

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES
JULY 2, 2025**

Date: July 2, 2025
Kind of Meeting: Annual Organizational Board Meeting
Place of Meeting: MPHS

Those Present:

Board President:	Ms. Lisa Reitan
Board Vice-President:	Mr. Bryan Makarius
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Jennifer Keller
Board Trustee:	Ms. Andrea Spaniolas
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director Human Resources:	Mr. Chris Herrschaft
District Clerk:	Ms. Louise Tromba
Guercio & Guercio, LLP:	Ms. Reesa Miles, Esq.

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE AUGUST 26, 2025, BUSINESS MEETING.

A. ANNUAL ORGANIZATION MEETING

1. Ms. Tromba called the meeting to order at 6:04 p.m. and reviewed the Emergency Procedures.

B. RECOGNITION

1. Ms. Tromba acknowledged the veterans, and their families present at the meeting.
2. There was no media present at the meeting.

C. OATHS OF OFFICE

1. Oath of Office – Elected Trustee

The oath of office was administered to Board Trustee, Ms. Jennifer Keller, by the District Clerk, Ms. Tromba.

2. Oath of Office – Superintendent of Schools

The oath of office was administered to Superintendent of Schools, Mr. Seth Lipshie, by the District Clerk, Ms. Tromba.

D. OFFICER ELECTION

The District Clerk announced the elections of the 2025-26 officer positions for the Board of Education. She stated that there is no need for first and second motions for the nomination process and that board members just need to nominate a board member for the particular office.

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1. Officer Election – President

Ms. Tromba asked for nominations for the Board of Education President. Mr. Makarius nominated Ms. Reitan. There were no other nominations. Ms. Tromba called for a vote. Ms. Reitan received five (5) votes; Ms. Reitan was elected President-elect of the Board of Education.

The oath of office was administered to the President-elect by the District Clerk, Ms. Tromba.

Ms. Reitan assumed control of the organizational meeting.

2. Officer Election – Vice President

Ms. Reitan asked for nominations for the Board of Education Vice President.

Ms. Reitan nominated Mr. Makarius. There were no other nominations. Ms. Reitan called for a vote. Mr. Makarius received four (4) votes. Mr. Makarius was elected Vice President-elect of the Board of Education

The oath of office was administered to the Vice-President-elect by the District Clerk, Ms. Tromba.

E. APPOINTMENTS AND OTHER ANNUAL RESOLUTIONS

1. Appointment of District Clerk

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Louise Tromba as the District Clerk for the fiscal year.”

Ms. Reitan asked for a motion to appoint the District Clerk.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

The oath of office was administered to the District Clerk by the attorney, Reesa Miles, Esq., Guercio & Guercio, LLP.

2. Appointment of School District Treasurer/Deputy School District Treasurer

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Madison LePage as the School District Treasurer and Mr. Donald Pearce as the Deputy School District Treasurer for the fiscal year.

Ms. Reitan asked for a motion to appoint the School District Treasurer and Deputy School District Treasurer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

The oath of office will be administered to the School District Treasurer, Ms. Madison LePage, and Deputy School District Treasurer, Mr. Donald Pearce, at a later date.

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3. Standard Work Day – Board Appointed Officials

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District shall establish a standard workday of seven hours for the position of District Treasurer, Ms. Madison LePage, Deputy District Treasurer Donald Pearce, District Clerk, Louise Tromba, whose current terms runs from July 1, 2025 to June 30, 2026. These employees participate in a time keeping system and shall be credited as such for employee retirement service time reporting.”

Ms. Reitan asked for a motion to establish a standard workday for the District Treasurer, Deputy District Treasurer and District Clerk.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

4. Appointment – Emergency Health Care Provider, Medical Director and Chief Medical Inspectors

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints as Emergency Health Care Provider and Medical Director, Dr. Mark Wasserman and/or Ms. Hillary Scheier and as Chief Medical Inspector, Dr. Mark Wasserman and/or Ms. Hillary Scheier for the fiscal year.”

Ms. Reitan asked for a motion to appoint the Emergency Health Care Provider, Medical Director, and Chief Medical Inspector.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

5. Appointment – Legal Counsel

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Guercio & Guercio as both labor and general counsel for the fiscal year.”

Ms. Reitan asked for a motion to appoint the Legal Counsel.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

6. Appointment – Insurance Officer and Brokers

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Colleen V. Card as the insurance officer for all District insurance policies and Industrial Coverage Corp. as the insurance broker for the general insurance policies, fiduciary, group travel, and tank pollution policies; J.J. Stanis as the insurance broker for the student accident insurance policies; Hartford Life insurance, Mass Mutual, UNUM, and other insurance brokers as needed for the District for the fiscal year.”

Ms. Reitan asked for a motion to appoint the District insurance officer and brokers.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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7. Appointment – External Auditor

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP as the District External Auditor for the fiscal year at a level of compensation not to exceed \$55,000 and authorizes the Board President and School Business Official to sign the engagement letter and related audit paperwork.”

Ms. Reitan asked for a motion to appoint External Auditor.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

8. Appointment – Financial Statement Preparation

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP to prepare the financial statements for the fiscal year at a level of compensation not to exceed \$4,000 and authorizes the Board President and School Business Official to sign the engagement letter and related audit paperwork.”

Ms. Reitan asked for a motion to appoint the Financial Statement Preparation firm.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

9. Appointment – Internal Auditor

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Nawrocki Smith, LLP as the District Internal Auditor for the 2025-26 fiscal year at a level of compensation not to exceed \$80,000 and authorizes the Board President to sign the engagement letter.”

Ms. Reitan asked for a motion to appoint the Internal Auditor.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

10. Appointment – Claims Auditor

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the firm of Macdonald, Rand & Vollaro as the District Claims Auditor for the 2025-26 fiscal year as per agreement.”

Ms. Reitan asked for a motion to appoint the Claims Auditor.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

11. Appointment – District Architect

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Michael J. Guido, Jr., Architect P.C. as the District’s Architect for the 2025-26 fiscal year as per agreement.”

Ms. Reitan asked for a motion to appoint the District Architect.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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12. Appointment – Attendance Officers

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the employees as Attendance Officers for the 2025-26 school year:

Grades K-2 Ms. Amanda Mission, R.N.
Grades 3-5 Ms. Justine Jacobs, R.N.
Grades 6-8 Ms. Erin Southworth, R.N.
Grades 9-12 Ms. Kimberlee Gelibter, R.N.”

Ms. Reitan asked for a motion to appoint the Attendance Officers.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

13. Authorization – Pay for Serving on the Board of Elections and the Board of Registration

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes payment of \$17.50 per hour or minimum wage if higher to persons serving on the Board of Elections/Registration of the School District, and \$18.50 per hour to the Chief Inspector serving on the Board of Elections/Registration for the 2025-26 school year.”

Ms. Reitan asked for a motion to authorize pay for serving on the Board of Elections and Board of Registration.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

14. Appointment – ESEA Title I, II & IV Coordinator

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Administrator for Instruction and Data Reporting, Mr. Kurt Roth, as the ESEA Title I, II, IV Grant Coordinator for the 2025-26 school year.”

Ms. Reitan asked for a motion to appoint the ESEA Title I, II & IV Coordinator.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

15. Appointment – Employee Hearing Officer for Discipline

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Director of Human Resources, Mr. Chris Herrschaft, as the Employee Hearing Officer for Discipline and Other Charges for the 2025-26 school year. In the absence of Mr. Chris Herrschaft, the Board of Education hereby appoints, Assistant Superintendent, Ms. Susan G. Craddock, as Employee Hearing Officer for Discipline and Other Charges for the 2025-26 school year.”

Ms. Reitan asked for a motion to appoint the Employee Hearing Officer for Discipline.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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16. Appointment – School Purchasing Agent

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Carrie Little as the School Purchasing Agent for the 2025-26 fiscal year and appoints Ms. Tracy Camarda as the School Purchasing Agent in their absence.”

Ms. Reitan asked for a motion to appoint the School Purchasing Agent.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

17. Appointment – Certifying Officer for Payroll

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Mr. Seth Lipshie, as the Certifying Officer for the School District's payroll for the 2025-26 fiscal year. In the absence of the Superintendent of Schools, the Assistant Superintendent, Ms. Susan G. Craddock, or the Director of Human Resources, Mr. Chris Herrschaft, are authorized to certify the School District's payroll for the 2025-26 school year.”

Ms. Reitan asked for a motion to appoint a Certifying Officer for Payroll.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

18. Appointment – Certifying Officer for Federal Aid Proposals and Reports

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Mr. Seth Lipshie, or their designee as the Certifying Officer for Federal Aid Proposals and Reports for the 2025-26 school year.”

Ms. Reitan asked for a motion to appoint the Certifying Officer for Federal Aid Proposals & Reports.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

19. Appointment – Approving Agent for Reimbursed Expenses

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, as the Approving Agent for reimbursed expenses for the Assistant Superintendent, Ms. Susan Craddock, for the 2025-26 fiscal year, and furthermore appoints the Board of Education President to approve the reimbursed expenses of the Superintendent of Schools. In the absence of the Superintendent of Schools, Mr. Seth Lipshie, the Miller Place Union Free School District Board President may approve the Assistant Superintendent, Ms. Susan Craddock, reimbursed expenses for the 2025-26 fiscal year.”

Ms. Reitan asked for a motion to appoint the Approving Agent for Reimbursed Expenses.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

20. Appointment – Records Access Officer

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Ms. Louise Tromba, as the District Records Access Officer for the 2025-26 fiscal year.”

Ms. Reitan asked for a motion to appoint the Records Access Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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21. Appointment – Deputy Records Access Officer

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints, Executive Director for Educational Services, Ms. Sandra Wojnowski, as the Deputy Records Access Officer for the 2025-26 fiscal year.”

Ms. Reitan asked for a motion to appoint the Deputy Records Access Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

22. Appointment – Asbestos Compliance Officer

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Facilities, Mr. Wayne Casey, or their designee as the Asbestos Compliance Officer for the 2025-26 fiscal year.”

Ms. Reitan asked for a motion to appoint the Asbestos Compliance Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

23. Appointment – Treasurer & Auditor for Extraclassroom Activity Funds

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Anne DuBois to serve as Extraclassroom Activity Fund Treasurer and Ms. Carrie Little to serve as Extraclassroom Activity Fund Auditor for the 2025-26 fiscal year.”

Ms. Reitan asked for a motion to appoint the Treasurer & Auditor for Extraclassroom Activity Funds.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

24. Appointment – Committee on Special Education

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the individuals to the Committee on Special Education for the 2025-26 school year:

Chairpersons: Ms. Sandra Wojnowski, Dr. Jeremy Koch, Ms. Kelly McGuinness, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Danielle Quiroz, Ms. Jamie Mistretta, Ms. Staci Martinez, Dr. Cara Biondo, Ms. Kerry Kaszubski, Ms. Brittany Schreiber, and Ms. Christine MacDowell;

Sub-Chairpersons: Ms. Sandra Wojnowski, Dr. Jeremy Koch, Ms. Kelly McGuinness, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Staci Martinez, Ms. Jamie Mistretta, Dr. Cara Biondo, Ms. Kerry Kaszubski and Ms. Christine MacDowell;

504 Committee Chairpersons: Ms. Sandra Wojnowski, Dr. Jeremy Koch, Ms. Kelly McGuinness, Dr. Cara Biondo, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Stacey Martinez, Ms. Jamie Mistretta, Ms. Kerry Kaszubski, Ms. Christine MacDowell;

Parent Member: Ms. Dawn McCarthy;

Psychologists: Ms. Kelly McGuinness, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Staci Martinez, Dr. Cara Biondo, Ms. Jamie Mistretta, Ms. Danielle Quiroz, and Ms. Brittany Schreiber;

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Additional Committee Members: The student's parent(s), school physician (when requested), building or program administrator, the student's general education teacher(s), special education teacher, related service teacher, an individual who can interpret the instructional implications of evaluation results, other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, if appropriate, the student, and guidance counselor."

Ms. Reitan asked for a motion to appoint the Committee on Special Education.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

25. Appointment – Committee on Preschool Special Education

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the individuals to the Committee on Preschool Special Education for the 2025-26 school year:

Chairpersons: Ms. Sandra Wojnowski, Dr. Jeremy Koch, Ms. Kelly McGuinness, Dr. Cara Biondo, Ms. Staci Martinez and Ms. Brittany Schreiber;

Parent Member: Ms. Dawn McCarthy;

Additional Committee Members: The student's parent(s), a general education teacher (Birth-6) of the child whenever the child is or may be participating in the regular education environment, special education teacher of the child, or, if appropriate, not less than one special education provider of the child, a professional who participated in the evaluation of the child (may include the child's teacher), other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, for a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child, and an appropriate professional from the County (at their option)."

Ms. Reitan asked for a motion to appoint the Committee on Preschool Special Education.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

26. Appointment – Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Impartial Hearing Officers for conducting CSE and CPSE-related appeals for the 2025-26 school year that are listed on NYSED's semi-annual Updated Rotational Selection List of Impartial Hearing Officers and gives the Board President the right to designate Hearing Officers for the individual hearings pursuant to law."

Ms. Reitan asked for a motion to appoint the Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

27. Appointment – Surrogate Parents for the Committee on Special Education

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Surrogate Parents for the Committee on Special Education for the 2025-26 school year: Ms. Dawn McCarthy."

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Ms. Reitan asked for motion to appoint the Surrogate Parents for the Committee on Special Education.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

28. Appointment – District Title IX Coordinator, Investigators and Decision Maker

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ron Petrie as the District Title IX Coordinator for the 2025-26 school year; and

BE IT FURTHER RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints as Title IX positions for the 2025-26 school year as follows:

Title IX Coordinator:	Mr. Ron Petrie
Building Level Investigators:	
Grades K-2	Ms. Laura Gewurz, Ms. Tricia Cucinello, Mr. Joseph Zito
Grades 3-5	Ms. Jean D'Aversa, Ms. Tricia Cucinello
Grades 6-8	Ms. Christine Mangiamiele, Ms. Diana Tufaro
Grades 9-12	Mr. Kevin Slavin, Ms. Debra White, Mr. Sean White
Decision Maker:	Mr. Chris Herrschaft

Ms. Reitan asked for a motion to appoint the District Title IX Officer, Coordinator, Investigators and Decision Maker.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

29. Appointment – Section 504 Compliance Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Services, Ms. Sandra Wojnowski, or their designee, as the District Section 504 Compliance Officer for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the Section 504 Compliance Officer.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

30. Appointment – Racial Harassment Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee, as the District Racial Harassment Officer for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the District Racial Harassment Officer.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

31. Appointment – Sexual Harassment Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee, as the District Sexual Harassment Officer for the 2025-26 fiscal year."

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Ms. Reitan asked for a motion to appoint the District Sexual Harassment Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

32. Appointment – Dignity for All Students Act (DASA) Coordinators

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the employees as Dignity for All Students Act Coordinators for the 2025-26 school year:

Grades K-2	Ms. Laura Gewurz
Grades 3-5	Ms. Jean D'Aversa
Grades 6-8	Ms. Christine Mangiamele
Grades 9-12	Mr. Kevin Slavin
District-wide	Mr. Chris Herrschaft."

Ms. Reitan asked for a motion to appoint the Dignity for All Students Act (DASA) Coordinators.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

33. Appointment – Bond Counsel

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Hawkins, Delafield & Wood LLP as the District Bond Counsel for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the Bond Counsel.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

34. Appointment – Municipal Advisor

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Munistat Services Inc. as the District Municipal Advisor for the 2025-26 fiscal year and authorizes the Board President to sign the updated contract."

Ms. Reitan asked for a motion to appoint the Municipal Advisor.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

35. Appointment – Tax Shelter Annuity (TSA) Third Party Administrator

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Omni Financial Group, Inc. as the District Tax Shelter Annuity Third Party Administrator for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the Tax Shelter Annuity (TSA) Third Party Administrator.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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36. Establish – Surety Bond

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Ms. Colleen Card, to arrange for surety bonds, if required, for the 2025-26 fiscal year:

Superintendent of Schools	\$1,000,000
Assistant Superintendent	\$1,000,000
School Business Official	\$1,000,000
Board of Education President	\$1,000,000
Human Resources Director	\$1,000,000
District Treasurer	\$1,000,000
Payroll Clerk	\$1,000,000
Accounts Payable Clerk	\$1,000,000
Benefits Clerk	\$1,000,000
Assistant Business Admin./Extraclassroom Treasurer	\$1,000,000
District Clerk	\$ 400,000
Purchasing Agent/Extraclassroom Auditor	\$ 400,000
Food Service Coordinator	\$ 400,000
All Other Personnel (standard policy amount for all personnel)	\$ 100,000."

Ms. Reitan asked for a motion to approve Establishing the Surety Bond amounts.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

37. Establish – Petty Cash Accounts

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Ms. Colleen Card to arrange for Petty Cash Accounts, if needed, for the 2025-26 fiscal year:

Superintendent	\$100
Assistant Superintendent	\$100
School Business Official	\$100
Executive Director for Educational Services	\$100
Director of Human Resources	\$100
MPHS Principal	\$100
NCRMS Principal	\$100
LADSBS Principal	\$100
AMPS Principal	\$100
Director of Facilities	\$100
Food Service (per cash draw)	\$ 75

The Board further resolves that the disbursement of petty cash shall be restricted to a maximum of \$75.00 per receipt."

Ms. Reitan asked for a motion to establish the Petty Cash Accounts.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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38. Designation – Official Depositories

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Official Depositories for accounts for the 2025-26 fiscal year:

General Fund Accounts	M&T Bank
	Webster Bank
	Hanover Bank
	Valley National Bank
	Metropolitan Commercial Bank
	NY Class
Bond 2021	M&T Bank, other depositories as needed
Federal	M&T Bank
Extraclassroom	M&T Bank
Payroll	M&T Bank
Accounts Payable	M&T Bank
Trust and Agency	M&T Bank
Scholarship	M&T Bank
Cafeteria	M&T Bank
Capital	M&T Bank."

Ms. Reitan asked for a motion to designate the Official Depositories.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

39. Authorization – Treasurer & Auditor to Sign Extraclassroom Activity Fund Checks

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Extraclassroom Activity Funds Treasurer, Ms. Anne Dubois, and Extraclassroom Auditor, Ms. Carrie Little, Extraclassroom Activity Funds Auditor to sign all Extraclassroom Activity Fund Checks for the Extraclassroom Activities for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to authorize the Treasurer & Auditor to Sign Extraclassroom Activity Fund Checks.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

40. Authorization to Sign District Checks

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Ms. Madison LePage and/or the Deputy District Treasurer, Mr. Donald Pearce, to sign all District checks and withdrawals for the 2025-26 fiscal year and in the absence of the District Treasurer, the District Clerk, or the President of the Board of Education may substitute for the District Treasurer, Ms. Madison LePage or the Deputy District Treasurer, Mr. Donald Pearce, as necessary. The District Clerk, District Treasurer, Deputy District Treasurer, or Board of Education President are authorized to sign checks in excess of \$10,000 which require a second signature."

Ms. Reitan asked for a motion to approve the Authorizations to Sign District Checks.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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41. Authorization – School District Treasurer/Deputy School District Treasurer to Invest Monies

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Ms. Madison LePage, Deputy District Treasurer, Mr. Donald Pearce, or their designee to invest monies for the 2025-26 fiscal year with the approval of the School Business Official, Ms. Colleen Card.”

Ms. Reitan asked for a motion to authorize the District Treasurer to Invest Monies.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

42. Authorization – School District Treasurer/Deputy School District Treasurer to Deposit Funds

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Ms. Madison LePage, Deputy District Treasurer, Mr. Donald Pearce, or their designee to deposit funds in a checking account, savings account, escrow account or through the purchase of Certificates of Deposit in: Bank of America, Dime Community Bank, Capital One Bank, Chase Bank, CIT Bank, The First National Bank of Long Island, Flushing Bank, Hanover Bank, HSBC Bank, M&T Bank, Metropolitan Commercial Bank, NYCLASS (New York Cooperative Liquid Assets Securities System), FlagStar Bank, TD Bank, Webster Bank, Wells Fargo Bank and Valley National Bank for the 2025-26 fiscal year so long as each provides appropriate collateral.”

Ms. Reitan asked for a motion to authorize the District Treasurer/Deputy District Treasurer to Deposit Funds.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

43. Authorization – Superintendent of Schools to Make Budget Transfers

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or designee, School Business Official, Ms. Colleen Card, to make budget transfers as necessary for the 2025-26 fiscal year and to report such transfers to the Board at its next regularly scheduled business meeting. Any line transaction exceeding \$200,000.00 requires prior Board approval.”

Ms. Reitan asked for a motion to authorize the Superintendent to Make Budget Transfers.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

44. Authorization – Superintendent of Schools to Assign and Use Administrative Interns

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, to assign and use Administrative Interns for the 2025-26 fiscal year as deemed necessary.”

Ms. Reitan asked for a motion to authorize the Superintendent to Assign and Use Administrative Interns.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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45. Authorization – Superintendent of Schools to Assign and/or Transfer Certificated, Civil Service and Other Personnel

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District for the 2025-26 fiscal year hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, to assign and/or transfer certificated, civil service and other personnel, furthermore, in the absence of the Superintendent of Schools, Mr. Seth Lipshie, the Director of Human Resources, Mr. Chris Herrschaft, or Assistant Superintendent, Ms. Susan Craddock, are authorized to assign and/or transfer certificated, civil service and other personnel.”

Ms. Reitan asked for a motion to authorize the Superintendent to Assign and/or Transfer Certificated, Civil Service & Other Personnel.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

46. Authorization–Superintendent to Approve Use, Rates and Categories of Facilities Use

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District for the 2025-26 fiscal year hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie; Administrator for Physical Education, Health, Athletics, and Intramurals Mr. Ron Petrie, or their designee to approve the use of facilities for community organizations for the 2025-26 fiscal year according to the Board approved policies; and **FUTHERMORE**, the Board of Education of the Miller Place Union Free School District establishes the rates and categories for Use of Facilities, as per the attached Facilities Use memo.”

Ms. Reitan asked for a motion to authorize the Superintendent to Approve Use, Rates and Categories of Facilities Use.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

47. Authorization – Superintendent of Schools to Employ Substitute Personnel

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent to employ Substitute Personnel at the rates listed for 2025-26 fiscal year and to adjust these rates as necessary to meet the required minimum wage regulations:

- | | | |
|----------------------------------|---------------------|--|
| a. Clerical | \$ 16.50 | per hour or minimum wage, if higher |
| b. Teacher Aide | \$ 16.50 | per hour or minimum wage, if higher |
| c. Teacher Assistant | \$125.00 | per day for a 7 hour day including lunch |
| d. Buildings & Grounds | \$ 16.50 | per hour or minimum wage, if higher |
| e. Guard | \$ 16.50 | per hour or minimum wage, if higher |
| f. Maintenance Workers | \$ 20.00 | per hour or minimum wage, if higher |
| g. Nurses | \$175.00 - \$400.00 | per day for a 7 hour day including lunch |
| h. Per Diem Teacher Substitutes | \$135.00 | per day for a 7 hour day including lunch for day 1 to day 40; |
| | \$145.00 | per day for a 7 hour day including lunch for day 41 on; |
| | \$145.00 | per day for a 7 hour day including lunch for continuing subs beyond one year with the District for the 2025-26 school year |
| i. Permanent Teacher Substitutes | \$175.00 | per day for a 7 hour day including lunch |
| j. Permanent Teacher Substitutes | | |
| -Leave Replacements | \$190.00 - \$325.00 | per day for a 7 hour day including lunch.” |

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Ms. Reitan asked for a motion to authorize the Superintendent to Employ Substitute Personnel.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

48. Authorization – Superintendent of Schools to Pay for Physical Examinations

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to pay \$250.00 per hour for physical examinations required by State Law and Board Policy and sports physicals performed on school campuses but if the number of physicals exceeds that amount (calculation based on \$7 per physical), then the higher total amount will be paid. Payment schedules for non-sports physicals is \$7 each. Payment schedules is \$250 an hour for the following services: review of immunization exemptions, review of suspected head injuries, for office visits, and /or and all other services that may be required for the 2025-26 fiscal year.”

Ms. Reitan asked for a motion to authorize the Superintendent to Pay for Physical Examinations.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

49. Authorization – Superintendent of Schools to Assign Homebound Instruction

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to assign homebound instruction for the 2025-26 school year.”

Ms. Reitan asked for a motion to authorize the Superintendent to Assign Homebound Instruction.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

50. Authorization – Superintendent of Schools to Provide Special Transportation

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, the School Business Official, Ms. Colleen Card, or their designee to provide special transportation for students with special education needs attending schools deemed necessary and appropriate for the 2025-26 school year.”

Ms. Reitan asked for a motion to authorize the Superintendent to Provide Special Transportation.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

51. Authorization – Superintendent of Schools to Develop Transportation Routes & Schedules

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, the School Business Official, Ms. Colleen Card, or their designee to develop transportation routes and schedules to transport public, private, and parochial school pupils in accordance with the law, Board policy and the provisions of the budget for the 2025-26 school year.”

Ms. Reitan asked for a motion to authorize the Superintendent to Develop Transportation Routes & Schedules.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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52. Authorization – Payment of Mileage Reimbursement Rate

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby establishes the current IRS mileage reimbursement rate, as may be amended by the IRS from time to time, as the District’s mileage reimbursement rate for employees or Board members who use their personal automobiles in the service of the school district, and authorization for the Superintendent of Schools, Mr. Seth Lipshie, or their designee to officially approve the use of private automobiles in the service of the school district for the 2025-26 fiscal year.”

Ms. Reitan asked for a motion to authorize Payment of Mileage Reimbursement Rates.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

53. Policies – Annual Re-adoption

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby re-adopts all prior policies including but not limited to Code of Ethics (2160), Parent Involvement Policy and related subseries (1900); Curriculum Management (4200), Property Tax Exemption for Senior Citizens (6211), Investment (6240), Purchasing (6700), Purchasing Regulation (6700.R), Expense Reimbursement (6830), and Expense Reimbursement Regulation (6830.R), for the 2025-26 fiscal year as per their most recently Board approved version posted on the District website.”

Ms. Reitan asked for a motion to re-adopt the above-listed policies.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

54. Report – Credit Cards Report – Regulation 3420.R

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Credit Card Report for the period of June 2024 through May 2025.”

Ms. Reitan asked for a motion to accept the Credit Cards Report.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

55. Report – Mobile Devices Report – Regulation 3410.R

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Mobile Devices Report for the period of June 2024 through May 2025.”

Ms. Reitan asked for a motion to accept the Mobile Devices Report.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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56. Designation – Official Newspaper

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby designates the Suffolk County editions of, Long Island Business News and Times Beacon Record as the District's official newspapers for publication of legal notices for the 2025-26 fiscal year, and South Shore Press, New York Times, and Suffolk County Newsday on an as-needed or emergency basis."

Ms. Reitan asked for a motion to designate the Official Newspapers.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

57. Designation – Membership & Dues for the Board of Education

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education hereby approves that the BOE memberships and dues for the 2025-26 fiscal year at an estimated cost of:

- | | |
|--|------------|
| • Nassau-Suffolk School Boards Association | \$ 3,575 |
| • New York State School Boards Association | \$11,865 |
| • SCOPE | \$ 2,992." |

Ms. Reitan asked for a motion to approve the Board of Education Membership and Dues.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

58. Designation – Board of Education Meeting Dates

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the Board of Education Meeting Dates for the 2025-26 school year:

Tuesday,	August 26, 2025	8:00 P.M.	Business
Tuesday,	September 30, 2025	8:00 P.M.	Business
Wednesday,	October 29, 2025	8:00 P.M.	Business
Wednesday,	November 19, 2025	8:00 P.M.	Business
Wednesday,	December 17, 2025	8:00 P.M.	Business
Wednesday,	January 28, 2026	8:00 P.M.	Business
Wednesday,	February 25, 2026	8:00 P.M.	Business & Budget Workshop
Wednesday,	March 11, 2026	7:00 P.M.	Budget Workshop
Wednesday,	March 25, 2026	8:00 P.M.	Business & Budget Workshop
Wednesday,	April 29, 2026	8:00 P.M.	Business Meeting/BOCES
			Vote
Tuesday,	May 5, 2026	7:00 P.M.	Budget Hearing
Tuesday,	May 19, 2026	6:00 A.M.-9:00 P.M.	Budget Vote
Thursday,	May 28, 2026	8:00 P.M.	Business
Wednesday,	June 17, 2026	8:00 P.M.	Business
Wednesday,	July 1, 2026	6:00 P.M.	Organizational Meeting."

Ms. Reitan asked for a motion to designate the Board of Education Meeting Dates.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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59. Appointment – Homeless Liaison

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Service, Ms. Sandra Wojnowski, or their designee as the District's Homeless Liaison for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the Homeless Liaison.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

60. Appointment – Residency Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, or their designee as the Residency Officer for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the Residency Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

61. Appointment – Records Management Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the School Business Official, Ms. Colleen Card, or their designee as the District's Records Management Officer for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the Records Management Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

62. Appointment – Physicians for Suspected Head Injuries

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Orthopedic Associates of Long Island and/or St. Charles Hospital Concussion Management Program as the District's physicians for suspected head injuries for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the Physicians for Suspected Head Injuries.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

63. Appointment – District AED Coordinator

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ron Petrie, or their designee as the District's AED Coordinator for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the District AED Coordinator.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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64. Participation in the New York State Public Schools Trust-Workers' Compensation

RECOMMENDED MOTION: "BE IT RESOLVED, WHEREAS the Miller Place Union Free School District is a member of the "New York State Public Schools Statewide Workers' Compensation Trust," an intermunicipal cooperative organized and operated pursuant to Section 119-o of the General Municipal Law (hereinafter the "Plan"); and

WHEREAS, the Board of Education of the Miller Place Union Free School District has determined that it is in the interests of the Miller Place Union Free School District to continue to participate in the Plan for the 2025-26 fiscal year;

NOW THEREFORE BE IT RESOLVED, that the School Business Official, Ms. Colleen Card, hereby is designated to represent the Miller Place Union Free School District as a Trustee of the Board of Trustees of the Plan; and to attend and vote (in person or by proxy) at any meeting of the Members of the Plan and/or the Board of Trustees;

NOW THEREFORE BE IT FURTHER RESOLVED, that the Director of Human Resources, Mr. Chris Herrschaft, and School Business Official, Ms. Colleen Card, are hereby designated to represent the Miller Place Union Free School District in connection with its participation in the Plan and;

BE IT FURTHER RESOLVED, that the Board hereby approves the NYS Public Schools Statewide Workers' Compensation Trust Agreement as amended and;

BE IT FURTHER RESOLVED, that Mr. Chris Herrschaft, Ms. Colleen Card and their designees shall be the Miller Place Union Free School District's authorized users of PMA Cinch, the risk management information system owned and operated by the Plan's third-party administrator, PMA Management Corp."

Ms. Reitan asked for a motion to continue to participate in the New York State Public Schools Statewide Trust for Workers Compensation and related appointments.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

65. Standard Unit Work Day

RECOMMENDED MOTION: "BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District shall establish the standard workday for groups of employees for the 2025-26 school year:

Miller Place UFSD Secretarial and Clerical Unit--7 hour day including lunch

Miller Place UFSD Operations Unit--8 hour day including lunch

Miller Place Teachers' Association, Chapter of Registered Nurses-7 hour day including lunch

Miller Place Teachers' Association--7 hour day including lunch

Miller Place Confidential Employees--7 hour day including lunch."

Ms. Reitan asked to establish the Standard Unit Work Day for the named units.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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66. Appointment – Chief Emergency Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, or their designee as the District's Chief Emergency Officer for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the Chief Emergency Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

67. Appointment – Opioid Overdose Prevention Program Director

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee as the District's Opioid Overdose Prevention Program Director for the 2025-26 fiscal year."

Ms. Reitan asked for a motion to appoint the Opioid Overdose Program Director.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

68. Appointment – District Data Protection Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints, Assistant Superintendent, Ms. Susan Craddock, as the District Data Protection Officer for the 2025-26 school year."

Ms. Reitan asked for a motion to appoint the Data Protection Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

69. Appointment – Acting Principal

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following Assistant Principals, Acting Principals, in the absence of the Principal, for the 2025-26 school year: Ms. Tricia Cucinello, Mr. Joseph Zito, Mr. Robert S. White, Ms. Debra White, Ms. Diana Tufaro."

Ms. Reitan asked for a motion to appoint the Acting Principal.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

70. Appointment of Transition Liaison for Students In/Out Juvenile Detention Facilities

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Services, Ms. Sandra Wojnowski, or their designee, as the Liaison Officer for students transitioning in/out of juvenile detention facilities for the 2025-26 school year."

Ms. Reitan asked for a motion to appoint Transition Liaison for Students In/Out Juvenile Detention Facilities.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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71. Real Property Law, section 467 Partial Tax Exemption for Real Property of Persons Age 65 & Older with Limited Income

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 467 Partial Tax Exemption for Real Property of Senior Citizens Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying senior citizens who (1) is owned by persons 65 years of age or older, or by certain other persons (contact Assessor for ownership requirements), whose income does not exceed the maximum established by local option (see income limit chart below), (2) is used exclusively for residential purposes, and (3) has been owned by at least one of its owners for a minimum of 12 consecutive months prior to application for exemption or for a period of time considered to be the equivalent of 12 consecutive months (contact Assessor for required construction start date or other time requirement) is partially exempt from general municipal taxes. No exemption may be granted by a school district to property where a resident child attends a public elementary or secondary school. With respect to the calculation of income for the purposes of the tax exemption for Persons Aged 65 and Over with Limited Income, social security benefits **are counted** as income; and with respect to the calculation of income for the purposes of the tax exemption for Persons Aged 65 and Over with Limited Income, taxable IRA and distributions from a retirement account **are counted** as income; and with respect to the calculation of income for the purposes of the tax exemption for Persons Aged 65 and Over with Limited Income, income **may not** be offset by medication and prescription expenses paid and not reimbursed by insurance.

- **Local option 1:** Exemption and maximum income: For the basic 50 percent exemption, the law allows each county, city, town, village or school district to set the maximum income limit at any figure between \$3,000 and \$29,000. Localities have the further option of giving exemptions of less than 50 percent to persons with disabilities whose incomes are more than \$29,000. Under the “sliding scale” options, a qualifying owner can have a yearly income as high as \$37,399.99 and get a 5 percent exemption in places where they are using the maximum limit. (see chart below)
- **Local option 2:** *Sliding scale of exemption:* For each \$1,000 increase in income, a reduced exemption ranging from 45% to 35% of assessed value and, for each further \$900 increase in income, a reduced exemption ranging from 30% to 5% of assessed value. (see chart below)
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible senior citizen tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.

MAXIMUM EXEMPTION EFFECTIVE FOR 2025/26			
UNDER		\$29,000	50%
\$29,001	TO	\$29,999	45%
\$30,000	TO	\$30,999	40%
\$31,000	TO	\$31,999	35%
\$32,000	TO	\$32,899	30%
\$32,900	TO	\$33,799	25%
\$33,800	TO	\$34,699	20%
\$34,700	TO	\$35,599	15%
\$35,600	TO	\$36,499	10%
\$36,500	TO	\$37,399.99	5%

Ms. Reitan asked for a motion to approve the Real Property Law, section 467 as presented.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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72. Real Property Law, section 459 C Partial Exemption for Real Property of Persons with Disabilities & Limited Incomes

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 459 C Partial Exemption for Real Property of Persons with Disabilities & Limited Incomes Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying persons property that (1) is owned by one or more persons with disabilities; by spouses or by siblings, at least one of whom has a disability and whose income, as defined under Ownership Requirements below, is limited by reason of such disability, and (2) is used exclusively for residential purposes is partially exempt from general municipal taxes. Unless allowed by local option, no exemption may be granted by a school district to property where a resident child attends a public elementary or secondary school. This exemption may not be granted to property currently receiving an exemption pursuant to RPTL §467 for the same municipal tax purpose. No exemption is allowed from special ad valorem levies or special assessments. With respect to the calculation of income for the purposes of the tax exemption for Persons with Disabilities and Limited Income, social security benefits **are counted** as income; and with respect to the calculation of income for the purposes of the tax exemption for Persons with Disabilities and Limited Income, taxable IRA and distributions from a retirement account **are counted** as income; and with respect to the calculation of income for the purposes of the tax exemption for Persons with Disabilities and Limited Income, income **may not** be offset by medication and prescription expenses paid and not reimbursed by insurance.

- **Local option 1: Exemption and maximum income:** For the basic 50 percent exemption, the law allows each county, city, town, village or school district to set the maximum income limit at any figure between \$3,000 and \$29,000. Localities have the further option of giving exemptions of less than 50 percent to persons with disabilities whose incomes are more than \$29,000. Under the “sliding scale” options, a qualifying owner can have a yearly income as high as \$37,399.99 and get a 5 percent exemption in places where they are using the maximum limit. (see chart below)
- **Local option 2: Sliding scale exemption:** For each \$1,000 increase in income, a reduced exemption ranging from 45% to 35% of assessed value, and for each further \$900 increase in income, a reduced exemption ranging from 30% to 5% of assessed value. (see chart below)
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible persons with disabilities tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.

MAXIMUM OVER 65 EXEMPTION EFFECTIVE FOR 2025/26			
UNDER		\$29,000	50%
\$29,001	TO	\$29,999	45%
\$30,000	TO	\$30,999	40%
\$31,000	TO	\$31,999	35%
\$32,000	TO	\$32,899	30%
\$32,900	TO	\$33,799	25%
\$33,800	TO	\$34,699	20%
\$34,700	TO	\$35,599	15%
\$35,600	TO	\$36,499	10%
\$36,500	TO	\$37,399.99	5%

Ms. Reitan asked for a motion to approve the Real Property Law, section 459 C as presented.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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73. Real Property Law, section 466 C for Real Property of Volunteer Firefighters/Ambulance Workers Exemption

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 466 C for Real Property of Volunteer Firefighters/Ambulance Workers Exemption Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying persons property who’s primary residence is owned by an enrolled member of an incorporated volunteer fire company, fire department, or ambulance service so long as the property owner has been such a member for at least five years. The amount of exemption is limited to 10 percent of the assessed value of the property without any specified dollar limit. The incorporated volunteer fire company, fire department, or ambulance service **must** provide a list of eligible members to the Assessor’s office by taxable status date certifying the 5 year and 20 years membership. The exemption may be granted in addition to any other exemption authorized by law.

- **Local option 1:** To extend a lifetime exemption to applicants who have been certified as enrolled members of an incorporated volunteer fire company, fire department, or ambulance service for at least twenty years.
- **Local option 2:** To extend the exemption to the unremarried spouse of a deceased member of a volunteer fire company or ambulance company having at least 20 years of active service.
- **Local option 3:** To extend this exemption to the unremarried spouse of a deceased member of a volunteer fire company or voluntary ambulance service who had been a member of the volunteer fire company or volunteer ambulance service for at least twenty years, and who also had been receiving the exemption prior to his or her death.
- **Local option 4:** To extend this exemption to the unremarried spouse of a member of a volunteer fire company or volunteer ambulance service killed in the line of duty who had been an member of the volunteer fire company or volunteer ambulance service for at least five years, and who also had been receiving the exemption prior to his or her death.
- **Local option 5:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible firefighter/ambulance worker tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 466 C as presented.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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74. Real Property Law, section 458A for Real Property of Alternative Veterans' Exemption

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 458A for Real Property of Alternative Veterans' Exemption Resolution:

Resolution: To grant a reduction in the amount of property taxes paid for by qualifying veterans or the spouse of the qualifying veteran or the unremarried surviving spouse of the qualifying veteran (1) who is their primary residence (2) who received an expeditionary medal, or under certain conditions: (3) of the merchant marine service, (4) of the American Field Service, or (5) who served as a Pan American World Airways flight crew and aviation ground support employee may be eligible for partial exemption from general municipal taxes.

The percentage exemption that applies to the assessed value of a qualifying property depends on both the nature of the veterans' service and the local law adopted by the taxing jurisdiction. Veterans who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability in addition to the wartime and combat zone exemptions. Veterans who died in service of a service-connected disability are considered to have a disability rating of 100%.

The District has authorized the basic maximum income limit listed in the below chart:

	Reduced Maximum		Basic Maximum	Increased Maximum							
Wartime	6,000	9,000	12,000	15,000	18,000	21,000	24,000	27,000	30,000	33,000	36,000
Combat	4,000	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	22,000	24,000
Disability	20,000	30,000	40,000	50,000	60,000	70,000	80,000	90,000	100,000	110,000	120,000

- **Local option 1:** To extend this exemption where a school district has adopted the alternative veterans' exemption, but not the eligible funds veterans' exemption, a veteran who receives the eligible funds veterans' exemption may apply for the alternative veterans' exemption solely to receive it for school purposes while continuing to receive the eligible funds exemption for county, city, town, and/or village purposes.
- **Local option 2:** To extend this exemption to military personnel who served in the Reserve component of the United States Armed Forces that were deemed on active duty under Executive Order 11519, dated March 24, 1970, designated as Operation Graphic Hand, if such member was discharged or released therefrom under honorable conditions, provided that such veteran meets all other qualifications for the exemption.
- **Local option 3:** To extend this exemption to a Gold Star Parent (defined as the parent of a child who died in the line of duty while serving in the United States Armed Forces during a period of war).
- **Local option 4:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible Alternative veteran or unremarried spouse of a veteran tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 458A as presented.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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75. Real Property Law, section 458B for Real Property of Cold War Veterans' Exemption

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 458A for Real Property of Cold War Veterans' Exemption Resolution:

Resolution: To the extent allowed by local option, the primary residence of a veteran of the United States armed forces who served during the Cold War is partially exempt from general municipal taxes. The property must be owned by a Cold War veteran, the spouse of a Cold War veteran, or the unremarried surviving spouse of a deceased Cold War veteran.

The percentage exemption that applies to the assessed value of a qualifying property depends on both the nature of the veteran's service and the local law adopted by the taxing jurisdiction. Veterans who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability in addition to the wartime and combat zone exemptions. Veterans who died in service of a service-connected disability are considered to have a disability rating of 100%.

The District has authorized the basic maximum income limit listed in the below chart:

	Reduced Maximum		Basic Maximum	Increased Maximum							
Wartime	6,000	9,000	12,000	15,000	18,000	21,000	24,000	27,000	30,000	33,000	36,000
Combat	4,000	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	22,000	24,000
Disability	20,000	30,000	40,000	50,000	60,000	70,000	80,000	90,000	100,000	110,000	120,000

- **Local option 1:** To extend this exemption where a school district has adopted the Cold War veterans' exemption, but not the eligible funds veterans' exemption, a veteran who receives the eligible funds veterans' exemption may apply for the Cold War veterans' exemption solely to receive it for school purposes while continuing to receive the eligible funds exemption for county, city, town, and/or village purposes.
- **Local option 2:** To extend this exemption to remove the 10-year limit on exemption. If a taxing jurisdiction that offers the exemption does not take such action, the Cold War Veterans exemption that it offers will continue to expire after 10 years.
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible Cold War veteran or unremarried spouse tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 458B as presented.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

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76. Appointments of Clerk Pro Tem

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Reitan, Mr. Makarius, Mr. Galligan, Ms. Spaniolas and Ms. Keller, as Clerk Pro Tem for the 2025-26 Board of Education meetings.”

Ms. Reitan asked for a motion to appoint Ms. Reitan, Mr. Makarius, Mr. Galligan, Ms. Spaniolas and Ms. Keller, as Clerk Pro Tem.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

F. MOVEMENT TO EXECUTIVE SESSION

Ms. Reitan asked for a motion to go into Executive Session for matters concerning specific personnel and specific legal.

Mr. Galligan moved, seconded by Ms. Spaniolas, to go into Executive Session at 6:34 p.m. for matters concerning specific legal and specific personnel.

Yes 5; No 0: Motion Carried

G. MOVEMENT FROM EXECUTIVE SESSION

Ms. Reitan asked for a motion to move out of the Executive Session.

Mr. Makarius moved, seconded by Mr. Galligan, to move out of the Executive Session at 8:15 p.m.

Yes 5; No 0: Motion Carried

H. MESSAGES

1. Superintendent Message

Ms. Reitan introduced Mr. Lipshie to give his message. Mr. Lipshie reported that on June 26, 2025 186 students from the Class of 2025 received their diplomas as part of the Miller Place School District's 51st graduation ceremony. He mentioned that this impressive group of seniors earned \$4,000,000 in potential scholarships. He stated that as our graduates leave Miller Place we look forward to hearing about all they will be doing in the future and congratulating all of the graduates. He noted the ceremony can be viewed via a link on the District's website. He mentioned that over the summer we will prepare our buildings and orient new staff for the opening of schools in September when we will welcome the Class of 2039 students to Andrew Muller Primary School and celebrate the journey of the 2026 Miller Place Senior Class in their final year at Miller Place. The district will continue bond construction work this summer which includes air conditioning in classrooms at NCRMS and MPHS. The MPHS front and student parking lot is being resurfaced. The MPHS and NCRMS art rooms will be refurbished. AMPS and LADSBS will have some new fencing installed. New signage will begin to be installed to display Panther Pride throughout the district which is all part of the school district's five-year strategic plan under pillar four facilities improvements. Mr. Lipshie wished everyone a happy and healthy summer.

2. Board Members Message

Ms. Reitan welcomed Ms. Jennifer Keller as trustee to the board of education.

Ms. Reitan noted that there was a community question from the June meeting and requested Ms. Card provide additional information to the board pertaining to the school's current reserves accounts. Ms. Card reviewed that the Board has approved reserves for: Employee's Benefit Liability Accrued Reserve (EBLAR), Worker's Compensation Reserve, Unemployment Insurance, Teachers' Retirement Reserve, Employers' Retirement Reserve and General Insurance Reserve. She noted that the requirement of the New

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York State Education Department(NYSED) and district auditors is that any resolution for any contribution to reserve funds for each fiscal year must be approved by the Board prior to June 30 each year. The Board has abided by this requirement for many years, and the actual funding of a reserve fund account cannot occur without an additional resolution presented to the Board after the annual external audit is completed. The resolutions recommended initially on June 18, 2025 allow the Board to consider funding reserves after the June 30, 2025, deadline and only with Board approval of the resolution can the monies within a reserve fund be utilized for the intended purpose. The reserve fund resolutions approved in June are placeholder entries should we have funds available. There is no guarantee that there will be funds available once the audit is completed. The final resolutions if funds are available would be presented to the Board at a future board meeting. Ms. Reitan thanked Ms. Card for reviewing the reserve information.

I. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident or non-resident.

There were no comments from the public.

J. CONSENT AGENDA – MINUTES

1. Minutes

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the August 26, 2025 Business Meeting.”

K. CONSENT AGENDA - FINANCE/FACILITIES

1. Contracts – Individuals with Disabilities Education Act (IDEA) Flow Through Funds

Mr. Lipshie and Ms. Card are requesting your approval of the Federal Individuals with Disabilities Education Act (IDEA) Flow Through Funds service provider agreements that are required as part of receiving IDEA funds for services to district students.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached list of Individuals with Disabilities Education Act (IDEA) service provider agreements and furthermore, authorizes the Board President to sign such agreements.”

2. Agreement – Quantas Advisors Contract

Mr. Lipshie and Ms. Card are requesting your approval of the contract extension with Quantas Advisors for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2025-26 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract extension with Quantas Advisors for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2025-26 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

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3. **District Transportation Performance Bond Waiver**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the First Student request to waive the submission of a performance bond for the 2025-26 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the First Student request to waive the submission of a performance bond for the 2025-26 school year, with the condition that at any time during the year the District may reverse such decision and First Student will need to submit a performance bond to the District within ten days.”

4. **Obsolete Assets**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the District owned asset list as obsolete and its possible sale, and/or disposal.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets list as obsolete and its possible sale, and/or disposal.”

L. CONSENT AGENDA – PERSONNEL

1. **Personnel List:**

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the attached personnel list.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of July 2, 2025, as presented.”

M. CONSENT AGENDA - SPECIAL EDUCATION RECOMMENDATIONS

1. **CSE and CPSE Recommendations**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the recommendations of the CSE’s and CPSE’s dated: CPSE AMPS 3-18-25; CPSE AMPS 3-31-25; CPSE AMPS 4-1-25; CPSE AMPS 4-2-25; CPSE AMPS 4-3-25; CPSE AMPS 4-4-25; CPSE AMPS 4-8-25; CPSE AMPS 4-9-25; CPSE AMPS 4-10-25; CPSE AMPS 4-22-25; CPSE AMPS 4-23-25; CPSE AMPS 4-29-25; CPSE AMPS 5-7-25; CPSE AMPS 5-21-25; CSE AMPS 3-4-25; CSE AMPS 3-14-25; CSE AMPS 3-17-25; CSE AMPS 3-18-25; CSE AMPS 3-19-25; CSE AMPS 3-20-25; CSE AMPS 3-27-25; CSE AMPS 3-28-25; CSE AMPS 4-3-25; CSE AMPS 4-10-25; CSE AMPS 4-21-25; CSE AMPS 4-23-25; CSE AMPS 4-25-25; CSE AMPS 4-29-25; CSE AMPS 5-5-25; CSE AMPS 5-30-25; CSE AMPS 6-12-25; CSE MPHS 1-27-25; CSE MPHS 1-31-25; CSE MPHS 2-27-25; CSE MPHS 3-11-25; CSE MPHS 4-11-25; CSE MPHS 6-10-25; CSE OOD 3-11-25; CSE OOD 3-18-25; CSE OOD 4-2-25; CSE OOD 5-14-2.”

2. **Contract – Little Flower UFSD**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services contract with Little Flower Union Free School District for student #600041013 for the 2025-26 school year.

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RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the Special Education Instructional Services contract with Little Flower Union Free School District for student #600041013 and furthermore authorizes the President of the Board of Education to sign such agreement.”

3. **Contract – East Moriches UFSD Summer Program**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the East Moriches Union Free School District contract for student #600041575 for July 1, 2025 through August 30, 2025.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the contract with East Moriches Union Free School District for student #600041575 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

N. CONSENT AGENDA - CURRICULUM AND INSTRUCTION

1. **Professional Development Plan (PDP)**

Mr. Lipshie and Ms. Craddock recommend and requests your approval of the resolution to approve the Professional Development Plan for the 2025-26 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District approves the Professional Development Plan for the school year as presented and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such plan.”

2. **Chemical Hygiene Plan**

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Chemical Hygiene Plan for the 2025-26 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Chemical Hygiene Plan for 2025-26 school year as presented and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such plan, if necessary.”

3. **District Comprehensive School Counseling Plan**

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the District Comprehensive School Counseling Plan.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the School Counseling Plan for the 2025-26 school year as presented.”

4. **Multi-tiered System of Supports (MTSS) Plan**

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Multi-tiered System of Supports (MTSS) Plan.

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RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Multi-tiered System of Supports (MTSS) Plan for 2025-26 school year as presented.”

5. **Academic Intervention Services (AIS) Plan 6-12**

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Academic Intervention Services (AIS) Plan (6-12).

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Academic Intervention Services (AIS) Plan (6-12) for 2025-26 school year as presented.”

6. **Shared Decision-Making Plan**

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Shared Decision Making and Cooperative Planning at the school level.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Shared Decision-Making Plan for the 2025-27 school year as presented.

7. **District Physical Education Plan**

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Physical Education plan.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the District Physical Education Plan for the 2025-27 school year as presented.”

O. CONSENT AGENDA – OTHER

1. **Cybersecurity Contingency Management and Incident Response Plan**

Mr. Lipshie and Ms. Craddock are requesting your approval of the Cybersecurity Contingency Management and Incident Response Plan for the Miller Place School District.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Cybersecurity Contingency Management and Incident Response Plan developed for the Miller Place School District for the 2025-26 school year as presented.”

P. CONSENT AGENDA - APPROVAL

Ms. Reitan asked for a motion to approve the Consent Agenda as presented.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 5; No 0; Motion Carried

Q. REPORTS AND PRESENTATIONS

1. **District-Wide Comprehensive School Safety Plan Public Hearing**

Ms. Reitan requested Ms. Card to review District-wide Comprehensive School Safety Plan information. Ms. Card stated that this plan is mandated by the NYSED in accordance with the Safe Schools Against Violence in Education (SAVE) legislation. This plan shows general procedures, programs and curricula that the

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district has implemented to prevent or minimize the effects of serious incidents or emergencies. The plan facilitates the coordination of the district with local, state and federal agencies in the event that an incident or emergency should occur. In addition, the plan has some minor language additions and some current staffing changes. Ms. Card noted that the board will approve the comprehensive district-wide school safety plan at the August board meeting.

2. Bond 2021 Report

Ms. Reitan advised that Ms. Card normally provides a bond update but noted that Mr. Lipshie provided the bond information in his message. Ms. Card stated that the architect's report and the timeline will be posted online after the meeting.

R. DISCUSSION – None

S. DISCUSSION AND ACTION

1. Memorandum of Agreement for July 1, 2025-June 30, 2029-Miller Place Teachers' Association

Mr. Lipshie and Mr. Herrschaft are requesting your approval of the Memorandum of Agreement with the Miller Place Teachers' Association for the Contract Extension 2025-2029. The existing agreement expires on June 30, 2025 and requires a roll call vote.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Memorandum of Agreement – Contract Extension 2025-2029 the Miller Place Teachers' Association and furthermore authorizes the President of the Board of Education and the Superintendent of Schools to sign such agreement."

Ms. Reitan asked for a motion to accept the Memorandum of Agreement with the Miller Place with the Miller Place Teachers' Association.

Mr. Makarius moved, seconded by Ms. Spaniolas, and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Ms. Lisa Reitan, President	<u>x</u>	<u> </u>
Mr. Bryan Makarius, Vice President	<u>x</u>	<u> </u>
Mr. John Galligan, Trustee	<u>x</u>	<u> </u>
Ms. Jennifer Keller, Trustee	<u>abstained</u>	
Ms. Andrea Spaniolas, Trustee	<u>x</u>	<u> </u>

Motion Carried (4) Motion Defeated (0) Abstain (1)

T. BOARD POLICIES – First Time Reading

5695 Use of Internet Enabled Devices
8113 Extreme Heat Condition Days

U. BOARD POLICIES – Review

1511 Posting or Distributing Flyers
5310.4 Public Conduct on School Property

V. BOARD POLICIES – Action

5463 Bicycle Safety (policy being deleted)

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Ms. Reitan asked if there were any questions on the policies in action and there were no questions.

Mr. Reitan asked for a motion to approve the policy in action.

Mr. Makarius moved, seconded by Ms. Spaniolas, to approve the policies in action.

Yes 5; No 0; Motion Carried

W. OTHER – None

X. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings. If there is a concern about individual District personnel, please contact the Superintendent of Schools.

There were no comments from the public.

Y. ADJOURNMENT OF MEETING

Ms. Reitan asked for a motion to adjourn the meeting.

Ms. Keller moved, seconded by Mr. Makarius, to adjourn the meeting at 8:24 p.m.

Yes 5; No 0; Motion Carried

Respectively submitted by Ms. Louise Tromba, District Clerk