitals and the promises exchanged by the parties in this Agreement, the parties agree as follows:

1. Scope of Services. County Superintendent shall provide a program of outdoor science education and conservation education for pupils/clients of Agency at its Camp KEEP Ocean or Camp KEEP By the Sea facilities, as applicable, as provided in this Agreement.

2. Term. The term of this Agreement shall be for the school year specified in the title block of this Agreement above. One party may terminate this Agreement prior to its expiration if the other party fails to comply with any insurance or indemnification requirements of this Agreement, or commits any other material breach of this Agreement and fails to cure the breach within 10 days after written demand.

3. Price. In consideration of the services provided by County Superintendent and to provide for the actual cost of providing the instructional program and continuing capital outlay expenditures, maintenance and other costs, Agency shall pay County Superintendent a fee calculated based on the type of program indicated in Attachment A.

The fee payable by Agency shall be calculated based on the greater of the actual number of attendees or 90% per school, of the number of attendees estimated by Agency. An additional fee of \$55.00 per person shall be paid if Agency is not a Kern County public school entity. Attendees include students/clients, counselors, teachers, aides, parents/volunteers and others attending the program. Additional Fees for delayed arrivals or departures will apply.

Agency shall pay County Superintendent within 45 days after receipt of an invoice documenting the charges. If Agency is a Kern County school district, Agency authorizes County Superintendent to transfer on or before June 30 of the fiscal year from the funds of the District, Account No. _____ to the County School Service Fund, the amounts owing under this Agreement.

Agency has confirmed the scheduled participation dates indicated in Attachment A. If Agency cancels its participation for all or any portion of the scheduled participation dates, Agency shall pay County Superintendent a cancellation fee of 75% of the anticipated income payable to County Superintendent if Agency participated for the full number of scheduled dates, based on 90% of the confirmed attendee numbers.

*Subject to Change as Follows: Superintendent reserves the right to change the date and/or location with notice to Agency. If the new date and /or location is unacceptable to Agency, and if the parties are unable to otherwise agree on the date/location, Agency may cancel the Agreement without penalty.

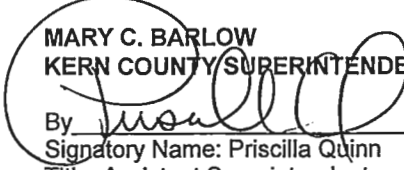
4. Nondiscrimination. Neither party, nor any officer, agent, employee or subcontractor of the party, shall discriminate in the treatment or employment of any individual or groups of individuals on any ground prohibited by law, nor shall any of them harass any person in the course of performing this Agreement based on gender or any other basis prohibited by applicable law.

5. Additional Provisions. The attached additional provisions are part of the Agreement and fully incorporated by reference.

AGENCY

By _____
Entity Name: Muroc Joint Unified School District
Entity Type: Public School District
Authorized Signatory Name: _____
Address: 17100 Foothill Ave., North Edwards, CA 93523
Date: _____

MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By 
Signatory Name: Priscilla Quinn
Title: Assistant Superintendent
Address: 1300 17th Street, Bakersfield, CA 93301
Account Code: 01-535-0000-0-8677.00-0000-0000-00-0000-000
Date: 5/21/19

ADDITIONAL PROVISIONS OF THIS AGREEMENT

6. Duties of Agency. Agency shall do all of the following:

A. Provide transportation for its pupils/clients and personnel to and from the KEEP campus(es). Guests should arrive at 11:30 am on the first day and vehicles shall depart by 11:30 am on the final day. This includes responsibility for transporting pupils/clients, employees or volunteers prior to the completion of the program. If transportation for an early return cannot be arranged through family or school representatives, County Superintendent can provide a driver and vehicle for a fee of \$500.00.

B. Cooperate with County Superintendent's staff in providing the necessary instruction before and after the experience at Camp KEEP to accomplish the objectives of the program.

C. See that its pupils/clients are equipped with suitable clothing and bedding while attending the program.

D. Provide an estimated number of students/clients attending the upcoming program during the application period in January/February of each year. Billing will be made for not less than 90% of this estimated number, plus teachers and other attendees at the minimum ratios. The number of students may not exceed the estimate without the written permission of the Director of KEEP.

E. As a condition of participation, provide counselors at a minimum ratio of one to seven (1:7) at KEEP Ocean and one to seven (1:7) at KEEP By the Sea. Agency shall also provide at least one (1) classroom teacher for every 30 students.

F. Provide Free and Reduced meal eligibility status to County Superintendent for students and counselors during class sessions.

G. Bear all responsibility and liability for ensuring that any required medical clearances for pupils/clients and all others attending the program have been obtained.

H. Provide adequate supervision of pupils/clients and other attendees.

I. Secure appropriate permission from the parent or guardian of each pupil and, if applicable, client, of Agency.

J. If a student/client of Agency or student counselor requires related aids or services to participate in the program under an Individualized Education Plan or 504 Plan, or has specialized physical health care needs requiring accompaniment by a qualified adult, it is the responsibility of Agency to ensure that any such related aids or services, or accompaniment by a qualified adult, are furnished.

K. Fully inform the parents/guardians and physicians of participating students/clients with specialized physical health care needs of the camp activities, changes in daily living and distances from emergency services, and inform the Director of KEEP of the student's/client's needs and Agency's plan to meet those needs, in advance of the scheduled participation dates.

L. Provide all registration information and consents required under Camp KEEP policies and procedures.

7. Duties of County Superintendent. County Superintendent shall do all of the following:

A. Provide a program in outdoor science and conservation education in accordance with standards as set forth by the State Department of Education requirements and the California Outdoor School Administrators.

B. Furnish pupils with all necessary instructional supplies required at the program.

C. Provide such coordination services as County Superintendent deems necessary to insure an adequate program.

D. Provide first aid supplies, treatment and administration of medications for pupils/clients of Agency during the periods they are attending the program, provided that Agency has furnished written

instructions signed by a licensed physician and consent signed by the parent or guardian to administer such medications or treatment.

E. Provide food and complete food service for pupils and staff during each class session, in accordance with National School Lunch and Breakfast Program guidelines established by USDA and under supervision of the Food Services, and claim federal and state reimbursement under the National School Lunch and Breakfast Program during class session.

F. County Superintendent reserves the right to deny participation to any attendee for whom appropriate registration materials and permissions are not received in accordance with stated deadlines or who is in violation of Camp KEEP policies and procedures.

8. Indemnification.

A. Agency agrees to defend, hold harmless and indemnify County Superintendent and the Kern County Board of Education (and the officers, employees, trustees, agents, successors and assigns of each of them) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs and liability whether in contract, tort or strict liability (including but not limited to personal injury, death at any time and property damage) arising out of the breach by Agency of the terms of this Agreement, the act or omission of Agency, its officers, employees, pupils, clients, volunteers, invitees and agents, in connection with the performance of this Agreement (including, but not limited to Agency's supervision or failure to supervise its attendees and Agency's transportation of attendees), or in connection with their use of County Superintendent's facilities and programs.

B. County Superintendent agrees to defend, hold harmless and indemnify Agency (and Agency's officers, employees, trustees, agents, successors and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs and liability whether in contract, tort or strict liability (including but not limited to personal injury, death at any time and property damage) arising out of or made necessary by the act or omission of County Superintendent, its officers, employees and agents, in connection with the performance of this Agreement.

C. The requirements of this Section shall survive the termination of this Agreement.

8. Insurance Requirements. Agency shall obtain, pay for and maintain in effect during the life of this Agreement the following policies of insurance issued by an insurance company rated not less than "A-VII" in Best Insurance Rating Guide and admitted to transact insurance business in California: (1) commercial general liability insurance (including contractual, products and completed operations coverages, bodily injury and property damage liability insurance) with single combined limits of not less than \$1,000,000 per occurrence, \$2,000,000 aggregate; (2) commercial automobile liability insurance for "any auto" with combined single limits of liability of not less than \$1,000,000 per occurrence; and (3) workers' compensation insurance as required under state law. Agency shall provide County Superintendent with a certificate of insurance evidencing the required coverage and shall permit County Superintendent to inspect the original policies of insurance upon request.

Nothing in this section concerning minimum insurance requirements shall reduce Agency's liabilities or obligations under the indemnification provisions of this Agreement. The parties acknowledge that both parties may be permissibly self-insured under California law.

9. Entire Agreement/Amendment. This Agreement, including any exhibits or schedules referred to which it refers and any Camp KEEP policies and procedures in effect at the time the Agreement is executed, constitute the final, complete and exclusive statement of the terms of agreement between the parties pertaining to the subject matter of the Agreement. It supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Agreement. The provisions of this Agreement may be modified only by mutual written agreement of the parties.

CAMP KEEP AGREEMENT SCHEDULE 2019-2020

[illegible]

CA-48
Camp KEEP Agreement
KCSOS Ref #19328



CODESP AGENCY SECURITY AGREEMENT

The parties to this agreement are the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) and the _____ hereinafter known as the Agency. In order to protect the mutual interests of all CODESP agencies, each Agency is required to execute this agreement and fulfill its terms.

- a. It is understood and agreed that the primary signer of this agreement will be an authorized agent of the Agency. The Agency may designate one or more alternates. If the primary signer of this agreement is not an agent of the Agency with responsibility for oversight of the Agency's test administration and selection practices, an alternate signer is required who maintains responsibility in this area. The Agency may also assign an additional alternate signer of its choosing. All alternate signers will be regarded as sharing the responsibility with the primary signer for carrying out the terms of this agreement. CODESP has the right to terminate this agreement and all associated agreements and to withhold or recall CODESP materials and services if terms and conditions of this agreement have been violated.
- b. Test materials obtained through CODESP will be used for the official purposes of the Agency in testing candidates for placement within their Agency or at other approved public agencies who are current customers of CODESP only. The use of test materials by the Agency to test or assess candidates for a non-customer agency is strictly prohibited. Under no circumstances will materials so obtained, including tutorials, be posted on the Agency's website or other websites. Under no circumstances will test materials be stored in any other agency's or private computer systems for sale or disbursement to any other agency or person that is not authorized to have access to such materials, nor will the Agency knowingly permit others to do so. The Agency will not enter any test materials obtained through CODESP into any third-party testing or test management system unless there is an expressed written consent that the third-party will not retain any of the data.
- c. Test materials obtained through CODESP may be reviewed by examiners, subject matter experts, researchers, consultants, test proctors, or others working on the development of examinations. Such persons are not authorized to receive access to the secure areas of the website or to make notes about, copy, or retain any of the actual materials. Any reviews of materials are to be conducted under the general supervision and responsibility of the primary signer (or alternate signer with responsibility over the area of test administration and selection practices) of this agreement. The final selection and use of test materials is the

responsibility of the Agency.

- d. No official, staff member, consultant, or other agent of the Agency may loan, give, sell, nor otherwise make available any testing material obtained through CODESP to any other agency or person that is not authorized to have access to such material, nor will they knowingly permit others to do so. Under no circumstances will CODESP materials be available for study, copying, photographing, reproduction, or re-publication, in whole or in part.
- e. Test materials obtained through CODESP will be used and stored at the Agency in a manner that will prevent unauthorized persons from having access to them. Tests will be administered in proctored environments by an Agency employee to ensure that no test materials are removed from the test site (test materials specifically designated by CODESP for non-proctored use are exempted).
- f. All system users and test proctors must be employees of the Agency and must sign the CODESP User Security Agreement. No more than 10 users are allowed per agency (exceptions may apply for agencies with over 3,000 employees). Access to the secure areas of the CODESP website is restricted to employees of the Agency with a direct reporting relationship to an Agency administrator with responsibility for the oversight of the Agency's test administration and selection practices and who are involved in the employment testing process. The sharing of usernames or passwords is strictly prohibited.
- g. If candidates are allowed consultation regarding their test results, they may only review the test under a restrictive time-limit with an authorized individual whose signature is on the CODESP User Security Agreement. The candidate may not make notes about, copy, or retain any of the test materials. Under no circumstances will candidates be allowed to view the answer key for an exam or any reports generated from the CODESP website containing such information in an unsupervised environment. No candidate will be allowed to make notes about, copy, or retain any information relating to keyed responses.
- h. If it is necessary that materials obtained through CODESP be presented in proceedings conducted by a court or other body vested with legal authority, the Agency shall request that the material be covered by a protective order that will safeguard its confidentiality, and CODESP will be promptly notified of the proceedings.
- i. The Agency understands and acknowledges that it is solely responsible for its employment decisions including, but not limited to, all uses of CODESP materials and services including, but not limited to, test materials, rating criteria, training materials, statistical reports, and cutoff scores. The Agency also is solely responsible for ensuring its employment practices comply with all applicable federal, state, and local laws, regulations, and professional guidelines. It is the exclusive responsibility of the Agency to ensure that the knowledge, skills, and abilities and/or competencies measured by CODESP test materials are valid job requirements.
- j. The Agency agrees that all necessary administrative steps will be taken to ensure that staff members, consultants, or others who may have access to material provided through CODESP will be informed of this agreement and

required to comply with it. Any Agency violating test security will be denied any further test materials. The signers of this agreement are authorized to execute this agreement on behalf of the parties.

- k. Upon termination of CODESP membership/subscription, the Agency shall destroy all CODESP test materials, both paper and electronic, except those used to document existing test records. The Agency shall immediately cease and desist the use of all CODESP test materials and shall cease administering any and all tests that contain CODESP test materials. The Agency shall delete CODESP test materials from electronic storage devices, databases, test management systems, and/or item banks that that may be accessible by unauthorized individuals, agencies, or vendors.
- l. If the signer(s) of this agreement find(s) it impossible to ensure fulfillment of this agreement or leave(s) the Agency, an authorized agent of the Agency shall notify CODESP to make arrangements for continuation or termination of the agreement.

Should any portion, term, condition, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions will not be affected thereby.

Primary Signer:

Print Name: _____ Title: _____

Signature: _____ Date: _____

Human Resources Administrator (if different from above):

Print Name: _____ Title: _____

Signature: _____ Date: _____



CODESP MEMBER SERVICE AGREEMENT

Please read, acknowledge and agree to the following service agreement terms.

Terms:

All terms of this agreement shall prevail over any terms and conditions to the contrary outlined in purchase orders or any other agreements or documentation provided by the agency named below in order to obtain services from CODESP unless explicitly agreed to in writing by an authorized agent of CODESP.

Services Provided:

CODESP provides online employment selection materials and training presentations to members who are employed at public agencies that have met all of the membership terms. Once the registration process is completed and payment is received your agency will gain access to the secure areas of the website.

Members will gain access to all content currently posted to the members area of the site including the Interview Builder and posted supplemental application forms and situational, performance, and writing exercises. In addition to the posted materials, members may request multiple-choice test packets along with custom supplemental application forms and situational, performance, and writing exercises via the CATS (CODESP Automated Test System) Request Form. Additional services include live and recorded webinars, live training (may be subject to an additional fee), a job description builder, sample job analysis questionnaires, an online multiple-choice testing option, and online Links and Resources related to public-sector Human Resources.

Payment for Services:

A Purchase Order may be submitted to initiate services, but payment must be received within 45 days after the PO is received. Payment or proof of payment (such as a Purchase Order) for all services must be made in advance of services being provided. Please refer to our current fee schedule for the most current pricing and options. PayPal payment requires an additional service fee.

Service Options:

- **Full Year:** A full year payment is for services from July 1 through June 30 in the same fiscal year.
- **Less Than Full Year:** A less than full year payment is for any services initiated after July of the current fiscal year. If joining after July, an agency may choose one of the following options:
 - **Pay the full year rate for the current fiscal year with no additional commitment.**
 - **Pay a prorated amount for services for the months remaining in the current fiscal year with a contractual obligation to continue the following fiscal year.**
 - The prorated fee shall be one-twelfth (1/12) of the full year fee multiplied by the number of months remaining in the fiscal year. Any months in which services will be rendered will be included in this calculation.
 - By agreeing to this option, the agency agrees to pay for a full year of service the fiscal year following the fiscal year in which services are originated. The fee for the following year will be in accordance with the posted fee schedule for the following year which shall be made available by no later than February of the preceding fiscal year. In the event that the posted fee schedule for the following year indicates a fee increase in excess of ten (10) percent from the previous year, the agency will have the right to option out of the following full year of service. This agreement may be amended to remove the requirement for an additional year of service under special circumstances wherein an

agency policy is provided that supports a limitation set by the governing body of the agency limiting the agency's ability to agree to a multi-year contractual obligation upon consent of the CODESP administration.

Refunds:

Refunds for membership fees will not be made.

Continuation of Services:

To continue membership in good standing, agencies shall pay the membership fee no later than July 1 or communicate their intent to rejoin through e-mail or other correspondence. Unless the membership fee is received by September 1, the intent to rejoin becomes null and void, and the agency will be dropped from the membership roll.

Please note that the following terms apply at the start of each fiscal year. Failure to adhere to the following may result in access to the secure areas of the CODESP website being temporarily disabled.

- Payment must be received within 45 days of receipt of a Purchase Order
- A signed copy of the Agency Security Agreement and Service Agreement for the current fiscal year must be received within 45 days of the start of the new fiscal year

Test Material Requests:

Multiple-choice test materials from the online item bank are requested by completing a **CATS Request Form**.

Other test materials such as interviews (Interview Builder), supplemental application forms, writing, situational, and performance exercises (under Test Materials) can be accessed from the secure areas of the website. If customized materials are needed, the member will complete a CATS Request Form and provide current job information and access to job experts as needed to fulfill such a request.

When submitting requests for test materials, members must provide a job description and other pertinent information needed to guide CODESP staff in selecting job-related materials. The member will allow at least 10 business days for the request to be fulfilled. If new test materials need to be developed, the member acknowledges that these requests take longer to fulfill and will work with CODESP staff on an appropriate timeline for fulfilling the request.

Access to the secure areas of the website and all test materials is restricted to authorized employees who are responsible for accessing test materials and implementing the selection process. Authorization is determined by the member's Human Resources administrator and subject to approval by CODESP administration. The number of users is based on the size of the agency and approved by CODESP. Generally, no more than 10 users per agency may have access to the secure areas of the website. Exceptions to the restriction on the number of users may be authorized for agencies with an employee count of over 3,000.

A maximum of five test material requests may be submitted by the member per month, unless otherwise approved by CODESP administration. CODESP provides unlimited access to the products and services accessible from the secure areas of the website that do not require completing a CATS Request Form. Unlimited test products include all questions in the Interview Builder and posted sample test materials such as supplemental application forms and writing, situational, and performance exercises.

New Test Material Development:

CODESP will expand test material job families when resources are available. Job experts are to be provided by the member whenever possible. CODESP maintains final edit approval on test materials entered into the CATS system. Adding job families and items to the item bank is at the discretion of CODESP. A list of Multiple-Choice Item Banks currently available can be found under **Join CODESP / Frequently Asked Questions**. The list is subject to revision and the job families listed do not contain test items for all possible classifications that may fall under a specific job family.

CODESP requires the following to develop new test materials:

- A job expert provided by the member to assist CODESP staff in the development, edit, and final review of the new materials.
- Technical documents/manuals or other appropriate source material provided by the member when they are not readily available to CODESP.
- At least 15 business days for development, review, and edits of new test materials. The 15 day period begins after the job expert and/or technical materials are provided to CODESP.

CODESP will not:

- Recreate state licensure, Microsoft certification, or similar examinations that require formal certificates.
- Enter copyrighted materials into our item bank.
- Create test materials for sworn police or fire personnel.
- Create test materials for positions where the type of assessment method requested is inappropriate. For example, multiple-choice tests for senior management or highly technical positions like engineer.

Use of Test Materials:

The final selection of which test materials to use is the responsibility of the agency. A local job analysis is highly recommended to determine test content which is appropriate for your agency's specific position/classification for which you are testing. All test materials should be reviewed by a local job expert prior to use in order to ensure validity.

The use of test materials by a member agency (such as a County Office of Education) to test or assess candidates for a non-member agency (such as a local district) is strictly prohibited.

The charging of any test administration or related fees to a candidate for any job for taking a test that includes any CODESP materials is strictly prohibited unless otherwise approved by CODESP administration.

Retention of Test Materials:

Upon termination of CODESP membership, the agency shall immediately cease and desist the use of all CODESP test materials and shall cease administering any and all tests that contain CODESP test materials. The agency shall destroy all CODESP test materials, both paper and electronic, except those used to document existing test records. The agency shall inform CODESP at the time of the discontinuation of service of any test materials that are being maintained in order to document existing test records. The agency shall delete CODESP test materials from electronic storage devices, databases, test management systems, and/or item banks that may be accessible by unauthorized individuals, agencies, or vendors.

Legal Acknowledgements:

The terms of this Service Agreement may change prior to the start of each fiscal year as solely determined by the CODESP Board of Directors. A copy of this Service Agreement will be sent to members in advance of the new fiscal year. Members must agree to the terms of the current Service Agreement in order to continue services.

To the extent allowable by California law, the agency named below shall defend, indemnify, and hold harmless CODESP, its board members, officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the use of materials or services provided by CODESP (unless such liability, loss, expense, or claims is due to CODESP's sole negligence).

CODESP agrees to defend, indemnify, and hold harmless the agency named below, its board members, officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising solely out of negligent activities of CODESP or those of any of its officers, employees, and agents, whether such act or omission is authorized by this Agreement or not. The provisions of this Indemnification do not apply to any damage or losses caused by the negligence of the Agency or any of its board members, officers, employees, and/or agents.

The agency named below understands and acknowledges that it is solely responsible for its employment decisions including, but not limited to, all uses of CODESP materials including, but not limited to, test materials, rating criteria, training materials, statistical reports, and cutoff scores. The agency named below also acknowledges that it is solely responsible for ensuring its employment practices comply with all applicable federal, state, and local laws, regulations, and professional guidelines. It is the exclusive responsibility of the agency named below to ensure that the knowledge, skills, and abilities and/or competencies measured by CODESP test materials are valid job requirements.

By entering into this Service Agreement the agency acknowledges that so far as it pertains to the agency and CODESP, that CODESP is the sole owner of the intellectual property that the agency will have access to under this Agreement, described herein as "content" or "materials," as well as any other intellectual property the agency will have access to under this Agreement. CODESP hereby grants to the agency a non-transferable and non-exclusive license to the materials and content for the purposes described herein. This license shall be in effect only as long as the agency remains as a party in good standing to this Agreement and only while the agency is current in its financial obligations to CODESP. The agency acknowledges that any use of the intellectual property owned by CODESP in violation of this license will constitute an intentional infringement of CODESP's copyright interest in such property. The agency agrees that copyright infringement under this Agreement includes obtaining CODSEP materials while a member and continuing to use such materials after the end of the membership. The agency agrees that should it infringe upon CODSEP's intellectual property rights that the agency will pay for CODSEP's attorney fees and costs incurred by CODSEP in any ensuing litigation.

Should any portion, term, condition, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions will not be affected thereby.

- ☐ I agree with the terms and conditions as stated in this document.
- ☐ I do not agree with the terms and conditions and choose not to become a member at this time.

Agency: _____

Signature of Authorized Agency Representative: _____ Date: _____

Printed Name: _____ Title: _____

Signature of HR Administrator (if different from above): _____ Date: _____

Printed Name: _____ Title: _____

Please agree, complete, sign and e-mail a scanned copy to codesp@codesp.com. If you are unable to send a scanned copy via e-mail, please fax a signed copy to: 714-374-8225



JOINT POWERS AGREEMENT
July 1, 2019 – June 30, 2020

This agreement is entered into pursuant to the provisions of Title I, Division 7, Chapter 5, Article I (Section 6500, et seq.) Of the California Government Code relating to the joint exercise of powers, between the public educational agencies signatory hereto, for the purpose of operating an agency to be known and designated as "Cooperative Organization for the Development of Employee Selection Procedures."

WITNESSETH:

WHEREAS, all California public agencies must be able to demonstrate that their employment selection procedures do not discriminate on the basis of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, sex, and age for individuals over 40 years of age; and

WHEREAS, school districts, because of limited staff, cannot reasonably add extensive test validation functions to employment selection procedures, without special assistance; and

WHEREAS, the parties signatory hereto have determined and hereby declare that it is in the public interest that they join together in an organization for cooperatively developing selection procedures which will comply with state and federal requirements;

NOW, THEREFORE, for and in consideration of the mutual promises and agreements contained herein, the parties do hereby agree as follows:

1. **CREATION OF THE JOINT POWERS AGENCY**

A joint powers agency separate and apart from the parties signatory hereto is hereby created and shall be designated as the Cooperative Organization for the Development of Employee Selection procedures (hereinafter "CODESP" or "Agency").

2. **PURPOSE**

CODESP is established for the purpose of administering this Agreement and of engaging in activities including but not limited to the following:

- a. Providing a system of cooperative measuring devices relevant to common skills, knowledges and abilities related to common jobs.
- b. Establishing priorities to be given to development of written tests, interview standards and other selection devices.
- c. Developing and training representatives of member public agencies in the use of such selection devices.
- d. Developing guidelines whereby individual public agencies can isolate elements of particular jobs and determine which selection devices can appropriately be used.

3. **POWERS**

CODESP shall have the authority to exercise any power common to public agencies which are signatory to this agreement, including but not limited to the following:

- a. To make and enter contracts.
- b. To employ agents and employees.
- c. To acquire, construct, manage, maintain, or operate any building, works or improvements.
- d. To acquire, hold or dispose of property.
- e. To incur debts, liabilities or obligations.
- f. To sue and be sued in the name of CODESP.

4. **TERM**

This Agreement shall become effective when duly executed and shall continue in effect until terminated as provided herein. In the event of a reorganization of one or more of the public agencies participating in this Agreement, the successor in interest or successors in interest to the obligations of any such reorganized agency shall be substituted as a party or parties to this Agreement.

5. **MEMBERSHIP**

In addition to the public agencies which are parties to this Agreement, other public agencies may become parties hereto pursuant to the Policies and Procedures of CODESP.

6. **MEMBERSHIP FEES**

Each party to this Agreement shall deposit an annual membership fee with CODESP equivalent to the appropriate and applicable fee noted on the current schedule of fees upon receipt of an invoice for the same.

7. **TREASURER/AUDITOR**

A director of CODESP shall be designated as the Treasurer/Auditor of CODESP. The Treasurer/Auditor shall be the depository and have custody of all the money of CODESP, from whatever source. The Treasurer/Auditor shall:

- a. Receive and receipt for all money of CODESP and deposit it in the County School Service Fund to the credit of CODESP.
- b. Be responsible for the safekeeping and disbursement of all money of CODESP so held by the Treasurer/Auditor.
- c. Pay, when due, out of money of CODESP so held by the Treasurer/Auditor, all sums payable by CODESP only upon warrants authorized by the Treasurer/Auditor and drawn by the Treasurer of Orange County, or the Treasurer's authorized representative.
- d. Verify and report in writing on the first day of July, October, January, and April of each year to CODESP and to the parties to this Agreement the amount of money held for CODESP, the amount of receipts since the last report, and the amount paid out since the last report.

8. **ACCOUNTS AND RECORDS**

a. **Accountability**

CODESP shall be strictly accountable for all funds. CODESP shall cause to be kept proper accounts and records in which complete and detailed entries shall be made of all transactions including all receipts and disbursements. Such accounts and records shall be kept in accordance with applicable law and generally accepted accounting principles. Said accounts and records shall be subject to inspection at any reasonable time by the representative of each of the parties to this Agreement. CODESP shall cause to be prepared annual financial statements which shall be provided to the representatives of each of the parties to this Agreement.

b. Audit

The Treasurer/Auditor shall contract with a certified public accountant or public accountant to make an annual audit of the accounts and records of CODESP. The minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code and shall conform to generally accepted auditing standards. Reports of such audits shall be filed as public records with each of the parties to this Agreement and also with the auditor of the county in which each of the parties is located. Such reports shall be filed within twelve (12) months of the end of the fiscal year or years under examination. Any costs of the audit, including contracts with, or employment of, certified public accountants shall be borne by CODESP and shall be a charge against any unencumbered funds of CODESP available for the purpose.

9. WITHDRAWAL

Any party may withdraw from this Agreement and from CODESP by giving written notice of its intention to do so to the Board of Directors. Unless otherwise specified therein, withdrawal shall be effective upon the receipt of said notice.

10. TERMINATION OF AGREEMENT

This Agreement may be terminated, except for purposes of winding up the affairs of CODESP, effective at the end of any fiscal year by the affirmative action of a majority of the public agencies then parties to the Agreement.

11. DISPOSITION OF PROPERTY AND FUNDS

In the event of the dissolution of CODESP, the complete rescission, or other final termination of this Agreement by all public agencies then parties hereto, any property interest remaining in CODESP following a discharge of all obligations shall be returned in proportion to the contributions made by the then parties to the Agreement. The inclusion of additional parties to this Agreement or the withdrawal of some but not all the parties to this Agreement shall not be deemed a dissolution of CODESP nor a termination of this Agreement.

12. SEVERABILITY

Should any portion, term, condition or provision of the Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

13. AMENDMENTS

This Agreement may be amended by a simple majority vote of all parties to the Agreement. Any such amendment shall be effective upon the date of execution thereof, unless otherwise provided in the amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their authorized officers there unto duly authorized as set forth herein below:

Signed on the ____ day of _____ 201__, by

Administrator

Agency

Approved on the ____ day of _____, 201__ by

Jonathan Koch - Executive Director - CODESP

Muroc Joint Unified School District
Speech Language Pathologist
Salary Schedule 2019-2020

Position:	Speech Language Pathologist	Contract Days: 195
------------------	------------------------------------	---------------------------

	Step 1	Step 2	Step 3	Step 4	Step 5	10 years	15 years
	\$ 69,806	\$ 72,249	\$ 74,778	\$ 77,395	\$ 80,105	\$82,908	\$85,810
Master's	\$ 71,178	\$ 73,621	\$ 76,150	\$ 78,767	\$ 81,477	\$84,280	\$87,182

Effective:

Board Approved:

**MUROC JOINT UNIFIED SCHOOL DISTRICT
Board Meeting Background Material**

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: June 12, 2019

AGENDA ITEM: **Approve Certificated Stipends**

BACKGROUND: Throughout the year it is necessary to cover certificated assignments with temporary personnel.

RECOMMENDATION: It is recommended that the Board approve the following certificated stipends.

Name	Assignment	Site	Pay Rate	Effective Date
Davies, Elizabeth	Activities Director	BJ/SHS	\$ 1,050.00	08/20/2018
Forystek, LeAnn	Substitute Teacher	District	\$ 165.00/Day	04/07/2019
Hewes, Donald	Substitute Teacher	District	\$ 165.00/Day	04/13/2019
Myers, Susan	Activity Day	Branch	\$ 50.00	08/20/2018
Royce, Lu	Lifeguard Training	BJ/SHS	\$ 300.00	04/29/2019

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: June 12, 2019

AGENDA ITEM: **Approve Certificated Resignations**

BACKGROUND:

Kaycie Ament has submitted her letter of resignation as an Elementary Teacher at Branch Elementary School effective June 7, 2019. Kaycie has been with the district since August 15, 2014.

Kristin Blatt has submitted her letter of resignation for retirement as an Elementary Teacher at Branch Elementary School effective June 7, 2019. Kristin has been with the district since August 25, 1998.

Denise McJenkins has submitted her letter of resignation as an Elementary Teacher at Branch Elementary School effective May 17, 2019. Denise has been with the district since August 18, 2017.

Candace McMorrow has submitted her letter of resignation as a CTE Web Design Teacher at Desert Junior/Senior High School effective June 7, 2019. Candace has been with the district since September 16, 2016.

James Wilson has submitted his letter of resignation for retirement as an Elementary Teacher at Branch Elementary School effective June 7, 2019. James has been with the district since August 23, 2000.

RECOMMENDATION: It is recommended that the Board approve the resignations submitted to and accepted by the Superintendent.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: June 12, 2019

AGENDA ITEM: **Approve Classified Resignations**

BACKGROUND:

Charissa Hiegel, has submitted her resignation as a Computer Lab Instructional Aide and Library Assistant effective June 6, 2019. She has accepted a new assignment within the District.

Ha'Ani Duenas, has submitted her resignation as a Special Education Instructional Aide – S.C.I.A. effective May 31, 2019. She wishes to remain on the Classified Substitute List.

Angela Fietkau, has submitted her resignation as a Special Education Instructional Aide – S.C.I.A. effective June 6, 2019. She is leaving the area.

Chance English, has submitted his resignation as a Title 1 Instructional Aide effective June 6, 2019. He wishes to remain on the Classified Substitute List.

RECOMMENDATION: It is recommended that the Board accept the resignations of the above listed classified employees.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: June 12, 2019

AGENDA ITEM: **Approve Changes to Classified Assignments**

BACKGROUND: Due to a change in assignment in the classified staff, the employees on the following list are being recommended for approval.

RECOMMENDATION: It is recommended that the Board approve the classified changes on the following list.

CLASSIFIED EMPLOYEE CHANGE **Board Meeting Date: June 12, 2019**

Deriay Bryant, Special Education Instructional Aide – S.C.I.A., Branch Elementary, 5.8 hours avg./day, \$1,747.59/month, 9.5 months, effective May 9, 2019. 39 Month Re-Hire.

Jessica McCartey, Title 1 Instructional Aide, Boron Junior/Senior High School, 6.5 hours avg./day, \$2,295.31/month, 9.5 months, effective August 19, 2019. Prior position eliminated at end of 2018-19 school year.

Cymoril Dwyer, Special Education Instructional Aide, West Boron Elementary, 6.05 hours avg./day, \$2,009.28/month, 9.5 months, effective August 19, 2019. Prior position bumped.

Kaytee Job, Library Assistant, West Boron Elementary, 5 hours/day, \$1,901.90/month, 9.5 months, effective August 19, 2019. Prior position bumped.

Kaytee Job, Computer Lab Instructional Aide, West Boron Elementary, 3 hours/day, \$1,113.84/month, 9.5 months, effective August 19, 2019.

Charissa Hiegel, Secretary, West Boron Elementary, 8 hours/day, \$3,608.95/month, 11 months, effective June 10, 2019.

Mykeal Moore, Campus Aide, Desert Junior/Senior High School, 7 hours/day, \$1,590.01/month, 9.5 months, effective August 19, 2019. Prior position eliminated.

Stacy Colbert, Campus Aide, Desert Junior/Senior High School, 4 hours/day, \$1,025.71/month, 9.5 months, effective August 19, 2019. Prior position bumped.

Eyda Osorio, Campus Aide, Desert Junior/Senior High School, 3.5 hours/day, \$897.50/month, 9.5 months, effective August 19, 2019. Prior position bumped.

Ana Benavides, Campus Aide, Branch Elementary School, 3.7 hours avg./day, \$948.87/month, 9.5 months, effective August 19, 2019. Prior position bumped.

Claudia Rodriguez Hinojosa, Campus Aide, Branch Elementary School, 2.7 hours avg./day, \$660.96/month, 9.5 months, effective August 19, 2019. Prior position bumped.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: June 12, 2019

AGENDA ITEM: **Approve Classified Employees**

BACKGROUND: Due to vacancies and/or new positions in the classified staff, the employees on the list below are being recommended for appointment.

RECOMMENDATION: It is recommended that the Board approve the classified appointments on the list below.

CLASSIFIED EMPLOYEES **Board Meeting Date: June 12, 2019**

Ellis, Laura, Campus Aide, Branch Elementary, 2.7 hours avg./day, AA, Step 01, \$660.96/month, 9.5 month position, effective May 16, 2019.

Teteak, James, Special Education Instructional Aide, Desert Junior/Senior High School, 6.8 hours avg./day, E, Step 01, \$ 1951.79.month, 9.5 month position, effective August 19, 2019.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: June 12, 2019

AGENDA ITEM: **Approve Classified Substitutes**

BACKGROUND: Due to the need to cover classified assignments when employees are ill or on leave, there is a need to maintain a pool of substitutes.

RECOMMENDATION: It is recommended that the Board approve the individuals on the attached list to serve as a substitute in the District.

TEMPORARY CLASSIFIED ASSIGNMENT

Board Meeting Date: May 8, 2019

Name	Assignment	Pay Rate	Effective Date
Kearns, Carin	Campus Aide	\$12.00	05/07/2019
	Clerk Typist	\$12.00	05/07/2019
	Library Assistant	\$12.00	05/07/2019
Olley, Melissa	Campus Aide	\$12.00	05/17/2019
	Cafeteria Worker/Cashier	\$12.00	05/17/2019
	Clerk	\$12.00	05/17/2019
	Delivery Driver	\$12.00	05/17/2019

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: June 12, 2019

AGENDA ITEM: **Approve District Volunteers**

BACKGROUND: In order to enhance our programs for students, it is often necessary to use community and parent volunteers.

RECOMMENDATION: It is recommended that the Board approve/ratify the volunteers on the following list.

VOLUNTEER

Board Meeting Date: June 12, 2019

Baccheschi, Nancy
Bowen, Katherine
Bradley, Sean
Juve, Erik
Lasquete, Kevin
Pfatenhauer, Emily
Pretlow, Darren
Rexius, Shawn
Ross, Rosalind

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE MUROC JOINT UNIFIED SCHOOL DISTRICT
RESOLUTION 6-19-04**

**RESOLUTION REGARDING THE INCREASE OF
CLASSIFIED SERVICES**

WHEREAS, due to an increase in responsibilities, the Board of Trustees hereby finds it is in the best interest of this school district that as of June 12, 2019, certain services now being provided by the District be increased by the following extent:

NO. OF POSITIONS	JOB TITLE	INCREASE
1	Custodian	2 Hours/day

NOW, THEREFORE, BE IT RESOLVED that one classified position be increased to the extent set forth above.

The foregoing Resolution was passed and adopted at a regular board meeting of the Board of Trustees on June 12, 2019, by the following vote:

AYES:
NOES:
ABSENT:

Date: June 12, 2019

GOVERNING BOARD OF THE
MUROC JOINT UNIFIED SCHOOL DISTRICT

By: _____
Sherman Burkhead Jr.
President of the Governing Board

By: _____
Kevin D. Cordes
Secretary of the Governing Board

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE MUROC JOINT UNIFIED SCHOOL DISTRICT
RESOLUTION 06-19-05**

**RESOLUTION REGARDING THE ELIMINATION OF POSITIONS
OF CLASSIFIED SERVICES**

WHEREAS, this Board hereby finds it is in the best interest of this school district that as of June 12, 2019, the following positions be eliminated:

NO. OF POSITIONS	JOB TITLE	ELIMINATE
1	Special Education Instructional Aide – S.C.I.A.	5.8 hours average/day
1	Special Education Instructional Aide – S.C.I.A.	6.8 hours average/day

NOW, THEREFORE, BE IT RESOLVED that two classified positions be eliminated to the extent set forth above.

The foregoing Resolution was passed and adopted at a regular board meeting of the Governing Board on June 12, 2019 by the following vote:

AYES:
NOES:
ABSENT:

Date: June 12, 2019

GOVERNING BOARD OF THE
MUROC JOINT UNIFIED SCHOOL DISTRICT

By: _____
Sherman Burkhead Jr.
President of the Governing Board

By: _____
Kevin D. Cordes
Secretary of the Governing Board

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE MUROC JOINT UNIFIED SCHOOL DISTRICT
RESOLUTION 6-19-06**

**RESOLUTION REGARDING THE DECREASE OF
CLASSIFIED SERVICES**

WHEREAS, due to an decrease in responsibilities, the Board of Trustees hereby finds it is in the best interest of this school district that as of June 12, 2019, certain services now being provided by the District be decreased by the following extent:

NO. OF POSITIONS	JOB TITLE	DECREASE
1	Special Education Bus Monitor	2.3 hrs./day

NOW, THEREFORE, BE IT RESOLVED that one classified position be decreased to the extent set forth above.

The foregoing Resolution was passed and adopted at a regular board meeting of the Board of Trustees on June 12, 2019, by the following vote:

AYES:

NOES:

ABSENT:

Date: June 12, 2018

GOVERNING BOARD OF THE
MUROC JOINT UNIFIED SCHOOL DISTRICT

By: _____
Sherman Burkhead Jr.
President of the Governing Board

By: _____
Kevin D. Cordes
Secretary of the Governing Board

MUROC JOINT UNIFIED SCHOOL DISTRICT
BOARD MEETING BACK-UP MATERIAL

ACTION AGENDA

June 12, 2019

MUROC JOINT UNIFIED SCHOOL DISTRICT
Board Meeting Background Material
Public Hearing

TO: Board of Trustees

FROM: Kevin Cordes, Superintendent

MEETING DATE: June 12, 2019

AGENDA ITEM: **Public Hearing of Local Control and Accountability Plan (LCAP)**

BACKGROUND: Education Code Section 52062 (b) requires that the governing board of a school district hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the Local Control and Accountability Plan.

LCAP is available for review at the District Office or online at: www.muroc.k12.ca.us

MUROC JOINT UNIFIED SCHOOL DISTRICT
Board Meeting Background Material
Public Hearing

TO: Board of Trustees

FROM: Trevor Walker, Chief Business Officer

MEETING DATE: June 12, 2019

AGENDA ITEM: Public Hearing of Annual Budget

BACKGROUND: Education Code Section 42103 requires that the governing board of a school district hold a public hearing on the proposed budget to be adopted for the subsequent fiscal year.

Budget is available for review at the District Office or online at: www.muroc.k12.ca.us



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

RESOLUTION NUMBER 6-19-03

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019-20

Revised Declaration of Need for year: 15

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Muroc Joint Unified District CDS Code: 63685

Name of County: Kern County CDS Code: 15

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on ___/___/___ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, _____.

Submitted by (Superintendent, Board Secretary, or Designee):

Kevin D. Cordes

Superintendent

Name

Signature

Title

760 769-4241

760 769-4821 x1221

06/12/2019

Fax Number

Telephone Number

Date

17100 Foothill, Avenue, North Edwards, CA 93523

Mailing Address

kcordes@muroc.k12.ca.us

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	20
Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization: _____	
Resource Specialist	5
Teacher Librarian Services	1

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	3
Single Subject	5
Special Education	5
TOTAL	13

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☒

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes ☒ No ☐

If yes, how many interns do you expect to have this year? 5

If yes, list each college or university with which you participate in an internship program.

California State University, Bakersfield, Brandman University, National University,

If no, explain why you do not participate in an internship program.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

Action Agenda Item

TO: Board of Trustees

FROM: Kevin D. Cordes, Superintendent

MEETING DATE: June 12, 2019

AGENDA ITEM: **Variable Term Waiver Request for 30-Day Substitute
CBEST Waivers**

BACKGROUND: The District has been unable to recruit enough substitute teachers eligible for credentials. Education Code Section 44225(m)(5) allows the California Commission on Teacher Credentialing to provide temporary exemptions to credential requirements.

The Commission allows a waiver of the CBEST exam for the first time 30-Day Substitute Teaching Permit with the Governing Board's adoption of the following statement:

The Governing Board of the Muroc Joint Unified School District declares that the District has been unable to recruit enough day-to-day substitute teachers who have had an opportunity to take and pass the California Basic Education Skills Test (CBEST). The District anticipates employing no more than 12 day-to-day substitutes on variable term CBEST waivers for the 2019-20 school year.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the above statement of need and approve the submission of variable term waiver request for 30-Day Substitute (CBEST) Waivers during the 2019-20 school year.



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

- ☒ The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

- ☐ The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

- ☐ Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

- ☐ The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

	Muroc Joint Unified	06/12/2019
<i>Signature of the District Superintendent</i>	<i>District</i>	<i>Date</i>
<i>Signature of the County Superintendent of Schools</i>	<i>County</i>	<i>Date</i>

It is not necessary to submit this form to the Commission on Teacher Credentialing.

Kern County

Agt. # 229-2019

COUNTY OF KERN – PUBLIC WORKS DEPARTMENT

RIGHT OF WAY CONTRACT – COUNTY ROAD

Bakersfield, California

APR 30 2019

Date of Agreement

ROAD NAME	CO. RD. #	A.P.N.
Boron/Desert Lakes Pedestrian Path Improvements RC00048	D-706	232-140-02

Muroc Unified School District, a public corporation

Grantor(s)

This Right of Way Contract ("Contract") for an Easement Deed on County Road No. D-706 from the Grantor(s) in favor of the County of Kern ("Grantee"), covering the property legally described in the attached Exhibits "A" and depicted in the attached Exhibits "B" ("Property"), has been executed, acknowledged and delivered to the Kern County Public Works Department.

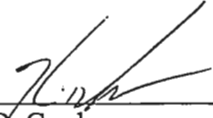
1. In consideration of which, and the other considerations hereinafter set forth, it is mutually agreed as follows:
 - (A) The parties have herein set forth the whole of their agreement. The performance of this agreement constitutes the entire consideration for said document and shall relieve the County of all further obligation or claims on this account, or on account of the location, grade or construction of the proposed public improvement.
 - (B) Grantee requires said property described in said Easement Deed for the construction of roadway improvements on County Road No. D-706, a public use road. Grantor is compelled to sell, and Grantee is compelled to acquire said described property.
 - (C) Both Grantor and Grantee recognize the expense, time and effort to both parties in determining the compensation for the property established by Waiver Valuation from Katie Watkins, Real Property Agent III Property Management Division County of Kern on March 15, 2019. The compensation set forth herein for the property is agreeable to both parties.
2. The County shall:
 - (A) Pay the undersigned grantor the nominal amount of **\$500.00** as set forth in the attached **Exhibit "C"** for the property or interest conveyed by the above document when title to said property vests in the County of Kern.
 - (B) Pay all recording fees in this transaction.
 - (C) Pay the property taxes for the said easement area described and depicted in the attached **Exhibits "A" and Exhibits "B"**.
3. It is agreed and confirmed by the parties hereto that notwithstanding other provisions in this contract, the right of possession and use of the subject property by the County, including the right to remove and dispose of improvements, commences **May 1, 2019**, and that amount shown in Clause 2(A) herein includes, but is not limited to, full payment for such use, including damages if any.

4. Permission is hereby granted to the County or its authorized agent to enter upon the land necessary to construct roadway improvements, and any other work appurtenant thereto.
5. This transaction will be processed internally by the County of Kern without the use of an outside escrow company.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first above written.

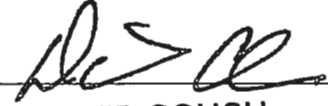
GRANTOR:

Muroc Unified School District, a public corporation

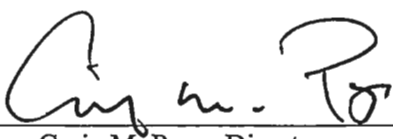
By: 
Kevin D. Cordes

GRANTEE:

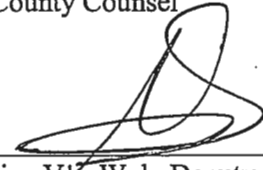
COUNTY OF KERN
Board of Supervisors

By: 
DAVID COUCH
Chairman, Board of Supervisors,
County of Kern

APPROVED AS TO CONTENT:
Public Works Department

By: 
Craig M. Pope, Director

APPROVED AS TO FORM:
Office of County Counsel

By: 
 ~~Brian Van Wyk, Deputy~~
G.F.M.

NO OBLIGATION OTHER THAN THOSE SET FORTH HEREIN WILL BE RECOGNIZED.
County Road No. D-706 – Boron/Desert Lakes Pedestrian Path Improvements (Muroc Unified School District parcel)

EXHIBIT "A"
PROPOSED RIGHT-OF-WAY ACQUISITION
A.P.N. 232-140-02

ALL THAT PORTION OF THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 11 NORTH, RANGE 8 WEST, S.B.M., IN THE UNINCORPORATED AREA OF THE COUNTY OF KERN, STATE OF CALIFORNIA, BEING AREAS OF LAND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

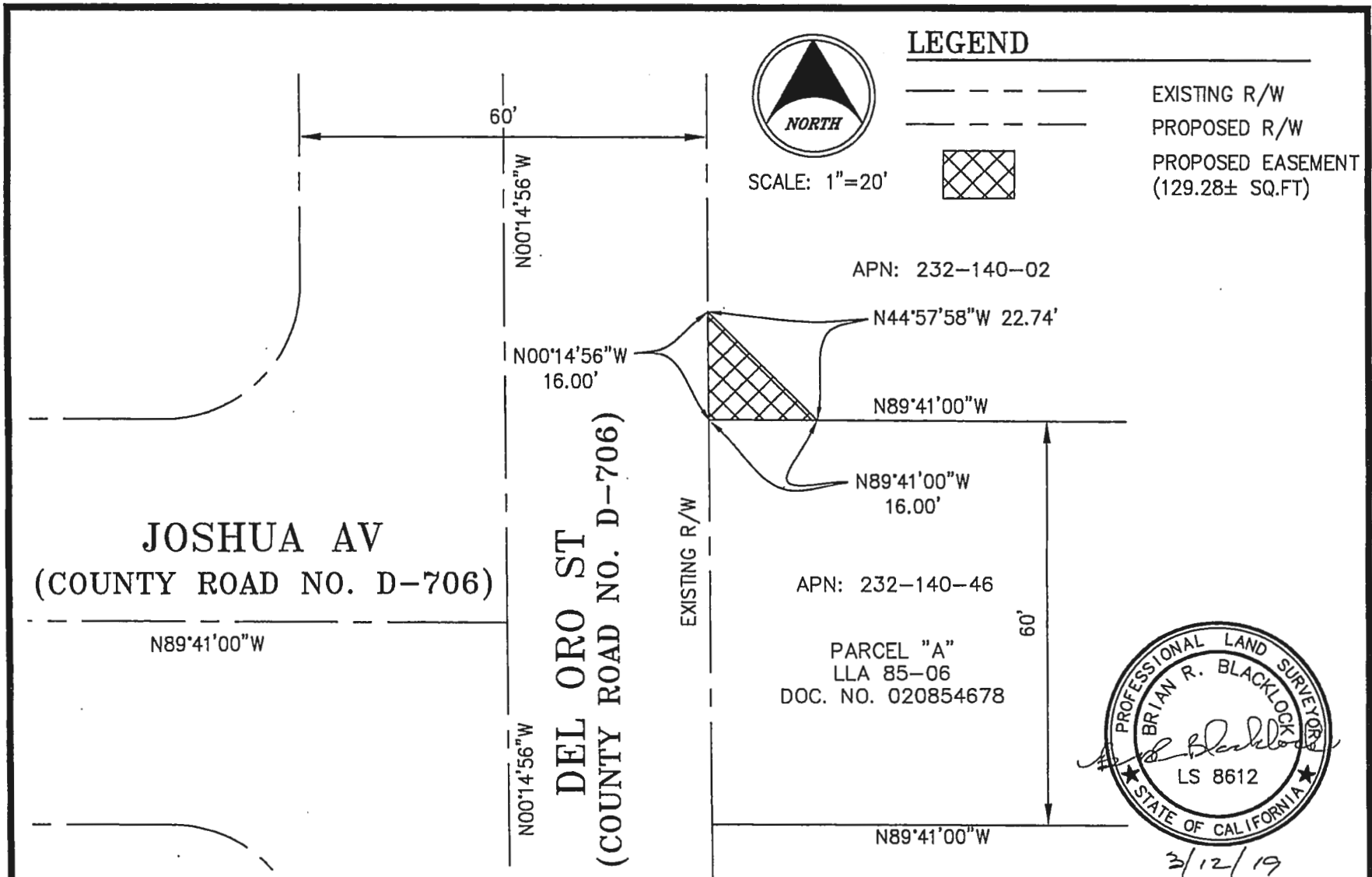
A TRIANGULAR PARCEL OF LAND BOUNDED ON THE WEST BY THE EAST RIGHT-OF-WAY OF DEL ORO STREET (COUNTY ROAD NO. D-706), ON THE SOUTH BY THE EASTERLY PROLONGATION OF THE NORTHERLY RIGHT-OF-WAY OF JOSHUA AVENUE (COUNTY ROAD NO. D-706), AND ON THE NORTHEAST BY THE CHORD OF AN ARC, CONCAVE NORTHEASTERLY AND TANGENT TO SAID EAST AND NORTH RIGHT-OF-WAYS, HAVING A RADIUS OF 16.16 FEET.

CONTAINING 129.28 SQUARE FEET, MORE OR LESS.

OFFICE OF THE COUNTY SURVEYOR			
PREPARED BY:	<u>Jeremy Brock</u>	<u>Mar. 12</u>	<u>20 19</u>
COMPARED BY:	<u>Roddy Parke</u>	<u>Mar. 12</u>	<u>20 19</u>
APPROVED BY:	<u>Brian Blacklock</u>	<u>3/12/</u>	<u>20 19</u>



EXHIBIT "B"



COUNTY OF KERN - PUBLIC WORKS DEPARTMENT				1
SCALE IN INCHES	0	1	2	
CALCULATED-DESIGNED BY	JMB	DRAFTED BY	RRP	
CHECKED BY	BRB	DATE DRAFTED	3/12/2019	SCALE: 1"=20'

DWG FILE: g:\exchange\office survey\legal descriptions\prepared\boron desert lakes pedestrian path

EXHIBIT "C"

COMPENSATION BREAKDOWN FOR

MUROC UNIFIED SCHOOL DISTRICT

ASSESSOR PARCEL NUMBER 232-140-02 (PORTION)

BORON/DESERT LAKE COMMUNITY PEDESTRIAN IMPROVEMENT PROJECT

ACQUISITION AREA: Easement

232-140-02	129 square feet @1.25/sf =	\$161
------------	----------------------------	-------

IMPROVEMENTS:	NONE
---------------	------

COST TO CURE:	NONE
---------------	------

SEVERENCE DAMAGES:	<u>NONE</u>
--------------------	-------------

TOTAL JUST COMPENSATION:	\$161
--------------------------	-------

TOTAL JUST COMPENSATION: (NOMINAL)	\$500
------------------------------------	-------

**BEFORE THE GOVERNING BOARD OF THE
MUROC JOINT UNIFIED SCHOOL DISTRICT**

In the Matter of the District's Special
Election to Fill a Vacancy on the
Board of Trustees

RESOLUTION NO. 6-19-01

A Resolution by the Governing Board
Requesting an All-Mail Ballot Election

RECITALS

1. Education Code section 5091 provides that "Whenever a vacancy occurs, or whenever a resignation has been filed with the county superintendent of schools containing a deferred effective date, the school district or community college district governing board shall, within 60 days of the vacancy or the filing of the deferred resignation, either order an election or make a provisional appointment to fill the vacancy;" and "In the event that a governing board fails to make a provisional appointment or order an election within the prescribed 60-day period as required by this section, the county superintendent of schools shall order an election to fill the vacancy;" and
2. The Muroc Joint Unified School District ("District") has territory in Kern and San Bernardino Counties and uses the at-large method of election in which each trustee is elected by the registered voters of the entire district but one or more trustees must reside in a defined residence area ("trustee area") (Education Code section 5030(c)); and
3. A vacancy has occurred on the Board of Trustees for Trustee Residence Area 2C by virtue of the resignation of the incumbent filed on March 14, 2019; and
4. The Board of Trustees did not order an election or call for a special election within 60 days of the filing of the deferred resignation and acknowledges that the County Superintendent of Schools is required to call for a special election to fill the vacancy; and
5. It is the judgment of this Board that it is in the best interests of the District to seek an all-mail ballot election.

NOW, THEREFORE, BE IT RESOLVED as follows:

- A. The above recitals are true and correct.
- B. The Board authorizes the use of mailed ballots for the election provided the election is not held on the same date as a statewide primary or general election and is not consolidated with any other election.

C. The Kern County Superintendent of Schools and San Bernardino County Superintendent of Schools are requested to call for an all-mail ballot election pursuant to Elections Code section 4004.

D. The District shall reimburse Kern and San Bernardino Counties for the cost of all services related to conducting the special election.

E. A copy of the Resolution shall be provided to the Kern County Superintendent of Schools, Kern County Elections Office, San Bernardino County Superintendent of Schools, and San Bernardino County Registrar of Voters.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____, seconded by Trustee _____, at a meeting of the Board of Trustees held on June 12, 2019, by the following vote or abstention of each member present:

AYES: _____
NOES: _____
ABSENT: _____

Dated: June 12, 2019

Sherman Burkhead Jr.
President, Board of Trustees
Muroc Joint Unified School District

CERTIFICATION

I, Matt Carter, Clerk of the Board of Trustees for the Muroc Joint Unified School District, certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on June 12, 2019.

DATED: June 12, 2019

Matt Carter
Clerk, Board of Trustees
Muroc Joint Unified School District