

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
JULY 31, 2025

Date: July 31, 2025
Kind of Meeting: Business Meeting
Place of Meeting: District Office

Those Present:

Board President:	Ms. Lisa Reitan
Board Vice-President:	Mr. Bryan Makarius
Board Trustee:	Mr. John Galligan
Superintendent of Schools:	Mr. Seth A. Lipshie
Assistant Superintendents:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources:	Mr. Christopher Herrschaft
District Clerk:	Ms. Louise Tromba

Those Absent:

Board Trustee:	Ms. Jennifer Keller
Board Trustee:	Andrea Spaniolas

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE AUGUST 26, 2025 BUSINESS MEETING

A. BOARD SESSION

Ms. Reitan called the business meeting to order at 4:03 p.m.

Ms. Reitan asked for a motion to move into executive session for specific personnel matters.

Mr. Makarius moved, seconded by Mr. Galligan, to move into executive session for specific personnel matters at 4:03 p.m.

Yes 3; No 0; Motion Carried

B. MOVEMENT TO RETURN TO PUBLIC SESSION

Ms. Reitan asked for a motion to exit the executive session and reconvene the business meeting at 4:31 p.m.

Mr. Makarius moved, seconded by Mr. Galligan, to exit the executive session.

Yes 3; No 0; Motion Carried

C. CONSENT AGENDA – FINANCE/FACILITIES

1. Town of Brookhaven Waiver for Homecoming Parade

Mr. Lipshie and Mrs. Card are requesting your approval of the resolution to approve the waiver /liability release and hold harmless agreement for the Homecoming Parade on September 20, 2025.

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RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby retroactively approves the waiver/liability release and hold harmless agreement with the Town of Brookhaven for the homecoming parade and furthermore authorizes the Board President to sign such waiver.”

D. CONSENT AGENDA-PERSONNEL

1. Personnel Agenda

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the attached personnel list of July 31, 2025.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves hereby approves the attached personnel list of July 31, 2025, as presented.”

2. Stony Brook University Agreement

Mr. Lipshie and Mr. Herrschaft are requesting your approval of the addendum to extend the clinical affiliation agreement with Stony Brook University Athletics for student trainers for the time period of July 1, 2025 through June 30, 2026.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the clinical affiliation agreement with SUNY at Stony Brook The School of Health and Technology Management Athletic Training Program for students to participate in field work at Miller Place Union Free School District and furthermore authorizes the Board President to sign such agreement.”

E. CONSENT AGENDA – SPECIAL EDUCATION RECOMMENDATIONS

1. CSE and CPSE Recommendations

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s and CPSE’s dated CPSE DO 7-7-25 CSE DO 6-26-25; CSE DO 7-2-25; CSE MPHS 7-23-25.”

2. Special Education Plan

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the resolution to approve the Special Education Plan.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Special Education Plan for the 2025-27 school year as presented.”

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F. CONSENT AGENDA – APPROVAL

Ms. Reitan asked for a motion to approve the Consent Agenda.

Mr. Makarius moved, seconded by Mr. Galligan, to accept the Consent Agenda.

Yes 3; No 0; Motion Carried

G. DISCUSSION – None

H. BOARD POLICIES – First Time Reading

6240 Investment

I. BOARD POLICIES – Review

5695 Use of Internet Enabled Devices

8113 Extreme Heat Condition Days

J. BOARD POLICIES – Action

1511 Posting or Distributing Flyers

5310.4 Public Conduct on School Property

5695 Use of Internet Enabled Devices

8113 Extreme Heat Condition Days

Ms. Reitan asked for a motion to approve the policies in action.

Mr. Makarius moved, seconded by Mr. Galligan to approve the policies in action.

Yes 3; No 0: Motion Carried

K. MOVEMENT TO/FROM EXECUTIVE SESSION

Ms. Reitan asked for a motion to go into Executive Session for matters concerning specific legal and specific personnel.

Mr. Galligan moved, seconded by Mr. Makarius, to go into Executive Session for matters concerning specific legal and specific personnel at 4:32 P.M.

Yes 3; No 0; Motion Carried

Ms. Reitan asked for a motion to move out of the Executive Session to return to public session.

Mr. Makarius moved, seconded by Mr. Galligan, to move out of the Executive Session at 5:01 p.m.

Yes 3; No 0: Motion Carried

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L. MEETING ADJOURNMENT

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Makarius moved, seconded by Mr. Galligan, to adjourn the meeting at 5:02 p.m.

Yes 3; No 0: Motion Carried

Respectively submitted by Ms. Louise E. Tromba, District Clerk