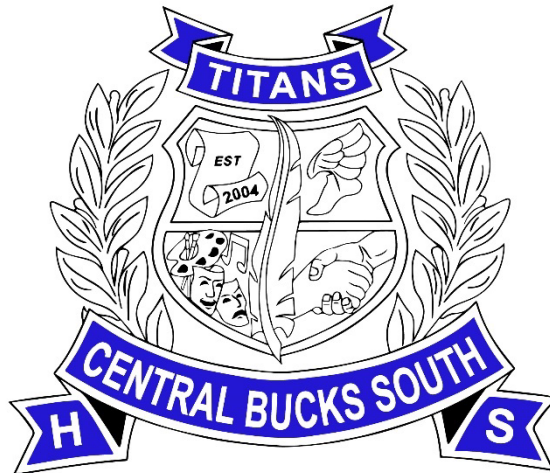


# *Central Bucks*

# *High School – South*

## **Student Handbook**

**2025-2026**



### **Principal**

Jason H. Bucher

### **House Principals**

Jennifer M. Opdyke, Joseph A. Piselli, & Brian J. Scholl

### **School Counselors**

Laura Ladley, Taryn Barrett, Patrick Chapman, Thomas Hill,  
Jessica Kirwan-Shaw, Michele McGroggan, & Kerry Monk

### **Student & Emotional Support Counselors**

Rachel Davis & Lindsay Burtis

*This document is designed to assist our students and families with an understanding of the policies and procedures that will inform them of their high school experience. Parents/guardians and students are also directed to review and familiarize themselves with the district's family handbook, found on the website at <https://www.cbsd.org/parentsstudents/for-parents/family-handbook>. The Family Handbook provides parents with some general facts about the district's programs and services. It also offers some specific information about school rules and policies that pertain to every student, no matter which school a child attends.*



# Central Bucks High School South



## *Tenets of a Titan*

**TENETS OF A TITAN**

T	Take pride in their work and effort
I	Initiate their own success.
T	Treat everyone with respect and kindness
A	Actively engage in school and community
N	Nuture themselves and the environment
S	Set goals towards achieving a positive future

## *CB South Vision Statement*

Central Bucks South is a collaborative and inclusive community where students, parents, teachers, staff, administrators, and the broader community work together to foster respect, responsibility, pride, and excellence. Through shared commitment to learning, innovation, and personal growth, we create a safe, supportive, and dynamic environment that empowers every individual to thrive and contribute meaningfully to the school and beyond.

# CB SOUTH HIGH SCHOOL

## BELL SCHEDULES 2025-2026

### First Day of School

7:25-7:45 Titan Forum  
7:50-8:45 Block 1  
8:50-9:45 Block 2  
9:50-10:00 Titan Forum  
10:00-12:05 Class Meetings & Lunches  
12:10-1:05 Block 3  
1:10-2:05 Block 4  
2:10-2:30 Titan Forum

### Regular School Days

7:25-8:48 AM - Block 1  
8:53-10:16 AM - Block 2  
10:20-10:30 AM - Titan Forum  
10:33-11:36 PM - Lunch & Learn  
11:39-1:02 PM - Block 3  
1:07-2:30 PM - Block 4

### Extended Forum - 60 min

7:25-8:36 AM - Block 1  
8:41-9:52 AM - Block 2  
9:56-10:56 AM - Titan Forum  
10:59-12:02 PM - Lunch & Learn  
12:05-1:15 PM - Block 3  
1:20-2:30 PM - Block 4

### Extended Forum - 30 min

7:25-8:43 AM - Block 1  
8:48-10:06 AM - Block 2  
10:10-10:40 AM - Titan Forum  
10:43-11:46 PM - Lunch & Learn  
11:49-1:07 PM - Block 3  
1:12-2:30 PM - Block 4

### Half Day

7:25 - 8:10 AM - Block 1  
8:15 - 9:00 AM - Block 2  
No Titan Forum  
No Lunch & Learn  
9:05-9:50 AM - Block 3  
9:55 - 10:40 AM - Block 4

### Two Hour Delay

9:25-10:21 AM - Block 1  
10:26-11:22 AM - Block 2  
No Titan Forum  
11:25-12:30 PM - Lunch & Learn  
12:33-1:29 PM - Block 3  
1:34-2:30 PM - Block 4

# CB SOUTH HIGH SCHOOL

## BELL SCHEDULES FOR MBIT STUDENTS 2025-2026

### MBIT - Regular Day

7:20AM - AM Bus Departs CB South  
10:40 AM - AM Bus Returns to CBS  
10:30 AM - PM Students dismissed for Lunch  
11:05 AM - PM Bus Departs CB South  
2:30 PM - PM Bus Returns to CB South

### MBIT & CBSD Half Day

7:20AM - AM Bus Departs CB South  
10:40 AM - AM Bus Returns to CBS for dismissal  
11:05 AM - PM Bus Departs CB South  
2:30 PM - PM Bus Drives students to CBS or home Late Bus style  
\*PM Students should bring a lunch to eat at MBIT

### When MBIT has a Regular Day, but CBSD is Closed

AM Students provide own transportation to CB South  
7:20AM - AM Bus Departs CB South  
10:45 AM - AM Students returned to CB South or taken home Late Bus Style

PM students provide own transportation to CB South  
10:35 AM - PM Bus Departs CB South  
2:30 PM - PM Bus Returns to CB South or taken home Late Bus style

# Academic Information

For additional information about the high school courses of study and graduation requirements, please view the [Program of Studies Guide](#).

## Academic Integrity (Plagiarism/Cheating)

Plagiarism/Cheating is defined as the copying of someone's work and representing it as your own OR allowing someone to copy your work. Cheating may include, but is not limited to, copying work while taking a test, quiz, or exam. It includes sharing or copying work for an assignment including, but not limited to, term papers, book reports, projects, homework, etc. Laptops, cell phones, graphing calculators, etc. used inappropriately during assessments will be treated as cheating. Plagiarism in any form (including AI), whether intentional or unintentional, is unacceptable. Any student found cheating or plagiarizing will receive behavioral and academic consequences. Students in the National Honor Society run the risk of being removed from the program.

*Currently CBSD is in the process of developing a policy and procedures for the use of AI.  
That content will be added to this section once it has been approved by the School Board.*

<b>1<sup>st</sup> Offense</b>	<ul style="list-style-type: none"><li>• Student has the opportunity to retake the assessment/assignment in a different form within 48 hours or at the teacher's discretion.</li><li>• Teacher must document the offense via behavior referral in IC.</li><li>• Teacher will communicate with parent and counselor about the infraction.</li><li>• Detention and/or additional consequences may apply.</li></ul>
<b>2<sup>nd</sup> Offense</b>	<ul style="list-style-type: none"><li>• Student has the opportunity to retake the assessment/assignment in a different form within 48 hours or at the teacher's discretion.</li><li>• Conference with teacher, parent, counselor, and House Principal.</li><li>• Teacher must document the offense via behavior referral in IC.</li><li>• Student is removed from all extra-curricular activities pending successful completion of assignment.</li><li>• Saturday Detention and additional consequences may apply.</li></ul>
<b>3<sup>rd</sup> Offense</b>	<ul style="list-style-type: none"><li>• Student has the opportunity to retake the assessment/assignment in a different form within 48 hours or at the teacher's discretion. No credit will be received.</li><li>• Teacher must document the offense via behavior referral in IC.</li><li>• Student must attend a meeting with administration to determine appropriate consequences.</li></ul>

*\*Final Exams are not able to be re-assessed. Academic dishonesty on a final exam may incur both behavioral and academic consequences. Academic consequences may include a score of a zero on the exam.*

*\*Students who are also members of the National Honor Society may have their membership jeopardized for any instances of plagiarism/cheating.*

## Equal Opportunity Policy

It is the policy of the Central Bucks School District to offer equal opportunities for girls and boys in the Central Bucks Schools. The School Board policy adopted in June 1976 notes that the district is not to discriminate on the basis of sex in its educational programs, activities or employment policies as required by Title IX of the 1972 Education Amendments. Inquiries regarding compliance with Title IX may be directed to the building principal.

## Class Rank & GPA

Class rank is not reported to colleges for admission purposes, but the district does report the student's grade point average (GPA). The GPA is based on weighted and non-weighted grades from all classes taken in grades 9-12. Concern for grade-point average should not keep students from selecting a challenging program and should not be used as an excuse for dropping a course in order to take one that seems easier. Colleges are more interested in the academic rigor of a student's program than they are in the student's GPA.

## Critical Course Change

Changes in course requests will **only** be honored for the following two reasons: (1) failure to meet the required prerequisite; or (2) a level change that must be approved by the building principal.

## Final Examinations

In courses with common district final examinations, finals may not be administered prior to the scheduled date and time. If a student misses a final examination(s) due to an excused absence, then they are responsible to make it up on the scheduled make-up day. If the student does not return prior to the last day of school, then they are responsible to schedule an appropriate date/time upon their return.

## Graduation Requirements

Please view [CBSD Board Policy 217](#) for specific information.

## Grading Interpretation and Values

	Percent	For GPA Computation Non-Weighted Classes	For GPA Computation Weighted Classes	Interpretation
A	93-100	4.0	5.0	Advanced
A-	90-92	3.6	4.6	
B+	87-89	3.4	4.4	Proficient
B	83-86	3.0	4.0	
B-	80-82	2.6	3.6	
C+	77-79	2.4	3.4	Proficient
C	73-76	2.0	3.0	
C-	70-72	1.6	2.6	
D+	67-69	1.4	2.4	Basic
D	63-66	1.0	2.0	
D-	60-62	.6	1.6	
F	0-59	0.0	0.0	Below Basic

### Other grades

I - Incomplete work\*

S – Satisfactory

U – Unsatisfactory

\* If incomplete work is not made up after a reasonable period of time, the student will fail the course as a result of lack of completion. A “reasonable period of time” is defined as two weeks beyond the marking period. In the case of an extended absence resulting in an “Incomplete,” students are expected to complete work within a two-week period upon return. All exceptions to the two-week deadline will need administrative approval.

## Honor Roll

Distinguished Honors: GPA of 4.0 or better

High Honors: GPA of 3.6 or better

Honors: GPA of 3.0 or better

## Reassessment Guidelines

Please review the [CBSD Reassessment Guidelines](#).

## Report Cards

Report cards are issued four times a year electronically as noted on the district calendar. Each marking period is nine weeks in length. Parents and students are urged to discuss report cards. Parents and students may view their grades

online with the correct username and password for Parent Portal. If there are any questions, please contact the guidance counselor.

## School Counselors

Students can arrange for an appointment with their counselor by visiting the Student Services Offices (1<sup>st</sup> & 3<sup>rd</sup> Floors) or emailing a request to their counselor. Students are advised to schedule counselor appointments during study halls or Lunch & Learn. Parents may contact the counselor by email or phone.

1 <sup>st</sup> Floor Student Services Office	3 <sup>rd</sup> Floor Student Services Office
Taryn Barrett (Kf-Mg) Michele McGroggan (Mh-Re) Patrick Chapman (Rf-To) Laura Ladley (Tp-Z) Lindsay Burtis (Emotional Support Counselor)	Kerry Monk (A-Cn) Tom Hill (Co-Gd) Jessica Shaw (Ge-Ke) Rachel Davis (Student Support Counselor)
<b>Administrative Assistants:</b> Cheryl Reilly and Roshni Stanley	<b>Administrative Assistant:</b> Christine Forbes

## Student Assistance Program (SAP)

At-risk behaviors including those of emotional/mental health or created by chemical use are serious problems with legal, physical, ethical, social, emotional, and educational implications. SAP is an action-oriented team whose goal is to identify, assist, intervene, and provide aftercare for at-risk students. The team networks with community resources and district programs already in operation. If you, or someone you know is at-risk due mental health or chemical dependency issues, please go to your counselor for a SAP referral or visit the CB South web page.

## Success Plan

The Success Plan is required of all CB students before graduating. Activities are accessed through the Naviance application. Students should work with their Titan Forum Mentor to complete all tasks throughout each school year.

**Please note:** All SUCCESS PLAN DEADLINES must be met to avoid disciplinary action and/or loss of privileges.

# Attendance Policies & Procedures

The primary responsibility for the attendance of the students of CB South rests with the parents/guardians and the students themselves. Attendance policies at CB South follow [CBSD Board Policy 204](#) and the Pennsylvania School Code dealing with [Compulsory Attendance](#). Please review the [2025-2026 Student Attendance Letter](#) from The Central Bucks School District.

*"Every child of compulsory school age having a legal residence in this Commonwealth...is required to attend a day school in which the subjects and activities prescribed by the standards of the State Board of Education are taught."*

## Absences

Absence	Definition	Potential Interventions/Consequences	Limit
<b>Excused absence</b>	Granted for illness, death in the family, religious holidays, health care, educational vacations, college visits, family trips, and exceptionally urgent reasons.	<ul style="list-style-type: none"> <li>Excused absences beyond 10 require a note from a licensed practitioner of the healing arts</li> <li>Student Attendance Improvement Conference</li> <li>Academic progress may be affected</li> </ul>	10
<b>Unexcused absence</b>	Reasons such as employment, car trouble, oversleeping, missing the bus, working at home, unauthorized dismissal from school, and remaining at home to do schoolwork.  <i><b>*Must be excused in the Portal or by contacting the attendance office within 3 days of the absence.</b></i>	<ul style="list-style-type: none"> <li>After 3 confirmed unexcused absences a Student Attendance Improvement Conference is required</li> <li>Truancy citation may be filed</li> <li>Academic progress may be affected</li> </ul>	3
<b>Excused tardy</b>	Granted for same reasons as excused absences.  <i>*Tardy minutes can add up to absences.</i>	<ul style="list-style-type: none"> <li>After 10:30 AM is considered a full day absence</li> <li>Missed time may lead to a Student Attendance Improvement Conference</li> <li>Academic progress may be affected</li> </ul>	N/A
<b>Unexcused tardy</b>	May be declared for same reasons as unexcused absences.  <i>*Tardy minutes can add up to absences.</i> <i><b>*Must be excused in the Portal or by contacting the attendance office within 3 days of the absence.</b></i>	<ul style="list-style-type: none"> <li>Detention hours and additional consequences may apply</li> <li>Missed time may lead to a Student Attendance Improvement Conference and/or truancy citation</li> <li>Academic progress may be affected</li> </ul>	3
<b>Class cut</b>	An intentional avoidance of class, whether it be by departing the school or school campus or presence in an unauthorized area of the building	<ul style="list-style-type: none"> <li>Progressive discipline including, but not limited to, detention hours, Saturday detentions, and in-school suspensions</li> </ul>	0
<ul style="list-style-type: none"> <li>Absences that exceed state limits may result in school attendance improvement plans, truancy citations, referrals to agencies such as Bucks County Children &amp; Youth Services.</li> <li>Missing 10 days of a semester long course or 20 days of a yearlong course may result in the loss of credit attainment.</li> <li>Any student early dismissals due to illness must be approved through the nurses' office. If a student does not go through the nurses' office, the absence will be marked as unexcused and considered a class cut. Dismissals for illness, excused or unexcused, are subject to attendance guidelines listed above.</li> </ul>			

**For more specific information on student absences, please visit the [CB South Attendance website](#).**



# *School Information & Resources*

## **Appearance - School Representation**

Any apparel (clothing, hats, etc.) or signage in or on school property, including logos or electronic representation by any club, activity, team, group, or student at CB South **MUST** have prior approval by an administrator or athletic director.

## **Athletics**

All information about CB South Athletics can be found here - <https://cbsathletics.com/> or by calling 267-893-3006.

## **Clubs and Organizations**

CB South encourages students to become active in the classroom and in extracurricular activities. Student involvement in school is a contributing factor to fulfillment and success. A complete list of clubs and extracurricular groups can be found in on our [Activities](#) webpage. **Any student who comes to school after 10:30 am without an excused absence or medical note will not be allowed to participate in extracurricular events on that day.** Exceptions for extenuating circumstances will be considered by an administrator. Students involved in extracurricular activities are expected to abide by the Student Code of Conduct found here in [Board Policy 122](#).

## **Dances & Proms**

CB South students are permitted to bring one guest per CB South student to dances and proms with the signed permission from parents, the guest's school administrator, and the CB South student's House Principal. Like CB South students, guests must follow all school rules and always demonstrate respectful behavior. To be a guest at a CB South Prom, you must be in good standing at your respective school. All guests must have a completed guest form and copy of their student ID on file with the House Office. Individuals in grades 9 or below or anyone 21 and over are NOT permitted to attend. At school-sponsored activities, including dances and athletic competitions, it is expected that students and their guests will wear appropriate attire for the event.

## **Health Office**

The Health Office is open throughout the school day. Students are required to present a teacher's pass upon arrival at the Health Office unless there is an emergency or during the Lunch & Learn hour. Students are required to sign in and out of the Health Office via Infinite Campus. Students who are ill may receive permission to leave school only with authorization from the school nurse. Any student early dismissals due to illness must be approved through the nurses' office. If a student does not go through the nurses' office, the absence will be marked as unexcused and considered a class cut. Dismissals for illness, excused or unexcused, are subject to attendance guidelines listed above.

### **Medications**

Any student requiring medication in school must follow the following school district policy:

- All medications must be submitted to the health office. **Students may not carry medicine.**
- All medications, including over-the-counter medications, must be accompanied by a physician's order and parent signature.
- Physician's orders for school can be supplied by the doctor on either a prescription pad or by completing the attached form:
  - [Medication Dispensing Form](#)

All prescription medications must be in the original container with the pharmacy label attached. Over-the-counter medications are submitted in the original box with the child's name written on it. All controlled substances, for e.g. Ritalin, must be delivered/picked up by a parent/guardian. Controlled substances are counted in the health office and require a verification signature from nurse and parent. For more information about our [Health Office](#), please visit the CB South website.

## **Late Arrival/Early Release**

Seniors who are scheduled for study hall for the first or fourth blocks may apply for late arrival or early release. Students who are granted that privilege must be either off school property or in their assigned study hall area. They may not wander in the halls, disrupt the learning of other classrooms, or remain on campus without prior approval from their House Principal. This privilege may be revoked if the student does not meet academic or behavior expectations.

## **Library**

The library is available for students to use. All students are required to help maintain an environment that is conducive to productive work for all library users. Students using the library should be with a class or have a teacher's pass. Failure to comply with these rules could result in the loss of library privileges and possible disciplinary actions.

## **Lockers**

Students may be assigned a locker upon request for protection of personal property. It is the responsibility of the student to keep the locker clean and locked at all times. The school cannot be held responsible for items missing from lockers. Students should not share lockers or combinations with other students. Students may use only their assigned locker. If a student has a problem with their locker, they should report it to their house principal. Student lockers are considered Central Bucks School District property and, if warranted, may be randomly searched. There are a limited number of lockers available at CB South High School. Students should see their House Principal if they would like to be assigned a locker. Please see [CBSD Board Policy 226](#) for more information on searches.

## **Messages for Students**

Students may pick up routine messages from the receptionist during class transitions. If an emergency message is received for a student, that student will be contacted immediately. Parents should not contact their students via personal cell phones during the academic day so not to disrupt the academic environment.

## **Military Recruiters – Act 10**

Act 10 of 1991 requires school superintendents to provide armed forces recruiters with the same access to lists of senior students, as they make available to colleges and trade schools. Students will be notified of the requirements of the act and given 21 days to request, in writing, to be excluded from the list.

## **Obligations**

Obligations may include (but are not limited to): fines and fees, health forms, graduation requirements, unserved detention hours, etc. Activities that may be withheld for outstanding obligations include, but are not limited to, extracurricular activities, parking permits, field trips, proms, and receipt of a diploma.

## **Parking**

Student parking spaces will be issued through a lottery process. There will be a semesterly fee for parking in the student lots. School Administrators shall have the authority to require students, or other persons under their jurisdiction, to submit to a thorough search of any vehicle on school property per [CBSD Board Policy 226](#).

All students who drive to school must:

- Register their vehicles with CB South and receive an assigned parking spot.
- Students must park only in their assigned spot. Vehicles parked illegally will be ticketed.
- Obey the campus speed limit of 15 MPH.
- Follow safe-driving procedures at all times.

Violations may result in fines, the loss of driving/parking privileges, and other consequences as determined by school administration. For more information about parking at CB South, please visit the [CB South Security](#) page on the CB South website.

## **Transportation**

Students and parents are advised that all school buses are equipped with electronic surveillance cameras that record video and audio. Bus transportation to and from school, sports, trips, MBIT, and any other school activity is a privilege. Inappropriate behavior while riding a bus will result in disciplinary actions that may include suspension from riding the bus and possibly suspension from school. Please review the [CBSD Transportation](#) page for more information.

## **School Visitors**

For safety and security reasons, the district does not permit students of other public school districts, private schools, colleges or universities to visit Central Bucks classrooms or to shadow Central Bucks Students. Please reference the [CBSD Board Policy 907](#) on the school district website for complete information on any visitors to the school.

## **Working Papers**

To obtain working papers, students may download an application from the CBSD website, or they may pick up an application from the school receptionist and complete the following steps:

- Show evidence of age (birth certificate or passport)
- Have parents/guardians sign the application.
- Return the completed application to the receptionist and you will be issued working papers. The application is also available on the CB South Webpage.

# ***Student Conduct & Discipline***

## **Affection**

Kissing and close personal contact outside of holding hands is private and to be kept away from school. Any student found to be engaging in such behavior may be referred to their counselor or House Principal.

## **Appearance – Dress Guidelines**

The primary responsibility for the appearance of the students of CB South rests with the parents/guardians and the students themselves. Together, they have the right to determine such dress and grooming, as long as that appearance does not substantially and directly endanger physical health and safety, damage property, disrupt the educational process, distract those engaged in that process, or go beyond the community and school definition of modesty. If an administrator deems an article of clothing inappropriate, the student will be asked to cover the article of clothing or change into something that meets the code before being allowed to return to class. At school-sponsored activities, including dances and athletic competitions, it is expected that students and their guests wear appropriate attire for the event. Clothing must be free of pictures or wording that contains profanity, vulgarity, innuendo, or the ridiculing of any person or group, or the references to alcohol, vaping, tobacco, or illegal activity. Please see [CBSD Board Policy 221](#) for specific information.

## **General Behavior & Information**

Proper conduct in the building and on school grounds is considered essential to maintain a safe and productive educational environment. Mutual respect is the underlying principle for everyone.

Behavior expectations across the CB South school community include, but are not limited to the following:

- Show courtesy and respect towards others.
- Always use acceptable language.
- Settle differences peacefully and respectfully.
- Respect school property and facilities.

Classroom	Hallway	Lunch & Learn	Study Hall	Parking Lot	Extra-Curricular Activities
<ul style="list-style-type: none"> <li>Follow established classroom rules</li> <li>Respect the learning environment</li> <li>Learn from mistakes</li> </ul>	<ul style="list-style-type: none"> <li>Always carry a pass</li> <li>Be prepared to show your Student ID</li> <li>Travel to single destination with a purpose; wandering is not permitted</li> </ul>	<ul style="list-style-type: none"> <li>Speak quietly to not disturb others</li> <li>Maintain a clean area and dispose of all trash</li> <li>Report to assigned locations</li> </ul>	<ul style="list-style-type: none"> <li>Speak quietly to not disturb others</li> <li>Remain in the Library for the duration of the block</li> <li>Come prepared with classwork or activities</li> <li>Follow guidelines of SH Staff</li> </ul>	<ul style="list-style-type: none"> <li>Off limits during the school day</li> <li>Always maintain 15 MPH</li> <li>Follow traffic flow and signage</li> <li>Park only in your assigned spot</li> </ul>	<ul style="list-style-type: none"> <li>Follow all CBSD policies</li> <li>Show good sportsmanship / be respectful of others</li> <li>Represent your school with pride</li> <li>Promote positive interactions with others</li> </ul>

## Bullying

Bullying is a form of harassment that will not be tolerated at Central Bucks High School South. If you or someone you know is being bullied, please report this to a teacher, guidance counselor, or house principal. Please refer to [CBSD Board Policy 249](#) for more information.

## Cell Phones & Electronic Devices

Cell phones and personal devices will not be permitted during instructional times with the exception of instructor-directed activities or as permitted by the school nurse and/or school administration. Cell phones and personal devices may be used during class transitions and Lunch & Learn. If parents need to contact their student during the school day, they should contact the Main Office. Cell phones and personal devices may not be used to record images or voice recordings of faculty, staff, or other students for personal use or inclusion on any Internet or other media sites. This is a violation of an individual's right to privacy, which the school has an inherent right to protect. The inappropriate use of cell phones or other digital technology features will be addressed through progressive disciplinary procedures. Please refer to [CBSD Board Policy 816](#) for further information on electronic communications. Please see [CBSD Board Policy 815](#) for further information on technology devices and the acceptable use policy.

1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
Teacher issues classroom consequences.	Teacher issues Behavior Referral. Administrator intervention.	Saturday Detention when deemed appropriate

## Central Office Hearing

If other disciplinary attempts for significant behavior events or repetitive behaviors that have been met with little or no success, a ten (10) day suspension will be requested, and a hearing will be held at the Administration Center. In attendance at this hearing will be the student and parent/guardian, the superintendent, an administrator from CB South, the student's guidance counselor and any school district personnel that the superintendent deems appropriate. At the hearing the student's entire school record will be reviewed.

The case will be evaluated, and a decision will be made. All in attendance will be notified of the results. The results of such a hearing could mean that the student would be excluded from attending regular classes at CB South.

## Controlled Substances

Please see [CBSD Board Policy 227](#) for specific information.

## **Detention**

Detention hours will be issued for various infractions of school rules. Teachers or administrators may issue detentions. Detention will be held weekly on Tuesdays, Wednesdays, and Thursdays in the Forum Room from 2:30-3:30 PM. Students must sign in and out. Cell phones and other electronic devices are not permitted while serving the detention hours. Serving the detention time will become a major responsibility of the student and sports or jobs will not be permitted to interfere with the detention. Failure to serve a detention will result in additional disciplinary actions including suspension from school.

## **Discipline Referral**

Students who are disruptive during the school day, to the extent that the instructor requests assistance, may be referred to the Safety and Security Team or to a House Principal. The case will be reviewed, and administrative action will be taken. Students are expected and required to:

- Act in a way that is respectful and appropriate in school and social settings
- Respect other people, their space, and their belongings
- Help keep a safe and orderly environment that supports learning
- Follow school rules and cooperate with directives from teachers and staff members

## **Disorderly Conduct**

Please see [Pennsylvania Criminal Code Section 5503](#) for specific information.

## **Discrimination and Harassment**

Please see [CBSD Board Policy 103](#) for specific information.

## **Entrances & Exits**

Exterior doors are to be kept closed and locked at all times. Visitors must buzz in at the Main Entrance off Folly Road. After speaking with the receptionist through the intercom, visitors must sign in at the receptionist's desk in the Main Office. Students and staff may not open or prop open exterior doors for anyone, for any reason, during the school day. This creates a serious security risk to the building. Anyone found opening or propping open doors will be subject to disciplinary procedures.

## **Electronic Surveillance**

Students and parents are advised that high schools in Central Bucks are equipped with electronic surveillance cameras that record audio and video. Appropriate signage is posted in each school notifying individuals that his/her image and voice are being recorded.

## **Fire Drills and Building Evacuation Procedures**

To ensure a rapid and safe exit from the building in case of an emergency, it is required that evacuation drills be performed. Classroom teachers will review evacuation procedures. Student abuse of any fire, safety, and health equipment will result in severe disciplinary actions. Police will be notified.

## **Food from Outside Vendors (i.e. Door Dash or any delivery service)**

Students are not permitted to order food from outside vendors during school hours. Opening doors for delivery personnel creates a security risk for the building. Students who have food delivered to the building during school hours will receive behavioral consequences which may include detention hours. Additionally, food received at the office via delivery service will not be given to students during school hours.

## Lunch & Learn

Lunch & Learn is a privilege. During this time, students are permitted to:

- Eat- Students may pack lunch or purchase food from the Cafeteria, Java, or the Auditorium Lobby Food Station. Students are not permitted to order food from outside sources (i.e. delivery, Door Dash, etc.).
- Socialize
- Seek help from teachers. Requests from teachers should be honored and will be treated like an obligation.
- Study, work on group assignments, make-up assignments, etc.
- Use the gymnasium, library, lobby, courtyard
- Relax – take a walk, read a book, meditate, listen to music, etc.
- Participate in **optional** club meetings (Note: No club meeting should take priority over academic requirements.)

Failing grades and/or poor behavior choices may result in the loss of privileges and free choice during Lunch and Learn.

Additionally, students are not permitted to leave campus without supervision during Lunch and Learn or any time during the school day.



## Search by Administrators

School administrators shall have the authority to require students or other people under their jurisdiction to submit to a thorough search of backpacks, clothing, handbags, wallets, lockers and vehicles. School administrators shall take possession of any illegal or unauthorized materials found as a result of such a search, pending its release to proper authorities. Searches shall be conducted with an appropriate witness. Searches may be conducted only when reasonable suspicion exists that illegal or unauthorized material is being concealed. The Central Bucks School District considers student lockers as school district property for the purpose of random searches. Periodically or as the situation warrants, a dog may be used to sniff the air around lockers, desks, bags, purses, items, book bags or vehicles that are on district property or at a district-sponsored event. Please see [CBSD Board Policy 226](#) for more information.

## Smoking/Vaping/Possession of Tobacco Products

For purposes of this policy **tobacco** includes a lighted or unlighted cigarette, cigar, pipe, or other smoking product or material, smokeless tobacco in any form, any nicotine delivery device and **a vaping device** in the possession or use of/or by a student in a school building, a school bus, or on property owned by, leased by, or under the control of the Central Bucks School District or by students at school-sponsored activities that are held off school property. Possession of matches, lighters, or other such items may result disciplinary consequences. Please refer to [CBSD Board Policy 222](#) for specific information. Students found using or in possession of any smoking or tobacco products, including vaping devices, will subject to the following progressive discipline actions:

1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
3 hours of detention (may occur on a Saturday or after school)	1 day Out of School Suspension	Citation filed through Warrington Police Department
<b><i>All devices and products are subject to drug testing by the police department. Any device or product found to be a drug will be considered a violation of <a href="#">CBSD Board Policy 227</a>.</i></b>		

## Suspension

The following procedure will be followed when a student is suspended from school for unacceptable behavior:

- The student will have a conference with the House Principal. At this time, the student will have the opportunity to respond and explain his or her side of the case.
- Before the end of the day, parent/guardian will be notified of the suspension by telephone.
- For the duration of the suspension the student **MUST** remain home during school hours or be under the direct supervision of his parents. The student may not attend classes at South or the Middle Bucks Institute of Technology. The student is not permitted on school property during the suspension.
- In some cases, the parent/guardian and student must meet with the administration before the student is re-admitted to school.
- The student is required to communicate with all classroom teachers to make up work missed. The usual time allotted for this make-up work is three days unless otherwise agreed.

**NOTE: A level III or IV violation of the discipline code by a senior during the 4<sup>th</sup> quarter may result in suspension of the privilege to participate in graduation ceremonies.**

## Threats

In the Central Bucks School District, we maintain a safe, caring school community where every child and staff member can feel the safety and security necessary for learning and personal growth to flourish. It is with this goal in mind that we want to address the issue of verbal or physical threats that are made against any member of our community. Please see [CBSD Board Policy 218.2](#) for more information.

**If, at any time you hear a student threaten the life of another student or staff member, it is your responsibility as a member of the school community to report what you have heard to a responsible adult in the building.**

## Vandalism

Any student destroying and/or defacing school property will be immediately suspended and will be held legally responsible for financial restitution. If the case warrants prosecution, the school shall sign the complaint and exercise its legal prerogatives.

## Weapons on School Property

The district will not tolerate any weapon in school, even when there is no actual implied threat. This is the only way schools can ensure a safe and orderly climate for all students and staff members. **Any student who possesses, uses or transfers a weapon on school property or during a school function shall be considered for expulsion in accordance with the applicable law.** See [CBSD Board Policy 218.1](#) for more information.