

**ST. TAMMANY PARISH SCHOOL BOARD
COVINGTON, LOUISIANA**

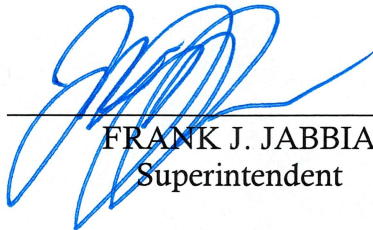
**BID # 1888 PURCHASE OF NEW
SPECIAL NEEDS SCHOOL BUSES**

The St. Tammany Parish School Board will receive sealed bids until 2:00 p.m. on Thursday, September 18, 2025, for the Purchase of New Special Needs School Buses in accordance with the following instructions and attached specifications and bid form.

1. **Bids shall be submitted on the attached bid form and must be signed by the bidder.** All bids shall be received and date stamped by the St. Tammany Parish School Board Office located at 321 N. Theard Street, Covington, Louisiana 70433 by one of the methods below. All bids shall be sealed in an envelope clearly marked on the outside, BID #1888 PURCHASE OF NEW SPECIAL NEEDS SCHOOL BUSES SEPTEMBER 18 – 2025. Bids submitted without this form will be considered non-responsive. All bids arriving after this date and time or not in the proper location or format will be returned unopened to the bidders. The responsibility for timely delivery rests solely with the bidder. Bids delayed through any means of delivery service and arriving after the deadline will not be accepted. Bid may not be withdrawn for at least thirty (30) days following the scheduled closing time for receipt of bids.
2. Bids may be sent via registered or certified mail, UPS or FedEx with a return receipt requested, hand delivered by bidder or his/her agent in which instance the deliverer shall be provided a written receipt.
3. Alternatively, bids may be submitted electronically at www.centralbidding.com.
4. You may find related bid materials including detailed specifications necessary to complete your bid at www.centralbidding.com and/or www.stpsb.org/bids.
5. At the time set for the opening of bids, their contents will be publicly opened and read aloud for the information of bidders and others properly interested who may be present in person or by representative.
6. Pricing shall include delivery charges to the STPSB Transportation Center located at 68391 James Street, Mandeville, LA 70471. Pricing shall also include any and all fees: title, license, registration, motor vehicle inspection tag, window sticker, etc. Buses shall arrive affixed with a public license plate upon delivery. School bus license plates will not be acceptable.
7. Sales tax IS NOT to be included in your bid price. St. Tammany Parish School Board is exempt from sales tax as provided by LA R.S. 47:301(8)(c). Sales tax exemption only applies to purchases between St. Tammany Parish School Board and the contractor/vendor. Sales tax exemption does not apply to purchases made directly by the contractor/vendor to other companies on behalf of the school board. Those purchases are not sales tax exempt.
8. **All bids shall be accompanied by a bid security in the form of an original, fully executed bid bond, certified check, cashier's check or money order in the amount of five thousand dollars (\$5,000.00). Bids will not be considered unless the correct bid security is attached.**

9. If submitting a bid electronically, then bid security must be in the form of an original, fully executed bid bond. A copy of the bid bond must be included in your bid documents and the original bid bond must be received by the STPSB within 48 hours of the bid opening. Cashier's check, certified check or money order will not be accepted for an electronic bid. **Failure to comply will cause your bid to be non-responsive.**
10. The attached Certification Regarding Lobbying (**ATTACHMENT B**), Debarment and Suspension Certification Form (**ATTACHMENT C**), Non-Collusion Statement (**ATTACHMENT D**) and Firearm Anti-Discriminatory Act 581 (SB 234) (**ATTACHMENT E**) must be completed and signed by an authorized company official. **Proposals submitted without these forms shall be considered "non-responsive."**
11. Per LA Revised Statute 38:2212.9, any bid by a dealer for the purchase of vehicles must include a copy of a **valid dealer's license** from the Louisiana Motor Vehicle Commission as provided for in Louisiana Revised Statute 32:1254. **Bids that are submitted without the license will be rejected.**
12. Complete manufacturer's detailed specifications/literature or product specifications/literature that relates directly to the items being bid should be included with your bid. **If bidding equipment other than as specified,** all deviations from the specifications shall be stated as part of bid and complete manufacturer's detailed specifications/literature must be included with your bid. **Failure to comply may cause your bid to being rejected.**
13. Details of warranty shall be stated as part of your bid. Warranty/service work must be performed by the successful bidder's warranty service center and must be within a 35-mile radius of the STPSB's Transportation Department located at 68391 James Street, Mandeville, LA 70471. During warranty period, successful bidder is required to pick up and return buses for major repair work. **The STPSB reserves the right to conduct a site visit / inspection of the lowest bidder's warranty/service work facility prior to making an award.**
14. **Bid award shall be made based on, expected delivery date, price and warranty.** School buses are needed for immediate use. **Bidder shall indicate the earliest possible date of delivery.**
15. In accordance with LA Revised Statute 38:2252, "Preference is hereby given to materials, supplies and provisions, produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside of the state." As a bidder you must indicate on your bid response that you are claiming a preference.
16. The School Board reserves the right to select a higher priced item where, in the judgement of the School Board, such item is of superior quality or design or would be more suitable for the purpose intended.
17. The School Board further reserves the right to adjust quantities by increasing or decreasing and to reject any and all bids.

18. The School Board reserves the right to obtain clarification of a vendor's bid or to obtain additional information necessary to properly evaluate their bid. Failure of a vendor to respond, within forty-eight 48 hours, to such a request for additional information or clarification may result in rejection of the vendor's bid.
19. Successful bidder must consent to and yield to the exclusive venue and jurisdiction of the 22nd Judicial District Court for the Parish of St. Tammany, and waive any and all claims of entitlement to removal of any case from this jurisdiction, including any removal to any Federal Court, in connection with any proposal or bid.
20. Questions concerning bid submittal may be directed at the Purchasing Department at purchasing@stpsb.org or via telephone at (985) 898-3292.



FRANK J. JABBIA
Superintendent

**ST. TAMMANY PARISH SCHOOL BOARD
COVINGTON, LOUISIANA**

SPECIFICATIONS AND BID FORM

BID #1888 PURCHASE OF SPECIAL NEEDS SCHOOL BUSES

The St. Tammany Parish School Board is interested in purchasing eight (8) New Special Needs School Buses meeting or exceeding all applicable Federal Motor Vehicle Safety Standards (FMVSS), Louisiana Statutory requirements and as per the following specifications. Successful bidder must comply with the Louisiana Revised Statute Title 17 and Louisiana Student Transportation Regulations in Bulletin 119.

ITEM 1

SPECIAL NEEDS SCHOOL BUS

Type C School Bus with 48 passenger body equipped with rear wheelchair lift, two (2) wheelchairs tie down positions with recessed tracking, flat floor, and 39" seats.

Please see attached drawing for floor plan. (**ATTACHMENT A**)

Bidder must complete **ALL** blank spaces in the table below. Completed table must be included with your bid submittal. If the product/item doesn't have a code, but is considered standard please indicate on that line. If your bid submittal includes a quote/proposal breakdown, the product/item code and description of code below must be listed. If product/item code and description of code are not listed, your company's bid submittal may be rejected.

PRODUCT/ITEM	DESCRIPTION	PRODUCT/ITEM CODE	DESCRIPTION OF CODE
ENGINE	Cummins Diesel, min. 190 HP, no V8		
YEAR	2025/2026 or Newer		
BRAND/MODEL			
CHASSIS			
TRANSMISSION	Automatic		
HORSEPOWER			
FRONT AXLE			
REAR AXLE			
BODY	Type C School Bus Body		
UNDERCOATING	Underneath body fully undercoated		
FUEL TANK	(Min) 60 gallons		
RUB RAILS	Three (3) painted black		
ROOF COLOR	White		
WINDSHIELD	Tinted strip windshield visor area		
WINDOWS	Side & rear windows to be tinted, in accordance with R.S. 32:361.1		
MANUAL MIRRORS	Heated, Rearview & Crossview		

BRAKES	Air Brakes, in accordance with Bulletin 119 & FMVSS – Air Brake Systems		
HANDRAIL	Accessory, right-side handrail		
SEATING	Eleven (11) 39” seats with three (3) seat belt sets per seat		
WHEELCHAIR LIFT	Automatic handrails, automatic roll stops on platform, installed behind right rear axle; 1,000 lb. lift capacity.		
LOCKS	Entrance & Emergency Exits, fuel, DEF, batteries, etc. One (1) key will unlock all compartments.		
BLOCK FUSE	(Min) 50 Cumulative AMP Power Distribution Block		
BATTERY DISCONNECT	Master switch to prevent battery drain		
DOOR	Air operated entry door		
ENTRANCE DOOR HANDLE	Mounted to service door exterior		
COWL STEP/GRAB HANDLES	Mounted left & right sides of bus cowl		
STEERING COLUMN	Tilt & Telescopic		
CHILD SAFETY CHECK	System reminder to check for sleeping students		
REFLECTIVE TAPE	Two (2)” reflective tape around emergency exits, rear of bus, and six (6)” stripe in the beltway with ST. TAMMANY PARISH SCHOOLS superimposed		
RADIO	AM/FM/CD with internal PA system		
STROBE LIGHT	Clear lens, dual flash, rear roof mounted		
STOP ARMS	Air controlled, per LA R.S. 32:318 & FMVSS 131		
CROSS ARM	Electric, pole design with high visibility yellow plastic arm, as per R.S. 17:164.1		
EMERGENCY EXITS	Two (2) Roof Hatch & two (2) pushout windows, per FMVSS 217 for retention and release		
BACK-UP WARNING ALARM	Electronic Driveshaft sensor, per R.S. 32:378(D)		
FRONT HEATER & DEFROSTER	Factory installed, per Bulletin 119		
REAR HEATER	Behind rear wheel-well (50K BTU or better)		
DRIVER SEAT	Fully adjustable air ride seat		

CUP HOLDER	Factory Dash mounted driver's cup holder (no aftermarket)		
SUSPENSION	Air Ride Rear Suspension		
FIRE EXTINGUISHER	Per LA specifications, Bulletin 119		
FIRST AID KIT	Per LA specifications, Bulletin 119		
BODY FLUID CLEAN-UP KIT	Per LA specifications, Bulletin 119		
WARNING DEVICES	Three (3) retroreflective triangle devices, per FMVSS 125		
LETTERING	ST. TAMMANY PARISH SCHOOLS (on belt line)		
12V RECEPTACLE	12V power source suitable for cell phone charger		
ALTERNATOR	(Min) 270 AMP, Leece-Neville or equal <u>NOTE: VENDORS BIDDING OTHER THAN "AS SPECIFIED" MUST ATTACH COMPLETE DETAILED SPECIFICATIONS AND/OR DESCRIPTIVE LITERATURE</u>		
ADJUSTABLE PEDALS	Factory installed adjustable brake and accelerator pedal		
MODESTY PANEL / KICK PLATE	Front left and right side near driver seat and steps		
HOOD MOUNTED DIRECTIONAL SIGNAL LAMPS	Top of fender or side of hood mounted		
AIR CONDITIONING	AC system, factory installed, minimum 120,000 BTU, free blow with front and rear bulk head mounted evaporators <u>with dash air conditioning for driver</u> and dual TM/21 compressors		
AIR CONDITIONING WARRANTY	Describe warranty offered for A/C system		
WARRANTY	Five (5) years on engine; seven (7) years on transmission; three (3) year's bumper to bumper		

QUANTITY: 8 each

PRICE PER BUS: _____

TOTAL PRICE FOR (8) SPECIAL NEEDS BUSES: _____

EXPECTED DATE OF DELIVERY: _____

DELIVERY REQUIREMENTS:

FULL DELIVERY SHOULD BE NO LATER THAN AUGUST 1, 2026. ALL BUSES ARE NEEDED FOR IMMEDIATE USE. BIDDER SHOULD INDICATE THE EARLIEST POSSIBLE DATE OF DELIVERY.

BUSES SHALL ARRIVE WITH A PERMANENT PUBLIC LICENSE PLATE AFFIXED UPON DELIVERY. SCHOOL BUS LICENSE PLATES ARE NOT ACCEPTABLE.

NOTE: BUSES MUST BE VISUALLY INSPECTED BY THE ST. TAMMANY PARISH SCHOOL BOARD'S REPRESENTATIVE PRIOR TO ACCEPTANCE.

WARRANTY & SERVICE:

Warranty and service work must be performed by the bidder's warranty service center within a 35-mile radius from the STPSB Transportation Department located at 68391 James Street, Mandeville, LA 70471. During warranty period, successful bidder is required to pick up buses to perform major repair work and return once complete.

The STPSB reserves the right to conduct a site visit/inspection of the lowest bidder's service work facility prior to making an award.

BID SUBMITTED BY:

Name of Company

Date of Bid

Mailing Address

Expected Date of Delivery

City, State, Zip

Typed/Printed Name of Representative

Telephone Number

Signature of Representative

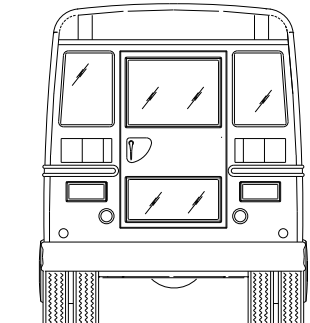
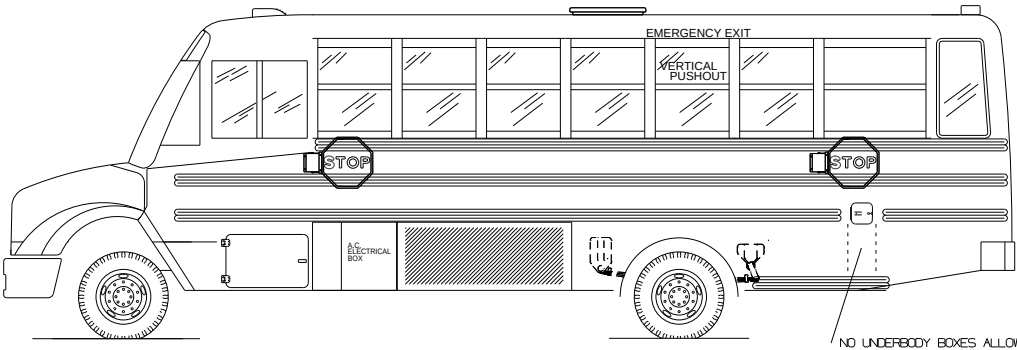
Email Address of Representative

Discount (If Applicable)

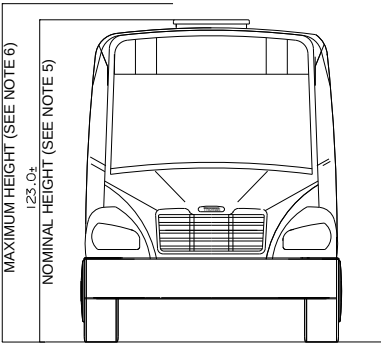
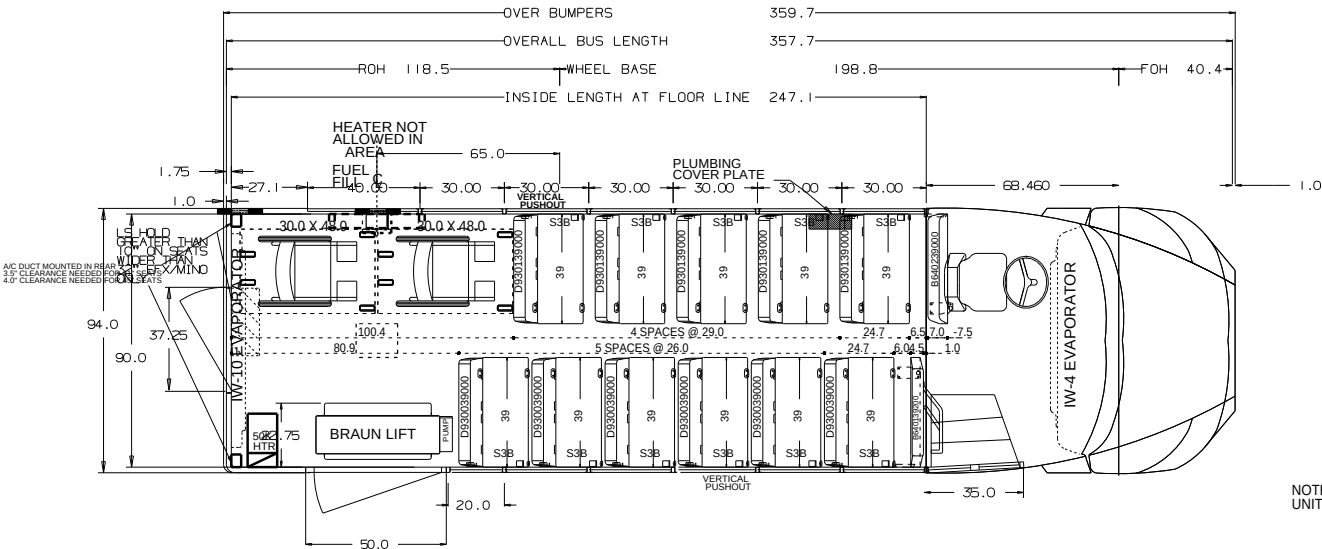
***NOTE FLOOR PLAN IS FOR
REFERENCE ONLY AND DOES NOT
REFLECT PREFERENCE IN ANY
PARTICULAR MAKE OR MODEL**

SEATING CAPACITY: 33 + 2 WC + DRIVER

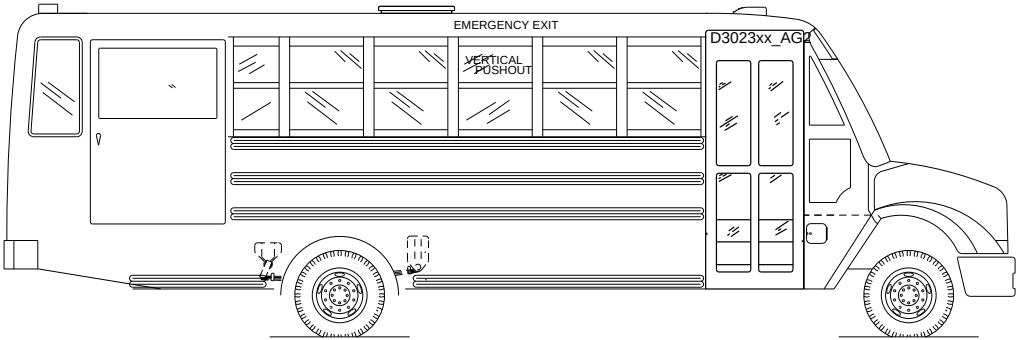
ATTACHMENT A



CAUTION! - LEFT SIDE BARRIER IS NOT IN
STANDARD LOCATION, SEE SEATING PLAN.
CAUTION! - RIGHT SIDE BARRIER IS NOT IN
STANDARD LOCATION, SEE SEATING PLAN.



NOTES:
UNIT IS CONFIGURED WITH A FLAT FLOOR



Model: Saf-T-Liner C2
Quote Number: 417029
Locality: LA

- GENERAL NOTES**
- SOME ITEMS, SUCH AS CV MIRRORS, ROOF LUGGAGE RACKS, AND OTHER ITEMS, ARE SHOWN IN ONE VIEW ONLY FOR CLARITY.
 - THIS DRAWING IS A REPRESENTATION ONLY AND MAY NOT HAVE ALL ITEMS REQUIRED. PLEASE REFER TO ORDER!
 - THE CLEARANCE BETWEEN BOTTOM OF BUS OR BOTTOM OF UNDERBODY COMPARTMENTS AND GROUND WILL VARY ACCORDING TO TIRE SIZE, BUS LOAD, AND SUSPENSION TYPE.
 - THE MAXIMUM WIDTH AT BELT LINE OVER GUARD RAILS IS 96".
 - THE NOMINAL BUS HEIGHT IS BASED ON A STANDARD BODY AND LARGEST SIZE TIRES.
 - THE MAXIMUM BUS HEIGHT IS BASED ON BODY WITH OPTIONS SUCH AS A/C UNITS, STROBE LIGHT, LARGEST SUSPENSION ETC.
 - "OVER BUMPER" DIMENSION DOES NOT TAKE INTO ACCOUNT OPTIONS THAT MAY ADD TO THE TOTAL LENGTH OF THE BUS, SUCH AS MIRRORS, LIGHTS AND CROSSING ARMS.
- THIS DRAWING AND ALL INFORMATION PROVIDED WITH IT ARE THE PROPERTY OF THOMAS BUILT BUSES, INC. ANY REPRODUCTION OR DISTRIBUTION OF THIS MATERIAL OR ANY PART WITHOUT WRITTEN PERMISSION OF THOMAS BUILT BUSES, INC. IS STRICTLY PROHIBITED.
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THOMAS BUILT BUSES, INC
HIGH POINT, NC

TITLE		PLAN AND ELEVATION BODY 221TS	
DRN-08-13-25	BY: T. Dean	SIZE	DWG. NO.
SCALE	3/8"=12"	S	909530

ALL DIMENSIONS & FIGURES ARE REFERENCE ONLY!!

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated-funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By _____ Date: _____
(Signature of Official Authorized to Sign Application)

By _____ Date: _____
(Name and Title of Authorized Official)

The bidder, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the bidder understands and agrees that the provisions of 31 U.S.C. Chap. 38 Administrative Remedies for False Claims and Statements, apply to this certification and disclosure if any.

DEBARMENT AND SUSPENSION CERTIFICATION FORM
(REQUIRED)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 2 CFR Part 180. The regulations were published in the November 26, 2003, Federal Register (pages 66534-66566).

(BEFORE COMPLETING CERTIFICATION, READ ATTACHED INSTRUCTIONS)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

- (2) Where the prospective lower tier participant is unable to certify any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number or Project Name

Name and Title of Authorized Representative

Signature

Date

INSTRUCTIONS TO BIDDERS FOR COMPLETING CERTIFICATION FORM

NOTE: Each responsive bidder must include this certification statement with its bid on each contract equaling or exceeding \$25,000 or any contract for audit services regardless of amount.

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definitions and Coverage sections in accordance with the OMB guidelines of 2 CFR 180 that implement Executive Order 12549 and 12689. (Contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.)
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification that a prospective participant in a lower tier covered transaction has not been debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless the participant knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under Paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

NON-COLLUSION STATEMENT

The Antitrust Division of the United States Department of Justice seeks to prevent collusion, expose monopolies, and preserve competition in public purchasing. Collusion occurs when providers of the same goods or services get together and agree to fix or set prices. In procurement, it is the most commonly known as "price-fixing" or "bid-rigging."

Vendors, by submitting this signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Louisiana or United States law.

We certify that we have not, either directly or indirectly, entered into any agreement or participated in any unlawful act of collusion, no attempt has been made to induce any other person or vendor to submit or not to submit a bid; that this bid has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor; that the above stated statement is accurate under penalty of perjury.

Name of Firm

Complete Address of Firm

Telephone Number

Signature of Authorized Representative

Typed Name of Authorized
Representative

Title of Authorized Representative

Date

**FIREARM ANTI-DISCRIMINATORY ACT 581 (SB 234)
DISCLOSURE**

Per LA Act 581 (SB 234), which prohibits a public entity, including school boards, from entering into a contract with a company for the purchase of goods or services unless the aforementioned company confirms that:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association.
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

If the above terms meet with your understanding and agreement, please sign below and return to the St Tammany Parish School Board.

Signature of Official Duly Authorized to Sign Contracts and Agreements

Date