

DERBY

ENROLLMENT UPDATE

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2025-2026 BACK TO
SCHOOL



TIPS ON NAVIGATING THE SCHOOL DISTRICT WEBSITE



Visit our website to find the latest news and events at Derby Public Schools. Our district and school websites provide easy access to important resources such as Board of Education information, Accountability Reports, school calendars, daily meal menus, online payments, logins and more.

- Make note of the nine circle icons on the homepage. Students, Parents and Staff have a designated page where logins and other resources can be found.
- Translation options are in the upper left of the screen, indicated with the "globe" icon. These language options are based on home languages present at Derby Public Schools.
- Use the search tool in the top right corner of the homepage to quickly locate items and access common links.

You can also stay connected using the Derby Public Schools mobile app, free to download on Android and iOS. Search "Derby Public Schools USD260" and look for our district logo icon.



Missed Days = missed opportunities

Did you know? Missing just two days each month means a student misses 10% of the school year. Daily school attendance provides opportunities to progress academically, develop socially and reach individual goals. Attendance counts, all day, every school day. Learn more at www.derbyschools.com/EveryDayCounts.

A MESSAGE FROM THE SUPERINTENDENT OF SCHOOLS

The 2025-2026 school year is quickly approaching, and our staff has been hard at work to ensure a strong start. We are excited to welcome new families and reconnect with those returning to Derby Public Schools.

Our district offers a wide range of academic and enrichment opportunities, beginning at birth with Parents As Teachers, numerous early learning programs, then continuing through elementary, middle and high school, extending into college and career readiness. With 18 Career & Technical Education (CTE) pathways and hands-on Work-Based Learning (WBL), students are gaining real-world skills that prepare them for life beyond graduation.

Academic growth remains a top priority. To support this, educators have been refining instruction, with continued improvements planned this school year. In addition to our academic focus, we are emphasizing open dialogue across our school community. This year, we will be creating intentional spaces for students, staff, families and community members to share their experiences, ideas and concerns. Feedback shapes our policies and programs, and when people feel heard, they feel connected, empowered and invested. Several environment enhancements are also underway, including: A new elementary discipline matrix, an updated cell phone policy restricting personal device use at the secondary level and continued emphasis on bullying prevention throughout the district. Together, these efforts reflect our commitment to academic success, student well-being and a positive, supportive learning environment for all.

Central to this support is clear, consistent communication. Families will receive important updates via Skylert (calls and emails, see page 17 for more information). You can also stay connected through our website at www.derbyschools.com and follow us on social media at www.derbyschools.com/SocialMedia. We look forward to another amazing year and hope your student takes full advantage of the opportunities ahead. Follow me on X (formerly Twitter) @DerbySupt for news and highlights throughout the year. Thank you for choosing Derby! We are looking forward to a great school year.

Heather Bohaty
Superintendent of Schools



OPEN ENROLLMENT POLICY AND TRANSFER REQUEST INFORMATION

Kansas law requires school districts to allow non-resident students to enroll in and attend the schools of a district if their Board of Education's capacity determination finds there are open seats. Refer to Board Policy JBCC and the district's Non-Resident Enrollment Report. In-District transfer requests and non-resident enrollment applications are available online only on the district website. Non-resident pupils will be admitted on a lottery basis until the district is at capacity, provided they are in good standing. Transportation is not provided for students with transfer or non-resident enrollment requests. Questions? Please call (316) 788-8426 or visit www.derbyschools.com/Enrollment to learn more. Note: The Kansas State High School Activities Association transfer rule may limit eligibility of transfer/waiver students for participation in sponsored activities. Questions? Please contact the District Athletic/Activities Director at (316) 788-8527.

BEFORE/AFTER SCHOOL SERVICES

Latchkey provides Kansas Department of Health and Environment (KDHE) licensed before-and after-school childcare for K-5 students at five sites. Derby Hills Elementary (2330 N. Woodlawn) serves Derby Hills and El Paso students. Stone Creek Elementary (3012 Triple Creek Drive) serves Stone Creek students. Swaney Elementary (501 English) serves Park Hill and Swaney students. Tanglewood Elementary (830 Ridgecrest) serves Tanglewood students. Wineteer Elementary (8801 E. Ent) serves Cooper, Oaklawn and Wineteer students. Students are transported by bus between Latchkey sites and attendance centers. **Hours:** Morning, 6AM until school begins; Afternoon, school dismissal until 6PM. **Cost:** Monday morning only, \$15; Morning and afternoon, Monday-Friday, \$55; Morning only, Monday-Friday, \$35; Afternoon only, Monday-Friday, \$45. **Registration Fee:** \$10/child. Latchkey enrollment opens on July 17. Additionally, a \$10 late fee was approved for those who are late on fee payments. Learn more at www.derbyschools.com/Latchkey or on the USD 260 Latchkey Facebook page. Questions? Please call (316) 788-8064.

Boys & Girls Club provides before and after-school programs at El Paso Elementary, Derby Middle School and Derby North Middle School. Morning clubs will begin at 7AM and run until the start of the school day, including late start days. After-school programs end at 6PM. For more information, please contact Megan McClelland at mmclelland@bgcsck.org.

TOPS EARLY LEARNING CENTER

The Opportunity Project South (TOPS) Early Learning Center is a program offered for eligible four-year-olds. Under state regulations, to enroll in this pre-kindergarten program, your four-year-old child must qualify in one of the following areas:

- Poverty (four-year-old at-risk). Qualifies for free lunch program on September 20.
- Single-parent families. At the time of enrollment, the custodial parent is unmarried.
- Department for Children and Families (DCF) referral. The reason for referral must describe the need for the child to attend the State Pre-Kindergarten Program (four-year AR program) and be documented and signed by the DCF agent.
- Teen parents (age 13-19). At least one parent was a teen when the child was born.
- At the time of enrollment, either parent lacks a high school diploma or a GED.
- Child qualifies for migrant status. There must be a copy of the Certificate of Eligibility on file.
- English Learners. EL status must be documented. Note: ESOL services must be provided by qualified teachers.
- Lower than expected Developmental Progress in at least one of the following areas: cognitive; developmental; physical development; communication/literacy; social emotional, behavior; adaptive behavior/self-help skills. *Based on results of an appropriate and valid assessment (screening, authentic assessment, or standardized instrument), which has been administered and interpreted by a trained professional, the developmental progress of the child has been determined to be lower than typically expected for his/her chronological age, yet above eligibility requirements for special education services (based on the special education eligibility requirement in the Kansas Special Education Process Handbook).
- Approved for McKinney-Vento services.

This program is only available to residents within the district boundaries. The child must be four years old on or before August 31. At the time of enrollment, you will need to have the child's birth certificate and immunization record. For more information, visit www.derbyschools.com, Academics, Early Learning Opportunities, then TOPS Early Learning Center.



Derby School News is published by the Derby Public Schools Communications Department for patrons of the district. Questions or comments may be sent to: Communications Department, 1550 E. Walnut Grove Rd., Derby, KS 67037 or by email to information@usd260.com.

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2025-2026 ENROLLMENT INFORMATION

ONLINE ENROLLMENT FOR RETURNING AND PRE-ENROLLED STUDENTS

Online enrollment is for returning and pre-enrolled students. Starting July 17, visit www.derbyschools.com/Enrollment. From there, you will select the "Online Enrollment" button and be prompted to log in to your Skyward Family Access account*. Click "Online Enrollment Verification" to verify that your information is correct. If it is not, please enter the correct information. Review online enrollment steps on page 18. All students (*including returning students*) are required to submit proof of residency that verifies they live within the district boundaries. For proof of residency, please submit a utility bill (water/gas/electric) via email or fax to your building administrative assistant or drop off during the in-person enrollment times. Families that do not have this must have approval from the building's principal. *Note: Skyward Family Access will be upgraded to Skyward Qmlativ before online enrollment opens. Please use the login link from www.derbyschools.com, not a previously bookmarked link. Learn more on page 11.

NEW TO DERBY PUBLIC SCHOOLS? ENROLLMENT DATES AND TIMES

If you are entering Derby Public Schools for the first time, you will go to your new school to enroll in person. To find out the school your child is assigned to, please visit our website, www.derbyschools.com, and use the Address Locator tool. Click on **Address Locator** on the website's top navigation bar. Non-resident students who are accepted will receive additional enrollment instructions.

It is essential new students bring the following items with you to enrollment:

- **Birth Certificate:** If a birth certificate is unavailable, schools will accept a hospital certificate of birth, a visa or passport, a certified transcript from another school district or a court order that shows the birth date and places the student with the Department for Children and Families. Students may enter Kindergarten if they are five years old on or before August 31, 2025. Students may enroll in First Grade if they will be six years old on or before August 31, 2025.
- **Proof of Residency:** Please bring a utility bill (water/gas/electric) that verifies you live within the district boundaries.
- **Health Assessment:** A current health assessment is strongly encouraged for all students. Consult your child's healthcare provider to obtain and complete a health assessment. Return this information to the school nurse.
- **Immunization Requirements:** Official, valid immunization documentation is required by law. The official school exclusion day for non-compliance with immunizations is September 2, 2025.

All Elementary Schools

July 17 (8AM-3PM) & July 21 (12PM-7PM)

- Pay outstanding obligations from previous year(s)
- Fill out free/reduced meal application
- Pay curriculum fee - \$75, technology fee - \$25; agenda book, educational subscriptions (fees vary by building)
- Add funds to meal account, if eating school meals

Derby Middle School/Derby North Middle School

July 17 (11AM-7PM) & July 21 (7:30AM-3:30PM)

- Pay outstanding obligations from previous year(s)
- Fill out free/reduced meal application
- Pay curriculum fee - \$75, program support fee - \$40, technology fee - \$50, ID Card - \$7
- Pay instrumental rental fee - \$35 (if applicable)
- Pay class fees, if applicable (\$ varies)
- Update student information
- Purchase yearbook (\$ determined by date ordered) - *Optional*
- Add funds to meal account, if eating school meals
- Turn in KSHSAA physical, concussion and insurance forms - *Optional*

Derby High School

July 23 (10AM-6PM) & July 24 (9AM-4PM)

- Pay outstanding obligations from previous year(s)
- Fill out free/reduced meal application
 - Pay curriculum fee - \$75, program support fee - \$50, ID card - \$7, class dues - \$5, technology fee - \$50
 - Pay instrumental rental fee - \$35 (if applicable)
 - Pay course fees, if applicable (\$ varies)
 - Update student information
 - Purchase yearbook - if ordered 1st semester - \$50; 2nd semester - \$55 - *Optional*
 - Add funds to meal account, if eating school meals
 - Turn in KSHSAA physical, concussion and insurance forms - *Optional*

Note: School addresses can be found on page 14. When enrolling at Derby Middle School, enter through the media center entrance on the backside of the building and park in the Panther Stadium parking lot. When enrolling at Derby North Middle School, please enter through the main entrance. DMS and DNMS students will receive their identification card (ID card) after school pictures are taken. ID cards at DHS will be processed and distributed the first week(s) of school. The ID cards should be carried at all times by students, including at any school-related events. ID cards will also be used for checking out materials.

ENROLLMENT FEE DESCRIPTIONS (APPLICABLE TO K-12 STUDENTS)

- **Curriculum fee** helps purchase annual updates of supplemental materials as well as district-wide updates.
- **Program support fee** provides expanded opportunities to students beyond the classroom. This fee allows secondary schools to offer a wide-range of activities that enhance the overall educational experience.
- **Technology fee** is used to provide all technology infrastructure used by students, including support, repairs and maintenance on the devices issued, internet connectivity and the software and subscriptions for curriculum materials. Students who receive a device in 6th and 9th grades and incur no loss or repairs will be eligible to keep the devices once they leave 8th grade or graduate from high school. For more information, please visit www.derbyschools.com/Technology.

FEES, PAYMENTS AND FORMS

FREE/REDUCED ENROLLMENT FEES

Enrollment fees include curriculum and technology for grades K-12. The program support fee is for grades 6-12. A fee reduction (50 percent) or full waiver system has been established based on family income guidelines. Families can fill out the Free and Reduced Price Meal Application during enrollment to apply for the waiving of these fees. The waiver system will also be honored for qualifying transfer students.

ENROLLMENT FEE REFUNDS

Students who have paid full enrollment fees and then withdraw completely from Derby Public Schools anytime during the first semester will, upon request, have one-half of the amount paid for fees refunded. Mid-year graduates will receive a refund at 50 percent of fees paid. There will be no refund of these fees for students who withdraw after the beginning of the second semester.

MISCELLANEOUS FEES

The curriculum fee does not cover the cost of any book or property checked out to a student and subsequently reported as lost/damaged. The costs of lost/damaged materials will be determined at the time the report is made. Students enrolled in concurrent enrollment and receiving dual credit are considered a full-time student at Derby High School and will be charged the applicable fees as such.

INSUFFICIENT FUNDS CHECK/ OUTSTANDING DEBT

The district uses RECHECK and the Kansas State Setoff Program to assist in the collection of returned checks and unpaid fees. Fees attached to the check for collection efforts must be paid in addition to the check amount. Please contact RECHECK for an insufficient funds check at 1 (888) 423-8974.

ONLINE PAYMENTS, E-FUNDS

e-Funds is the online system used to collect student fees and to add funds to your student's meal account. e-Funds allows you to pay from your checking account or credit card. There is an additional fee charged for credit card use on e-Funds. Online payments are updated to the student's account immediately. e-Funds will be available for online enrollment starting July 18. Find more information and instructions at www.derbyschools.com. The family ID number is the primary phone number (no area code) with a dash. There is also a Mobile App available. If you are having trouble accessing e-Funds, please contact kherring@usd260.com or lohmes@usd260.com.

CREDIT CARD PAYMENTS

Credit cards are accepted at all locations for payment of enrollment fees and lunches through the school office. The school will be able to process payments for credit and debit cards with the Visa, MasterCard, Discover Card and/or American Express logo evident on the card. Cards can be presented in person by the cardholder, via phone or card numbers may be sent by mail.

ATHLETIC PARTICIPATION AND EVENT PRICES

All student athletic participation at the secondary level is governed by the rules and regulations of the Kansas State High School Activities Association (KSHSAA). All students wishing to participate in sports must create an account and sign all documents, including the KSHSAA Physical Examination form, Concussion Information form, and the Code of Conduct. This is located online at <https://derby-ks.finalforms.com>. School year physicals can be completed anytime after May 1, 2025.

Single athletic event ticket prices are \$5 for middle school and \$7 for high school. At the high school level, family and individual athletic passes are also available. An all-year individual pass for home is \$85 plus a service fee; a family pass (up to four individuals) is \$250 plus a service fee. Passes can be purchased through GoFan in August at <https://gofan.co/app/school/KS25119>.

For questions, contact Russell Baldwin, District Athletic/Activities Director, at (316) 788-8527 or rbaldwineusd260.com.

KINDERGARTEN AGES AND STAGES QUESTIONNAIRE (ASQ)

Kindergarten readiness is an important goal that has been set by the Kansas Board of Education. In order to learn more about our incoming Kindergarteners, we will ask parents to complete two questionnaires about their child before they start school. ASQs are assessment tools that allow parents to provide information about the developmental status of their child across five developmental areas: communication, gross motor, fine motor, problem solving and personal-social. Parents will be asked to complete these questionnaires, preferably via our electronic platform, during the month of August. More information will be shared about this process from your child's school.



DISTRICT POLICIES AND ENFORCEMENT

District policies have been developed by the district and adopted by the Board of Education. It is the intent of the district to enforce these policies as a means of protecting the rights of all students. Individuals who believe they are a victim of harassment should report such incidents to a teacher or a building administrator. Individuals may also contact the district's compliance officer as noted in the district's notice of non-discrimination (see page 12). Find Board of Education policies: www.derbyschools.com/BoardofEducation.

WEAPONS - BOARD POLICY JCDBB, LAST REVISED 7.25.16

A student shall not knowingly possess, handle, or transmit any object that can reasonably be considered a weapon at school, on school property or at a school-sponsored event. This shall include any weapon, any item being used as a weapon or destructive device, or any facsimile of a weapon.

Weapons and Destructive Devices

As used in this policy, the term "weapon and/or destructive device" shall include, but shall not be limited to: any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any weapon described in the preceding example; any firearm muffler or firearm silencer; any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than ¼ ounce, mine, or similar device; any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than ½ inch in diameter; any combination of parts either designed or intended for use in converting any device into a destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled; any bludgeon, sand club, metal knuckles, or throwing star; any knife, commonly referred to as a switchblade, which has a blade that opens automatically by hand pressure applied to a button, spring, or other device in the handle of the knife or any knife having a blade that opens, falls, or is ejected into position by the force of gravity or by an outward, downward, or centrifugal thrust or movement; any electronic device designed to discharge immobilizing levels of electricity, commonly known as a stun gun.

Penalties for Weapons Violations

Possession of a weapon and/or destructive device listed under the "Weapons and Destructive Devices" heading of this policy shall result in expulsion from school for a period of one calendar year, except the superintendent may recommend this expulsion be modified on a case-by-case basis. Possession of, handling of, and/or transmitting a weapon of a type other than described under the "Weapons and Destructive Devices" heading above, an item being used as a weapon or destructive device, or a facsimile of a weapon may result in disciplinary action up to and including suspension and/or expulsion. Expulsion hearings for weapons violations shall be conducted by the superintendent or the superintendent's designee.

Students violating this policy shall be reported to the appropriate law enforcement agency(ies) and, if a juvenile, to the Secretary for DCF or the Secretary of KDOC as appropriate.

Possession of an air gun at school, on school property, or at a school-supervised activity will not be prohibited for students participating in an air gun-related activity sponsored by an organization held at school or when in transit to or from such activities held off district property.

RACIAL AND DISABILITY HARASSMENT - BOARD POLICY JGECA, LAST REVISED 12.13.21 POLICY GAACA (STAFF) IS ONLINE

The Board of Education is committed to providing a positive and productive learning and working environment, free from discrimination, including harassment, on the basis of race, color, national origin, or disability. Discrimination or harassment on the basis of race, color, or national origin ("racial harassment") or on the basis of disability ("disability harassment") shall not be tolerated in the school district. Racial or disability harassment of employees or students of the district in any district education program or activity is strictly prohibited.

Racial harassment is unlawful discrimination on the basis of race, color or national origin under Titles VI and VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. Disability harassment is unlawful discrimination on the basis of disability under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. All forms of racial or disability harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events.

It shall be a violation for any employee to discourage a student from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy.

False or malicious complaints of racial or disability harassment may result in corrective or disciplinary action against the complainant.

A summary of this policy shall be posted in each district facility and shall be published in student handbooks and on the district's website as directed by the district compliance coordinator. Notification of the policy shall be included in the school newsletter or published in the local newspaper annually, if applicable. **Visit www.derbyschools.com to view the Board Policy in its entirety.**

SEXUAL HARASSMENT - BOARD POLICY JGEC, LAST REVISED 12.13.21, POLICY GAAC (STAFF) IS ONLINE

The Board of Education is committed to providing a positive and productive learning and working environment, free from discrimination on the basis of sex, including sexual harassment. The district does not discriminate on the basis of sex in admissions, employment, or the educational programs or activities it operates and is prohibited by Title IX from engaging in such discrimination. Discrimination on the basis sex, including sexual harassment will not be tolerated in the school district. Discrimination on the basis of sex of employees or students of the district by in any district education program or activity is strictly prohibited.

Sexual harassment is unlawful discrimination on the basis of sex under Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. All forms of sexual harassment are prohibited at school, on school property, and at all school-sponsored activities, programs, or events within the United States.

It shall be a violation for any employee to discourage a student from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy.

Sexual harassment shall include conduct on the basis of sex involving one or more of the following: (1) A district employee conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcomed sexual conduct; (2) unwelcomed conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's educational program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking.

A summary of this policy and the complaint procedures including how to report or file a formal complaint of sex discrimination or sexual harassment shall be posted in each district facility, shall be published in student handbooks, and on the district's website as directed by the Title IX Coordinator. Notification of the policy may include posting informational notices, publishing in local newspapers, publishing in newspapers and magazines operated by the school, or distributing memoranda or other written communications to students and employees. In addition, the district is required to include a statement of nondiscriminatory policy in any bulletins, announcements, publications, catalogs, application forms, or other recruitment materials that are made available to participants, students, applicants, or employees. **Visit www.derbyschools.com to view the Board Policy in its entirety.**

TOBACCO-FREE SCHOOL GROUNDS FOR STUDENTS - BOARD POLICY JCDA, LAST REVISED 7.27.20

The use, possession, or promotion of any tobacco product by any student is prohibited at all times in any district facility; in school vehicles; at school-sponsored activities, programs, or events; and on school-owned or operated property.

Student violations will result in disciplinary actions as outlined by board policy and/or student handbooks. Disciplinary actions should include parent/guardian notification, but may also include participation in a tobacco and electronic nicotine delivery systems education program, referral to a cessation program, and/or community service. Student violations may be reported to law enforcement if use or possession is deemed to be illegal.

The following definitions apply to this policy.

"Tobacco product" means any product that is made from or derived from tobacco, or that contains nicotine, that is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled, or ingested by any other means, including, but not limited to, electronic nicotine delivery system (hereafter "ENDS"), cigarettes, cigars, pipe tobacco, chewing tobacco, snuff, or snus.

"Tobacco product" also means any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes, charging devices, cartridges, and any substances used in ENDS, whether or not they contain nicotine. This definition does not include FDA-approved nicotine replacement therapies including transdermal nicotine patches, nicotine gum, and nicotine lozenges prescribed to the student by a medical practitioner or obtained over the counter and used in accordance with label requirements.

"Electronic nicotine delivery system" or "(ENDS)" means any device that delivers a vaporized solution (including nicotine, THC, or any other substance) by means of cartridge or other chemical delivery systems. Such definition shall include, but may not be limited to, any electronic cigarette, vape pen, hookah pen, cigar, cigarillo, pipe, or personal vaporizer. ENDS are not FDA-approved nicotine replacement therapy devices.

"Promotion" includes, but is not limited to, product advertising via branded gear, bags, clothing, any personal articles, signs, structures, vehicles, flyers, or any other materials.

TEXTBOOKS, INSTRUCTIONAL MATERIALS AND MEDIA CENTERS - BOARD POLICY IF, LAST REVISED 5.9.22

All textbooks, instructional materials and the selection criteria for district media center materials shall be subject to board approval.

Textbooks and instructional materials shall support the district's instructional program. Media center materials shall support and supplement the curriculum, promote wise use of leisure time, develop literary discrimination and appreciation, and encourage students to become productive citizens.

Challenges of Materials

Any parent/guardian of a student currently enrolled in the district or any person residing within district boundaries shall adhere to the process outlined in Board Policy IF if he/she has a complaint about textbooks, media center or other instructional materials.

Visit www.derbyschools.com to view the Board Policy in its entirety.

Work With Us! Flexible Substitute Opportunities

Looking for part-time, flexible employment where you can choose the days you work? Derby Public Schools is seeking individuals interested in becoming substitutes in our district.

Substitute Paraprofessionals: \$13.36-\$14.41 per hour. Apply at www.derbyschools.com/DerbyWorks, and select Substitute: Non-Certified. Must be 18 years of age and a high school graduate or have completed your GED.

Substitute Teachers and Nurses: \$130 per day, \$65 half day. To apply, visit www.derbyschools.com/DerbyWorks. You must obtain your substitute license from the Kansas State Department of Education (KSDE), www.ksde.gov. Under T, then the Teaching and Learning tab, select License Applications and scroll down to Substitute License (Standard or Renewal). An Emergency Substitute License requires a minimum of 60 college credit hours at an accredited college.

Opportunities are also available in Food Service and Custodial Services. For more information, please call (316) 788-8400 or email substitute@usd260.com.



RANDOM DRUG TESTING

Derby Public Schools Random Drug Testing policy is applicable to students in grades 9-12. The intent of the random drug testing is to provide an additional deterrent to curb issues related to substance abuse in students. Our objective is to provide a system of assistance for students and a purpose for opting out of the peer pressures associated with using drugs and alcohol. The policy is designed to create a safe, drug-free environment for students and assist them in accessing help when needed.

The procedure for random drug testing of high school students, participating in extracurricular activities, will be accomplished in conjunction with an independent drug-testing vendor. To facilitate random testing, the school district will provide the vendor with a list of eligible 9th-12th grade students. The vendor will select eligible students for testing each school year using a "true random" selection process, meaning every eligible student is subject to being selected from every drawing, with the same probability of randomness throughout. Parents can obtain a copy of the policy outlining testing at www.derbyschools.com.

The criterion for random drug testing is based on the fact that participation in school activities in Derby Public Schools is a privilege. Therefore, students who participate in school-sponsored activities, extracurricular, co-curricular student organizations and non-school recognized student organizations are eligible for random drug testing. The random drug testing is designed to be academically non-punitive. Upon entry into high school, an Informed Consent Agreement will need to be completed and signed by students and parents/guardians.

DRESS CODE - BOARD POLICY JCDB, LAST REVISED 4.11.22

Neatness, decency, and good taste are guidelines of the district dress code. Students must dress in a manner that is not obscene; offensive; or substantially or materially disruptive to the learning environment. Apparel that is sexually suggestive; promotes violence, illegal activities, drugs, alcohol, and/or tobacco; or is determined to be gang related is prohibited. Student apparel and grooming must also meet requirements of any courses which are part of the approved curriculum in which they are enrolled. Traditional tribal regalia or objects of cultural significance shall not be prohibited at a public event. Dress codes shall be published in the appropriate student handbooks. You can view student handbooks at www.derbyschools.com.

JASON FLATT ACT

The Jason Flatt Act was signed into law in 2016, making Kansas the 19th state to pass The Jason Flatt Act since 2007. Suicide prevention resources are available on our website, www.derbyschools.com. If you or someone you know is thinking about suicide, please contact one of the resources listed. If you have an urgent need, please call 911. Major components of the legislation are:

- Requiring suicide prevention training for school district personnel; amending K.S.A. 2015 Supp. 75-2319
- The Board of Education of each school district shall provide suicide awareness and prevention programming to all school staff and shall notify the parents or legal guardians of students enrolled in such school district that the training materials provided under such programming are available to such parents or legal guardians.
- Such programming shall include, at a minimum:
 - At least one hour of training each calendar year based on programs approved by the state board of education. Such training may be satisfied through independent self-review of suicide prevention training materials; and
 - A building crisis plan developed for each school building. Such plan shall include: Steps for recognizing suicide ideation, appropriate methods of intervention and crisis recovery.

TRANSPORTATION GUIDELINES

Derby Public Schools provides transportation for students who reside 2.5 miles or more from their home attendance center. Additionally, the district also offers a pay-to-ride service to those eligible who live under 2.5 miles from their home attendance center. Eligibility: Attend Cooper, Derby Hills, Oaklawn or Swaney or Derby Middle School and have to cross K-15 to get to school or live in the rural area north and east of Derby North Middle School and attend Derby North. Questions? Please contact (316) 788-8450.

SCHOOL MEAL OVERVIEW

MEAL PRICES

Breakfast

- Grades K-5: \$2.20
- Grades 6-8: \$2.50
- Grades 9-12: \$2.60
- Adult: \$3.70

Lunch

- Grades K-5: \$3.70
- Grades 6-8: \$3.85
- Grades 9-12: \$4.00
- Adult: \$5.95

Milk

- Milk: \$0.75

Students in grades K-5 have two entree choices every day. Elementary students may choose between an uncrustable, goldfish and string cheese or the entree on the published menu. Secondary schools have multiple choices that vary each day. Students in grades 6-12 must have their student ID or their student ID number to receive lunch or breakfast. Secondary students may use funds on their meal account to purchase a la carte items. All school lunch menus contain protein, whole grains, fruit, vegetable and milk. Per federal guidelines, students must take a full serving of fruit or vegetable and may decline up to two other food groups.

Parents/guardians may set up low meal balance settings in e-Funds, allowing recurring payments based on your child's meal account balance. For example, you may set the minimum balance at \$5, with a replenishment amount set at \$20 for the account and the fund transfer will be automatic when your child's lunch account balance falls below \$5. Parents/guardians can also set spending limits in Skyward Family Access by logging in, choosing Food Service and Set Purchase Limit. This setting limits a student's ability to purchase milk at all grades and a la carte items for secondary students. Additionally, you can receive Skylert (*mass notification, settings in Family Access*) message notifications. Food Service notifications will alert parents when their student's lunch account is below \$5.

MealViewer Menu

Breakfast and lunch menus are available through MealViewer. This is a convenient platform that allows you to view daily meal choices online or on the MealViewer app. You can see allergen information, nutritional information, flag your favorite meals, provide feedback and more. Please visit www.derbyschools.com and click the circle "menus" icon, go directly to <https://schools.mealviewer.com/district/USD260> or download the mobile app and register for a free account. Create a profile and select your school(s).

FREE AND REDUCED PRICE MEALS

Applications for free and reduced-price meals are now available for the 2025-2026 school year. Families that don't fill out an application or do not qualify for free or reduced-price meals will be charged the full price for each meal their child consumes. Information is available at each school for students who may be eligible for free or reduced-price lunches. Students qualifying for free or reduced lunches may receive one breakfast and one lunch per day. After receiving lunch, grades 6-12 may buy an additional entree and specific sides.

COMMUNITY ELIGIBILITY PROVISION

Cooper Elementary, Oaklawn Elementary and Swaney Elementary offer free meals for **all** students in the building, as these schools each meet the criteria to provide meals through the Community Eligibility Provision program. Families who wish to see if they qualify for reduced enrollment fees should fill out the Household Economic Survey and Consent to Disclose forms.

COMMUNITY ASSISTANCE SCHOOL LUNCH PROGRAM

Families may apply for assistance or donate to the Community Assistance School Lunch Program, which helps provide financial support to students who are in need. The program is funded by generous donations of local organizations, community members and Derby Public Schools patrons. Funds are awarded based on availability, eligibility determination and on a first-come, first-served basis. The funds are available on a temporary basis only.

SCHOOL SNACK GUIDELINES

Derby Public Schools encourages non-food rewards and incentives. When food is shared, you are encouraged to choose foods according to the district's Healthy Snack List guidelines at www.derbyschools.com. All snacks must be individually wrapped by the manufacturer. Any form of nut will not be allowed to be shared in elementary classrooms. ****Note:** The nut-free classroom policy does not apply to meals provided by the school or brought from home. The policy applies only to shared items brought into the classroom. This includes, but is not limited to daily snacks, class rewards and treats for birthdays or other special events.**



BACK *to* SCHOOL NIGHTS

Each school will be holding a Back-to-School Night. Please visit your school's website for building-specific information.

**August 11, 2025
4-7PM**

Checklist

- Meet my teacher
- Meet my principal
- Visit my classroom
- Drop off my supplies
- Tour the building
- Discuss drop-off and pick-up plans



»» ELEMENTARY

**August 7, 2025
4-7PM**

Checklist

- Meet my teachers and support staff
- Meet my principal and assistant principals
- Visit my classrooms
- Drop off my supplies
- Tour the building
- Pick up my schedule and find my locker



»» MIDDLE SCHOOL

»» DERBY HIGH SCHOOL



**August 6,
2025
4-7PM**

Join us at Pantherpawlooza! Meet your teachers, walk your schedule and learn more about Derby High School. At 5PM and 6PM, Principal Gretchen Pontious will hold informational sessions in the Auditorium to welcome students/families and explain some of the unique academic and extracurricular offerings. Staff will be available to answer questions about Advanced Placement (AP) and Advanced Coursework, Career and Technical Education Pathways, Work-Based Learning, Panther Learning Center and more!

✦ SCHOOL SUPPLY LISTS

Find each school's student supply list at www.derbyschools.com/Enrollment. Please click on the school's name on the web page to access a downloadable PDF.



A Look Ahead to

»» 2025-2026



We are excited to announce that Skyward Family Access will be upgraded to Skyward Qmlativ before enrollment for the 2025-2026 school year. This updated platform offers a modern interface, improved functionality, and an enhanced experience for both families and students. Families will still have convenient access to important student information, such as attendance, grades and more, on both computers and mobile devices. Students will continue to use their own accounts to track academic progress, and current login credentials will remain the same for a smooth transition. The upgrade is expected to go live by July 10, just in time for school year enrollment, which begins July 17. The login links on www.derbyschools.com will stay in the same locations and will be updated to access the new version of Skyward. If you currently have the mobile app, it will not need to be re-downloaded.

STUDENT ACCOUNTABILITY

To help maintain safe, respectful and productive learning environments, our elementary schools have adopted a discipline point matrix, already utilized at the middle and high school levels. Each misconduct incident is assigned a point value when discipline is issued. At the elementary level, students who reach 30 points become ineligible for extracurricular activities, and those with 60 points will be referred for an expulsion hearing. Students may be offered restorative practices to reflect on their behavior and reduce accumulated points, promoting responsibility and growth. Learn more at www.derbyschools.com/handbooks.

ADVANCING ACADEMIC EXCELLENCE

Derby Public Schools is committed to ongoing academic progress for all students and staff. While we await state assessment results this fall, our goal is to further enhance our academic performance by the end of the 2025-2026 school year. To support this, educators have refined instruction throughout the past year and will continue improving practices this upcoming year. A key focus will be on core academics, including grade-level math fact fluency goals and home partner practice activities. The Math Bridges intervention, introduced last year, was met with such positive feedback that it has now been expanded to serve entire classes during Multi-Tiered System of Supports (MTSS) time. This expansion aims to strengthen math development for students in kindergarten through fifth grade. Middle school students will continue learning with updated reading, math and science resources, and may also choose elective interest courses, including a Foreign Language Exploratory (FLEX) elective to explore global languages and cultures, benefitting from a newly approved world language FLEX curriculum. At Derby High School, students will engage in the second year of StudySync, Reveal Math with ALEKS as well as updated science and world language curriculums. A new Emergency Medical Technician (EMT) and Fire Science program will also launch in the first semester through Career and Technical Education (CTE) courses, expanding real-world learning opportunities.

ELEVATING VOICES TO ENHANCE OUR SCHOOLS

This school year, we are prioritizing student, staff, family and community voice through intentional opportunities. Focus groups from Pre-K to 12th grade will share feedback on classes, school activities and learning engagement. Their input will guide district planning and help shape a more responsive educational experience. Derby Public Schools is committed to creating space for students to express their ideas, concerns, and experiences. When students feel heard, they feel connected. When staff feel heard, they feel empowered. When communities feel heard, they feel invested.

CELL PHONE-FREE LEARNING ENVIRONMENT

At Derby Public Schools, we are committed to maintaining a focused and distraction-free learning environment that supports student achievement. To uphold this standard, policies have been approved at each level. In elementary schools, students may not use personal devices during school hours. Prohibited items include cell phones, smartwatches, tablets, personal computers, wireless/Bluetooth earbuds and gaming systems. At the middle school level, personal electronic devices must be powered off and stored in lockers during the school day. Use of these devices is not allowed at any time throughout the school day. At the high school level, cell phones, earbuds and personal laptops are not permitted for use in classrooms or during lunch. However, students may use these devices before and after school, as well as during passing periods.



DERBY E-ACADEMY: AN ONLINE SCHOOLING OPTION

Derby's E-Academy is open for enrollment for the 2025-2026 school year! This online option is open to any Kansas student in grades 6-12, providing a blended education model designed to be flexible and meet the unique needs of each family. E-Academy offers the choice of a 100% Virtual or a Hybrid online/in-person option. Edgenuity, the online curriculum that will be utilized, aligns with Kansas Core standards. Instructional support is available for students with IEPs, 504s and ELL plans. There are no fees to enroll; however, if a student needs a device to complete online coursework, they can choose to receive a district-issued Chromebook and pay a \$40 non-refundable technology fee to be paid upon enrollment. Learn more at www.derbyschools.com/EAcademy.

Back to School Safety Reminders

As the new school year begins, it's crucial to remember key safety guidelines to ensure everyone arrives at school and back home safely.

When driving near schools, be extra vigilant for children crossing at crosswalks and always yield to pedestrians.

If biking to school, wear a helmet, use bike lanes where available, and follow all traffic signals.

At bus stops, stay a safe distance from the road and wait until the bus comes to a complete stop before approaching. Review this important reminder below regarding the Kansas School Bus Stop Arm Law.

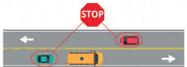
Please be alert, patient and prepared for busy back-to-school commuting.

Kansas School Bus Stop Arm Law

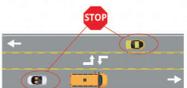
Kansas law KSA 8-1556 requires all motorists to stop when approaching or overtaking a stopped school bus displaying its flashing red lights and stop arm. Motorists are to remain stopped until the bus is no longer displaying its flashing red lights and stop arm.

Violation of this law not only endangers children but is punishable by a fine and court costs in excess of \$420.

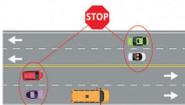
Two-lane Roadway
When a school bus stops and activates its stop arm and flashing red lights, all traffic must stop from both directions.



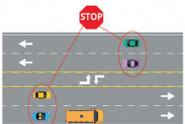
Two-lane Roadway with Shared Left Turn Lane
When a school bus stops and activates its stop arm and flashing red lights, all traffic must stop from both directions.



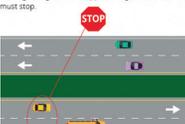
Four-lane Roadway with Double Yellow Line
When a school bus stops and activates its stop arm and flashing red lights, all traffic must stop from both directions.



Four-lane Roadway with Shared Left Turn Lane
When a school bus stops and activates its stop arm and flashing red lights, all traffic must stop from both directions.



Divided Highway with Median Separation
When a school bus stops and activates its stop arm and flashing red lights, traffic approaching the bus from behind must stop.



PARENTS AS TEACHERS: FREE EARLY LEARNING PROGRAM FOR BIRTH TO AGE FIVE

Derby Parents As Teachers (PAT) is a FREE program provided to parents living within USD260 school boundaries, who are expecting a baby or until their child is five-years-old. Parents may receive personalized home visits and developmental screenings, along with hearing and vision screenings for their child. Families can also participate in themed playgroups, Chat and Play Cafe, Cookie Bookie Club, Wee Panther Pals and more. For more information, please call (316) 554-0110, find "Derby Parents As Teachers" on Facebook or visit www.derbyschools.com, Academics then Early Learning Opportunities.

SCHOOL LOCATIONS AND START/END TIMES



Cooper Elementary, 4625 Juniper, Wichita, (316) 554-0934
7:40AM-3:05PM, Breakfast - 7:25AM



Derby Hills Elementary, 2230 N. Woodlawn, (316) 788-8540
7:55AM-3:20PM, Breakfast - 7:40AM



El Paso Elementary, 900 E. Crestway, (316) 788-8545
8:05AM-3:30PM, Breakfast - 7:50AM



Oaklawn Elementary, 5000 S. Clifton, Wichita, (316) 554-0704
7:40AM-3:05PM, Breakfast - 7:25AM



Park Hill Elementary, 1500 E. Woodbrook, (316) 788-8095
7:55AM-3:20PM, Breakfast - 7:40AM



Stone Creek Elementary, 3012 N. Triple Creek, (316) 788-8555
8AM-3:25PM, Breakfast - 7:45AM



Swaney Elementary, 501 English, (316) 788-8560
7:55AM-3:20PM, Breakfast - 7:40AM



Tanglewood Elementary, 830 Ridgecrest, (316) 788-8565
8AM-3:25PM, Breakfast - 7:45AM



Wineteer Elementary, 8801 E. Ent, Wichita, (316) 684-9373
7:55AM-3:20PM, Breakfast - 7:40AM



Derby Middle School (DMS), 801 E. Madison, (316) 788-8580
8:10AM-3:25PM, Breakfast - 7:50AM



Derby North Middle School (DNMS), 3100 N. Rock Road, (316) 788-8408
8:10AM-3:25PM, Breakfast - 7:50AM



Derby High School (DHS), 920 N. Rock Road, (316) 788-8500
7:55AM-3:10PM, Breakfast - 7:15AM
*Panther Learning Center (PLC), (316) 788-8499

IMPORTANT NOTES

New Start Times: Elementary schools and Derby High School will begin five minutes earlier this school year. This adjustment increases instructional time, improves teacher planning and removes two low-attendance half-days at secondary schools. It also provides a full week off at Thanksgiving for all schools. Middle school times remain the same, as they already meet the required minutes.

First Day of School: August 12 is the first day for DMS and DNMS 6th graders and new students, and DHS 9th grade and new 10th-12th graders. The first day for returning 7th-8th and 10th-12th graders is August 13. Elementary's first day is August 13. Schools will provide the Pre-K and kindergarten schedule for the first two days of school.

Monday Late Start: All schools start one hour later on Mondays when school is in session. Breakfast is served one hour later than normal on these days.

OUR COMMITMENT TO SCHOOL SAFETY

Derby Public Schools is committed to fostering safe and respectful learning spaces. Through proactive strategies, such as the district-wide implementation of the Character Strong social-emotional learning curriculum, we address harmful behavior with care and accountability, creating environments where all learners feel supported and empowered. All bullying incidents, whether verbal, physical, written or electronic, must be immediately reported and are thoroughly investigated in alignment with Kansas Statute 72-6147.

Staff, students and families are encouraged to use our anonymous safety reporting app if they are uncomfortable reporting in person. Reporting a school safety tip is available 24/7, easy to do by phone, online or through the P3 app, and can be done anonymously. Learn more at www.derbyschools.com/safetyoverview.



Start Here: Resolving Questions and Concerns

DERBY
PUBLIC SCHOOLS

At Derby Public Schools, we believe strong partnerships begin with clear, respectful communication. This guide is designed to help families, students and community members know where to start when they have a question, concern or need support. Many questions can be resolved quickly at the building level. Please begin at Level 1 and move step-by-step as needed.

AREA OF CONCERN	1	...	2	...	3	...	4	...	5
ACADEMICS (Curriculum, grade-level standards, report cards, books, etc)	Teacher		Elementary: Building Principal Secondary: Assistant Principal, then Principal		Subject Area Instructional Coordinator, then Director of Teaching and Learning		Assistant Superintendent of Teaching and Learning, then Superintendent of Schools		Board of Education
ATHLETICS & ACTIVITIES (www.derbyschools.com/Extracurricular)	Coach/Sponsor		Building Athletic Director, then Building Principal		District Activities/Athletic Director		Assistant Superintendent of Human Resources, then Superintendent of Schools		Board of Education
DISCIPLINE (www.derbyschools.com/Handbooks)	Teacher		Elementary: Building Principal Secondary: Assistant Principal, then Principal		Assistant Superintendent of Human Resources		Superintendent of Schools		Board of Education
FACILITIES, GROUNDS & MAINTENANCE (Questions on facility rentals? Visit www.derbyschools.com and select the facility rentals circle icon.)	Building Principal		Facilities, Grounds & Maintenance Supervisor		Director of Operations		Superintendent of Schools		Board of Education
FOOD SERVICE (Visit www.derbyschools.com/Menus for daily menus, meal prices, free/reduced application, etc)	School Office		Elementary: Building Principal Secondary: Assistant Principal, then Principal		Food Service Supervisor		Director of Operations then Superintendent of Schools		Board of Education
GENERAL QUESTIONS (Search www.derbyschools.com or email information@usd260.com)	Teacher		Elementary: Building Principal Secondary: Assistant Principal, then Principal		Assistant Superintendent of Human Resources		Superintendent of Schools		Board of Education
SAFETY & SECURITY (Bullying, school safety, etc. In an emergency, call 911. Tips can also be reported anonymously 24/7 at www.derbyschools.com/SafetyOverview .)	Teacher/Trusted Adult at School		School Resource Officer (SRO) and/or Assistant or Building Principal		District Safety/Security Officer		Assistant Superintendent of Human Resources, then Superintendent of Schools		Board of Education
SPECIAL EDUCATION/SERVICES (IEPs, 504s, Nursing, etc)	Teacher/Case Manager/Service Provider		Elementary: Building Principal Secondary: Assistant Principal, then Principal		Assistant Director of Special Services, then Director of Special Services		Assistant Superintendent of Human Resources, then Superintendent of Schools		Board of Education
TECHNOLOGY (www.derbyschools.com/Technology)	helpdesksusd260.com or Building-Level Support Staff		Assistant Director of Technology		Director of Technology		Assistant Superintendent of Human Resources, then Superintendent of Schools		Board of Education
TRANSPORTATION (www.derbyschools.com/Transportation)	Transportation Office		Transportation Supervisor		Director of Operations		Assistant Superintendent of Human Resources, then Superintendent of Schools		Board of Education

Derby Public Schools staff are committed to providing outstanding support during regular work hours. To ensure a healthy work-life balance, team members are not expected to respond to messages outside of those hours. We appreciate your understanding and your respect for their personal time. Thank you for your continued cooperation! If you need contact information for staff or board members, visit www.derbyschools.com/schools.



MCKINNEY-VENTO ACT

The McKinney-Vento Act protects the education of students who are homeless. The term homeless means an individual who does not have fixed, adequate or regular residence. A few examples of this would include those living in the following locations or situations: sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; emergency or transitional shelters; abandoned in hospitals; primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; migratory children who qualify as homeless. If students qualify, they have the right to: receive a free, appropriate public education; enroll in school immediately; enroll in the local school and attend classes while the school gathers needed documents; continue attending their school of origin (if that is your preference and is feasible); receive transportation to and from the school of origin, if requested; receive educational services comparable to those provided to other students, according to the child's needs. Questions? Contact Luan Sparks, Director of Alternative Learning, (316) 788-8499.

PARENTS' RIGHTS WITH STUDENT RECORDS

- To inspect and review records or to have their representative inspect and review records and possibly make copies of those records;
- To be informed of all types and locations of records being collected, maintained or used by the agency;
- A response to reasonable requests for an explanation of any item in the records;
- To ask for an amendment of any record on the grounds it is inaccurate, misleading or violates privacy rights;
- A hearing, if the agency refuses to make a requested amendment;
- To enter into records your comments or reason for disagreeing with the hearing decision;
- To restrict access to their child's records by withholding consent to disclose records;
- To be informed before information in their child's file is to be destroyed;
- To be told to whom information has been disclosed;
- Student's Rights Policy: Permission or consent required of and the rights accorded to parents of the student shall be required of and accorded to only the student, provided that she/he a.) is married or declared emancipated by the court, or b.) has attained 18 years of age and has not been legally adjudicated to be an incapacitated person.

NOTICE OF NON-DISCRIMINATION

Derby Public Schools is an equal opportunity employer and shall not discriminate in its employment practices and policies with respect to hiring, compensation, terms, conditions, or privileges of employment because of an individual's race, color, national origin, religion, sex, age, disability, or genetic information. Inquiries regarding compliance may be directed to the Assistant Superintendent of Human Resources, 1550 E. Walnut Grove Rd., Derby, KS, (316) 788-8415. This position has been designated to coordinate compliance with non-discrimination requirements contained in Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. See Board Policies GAAA and GAAB.

SCHOOL RESOURCE OFFICERS (SROS)

The City of Derby and Derby Public Schools work collaboratively to place School Resource Officers (SROs) full-time at both middle schools and Derby High School. There is also an SRO that splits time between the Derby elementary schools. A Sedgwick County SRO serves Cooper, Oaklawn and Wineteer. SROs represent local law enforcement and serve as law educators and student mentors.

NOTIFICATION OF RIGHTS UNDER PPRA

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to: Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) 1. Political affiliations or beliefs of the student or student's parent; 2. Mental or psychological problems of the student or student's family; 3. Sex behavior or attitudes; 4. Illegal, anti-social, self-incriminating, or demeaning behavior; 5. Critical appraisals of others with whom the respondents have close family relationships; 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers; 7. Religious practices, affiliations, or beliefs of the student or parents; or 8. Income, other than as required by law to determine program eligibility. Receive notice and an opportunity to opt a student out of: 1. Any other protected information survey, regardless of funding; 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and scheduled by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under state law; and 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others. Inspect, upon request and before administration or use: 1. Protected information surveys of students; 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and 3. Instructional material used as part of the educational curriculum. These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. The school district has developed and adopted policies, in consultation with parents regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The school district will also directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The school district will also directly notify through U.S. Mail or e-mail, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The school district will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave. SW, Washington, DC 20202.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older (“eligible student”) certain rights with respect to the student’s education records. These rights are: 1. The right to inspect and review the student’s education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. 2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA. Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing. 3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist); a parent or student volunteering to serve on an official committee, such as a disciplinary or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student’s enrollment or transfer. [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.] 4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA. The office that administers FERPA is the Student Privacy Policy, U.S. Department of Education. 5. The right to obtain a copy of Derby Public Schools policies, (JRB) for complying with FERPA may be obtained from Human Resources Department, 1550 E. Walnut Grove Rd., Derby, KS 67037. 6. For purposes of FERPA, Derby Public Schools has designated certain information contained in educational records as directory information which may be disclosed for any purpose without your consent. This includes: the student’s name, address, telephone number, picture, parent or guardian, date and place of birth, major field of study, weight, height, participation in and eligibility for officially recognized activities and sports, dates of attendance or grade placement, honors and awards received, and the most recent educational agency or school attended. 7. The school district, as required by federal law, provides to the military recruiters and institutions of higher education, upon request, the name, address and telephone number of each secondary school student, unless the student or the student’s parent has advised the district that this information is not to be disclosed without prior written consent. 8. You have the right to refuse to permit the designation of any or all of the above information as directory information. If you refuse, you must file written notification to this effect to Assistant Superintendent/Human Resources, 1550 E. Walnut Grove Rd., Derby on or before September 1, 2025. If a refusal is not filed, Derby Public Schools assumes there is no obligation to the release of the directory information designated.

HUMAN GROWTH AND DEVELOPMENT

A copy of the district’s state-mandated Human Growth and Development curriculum guide is available in all school buildings for review.

ASBESTOS MANAGEMENT PLAN

An Asbestos Management Plan, which contains all information about asbestos material in the district, is available for public review at the Maintenance and Operations Center, 325 N. Woodlawn, Derby. For more information, contact (316) 788-8479 to speak with the Director of Operations.

GOOGLE WORKSPACE AND PASSWORD CHANGES

Derby Public Schools uses Google Workspace for Education. By enrolling your student, you give the district consent to provide and manage an @usd260.com account for your child. Google Workspace for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom and more. Some Google services are age-restricted and some students may not be eligible to utilize those services. It is used by tens of millions of students and teachers around the world. Students will use their accounts to complete assignments, communicate with their teachers, sign into their Chromebooks and learn digital citizenship skills. These accounts can only be used to log into district-owned devices. As the accounts are owned by Derby Public Schools, there should be no expectation of privacy; the Technology Department and administration can and may monitor the accounts. Please also be aware that as the accounts are owned by Derby Public Schools, management extensions will be installed on any device that your student logs into using their @usd260.com account. Passwords are required to be changed yearly for grades 6–12. Students will receive a link to reset their password from the Technology Department in their district email during the school year. Learn more at www.derbyschools.com/Technology.

SPECIAL SERVICES

Special Services facilitates the delivery of special education services in Derby Public Schools. In the provision of special education and related services, the Kansas State Department of Education (KSDE) and the Special Services Department adhere to all state and federal regulations governing special education. These mandates include, but are not limited to:

- The identification and referral of children in need of special education and related services;
- The provision of a free, appropriate public education;
- Administration of nondiscriminatory, multidisciplinary evaluations;
- The advisement of a parent's right to due process;
- Provide notice to parents before any special education action is taken and advising parents of their right to protest such placement through due process proceedings;
- The development of an individualized education program for all children prior to placement in special education;
- Informing and ensuring parents of access to records and the safeguarding of each student's confidentiality;
- Informing parents of the destruction of personally identifiable information when it is no longer needed and the parents' right to request or deny such destruction;
- Comprehensive re-evaluation of special education students at least every three years.

A copy of the Kansas Special Education Process Handbook is available at the KSDE website, www.ksde.gov, under Special Education. For questions, please contact the Director of Special Services at 1550 E. Walnut Grove Rd., Derby or at dgregshameusd260.com. The Individuals with Disabilities Education Act (IDEA) assurances, procedures and budget applications are also available to the public for review and comments.

EARLY CHILDHOOD SPECIAL EDUCATION

Derby Public Schools is proud to offer several different early childhood learning programs. These programs meet the social, emotional and educational needs of a variety of students. Early Childhood Special Education specifically provides special education for students with an identified disability, ages three to five, in several of the elementary buildings. Contact your neighborhood school for enrollment information.

In addition, eligible students without disabilities are selected through a lottery system to serve as peer models. Students selected to be peer models pay student fees including a \$25 curriculum fee and a \$225 semester fee. Fees can be adjusted or waived for students who qualify by completing the Free and Reduced Price Meal Application. This form must be filled out to qualify for this adjustment. Fees are subject to change. Peer model fees are due on or before the first day of school of each semester. Monthly payments will be accepted. Enrollment will be at the assigned school determined by the lottery system drawing.

Please note that early childhood peer models do not qualify for district transportation. Learn more at www.derbyschools.com under Academics then Early Learning Opportunities.

SCHOOL NURSES AND HEALTH INFORMATION

A nurse or a nurse aid is available in each school. Please keep your child home when they exhibit any of the following: A temperature of 100 degrees or higher before medication has been given, vomiting or diarrhea per nurse's discretion, unidentified rashes, eyes that are red, matted or have discharge. Please do not send your student to school if they are sick. Many diseases and illnesses can be prevented or controlled through appropriate personal hygiene. Regular hand-washing is easy and it's one of the most effective ways to prevent the spread of germs. Please review our medication policies before sending any prescription or over-the-counter medicine with your child. Also, remember to wash your coats, gloves, and backpacks frequently during cold and flu season.

IMMUNIZATIONS

Students entering Derby Public Schools must have completed the full series of required immunizations and a health assessment form in order to enroll in school. This is done by filing a Kansas Certificate of Immunization (KCI) form signed by a physician or local Health Department official. Students who have not completed the required inoculations may enroll if a physician or local health department certifies that the child has received the most recent appropriate inoculation in the required series.

All students are expected to follow the guidelines outlined in **K.S.A. 72-6262** and **Board Policy JGCB**. Students seeking a waiver for medical or religious reasons should contact the school nurse for further assistance. **Any student who fails to provide this documentation will be excluded from school starting Tuesday, September 2, 2025.** Please contact the Special Services Department at (316) 554-8004 for more information.

Below is the inclusive list of required immunizations from the Kansas Department of Health and Environment:

- Diphtheria, pertussis, tetanus (DTap/DT/Td/Tdap) - five doses required; one for entry into 7th grade
- Oral polio (IPV) - four doses required
- Measles, mumps, rubella (MMR) - two doses required
- Varicella (chicken pox) - two doses required or physician documentation that the child had chicken pox
- Hepatitis B - three doses required
- Hepatitis A - two doses required
- Hib - four doses required (EC only)
- PCV - four doses required (EC only)
- MenACWY - Two doses required (one for entry into 7th & one into 11th grade)
- *Students ages 16-18 with no previous MenACWY, only one dose is required

HEARING AND VISION SCREENINGS

Students in Early Childhood-3rd, 5th, 7th and 11th grades will have a vision screening at school. Early Childhood-2nd, 4th, 6th, 8th and 11th grade students will have a hearing screening. Reports are only sent home if your child does not pass the test and a professional evaluation is recommended. If you do not want your child to participate in these screenings, please notify the school nurse before the school year begins.

COMMUNICATION: STAY CONNECTED!

Derby Public Schools uses several methods to communicate with parents/guardians, staff and community members. In addition to the resources below, each of our district buildings has a website. For district-wide publications or general "public information," contact the Communications Office at (316) 788-8427. For information on school-specific building publications, please contact the school directly.

NEWS AND MEDIA

The Communications Office releases news and information throughout the school year through a variety of ways: Derby School News, Enrollment Update, Skylert (mass notification tool), monthly e-news, social media, website, Cox Cable Channel 7, brochures, news releases, flyers, Board of Education meeting summaries and more.

WEBSITE AND SOCIAL MEDIA

Our website, www.derbyschools.com, is one of your best tools to stay informed. View page 2 to learn more! Derby Public Schools also utilizes social media to share current news and information as well as fun photos throughout the year to provide an inside look at the daily routine of our students. All schools are on Facebook and X (formerly Twitter).

SUBSCRIBE TO SCHOOL CALENDARS

Did you know there is a Google calendar for each of our schools and for Derby Public Schools events? These calendars can help you keep up with what is happening around the district. The Derby Public Schools calendar lists important district-wide events including start and end dates, conferences, holidays and more. Each school's calendar, located on our website, shares important dates specific to that building, such as picture day, concerts and parent group meetings. View the calendars and learn how to subscribe by clicking on the "calendar" icon at www.derbyschools.com. On this page, you can also download a PDF version of the school year calendar, use the search feature to find specific upcoming events as well as access league athletic calendars for Derby Middle School, Derby North Middle School and Derby High School.

SKYWARD FAMILY ACCESS

Skyward is a service that provides all Derby Public Schools parents/guardians with information regarding grades, attendance, discipline, health, schedule and fees for their student(s). Whether you are at home, the office or on the road, you will be able to retrieve information about your child through Skyward. It is simple to begin using Skyward; you are already signed up. Your child's school office will provide your username and password information. Skyward is a free service provided to monitor a child's progress.

Join Us for Green
FRIDAYS

We invite you to show your Derby pride by wearing green each Friday! Purchase new gear for the upcoming school year by visiting our online store with Bittersweet in Derby. www.derbyschools.com/DerbyGear.

SKYLERT: MASS NOTIFICATION TOOL

Derby Public Schools uses a mass notification system called Skylert, which sends alerts (phone, text or email) in a matter of moments. In addition to emergency messages, Skylert is used to send general announcements, fundraising information, school closings, e-newsletters, attendance and food service notifications. With the exception of emergency messages, you have the ability to control the Skylert messages you receive by logging into Family Access in Skyward. Once logged in, you can select the type of messages and which phone numbers and email addresses receive messages. If you are not able to log into Family Access, please contact your school's secretary after July 18. Parents/guardians have the ability to set their own contact preferences. This ability is limited to their Skyward login. Please check your contact preferences in Skyward Family Access and update as needed.

****Note:** If you are a current family and believe you have elected to receive messages but have not received a message in the last month, email information@usd260.com to check your notification preferences.**

EMERGENCY SCHOOL CLOSINGS

Derby Public Schools may close because of severe weather or an emergency. For official confirmations of school closings or delays, listen to local radio and television stations for announcements or go to www.derbyschools.com. Notification will also be sent first via Skylert phone, text and email, and on official district social media pages.

VIRTUAL BACKPACKS

Click the "Parents" icon at www.derbyschools.com to find district publications and other various flyers in our "Virtual Backpack" that may be of interest or be a benefit for your family. Each elementary also has a Virtual Backpack on their school website with information specific to the school which includes various school-specific flyers and information.

VISITOR/VOLUNTEER MANAGEMENT

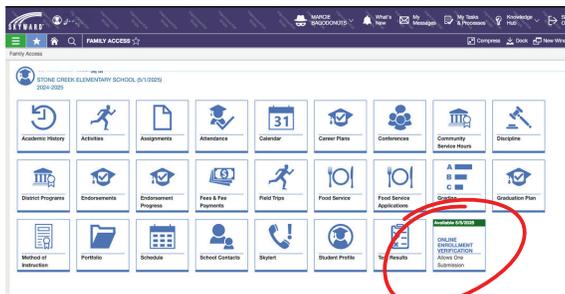
SafeVisitor, a comprehensive digital visitor management system, is utilized in all Derby schools. This system enhances school entrance security, streamlines the check-in process and helps manage visitors and volunteers in our buildings. All visitors, including families, volunteers, community partners, contractors and vendors will be asked to present a valid Driver's License or government-issued ID, which will be scanned into the system. The information will run through a national database of registered sex offenders and local exclusion lists. It will not save the information or make a physical copy of the ID.

Learn more at www.derbyschools.com by clicking the "SafeVisitor" circle icon on the homepage.

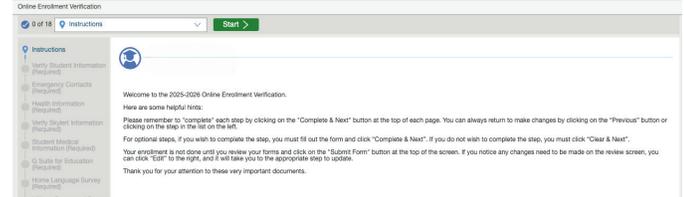
ONLINE ENROLLMENT FOR RETURNING AND PRE-ENROLLED STUDENTS

Online enrollment is for returning and pre-enrolled students. Starting July 17, visit www.derbyschools.com and click on the "Enrollment" icon. From there, you will select the "Online Enrollment" button and be prompted to log in to your Skyward Family Access account. Click the "Online Enrollment Verification" tile as shown in **Screen #1** to verify that your information is correct. If it is not, please enter the correct information.

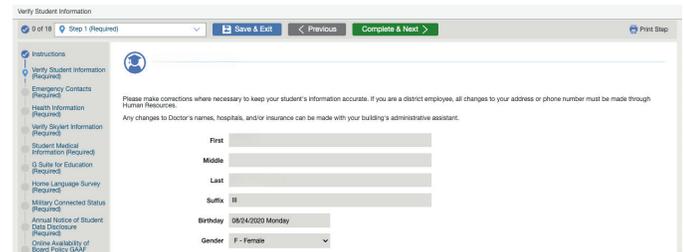
SCREEN #1



SCREEN #2



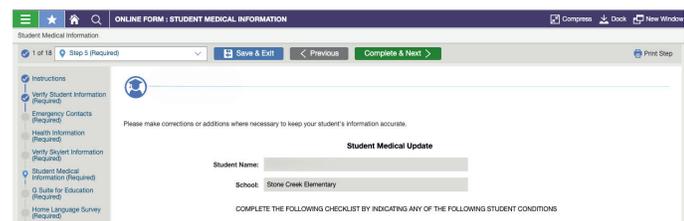
SCREEN #3



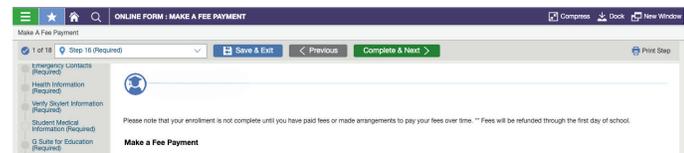
SCREEN #4



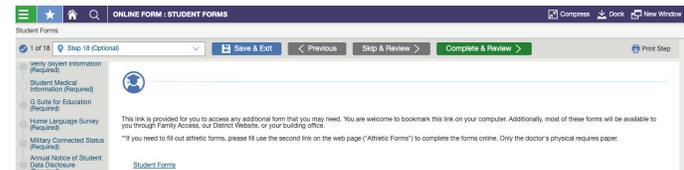
SCREEN #5



SCREEN #6



SCREEN #7



**FOLLOW
STEPS TO
COMPLETE
ENROLLMENT.**

• As you navigate through the enrollment steps, you will focus on the area to the left of the screen as shown in **Screen #2**. You will be verifying the information on each step (as shown in **Screen #3**). If there are no changes, click "Complete & Next" at the top of every screen.

• "Verify Skylert Information" in **Screen #4**: By default, the emergency box is checked for everyone. This is to ensure that all parents/guardians will receive emergency messages. Please check any other boxes you would like to receive a message for. Any box left unmarked means you will not be notified. **Note: Any previous year's Skylert preferences will not be carried over into the new Skyward Qmlativ, so please pay close attention to this screen and carefully select your communication preferences. **

• Please complete "Student Medical Information" about your child as shown in Screen #5. Please make sure to type in the date at the bottom of the form, acknowledging that the information is correct and current. Contact your school administrative assistant if you need to make changes to the following: Hospital, Doctor or Dentist.

• Next, you will need to click "Make a Fee Payment" (**Screen #6**). This will open a new window and go to the e-Funds for Schools site. You must have your e-Funds username to log in. If you have forgotten this information, click "Forgot Username or Password" to reset it. If you are a new user, click "Register Here". Contact your student's school office if you want to pay by check. A "Promise to Pay Form" is an optional enrollment step to complete, if needed.

• Click on "Student Forms" (**Screen #7**). This will open a new window with links to student forms and building-specific information. You will then step through completing the necessary forms.

• The last step is completing the online verification review. Scroll through to verify the information is correct. Then, check the box to confirm at the bottom of the page and click "Submit Form" at the top.

August 2025					September 2025					October 2025					November 2025				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
				1	1	2	3	4	5			1	2	3	3	4	5	6	7
4	5	6	7	8	8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
11	12	13	14	15	15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
18	19	20	21	22	22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
25	26	27	28	29	29	30				27	28	29	30	31					
December 2025					January 2026					February 2026					March 2026				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5				1	2	2	3	4	5	6	2	3	4	5	6
8	9	10	11	12	5	6	7	8	9	9	10	11	12	13	9	10	11	12	13
15	16	17	18	19	12	13	14	15	16	16	17	18	19	20	16	17	18	19	20
22	23	24	25	26	19	20	21	22	23	23	24	25	26	27	23	24	25	26	27
29	30	31			26	27	28	29	30						30	31			
April 2026					May 2026														
M	T	W	T	F	M	T	W	T	F										
		1	2	3					1										
6	7	8	9	10	4	5	6	7	8										
13	14	15	16	17	11	12	13	14	15										
20	21	22	23	24	18	19	20	21	22										
27	28	29	30		25	26	27	28	29										

Calendar Symbol Guide

- No School
- Dismiss 1/2 Day
- Snow Make Up Day (if necessary)
- Late Start - School Start Time is One Hour Later Than Normal
- Conferences, No School
- Evening Conferences Grades EC-5
- Evening Conferences Grades 6-12

<p>August</p> <p>6..... Back to School Night: Derby High School, 4-7PM</p> <p>7..... Back to School Nights: Middle Schools, 4-7PM</p> <p>11..... Back to School Night: Elementary Schools, 4-7PM</p> <p>12..... First Day for 6th/9th Grades, New 6-12 Students**</p> <p>13..... First Day for Students**</p> <p><i>**August 12 is the first day for DMS and DNMS 6th graders and new students, and DHS freshmen and new 10th-12th graders. The first day for returning 7th-8th and 10th-12th graders is August 13. Elementary's first day is August 13. Schools will provide the PreK and kindergarten schedule for the first two days of school.</i></p> <p>September</p> <p>1..... No School, Labor Day*</p> <p>October</p> <p>10..... No School</p> <p>16..... Evening Conferences Grades 6-12</p> <p>21..... Evening Conferences Grades EC-12</p> <p>23..... No School, Day and Evening Conferences EC-5, Day Only Conferences Grades 6-12</p> <p>24..... No School</p> <p>November</p> <p>10..... No School</p> <p>11..... No School, Veterans Day*</p> <p>24-28..... Fall Break</p> <p>December</p> <p>22-31..... Winter Break</p>	<p>January</p> <p>1-5..... Winter Break</p> <p>19..... No School, Martin Luther King Jr. Day*</p> <p>February</p> <p>5..... Evening Conferences Grades 6-12</p> <p>10..... Evening Conferences Grades EC-12</p> <p>12..... No School, Day and Evening Conferences EC-5, Day Only Conferences Grades 6-12</p> <p>13..... No School</p> <p>16..... No School, Presidents' Day*</p> <p>March</p> <p>13..... No School</p> <p>16-20..... Spring Break (aligns with Kansas Board of Regents Calendar)</p> <p>April</p> <p>24..... No School</p> <p>27..... No School</p> <p>May</p> <p>17..... Derby High School Graduation, Time TBD</p> <p>21..... Last Day of School Early Childhood (EC)</p> <p>22..... Last Day of School PreK-11, 1/2 Day</p> <p>25..... Memorial Day*</p>
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****Middle Schools:** Due to serving as music festivals hosts, DMS will not be in session on February 25, 2026 and DNMS will not be in session on March 4, 2026.

****DHS Only:** Specific grades will take the PreACT, WorkKeys or ACT during school hours. November 5, 2025; PreACT - 9th Grade & WorkKeys - 11th Grade; 10th & 12th, No School February 24, 2026; ACT - 11th Grade; 9th, 10th & 12th, No School

Grade Reporting End Dates
October 9 • December 19 • March 12 • May 22

Save the dates now for Parent-Teacher Conferences each semester! School/home partnership is crucial for student success.



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JOIN OUR TEAM

TOP 5 REASONS TO CHOOSE DERBY PUBLIC SCHOOLS AS YOUR PLACE OF EMPLOYMENT

- **INSPIRING, STUDENT-CENTERED FOCUS**
The opportunity to make a positive impact on students and the community
- **FLEXIBLE TIME OFF**
Uncategorized paid time off, including parental leave
- **PROFESSIONAL GROWTH**
Staff development is prioritized with comprehensive training and continuous learning opportunities
- **UPDATED FACILITIES**
Many of our schools and support buildings are remodeled or new, and designed with enhanced safety features
- **OUR MISSION, VISION AND CORE VALUES**
A passionate team driven by a shared commitment to common goals and focus areas



LEARN MORE & APPLY TODAY!

