



CAREER PLANNING & INDEPENDENT LIVING

This course is designed for high school seniors to help them transition from high school to adult life and prepare for independent living. Students will explore career pathways, practice goal setting, develop employability skills, and gain essential knowledge in personal finance, problem-solving, and other real-world topics. Career Planning & Independent Living is a **required course for graduation** at Genesee Valley.

Course Expectations & Classroom Policies:

- Be respectful, responsible and ready to learn.
- Do not abuse your privilege of leaving the room. You must have permission and a pass to leave the room for any reason.
- Pick up after yourself. All supplies need to be neatly put away after every class.
- When you are absent from class it is your responsibility to make up the time that you missed and arrange for a time to meet with me individually if necessary.
- We have a designated class time, please be prompt as we have lots to get done in a short period.
- As per the district policy, the only electronic device allowed in class is the school issued iPad.
- All other school rules, regulations and code of conduct apply in this class.

Materials/Supplies:

You are expected to have all of the following supplies with you to every class!

- Something to write with
- Your class folder
- Your CHARGED iPad
- A positive attitude

Grading Policy:

- **Students are REQUIRED to complete ONE of the following options:**
 - **CHOICE ONE:** Minimum of 3 hours of job shadowing in a career field of interest. Paperwork will be provided to be excused from school.
 - **CHOICE TWO:** Minimum 3 page MLA style research paper as well as a minimum 5 minute video of your findings created in iMovie to be posted to the school website and YouTube page.
 - **ALL students MUST complete ONE of these REQUIREMENTS in order to pass the course.** I will work with students to assist the planning for these requirements.
- Attendance is crucial for this course. Please be in class, on time and ready to work!
- I do my best to keep work for class time only as much as possible so that you do not have homework. I would much rather help you in class than have you backtrack and redo work...this requires your attention, participation and cooperation.
- Grades for Career Planning and Independent living will be based on class work, daily participation, projects, assessments and the above stated requirement options.
- Your grade is based on total points. For each graded assignment you will earn a certain number of points. Your grade is determined by dividing the total points you earned by the total possible points assigned. For example, if you earned 400 points out of a total 500 points (400/500) your grade would be an 80%.

Behavior Expectations:

- I expect that everyone in class is respected at all times. Disrespect will not be tolerated.
- Misbehavior will be handled individually and follow these procedures as well as discipline procedure outlined in the code of conduct:
 - One warning
 - Contact parent(s)
 - Referral to the Principal
 - Removal from class

Contact Information:

- Please do not hesitate to contact me with questions, comments or concerns.
 - kmarciano@genvalley.org
 - 585-268-7900

Dear Parent(s)/Guardian(s):

I am looking forward to the school year with the hopes that students are ready for the year ahead. The guidelines and expectations outlined in the syllabus provided are to ensure that we all have a safe and productive year.

Please note there are two choices stated above as a requirement to pass the course and this course is required by Genesee Valley in order to graduate.

If you have any questions about the information contained in the syllabus or throughout the school year, please do not hesitate to contact me. I can be reached by email (kmarciano@genvalley.org) or by phone after school (585-268-7900).

After reading the information, please take time to complete the information on the form below and return it to school with your child.

Thank you,
Mrs. Marciano

Parent(s)/Guardian(s) Name(s):

Best email address(es)

Best phone number(s) and time to reach you

I have read, understand and agree to the terms of Mrs. Marciano's Career Planning and Independent Living Syllabus provided.

Student Name:

Student Signature & Date:

Parent(s)/Guardian(s) Name(s):

Parent(s)/Guardian(s) Signature(s) & Date:
