



**Business Services
Contracts Office**

5735 47th Avenue, Sacramento, CA 95824
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*Janea Marking, Chief Business Officer
Robert Aldama, Purchasing Manager II*

**Design/Build
Mandatory Pre-SOQ Conference Agenda**

PROJECT: **RFQ #0108-461 New Ethel I. Baker Elementary School**
MEETING DATE: **March 20, 2025**
TIME: **10:00 AM**
LOCATION: **5717 Laurine Way, Sacramento, CA 95824**

1. Introductions

- a. Sacramento City Unified School District – Tina Alvarez-Bevens & Robert Aldama
- b. Studio W Architects – Brian Whitmore and Chris Garcia
- c. Kitchell CEM – Ryan Wade and Eric McMullen

2. Review RFQ Milestone Dates / Requirements (Section II of RFQ)

- a. RFQ / RFP Schedule
 - i. **March 7th, 2025** – RFQ issued and uploaded to District's web site (<https://www.scusd.edu/request-proposals-and-qualifications-0>)
 - ii. **March 20th, 2025, 10:00am** – **Mandatory** pre-SOQ conference and site walk at 5717 Laurine Way, Sacramento, CA 95824
 - iii. **March 26th, 2025, 2:00pm** – Deadline to submit RFQ questions via email
 - iv. **April 1st, 2025, 2:00pm** – RFQ Addenda issued and posted to District website
 - v. **April 4th, 2025, 2:00pm** – **Deadline to submit SOQ**
 - vi. **April 11th, 2025** – Short-list published and RFP issued to short-list
 - vii. **April 14th, 2025, 10:00am** – **Mandatory** pre-proposal conference at 5717 Laurine Way, Sacramento, CA 95824
 - viii. **April 18th, 2025, 2:00pm** - Deadline to submit RFP questions via email
 - ix. **April 23rd, 2025, 2:00pm** – RFP Addenda issued and posted to District website
 - x. **April 28th, 2025** – 90-Minute Confidential Meetings
 - xi. **May 2nd, 2025, 2:00pm** – **Proposals Due**
 - xii. **May 13th, 2025** – Anticipated interview date (if applicable)
 - xiii. **May 16th, 2025** – Anticipated District notification to intended awarded
 - xiv. **June 5th, 2025** – Anticipated date of Board action on award
- b. The Design-Builder is required to hold a California Contractor's License, **Class B**
- c. The Design-Builder is required to be registered with the Department of Industrial Relations ("DIR") pursuant to Labor Code section 1725.5
- d. The Architect and Principal Engineers are required to be licensed in the State of California

3. Scope of the Project – (Section III of the RFQ)

The Project consists of the wholesale replacement of Ethel Baker Elementary School, located at the intersection of Iowa Ave and Laurine Way in Sacramento, California. It is intended that all

existing buildings are to be demolished and reconstructed along with all site support amenities, hard courts, playgrounds and play fields within the context of the existing school property. The student population will be located offsite following the 2027 school year to enable the design-build entity complete access to the site for the purposes of the reconstruction.

The Design-Builder will be responsible for all design, permitting, agency review and approval (including, without limitation, Division of the State Architect ["DSA"], County of Sacramento Building and Planning Division, and other agencies with authority), construction, and close-out of the Project (including DSA), in accordance with the design criteria provided by the District

The expected cost of the Project, including both design and construction, is not to exceed **\$90,000,000**.

The contract duration is approximately **Fifty (50) months** and will be further defined in the RFP.

4. Evaluation Criteria – (Section VII of the RFQ)

- a. Proposals submitted in nine (9) hard copies of & one (1) electronic copy of SOQ Proposal delivered to SCUSD Serna Center
- b. Calculate the best value score highest to lowest.
- c. Shortlist will be announced after scoring. RFP will be send only to shortlisted Design-Builds.

5. Inquires. Any questions regarding this RFQ or selection process shall be directed in writing to all of the following:

Sacramento City USD Contracts Office
Robert Aldama: robert-aldama@scusd.edu
& Tina Alvarez-Bevens: tina-alvarez-bevens@scusd.edu

and

Ryan Wade, PM
Kitchell CEM
Rwade@kitchell.com

6. Please refer to the RFQ Exhibit E for the Design-Build Agreement.

7. Adjourn & Walk the Site



Sacramento City Unified School District

MANDATORY Pre-SOQ Conference Sign-In-sheet

#0108-461 Ethel I. Baker Elementary School

03/20/2025 10AM

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