



**Business Services
Contracts Office**

5735 47th Avenue, Sacramento, CA 95824
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*Janea Marking, Chief Business Officer,
Robert Aldama, Purchasing Manager II*

**Design/Build
Mandatory Pre-SOQ Conference Agenda**

PROJECT: **RFQ #0510-442 McClatchy High School Pool Modernization**
MEETING DATE: **June 16, 2025**
TIME: **1:00 PM**
LOCATION: **3066 Freeport Blvd, Sacramento, CA 95818**

1. Introductions

- a. Sacramento City Unified School District – Tina Alvarez-Bevens & Robert Aldama
- b. HMR Architects – Bryan Fawkes and Kim Demongey
- c. Counsilman-Hunsaker (Aquatics Consultant) – Paige Trevisan
- d. Kitchell CEM – Monica Witte

2. Review RFQ Milestone Dates / Requirements (Section II of RFQ)

- a. RFQ / RFP Schedule
 - i. **June 9th, 2025** – RFQ issued and uploaded to District’s website (<https://www.scusd.edu/request-proposals-and-qualifications-0>)
 - ii. **June 16th, 2025, 1:00 pm** – **Mandatory** pre-SOQ conference and site walk at 3066 Freeport Blvd, Sacramento, CA
 - iii. **June 20th, 2025, 12:00pm** – Deadline to submit RFQ questions via email
 - iv. **June 23rd, 2025, 2:00pm** – RFQ Addenda issued and posted to District website
 - v. **June 26th, 2025, 2:00pm** – **Deadline to submit SOQ**
 - vi. **June 27th, 2025** – Short-list published and posted on the District’s website.
 - vii. **July 1st, 2025, 2:00pm** – **Mandatory** pre-proposal conference and site walk at McClatchy High, 3066 Freeport Blvd, Sacramento, CA and RFP issued to shortlisted
 - viii. **July 8th, 2025, 2:00pm** – Deadline to submit RFP questions via email
 - ix. **July 9th, 2025, 2:00pm** – RFP Addenda issued and posted to District website
 - x. **July 14th, 2025** – 45 or 60 Minute Confidential Meetings
 - xi. **July 23rd, 2025, 10:00 am** – **Proposals Due**
 - xii. **July 25th, 2025** – Anticipated interview date (if applicable)
 - xiii. **Aug 1st, 2025** – Anticipated District notification to intended awardee
 - xiv. **Sept 4th, 2025** – Anticipated date of Board action on award
- b. The Design-Builder is required to hold a California Contractor’s License, **Class A and/or B**
- c. The Design-Builder is required to be registered with the Department of Industrial Relations (“DIR”) pursuant to Labor Code section 1725.5
- d. The Architect and Principal Engineers are required to be licensed in the State of California

3. Scope of the Project – (Section III of the RFQ)

The Project consists of the complete replacement of the McClatchy High School Pool, located at 3066 Freeport Blvd. in Sacramento, California. It is intended to replace the existing pool and pool infrastructure with a new CIF-compliant outdoor competition pool, large enough for 1 water polo court, 8 lanes of swimming, (2) 1 meter diving boards and an area for physical education instruction. Also included in scope but not limited to is spectator seating, deck space, changing facilities/restrooms, and outdoor showers.

The Design-Builder will be responsible for all design, permitting, agency review and approval (including, without limitation, Division of the State Architect [“DSA”], County of Sacramento Building and Planning Division, and other agencies with authority), construction, and close-out of the Project (including DSA), in accordance with the design criteria provided by the District

The expected cost of the Project, including both design and construction, is not to exceed **\$22,000,000**.

The contract duration is approximately **Thirty-Four (34) months** and will be further defined in the RFP.

4. Evaluation Criteria – (Section VII of the RFQ)

- a. Proposals submitted in nine (9) hard copies of & one (1) electronic copy of SOQ Proposal delivered to SCUSD Serna Center
- b. Calculate the best value score highest to lowest.
- c. Shortlist will be announced after scoring. RFP will be sent only to the shortlisted Design-Builds.

5. Inquiries – Any questions regarding this RFQ or the selection process shall be directed in writing to all of the following:

Sacramento City USD Contracts Office
Robert Aldama: robert-aldama@scusd.edu
& Tina Alvarez-Bevens: tina-alvarez-bevens@scusd.edu

and

Monica Witte, PM
Kitchell CEM
Mwitte@kitchell.com

6. Please refer to the RFQ Exhibit E for the Design-Build Agreement.

7. Adjourn & Walk the Site



Sacramento City Unified School District

MANDATORY Pre-SOQ Conference Sign-In-sheet
 #051-442 McClatchy High School Pool Modernization
 06/16/2025 1PM

REPRESENTATIVE PRINT NAME	COMPANY	TELEPHONE	EMAIL PRINT CLEARLY
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Sacramento City Unified School District

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A Better Building...A Better Building Experience!

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