

NON-CUSTODIAL PARENT WAIVER REQUEST

Upload this completed form to Clarity, or submit via email to Jennifer Natale at jnatale@episcopalacademy.org.

You may also complete this form online at episcopalacademy.org/waiver.

CONTACT INFORMATION

Applicant's Full Name: _____

Custodial Parent Full Name: _____

The Episcopal Academy makes its financial aid decisions based on each family's ability to pay, as demonstrated by the information contained in the Clarity financial aid application. **Custodial AND non-custodial parents, regardless of legal settlements, who are divorced, separated, or never married, are expected to contribute to educational costs and are required to submit an application using Clarity.** A lack of information from either parent limits Episcopal Academy's ability to make informed financial aid award decisions.

In select cases, EA's Financial Aid Committee can waive the non-custodial requirement. Examples may include:

1. The non-custodial parent's whereabouts are unknown.
2. The non-custodial parent has had no contact with the Applicant over a period of years.
3. The non-custodial parent provides no financial support of any kind or amount for the benefit of the Applicant.

EA is also sensitive to the fact that there is a single parent for some students without any non-custodial parents. The non-custodial requirement may be waived in these situations when:

1. The custodial parent has been a single parent since the student's birth.
2. The student's other parent is deceased.

This petition requests that the non-custodial parent requirement be waived as part of the Applicant's annual financial aid application. Upon receiving this completed petition, the Financial Aid Committee will review and respond to your request.

I request that The Episcopal Academy waive the requirement of obtaining financial documents from my child's non-custodial parent for the following reason: *(check the applicable statement)*

- ☐ I have been my child's sole and single parent since their birth (no other parent is named on their birth certificate).
- ☐ My child's other parent is deceased.
- ☐ I do/do not (circle one) know the whereabouts of my child's non-custodial parent. We have not had contact with my child's non-custodial parent since _____ *(enter date)*.
- ☐ Other (please specify): _____

CUSTODIAL PARENT PERSONAL ACCOUNT

Please provide a brief but thorough statement explaining why waiving the non-custodial requirement is necessary. Include as much detail as possible and upload to Clarity any supporting documentation that you believe would help to better inform the Financial Aid Committee about your family circumstances (e.g. court order). **The information you provide will only be shared with Financial Aid Committee members. Episcopal Academy reserves the right to request additional supporting documentation in order to move forward in review of the Applicant's financial aid application.**

I hereby attest that the information provided is accurate and request that The Episcopal Academy waive its non-custodial requirement as it pertains to financial aid application completion.

Custodial Parent Signature: _____ Date: _____



Contact the Financial Aid Office with any questions or concerns: financialaid@episcopalacademy.org