Staples-Motley School District

School Board Minutes

Meeting #1 - Monday, July 28, 2025 @ 6:00pm - District Office

1. **The meeting was called to order by Chair Freeman at 6:02pm**
    a. Roll Call was taken, members Wright, Frisk, Trout, Reese and Freeman were present, comprising a quorum. Member Reeck was absent. Also present were Superintendent Tappe, Principal Koenigs, AD Ahrendt, Staples World Editor Anderson, Staples-Motley staff members and members of the public. The Pledge of Allegiance was recited.
    b. **Motion** by Wright, second by Trout, to adopt the agenda. **MC**
2. **Chair Freeman welcomed those in attendance**
3. **School/Community Forum** - *None*
4. **Consent Agenda**
    a. Approve minutes from the June 23rd board meeting
    b. Approve the resignation of:
        i. Zack Qual, Assistant Football coach and Assistant Baseball coach
        ii. Troy Brandsma, MS/HS Custodian
        iii. Nick Schultz, JV Boys Basketball Coach
        iv. Melissa Jewison, NEST Assistant
    c. Approval of the 2025-2026 School District petty cash in the amount of $2,350
    d. Approve Ryan Koenigs as LEA *(Local Education Authority)* person of the district for NCLB/Title I programs. *(Standard annual approval)*
    e. **MOVED, SEE BELOW -** Approve the 2025-2026 Minnesota State Colleges and Universities, MN State Community & Technical College PSEO contract
    f. Approve the 2025 fall coaches list
    g. Approve the resolution of sponsorship with the Community Concern for Youth Program with TWCC.
    h. Approve the hire of:
        i. Zack Qual, part-time Community Ed Programmer (Youth & Adult)
        ii. Cy Bestland, Head Girls Basketball Coach
        iii. Blaine Plattner, Middle/High School Custodian
    i. **MOVED, SEE BELOW -** Approve the 2025-2026 Consortium PSEO contract with Central Lakes College
    j. Approve the 2025-2026 MOA with TCCAP (Tri-County Community Action Partnership)
    k. Approve the fundraiser requests from the Student Council.
    l. Approve the revised 2025-2026 School District calendar

    Motion by Reese, second by Frisk, to approve the consent agenda. **MC**

    e. *Approve the 2025-2026 Minnesota State Colleges and Universities, MN State Community & Technical College PSEO contract.*

    i. Approve the 2025-2026 Consortium PSEO contract with Central Lakes College

    Motion *by Trout, second by Reese.* ***MC*** *(Wright abstained)*
5. **Donations and In-Kind Contributions**
    a. **Motion** by Reese, second by Trout, to approve the Resolution to accept Grants and Donations in the amount of $2,000 and In-Kind donations in the amount of $1,000. **MC**
6. **Finance Items**
    a. Financial Report
    b. Approve the June disbursements

General Fund	$	761,351.93

Food Service	$	33,228.68
Community Service	$	24,252.42
Construction Fund	$	1,011,024.05
Debt Service	$	0.00
Fund 45	$	0.00

Motion by Frisk, second by Reese, to approve the June disbursements. **MC**

c. Approve the June receipts

General Fund	$	761,351.93
Food Service	$	33,228.68
Community Service	$	24,252.42
Construction Fund	$	1,011,024.05
Debt Service	$	0.00
Fund 45	$	0.00

Motion by Freeman, second byWright, to approve the June receipts. **MC**

d. **Motion** by Wright, second by Frisk, to approve the Resolution to adopt the fiscal year 2027 Long-Term Facilities Maintenance ten-year plan. **MC**
ROLL CALL VOTE: In favor - Freeman, Frisk, Reese, Trout, Wright (Reeck was absent)

e. Approve the 2025-2026 School Meal Prices/Fee Schedule.
Motion by Freeman, second by Trout, to approve the 2025-2026 School Meal Prices/Fee Schedule. **MC**

7. **Cabinet Presentation - Technology Director Brandsma**
8. **Curriculum / Policy**
    a. Approve the 2025-2026 MS/HS Activities Handbook.
    Motion by Frisk, second by Trout, to approve the 2025-2026 MS/HS Activities Handbook. **MC**
    b. 2025-2026 MS/HS Handbook is available for School Board review. *(No action at this time)*
    c. 2025-2026 Elementary Handbook is available for School Board review. *(No action at this time)*
9. **American Indian Grant Presentation - Principal Koenigs**
10. **Reports**
    a. School Board:
        i. Freshwater - *Minutes from 6-25-2025*
        ii. Sourcewell - *Minutes from 6-17-2025*
    b. Elementary Principal
    c. Middle/High School Principal
    d. Activities/Community Ed Director
    e. SMEA
    f. Superintendent
11. **Motion** by Reese, second by Trout, to adjourn the meeting at 7:08pm. **MC**

<u>Upcoming Meetings & Events:</u>
CANCELLED - August 4, 2025 – Board Work Session; District Office @ 6pm
August 18, 2025 – Board Meeting; District Office @ 6pm
September 2, 2025 – First Day of the 2025-2026 school year
September 22, 2025 - Board Meeting; District Office @ 6pm
October 6, 2025 - Board Work Session; District Office @ 6pm
*All School Offices will be closed on Fridays from June 13th – August 8th.