

# Workplace Violence Log

Site/Dept: \_\_\_\_\_

Year: \_\_\_\_\_

Parties should not be identified by name. Please use other means to identify the involved parties.  
Statute requires this log be kept on file for five years from date of incident.

Incident Number	Date of Incident	Party: Victim	Party: Assailant	Location	Brief description of incident, including actions taken to remedy/prevent escalation of situation	Date reported to HR