



MEETING MINUTES

Lake Windward Governance Council

Date | time 5/15/2025 | 7:10am | *Location* PLC

SGC Member Attendance

Lauren Busing, Principal	ü	Susan Kimani, Parent	ü
Kelly O'Connor, Appointed Staff	ü	Sierra Gritz, Parent	ü
Kristen McNeely, Teacher	ü	Cassie Arnold, Parent	ü
Christina Nickel, Teacher	ü	Shannon Bontrager, Community Member	
Jan Palermo, Appointed Staff	ü	Tarran Craver, Community Member	ü

Guest Attendance: Katie Kinsey and Melissa Odell

7:13am	Call to Order	Jan Palermo
7:13am	Action Item: Approve Agenda	Jan Palermo
7:13am	Action Item: Approve March Meeting Minutes	Jan Palermo
7:13am	Information Item: Superintendent Advisory Council Updates	Sierra Gritz
7:17am	Discussion Item:	Lauren Busing
	A. Celebrate Members Rolling Off	
	B. Welcome New Members	
7:23am	Information Item: Principal's Update	All Members
7:31am	Complete Council Surveys	Jan Palermo
7:52am	Action Item: Meeting Adjournment	Jan Palermo

Meeting Minutes

7:13

Call to Order: Chair

Jan – Call the meeting to order.

Action Item: Approve Agenda

May I have a motion to approve today's agenda?

Christina motions to approve today's agenda.

Kristen seconds the motion.

Action Item: Approve March Meeting Minutes

Can I have a motion to approve March minutes?

Tarran approves February minutes.

Suzie seconds the motion.

7:13

Information Item: Superintendent Advisory Council Update (Sierra Gritz)

Did anyone get a chance to attend the superintended advisory council?

No, and I am waiting on the minutes.

Kinsey- I feel as though the last three meetings have been surrounding the same topics: cell phones and budget.

Has there been a lot of parent push back?

Not really, just more clarifying questions.

High Schools have certain programs that require personal devices with certain programs on the device, so they are having conversations around situations like this.

The district purchased Linewize, which is a program to help monitor students on their devices at school. Next year, for as many students as you have enrolled in the school system, you would get a license at home.

7:17

Discussion Item:

A. Celebrate Members Rolling Off

B. Welcome New Members

We would like to recognize the members rolling off SGC. Sierra and Suzie, thank you for all you have done.

Shannon, who is not here, is also rolling off.

Welcome Melissa Odell. She has a rising 6th grader and a rising 2nd grader.

Katherine Stubbs is our other new member, and she has a rising 2nd grader.

7:23

Information Item: Principal's Update

We are being painted this school year. I am glad we are getting painted this school year, it happens every 7-10 years, so it is our turn!

I collaborated with the PTO, and we are going to have new signage in our school. I wasn't going to have new signage, but when they said we were getting painted, I talked with PTO and they are supporting new signage as this is the right time to complete this as a school

Staffing – we are almost fully staffed. We did not need to hire too many staff members. We have a PE position open that we are currently in the hiring process and hopefully filled by the end of school. I purchased a part time para to support high dosage small group. This year we had a full-time para supporting this work, next year we will have a part time para to support small groups.

GMAS is complete for the school.

K-2 finished all i-ready and 3rd grade needed to take i-ready reading due to the state legislation.

7:31

Complete Council Surveys

Group survey – What major initiatives or projects did your SGC focus on this year?

Strategic planning – ensure impactful programming moving students' continuous achievement levels in math. We met this goal in December.

What data did your SGC capture to determine the success of this work?

Continuous achievement dashboard

How did the work of your SGC support the goals outlined in your school's Strategic Action Plan?
Prioritized additional paraprofessional for small group instruction. Used fiscal resources effectively through communicating about the budget

What major initiatives or projects will your SGC focus on next?
School branding, community and feeder partner signs, intentionality with visibility at school events, support with art supplies.

7:52

Action Item: Meeting Adjournment

May I have a motion to adjourn the meeting?

Cassie motions.

Sierra seconds.