

Instructional Council Meeting Minutes

Date _____

Time 3:10 - 4:00 PM

Location Library

Facilitator name Christin Johnson

Time Keeper name Cara Heck

Recorder name Mandy Allred

Members Present

Amanda Allred

Sheila Barbour

Lauren Condon

Adrianna Deuel

Teresa Fierro

Cara Heck

Christine Herrera (out at WEB training)

Christin Johnson (out at WEB training)

Russ Jones

Rachael Koenigsfeld

Raquel Leland

Jenna Myers

Linda MacMaster

Margita Martinez

Deborah Muldawer

Jessie Olson

Olivia Oyinatumba

Anna Rogge

Geoff Smith

Crystal Yamazaki

Parent representative (Mrs. Mistalski)

Agenda Topic – Announcements

The administration knows that there are issues with the schedule. We need to think about shifting back to teaming instead of department collaboration groups. Planning as a department is very convenient, but causes difficulty with scheduling. The inclusion classes and the department teaming have caused a lot of issues. We've lost a lot of electives, and it is causing issues with pigeon-holing the schedule. A lot of the gen ed classes are very big, and there isn't anything we can do about that right now. We are not out of compliance right now. The district counts the total number of students we have in a day, not the number of students in each section. The issues many teachers are struggling with are with unlevel classes.

Olivia's supervisor came on Tuesday, and they sat for two hours. There are some things we will need to revisit regarding things we are doing and have been doing for a long time. For example, DEAR time, Genius Hour, 90 Day Plan Goals, department teaming, etc.

Yazzie-Martinez students need to be clearly identified. We have almost 50% Yazzie-Martinez students and there is a huge achievement gap between these students and the rest of the student body. This is going to be important work where we need to deep dive to figure out our achievement gaps. We will need to make sure

everyone knows who those students are, and we need to make sure that we know how to help these students close the achievement gap. This is across the board, for ALL teachers.

Goal 4 needs to be addressed. We need another mini-survey before the Panorama survey. There are issues with students feeling disconnected from their teachers and adults in their life. How do we make these connections?

Please don't be discouraged with the start of this year. We are striving to be better.

504 and SAT are both being handled by Roxy Fetty.

Agenda Topic: Open House

 2025 Open House Schedule

There is a FIT meeting before Open House, in the cafeteria.
Olivia has invited some community members to set up during Open House as well.

 Open House Flyer.pdf

The flyer will go home with students next week on September 3rd.

We don't have to include the 90 Day plan information this year. Please just showcase your classroom and the things you do, your rules, etc. We will have a sign-in form to fill out.

Agenda Topic: Schoolwide Fundraiser

Christin has talked to Mathew Chavez about the Turkey Trot, and that is not a fundraiser.

If the school wants to think about a fundraiser we would still need to look at reaching out to Run Fit and possibly organizing something.

If a group needs to have a fundraiser, please make sure your dates are added to the Fundraising Schedule below. If you need an ad on the news for a fundraiser, please make sure to email the video or flyer to Mandy and Crystal at least a week before the event.

 2025-2026 Fundraising Schedule

Agenda Topic: Talent Show

Olivia would very much like to organize a talent show.

However, nobody has volunteered to take this on. Could this be a spring Genius Hour?

Is there anyone who has some organizational skills who may be willing to do a Genius Hour for Talent Show?

Is there any money available for a person to help run this?

Agenda Topic: September 16 Staff Meeting

Staff Meetings will now be every third Tuesday of the month. This is due to the fact that Wednesdays are too exhausting.

We will have training on Tourette Syndrome during the Sept 16th meeting. We had a mediation that requires our entire staff to be trained on Tourette Syndrome. If you miss this training you will have to have a make-up session. We will also have an advisory period about Tourette Syndrome. The training will be a good training to help our staff and students understand tics (and possibly stimming).

More teachers talking about programs they run.

Move the teachers talking about programs they run to the October 21st staff meeting.

Agenda Topic: Counselors

Bullying prevention and sexual harassment will be through Social Studies second half of September.

Agenda Topic: Fall Festival

October 24th 6-8pm

You may bring high school students to help, but be aware that there may be problems with that. You may also recruit your own students to help with your booth.

Agenda Topic: Genius Hour

Some students are not necessarily enjoying the group they are in. Please let Christine know. The PE genius hour is the most popular. However, if there is a kid who lets you know they'd like to change their genius hour please let Christine know.

Crystal knows how to get vendors approved, so if you have questions about that please let her know.

 GH Numbers 8.25.25.pdf

Agenda Topic: PLC's

Can PLCs alternate meeting via email and in person each week? Several teachers are teaching multiple preps and could use the extra planning time. Our school's collaboration time DOES fall within the minimum 225/week of planning time even with 45 minute PLC once/week.

According to the union, collaboration time schedule for the school will be made annually by the school staff through their instructional council.

According to the 90 Day Plan we are supposed to be using one PLC per month to do observations. (This needs to be tabled.)

Agenda Topic: iReady

We started iReady too early this year. We will start the iReady the second (full week) of school as opposed to the first next year. We had a lot of issues this year with Chromebook check-out, schedule changes, etc.

Agenda Topic: Upcoming Events

September 1 Labor Day

September 4th Open House 6-8 pm FIT meeting 5:15pm

September 5 PDP Self Reflection due

September 19th Back to School Dance 3:00 - 4:15pm

September 25th Chick-fil-a Fundraiser 5-8 pm

September 26th PDP due

Next Meeting: September 11, 2025

