



# Middlesboro Middle School

## 2025-2026 STUDENT HANDBOOK

*Middlesboro Middle School does not discriminate on the basis of race, religion, sex, national origin, political affiliation, age, or disabling conditions in its programs, activities, and services provided, as required by law.*

## **Welcome from the Principal**

*Dear Parents and Students:*

*I am happy to welcome you to a new year at Middlesboro Middle School! The faculty, staff, and administration of MMS are dedicated to providing students with the knowledge, skills, and abilities to be successful lifelong learners. By creating a supportive and safe environment, we strive to bring to reality the district motto: "Where Everyone Matters". We encourage parents to partner with us in this endeavor by being an active part of your child's middle school experience.*

*There are exciting things going on at MMS. Our students are fortunate to have some of the best teachers anywhere! They also have the opportunity to participate in a variety of sports as well the opportunity to participate in multiple academic and extracurricular activities. In addition to our well established and very successful academic team, science olympiad team, and math counts team, last year MMS debuted a Lego team. Students have the opportunity as seventh and eighth graders to be a part of the band and choir programs. And, as eighth graders, students have an opportunity unique to Middlesboro Middle School - an Entrepreneurship Club that allows them to earn a nationally recognized Lean Six Sigma business certification. Middlesboro Middle School is a Verizon Innovative Learning school allowing MMS to provide a STEM education for students.*

*As I begin my first year as principal of Middlesboro Middle School, I am delighted by the opportunities that lie ahead for our school and our students. I look forward to a year filled with fun, growth, and learning.*

*Sincerely,*

*Erica Bayless Arnette  
Principal  
Middlesboro Middle School  
606-242-8880  
[Erica.Arnette@mboro.kyschools.us](mailto:Erica.Arnette@mboro.kyschools.us)*



## **Middlesboro Middle School**

4400 West Cumberland Avenue

Middlesboro, KY 40965

(606) 242-8880

<http://ms.mboro.kyschools.us>

**Youth Service Center**

(606) 242-8880

### **Mission Statement**

**We believe all students can learn and every student matters.**

**We accept the responsibility for creating a safe learning environment that will allow students to learn and grow; providing them the knowledge to be lifelong learners, productive citizens, and to be College and Career Ready upon high school graduation.**

### **Vision**

**Middlesboro Middle School will empower all students to meet or exceed expectations for academic, social, and emotional growth and success.**

### **Motto**

**Be Respectful - Be Responsible - Be Engaged**

### **Welcome**

Welcome to Middlesboro Middle School! It is the challenge of the faculty and staff at MMS to ensure each student has a happy and successful year. We are proud of our school, faculty, students, and staff at Middlesboro Middle School. You can help our school to grow and improve by finding your place and making your mark. This booklet has been prepared with your best interest in mind. The rules and procedures outlined here are intended to provide you with a readily available reference of our expectations of you. Reading these pages carefully will be helpful to you.

## Skills for Success

Middle School is similar to Middlesboro Elementary School in some ways and similar to Middlesboro High School in other ways. One of our purposes is to prepare students for life by helping them assume more responsibility for their education. Students who have a positive attitude about their abilities are more successful in school than those who question their abilities. We all want to be successful! Teachers will be stressing the importance of following directions, organizing time and materials, completing assignments and taking notes. Here are some suggestions to help make study time more worthwhile.

- Have regular school attendance
- Be sure that assignments are completed accurately and on time
- Have a definite time and place for study
- Keep a record of assignments and have a definite place to put completed work. Don't lose it after you have completed it!
- Organize your time in proportion to length of assignments, their difficulty and the date they are due to avoid a last minute rush
- Have materials you need available to do your assignments
- Proofread written work
- Take pride in doing your best

## School Hours

The school will open for students at 7:30 a.m. All students should enter school through the cafeteria. 7th and 8th grade students should be seated in the cafeteria while 5th and 6th grade students should report to their classrooms. First period classes will begin at 8:05 and school will dismiss at 3:05.

## School Arrival and Dismissal

The school is open for student drop off at 7:30 a.m. Parents bringing their students to school should enter the front of the Arts Building from the Middlesboro High School side and drop students off at the cafeteria side bus portal. **No parent cars should enter the front parking area of the school before 8:00 a.m. For safety reasons, this area is designated for buses only.**

School is dismissed at 3:05 p.m. Announcements are made before dismissal for the students' benefit. Students should remain in the designated classroom areas until dismissed. When the end of day bell rings, walkers should exit on the canal side of the building and cross the street only at the crosswalks. Students being picked up by parents should exit and wait on the sidewalk on the Arts Building side of the school. **For safety reasons, no parent vehicles should enter the front parking area of the school until after 3:15 p.m.** Bus riders will remain in the designated classroom until their bus number is called.

Students are not allowed to enter the Arts Building or go to the high school without permission from the principal. All students who remain in the building after 3:15 p.m. must be under adult supervision (ex. academic team, sports teams, tutoring, etc.) Those students staying after school for sport or academic team practices should remain in the designated classrooms until the announcement is made for all remaining students to come to the cafeteria.

## Leaving School during the Day

If a student needs to leave school during the school day, a parent or an adult designated on the “Student Information Sheet” as an emergency contact must come into the building to sign the student out. If a student returns to school the same day, the student should report to the office to sign in and get a pass to class. This assures receiving credit for all the time in attendance at school. When leaving school early, or coming into school late, students are responsible for any missed class work. Attendance will be calculated based on the actual percentage of time the student is absent from school.

## Attendance Policy

State law requires that all children from age 7 through age 17 be enrolled in school. Regular attendance is essential to successful school years. Beginning with the 2006/2007 school year, attendance for all students in the state was calculated based on the actual percentage of time the student is absent from school. When a student is absent from school, the parent should call the school. On the morning following the absence, students should bring an excuse containing the following information to the school secretary: student’s name, date(s) of absence, specific reason for absence on each date, and the parent’s signature and phone number(s) where parent may be reached. A handwritten note from home is acceptable but only 6 may be used as excused absences. Only excuses from a doctor, dentist, court appointment, comprehensive care appointment or a death in the immediate family are considered excused absences beyond the 6 parent notes. If a student is late to school or leaves school early, excuses should also be brought to the school office. **Notes (excuses) must be submitted to the school within three student attendance days upon a student’s return to school following an absence or tardy event or the absence will be considered unexcused.** After 6 unexcused absences, parents will receive notification from the truancy mediator. For students who are unable to attend school for an extended period of time due to medical reasons, home instruction is available upon physician’s recommendation and counts as full attendance.

## Truancy

**The Kentucky state statutes define a student with six (6) unexcused absences as being habitually truant.** For the Middlesboro Independent School District’s purpose of calculating habitual truancy, a cumulative figure will be used. For example, missing 30% of one school day and 70% of another school day will equal missing one complete school day. Being absent for less than half of a school day will be classified as being tardy. Students who are habitually truant will have truancy charges filed against them and will have to appear with their parents before the Bell County Court and/or the FAIR committee.

**Kentucky House Bill 611**, passed April 10, 2024, requires the Director of Pupil and Personnel to report to the **county attorney** if a parent or guardian has allowed a child in kindergarten to grade fine to be absent without excuse for 15 or more days or if a minor in grade six through 12, who is a habitual truant, is absent without excuse for 15 or more days. It also requires that a diversion agreement for a child against whom a complaint alleging truancy has been filed require that if the child is absent without excuse four or more times during the diversion, the child will be **immediately considered to have failed the diversion and be referred to the county attorney for formal court action** and to require that a diversion agreement not exceed 12 months.

## Tardies

Students arriving at school after 8:00 a.m. must report to the office for a late-to-school pass. A student will be considered tardy if they miss up to 60 minutes of the day by arriving late, leaving early, or a combination of both. If a student misses more than 60 minutes of the school day, the entire amount of time will be counted as absent and recorded as a percentage of the day missed. Reports will show a “T” for tardy if it falls within 60 minutes. ***Habitual tardiness is considered truant behavior and students may be taken to court after six tardies.*** Students should always strive to arrive at school on time so they will not miss instructional time in their first period classes.

## Attendance Policy for Make Up Work

When a student is absent from school, instructional activities and assignments are missed. Therefore it is important that students have regular attendance. Students with **excused absences** will have **three (3) days** to complete any missed assignments. It is the responsibility of the student to get missing assignments from teachers. Students may receive help completing missed assignments during after school tutoring if needed. Students with **unexcused absences** will **not be allowed** to make up assignments missed during the absence. This will result in a grade of 0% for those assignments and could therefore negatively impact the student’s overall nine weeks grades. Exceptions to this may be made at the discretion of the administration.

## Attendance Policy for Extracurricular Activities

Any student who is absent from school more than half the school day will not be allowed to practice or participate in any extracurricular activity on that date unless a verifiably valid excuse is presented to the school principal. Valid excuses shall include, but are not limited to: death in the family, doctor’s excuse, or required court appearance. The principal shall consider each absence on a case-by-case basis with extenuating circumstances not included in the above listed valid excuses. The activity’s coach/sponsor/teacher will be accountable for monitoring the daily attendance in order to enforce this policy. If an extracurricular event is held on Saturday, students who were absent on Friday may be denied permission to participate unless the absence is excused based on acceptable absences listed under Attendance. Students who are assigned out-of-school suspension (OSS) are not permitted to participate in or attend extracurricular activities on the days they are assigned OSS.

## Attendance Policy for Special Events and Trips

Students are required to have regular attendance in a class to participate in a field trip for that class. If a field trip is not part of a regular class (ex. club trips, reward trips, etc.), students must have regular daily attendance in order to participate. Any student misbehavior on a field trip resulting in office discipline, at the principal’s discretion, may eliminate the student from participating in any other field trips for the remainder of the school year.

## Technology

As part of the goal of Middlesboro Middle School to become a STEM (Science, Technology, Engineering, and Math) school, the incorporation of technology into all aspects of learning is essential. Through the Verizon Innovative Learning Grant program, every student and teacher at MMS will be provided with a personal chromebook equipped with LTE data service to be used for the 2025-2026 school year. Students will be permitted to take their chromebooks home with them. Therefore, students and parents will be responsible for ensuring the chromebook remains in working order and can be returned at the end of the school year. Before being issued their personal chromebooks, students will be required to complete a course on Digital Citizenship.

Every classroom contains an interactive panel allowing for digital and multimedia presentations during instruction. There are networked computers in the library with mobile SmartBoard. The entire school has wireless internet connection which allows teachers and students to access internet resources, multimedia encyclopedias, the Kentucky Virtual Library, Brainpop, etc.

Our school hosts a website at [http://mboro.kyschools.us/school\\_home.aspx?schoolID=3](http://mboro.kyschools.us/school_home.aspx?schoolID=3). Be sure to visit this site often because the school and individual teacher pages will be changing throughout the year to keep you informed. The school also maintains a Facebook page, “**Middlesboro Middle School**”. Announcements and updates are regularly posted on this page. In addition, during the 2025-2026 school year, Middlesboro Independent Schools will be utilizing ParentSquare to communicate electronically with families.

### **Middlesboro Independent Schools Mission Statement STEM Initiative Support Statement**

The mission of Middlesboro Independent Schools is to foster “a relentless dedication to motivate and inspire student success”

To achieve this mission, we are committed to:

- Providing a comprehensive STEAM-focused curriculum that encompasses standards-based visual and performing arts, health and physical education, science, social studies, career and technical education, cultural studies, world languages, essential skills, extracurricular activities, and athletic opportunities.
- Ensuring equitable access to gifted and talented services and rigorous coursework so every student can reach their full potential.

STEAM Initiative Commitments:

Integrated learning, career exploration, problem-solving mindset, innovation, global perspective, lifelong learning

## **Academics**

Students have core content classes in language arts, mathematics, social studies, and science. Each grade level will also have special classes, Jacket Block (enrichment and RtI), and an activity time. Special classes consist of art, music, choir (8<sup>th</sup> grade), band (7<sup>th</sup> and 8<sup>th</sup> grade), health & physical education, technology (6<sup>th</sup> and 7<sup>th</sup> grade), and creative writing (5<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade). Enrichment classes vary by grade and explore various topics within the content areas in addition to those in the regular classroom. All of our classes are geared toward the Kentucky Program of Studies and the Common Core Standards. Several eighth grade students have the opportunity to take an Algebra I class allowing them to take more advanced mathematics classes in high school. Intervention classes are provided for students who need additional support and assistance in order to understand specific content skills. The academic departments strive to provide an environment where students can learn and grow as individuals. We believe that all students can learn and it is our goal to instill the necessary skills for each and every student to be successful.

## **Homework**

Home study is a necessary part of each student's educational program. Each student may be expected to spend time outside of scheduled class instruction to achieve satisfactory work. Some assignments are long range in nature and require planned study time for their completion. Planned study eliminates the necessity of spending too much time in completing an assignment the day before it's due.

## **Snow Days/Inclement Weather Days**

In the event of inclement weather requiring the dismissal or canceling of school, announcements will be made over the School Messenger system, on local radio and television stations, and posted on the district and school websites and Facebook pages. Parents and students have the option of enrolling in the e-method of communication via email and/or cell phone through the Middlesboro Independent Schools website. From the home page of the district website, select "Join Our Notification List" and follow the posted instructions. *Please do not call local radio stations or school officials since this interferes with communications and makes it more difficult to get information out to the public.*

When the superintendent declares a Non-Traditional Instruction Day (NTI Day), students are required to complete the designated assignments. NTI day assignments will be made virtually via google classroom or online programs such as IXL or Study Island. Teachers will introduce and review these platforms with students prior to seasons of inclement weather. Because each student will be issued a personal chromebook with LTE data services for the school year, every student should have access to complete online assignments during NTI days.

## Grading Policy

The following grading policy is utilized at Middlesboro Middle School: 90-100/A, 80-89/B, 70-79/C, 64-69/D, 64 and below/F. A final grade for each subject is calculated by adding the numerical grade for each 9 weeks and dividing this number by 4. Midterm grades and final 9-weeks grades will be sent home each grading period. Parents may access student grades at any time via the Infinite Campus Parent Portal. To enroll in the parent portal, parents may contact MMS Guidance Counselor, Theresa Allen.

## Honor Roll

Honor Rolls will be posted at the close of each grading period and copies sent to the newspaper. Students must maintain at least a B in all subjects to make the **Honor Roll**. Students with an A in all subjects qualify for the **Principal's List**.

## Infinite Campus Parent Portal

All parents and legal guardians of students attending Middlesboro Middle School have the opportunity to view grades, attendance records, and other information about their children, via the Internet, using the Infinite Campus Parent Portal.

Infinite Campus Student Information Portal is a safe and secure website that requires every user to log in with a specific access code in order to set up a personal username and password. The Portal will be opened two weeks into the school year; parents may then log into the Portal 24 hours a day, and see the real-time student information.

Visit the district website at: <http://www.mboro.k12.ky.us> and follow the links to the Campus Portal page. In order to obtain the Activation Code required for Portal access, parents/guardians must complete the Parent Portal Agreement and bring it along with your photo ID to the Middlesboro Middle School where you will need to review your Census Verification Report and make corrections as needed. A Portal Activation Code and directions for creating and accessing your on-line account will be given to you by the guidance counselor or school secretary. Please remember that the portal will not be open the first two weeks of the new school year.

We believe the Parent Portal will prove to be a positive addition to the level of communication that exists between our teachers and the parents/guardians of our students. We hope that you take advantage of this valuable resource, and the opportunity to monitor and reinforce the learning that takes place every day in our school.

## **Parent Conferences**

Teachers will be available for parent conferences during their planning periods by appointments. Parents are encouraged to call for an appointment since teachers are not able to stop instruction and leave the classroom unless it is an emergency. Appointments may be made through the principal or guidance counselor.

## **Parent-“Right to Know”**

Parents have the right to request information regarding the professional qualifications of classroom teachers. Upon request parents have the right to know whether a teacher has met state qualifications and certification criteria for the grade levels and subject areas for which they provide instruction. Parents may request this information from the principal of the school or at the Middlesboro Board of Education.

## **Student Records Policy**

The Family Education Rights and Privacy Act (FERPA) provides that “directory” information, date and place of birth, major field of study, participation in activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards, and most recent educational institution attended by the student may be released by the school district without written consent from the parents.

FERPA requires school districts to provide parents with the list of “directory” information that will be made public. Parents may inform the school, “that any or all of the information designated should not be released without the parent’s prior consent.”

### **Directory information made public by Middlesboro Middle School includes:**

- **Perfect Attendance lists**
- **Honor Roll lists**
- **Club photos and membership lists (such as Gifted and Talented, Governor’s Cup, and Science Olympiad)**
- **Band and choir membership**
- **Athletic team membership**

Parental consent is not required for release of educational records to: other school officials and/or teachers in the school system having a legitimate educational interest; officials of other schools or school systems in which the student seeks to enroll; state educational authorities; financial aid officers in connection with a student’s application for financial aid; state and local officials collecting information required by state statutes; organizations conducting studies for, or

on behalf of, educational agencies; accrediting organizations; parents of a dependent student as defined by statute; and the Secretary of Education for the purpose of maintaining regulations pertaining to the health and welfare of the student.

If you do not wish to have any of your child’s “directory” information made available to the public, you must write a letter to the school listing the specific information you do not wish to be shared. This letter will be placed in your child’s educational folder and will become a part of their permanent record.

### **Extra-Curricular Activities**

Students at MMS have the opportunity to participate in many different extracurricular activities.

#### *Clubs/Groups*

*Academic Teams*  
*Math Counts*  
*Lego League*

*Beta Club*  
*Youth Advisory Council*  
*First Priority*

*Choir*  
*Science Olympiad*  
*Entrepreneurship*

#### *Sports*

*Football*  
*Baseball/Softball*  
*\*Golf (boys and girls)*

*Basketball (boys and girls)*  
*Cheerleading*  
*Cross Country (boys and girls)*  
*Volleyball (girls)*

*Soccer (boys and girls)*  
*\*Tennis (boys and girls)*  
*\*Track (boys and girls)*

*\*Sports at MHS in which 7th/8th grade MMS students may be eligible to participate.*

### **Academic Competition**

**Governor’s Cup** is an academic competition that includes written tests in the four academic areas and arts and humanities, composition, Future Problem Solving, and Quick Recall. Middlesboro Middle School consistently has students advance to and place in the state level competition.

**Mathcounts** is a nationwide middle school math competition designed to build critical thinking and problem solving skills. Students compete as both individuals and as a team. Winning students competing in Mathcounts can potentially earn a college scholarship.

**Science Olympiad** is a team competition where students compete in 23 different events pertaining to various fields of science including earth science, biology, chemistry, physics, and engineering.

### **Fine Arts**

Music, band, choir, and art are taught in the Central Arts Auditorium. This “state of the art” building gives Middlesboro students the potential to have one of the best arts programs in the state. Students participating in band and choir have the opportunity to compete in various competitions.

## Library

Things you should know about the Middlesboro Middle School Library.

- Library hours are the same as regular school hours.
- Each student may check out two books at a time. If more books are needed, check with staff.
- Books are checked out for two weeks. They may be renewed if they are not on reserve.
- Return books on or before the date due stamped on the date due slip. (You are responsible for any materials checked out. Damage or loss of materials can be expensive.)
- Library books should not be loaned. Please do not let someone else use your number.
- Please memorize your number for easy checkout.
- Library assistants are used at the center.
- Five cents fine for each day overdue may be collected.
- Final grade reports will be held until all library accounts are settled.

## Talent Identification Program

Middlesboro Middle School identifies and refers students for Duke University's Talent Identification Program. This is a non-profit educational organization established with the aim of developing our best intellectual resources to best facilitate their education and nurture their talents.

## Scholarship Programs

Southeast Kentucky Community and Technical College offers a scholarship program for first generation college students. Students are selected for this program during their sixth grade year. SKCTC administers the program and ensures these students are prepared for higher educational attainment by providing support functions such as mentoring opportunities and academic and social enrichment activities.

The Rogers Explorers Program is an intensive three-day, two-night program focusing on developing skills in leadership, technology, math, science, and community service. It is developed, coordinated, and supervised by The Center for Rural Development. Students from the Center's 45 county service area may apply during their eighth grade year. If selected through a competitive process, they will attend the program in Wilmore, Williamsburg, Columbia, Morehead, or Richmond during the summer before their ninth grade year. All lodging, meals, and program expenses are **free to the student**. Eighth grade students must have a cumulative grade point average of at least 3.0 in order to be eligible. A total of 150 students are selected from the 45 county service area. A selection committee from The Center for Rural Development reviews the applications and selects at least two students from each county.

## School-Based Health Department

Your local school district and the Bell County Health Department have combined resources to establish a health care clinic at Middlesboro Middle School.

Some of the services offered are **first aid, hearing and vision screenings, preventive health screening, immunizations, basic laboratory screening test and referral to a physician if indicated.** All information collected by the health department staff is confidential.

Before your child can be seen for any reason, including administering over-the-counter medicine, we must have your permission. **Please complete and sign the medical history and consent form that was distributed in homeroom. By signing the consent form, your child may be seen by the school nurse to get his/her immunizations or physicals required for school.**

### Medication

Any and all medications that require administration during the school day must be brought to the school by parents/guardians. Medication must be in the original container. Parents/guardians must sign a consent form before medications may be dispersed. The school secretary will keep all inhalers unless otherwise directed by the physician. It is the parent's responsibility to keep all medications current (Epi-pens, inhalers, etc). Specified school staff participate annually in Medication Administration and Emergency Medication Administration training. These staff members are trained to administer medication in the absence of the school nurse.

### Counseling Services

The mental and social-emotional health of the students and staff of Middlesboro Middle School is a priority. A full time guidance counselor, Theresa Allen, is available to middle school students, parents, and faculty. In addition, MMS students, parents, and faculty have access to a mental health counselor, Jason Lambdin, and social worker, Leah Jones, who are employed by the Middlesboro Independent School District; as well as, access to CompCare counselor, Tara Miracle. Counseling services include individual appraisal and placement, consultation with parents and teachers, individual and group counseling, career information, facilitation of yearly assessments and referral services. The counselors are available to students by appointment or walk-in. Students may be referred for counseling services by parents or school faculty/staff.

The Middlesboro Middle School guidance and counseling program is designed to meet the needs of students with the emphasis on student responsibility and self-direction. Programs are individually designed to accommodate differing maturational rates, educational levels, and personal-social development.

Parents requesting an appointment with a counselor may contact the counselor by calling the school office at 606-242-8880. Counselors may also be reached by email or in person.

MMS Guidance Counselor, Theresa Allen - [Theresa.Allen@mboro.kyschools.us](mailto:Theresa.Allen@mboro.kyschools.us)

MIS Mental Health Counselor, Jason Lambdin - [Jason.Lambdin@mboro.kyschools.us](mailto:Jason.Lambdin@mboro.kyschools.us)

MIS Social Worker, Leah Jones - [Leah.Jones@mboro.kyschools.us](mailto:Leah.Jones@mboro.kyschools.us)

CompCare Counselor, Tara Miracle - [Tara.Miracle@mboro.kyschools.us](mailto:Tara.Miracle@mboro.kyschools.us)

## **The Youth Service Center**

Jessica Heck, Director

Phone: (606) 242-8880

Hours: Monday-Friday 8:00 a.m. to 3:00 p.m.

The Youth Service Center provides many services for the students and parents of Middlesboro Middle School. The Youth Service Center Advisory Council assists with the implementation of services. This council consists of interested community members, parents, students and Mrs. Heck. If you are interested in serving on this council, you may contact Mrs. Heck. The following is a list of some of the services provided by the Youth Service Center:

- Referrals to Health and Social Services
- Substance Abuse Education and Counseling
- Family Crisis and Mental Health Counseling
- Career Exploration and Development
- Suicide Prevention Training
- Bullying Prevention Training
- Food, Clothing, and emergency Referral
- Student Transition Activities
- Assist PTO as needed

## **PTO**

Middlesboro Middle School encourages parents and teachers to work in partnership in educating all students. All parents and teachers are encouraged to work together in the PTO (Parent-Teacher-Organization) to support academic success for all students. PTO meetings will be held each month and may vary dates and times to accommodate work schedules so all parents and teachers may have opportunities to participate. Meeting times will be announced on the school facebook page. In addition to supporting academic success, the PTO will conduct the parent SBDM elections. The YSC Director will assist as needed.

## **Site-Based Decision Making Council Schedule**

The Middle School Site-Based Decision Making Council meets on the second Tuesday of each month. Due to holidays, etc., some meetings may be changed. All meetings are scheduled for 3:30 p.m. in the MMS library. Meeting dates will be advertised in the Daily News and on the MMS website. The council is composed of the school principal, faculty members elected by the school faculty, and parent members elected by the parents. Elections are held in the spring of each year for representatives the following year. The members of the 2025-2026 MMS SBDM council are  
Principal: Erica Arnette; Faculty Members: Allen Cornelius, Crystal Cox, and Holly Vanover; and Parent Members: Allison Hamlin and Robert Patterson.

## Breakfast/Lunch

The Middlesboro Independent School System participates in the Community Eligibility Provisions (CEP) Program. The CEP Program provides nutritious meals **at no cost to the students** enrolled in Middlesboro Independent Schools.

You will be asked to complete a household and income form to determine your eligibility to receive additional benefits and to determine school funding levels through both state and federal programs. Completing this form will benefit you and your child's school. All information on this form is strictly confidential. In addition, completing this form will help ensure we are able to continue to have free breakfast and lunch for all students. Questions about the CEP program or completing the household and income form should be directed to the District Food Service Director, Sandra Ramsey, at 606-242-8814.

Breakfast and lunch menus will be posted on the district and school Facebook pages at the beginning of each month. Menus will also be posted on the bulletin board outside of the cafeteria. Students who wish to bring their breakfast/lunch may purchase milk or fruit juice from the cafeteria staff. **No canned or bottled soft drinks will be permitted at lunch or breakfast in the cafeteria. Food and drinks from outside restaurants may not be brought into the cafeteria during breakfast, lunch, or the after school third meal and must be disposed of before reporting to class. Parents, please, help us with this rule!** Cafeteria behavior should be consistent with classroom behavior and misbehaviors may result in the same consequences. Students are expected to take their tray and all trash to the cleanup area after they have finished eating.

## Peanut/Nut Free Facility

There are students within our school district who have severe food allergies. One of these allergies is to peanuts/nuts. It is important that there is strict avoidance to this food in order to prevent a life-threatening allergic reaction. Your help is needed to provide a safe school environment for these students.

Any exposure to peanuts/nuts may cause a life-threatening allergic reaction that requires emergency medical treatment. To reduce the chance of this occurring, you are asked not to send any peanut or nut-containing products to school with your child. If your child has eaten peanuts/nuts before coming to school, please be sure your child's hands and face have been thoroughly washed before entering the school building.

Hand sanitizer is provided in the cafeteria, nurse's stations, classrooms, and restrooms. However, all efforts should be made to ensure that hand washing takes place before entering the building. Students should also avoid carrying any items that contain or may have contained peanuts/nuts.

## Emergency and Disaster Drills

Evacuation, fire, and severe weather drills will be held periodically throughout the year. A safety and exit plan is posted in each classroom and must be followed to exit the building or proceed to the safest location. All drills will be discussed with students at the beginning of the school year. In addition, lock down/active shooter drills will be conducted at various points within the school year. The purpose in all drills is to ensure the safety of students and staff in every situation.

## Deliveries

Deliveries of any type (flowers, balloons, etc.) will be permitted on Valentine's Day. Students may receive deliveries on other occasions as well. **However, they will not be permitted to take glass containers or balloons on the school bus.**

## Items Needed for School

For the 2025-2026 school year, Middlesboro Middle School school and classroom supplies will be provided for students through Partners for Rural Impact. Students will, however, need to supply their own backpack.

## Personal Property

Electronic devices, such as telephones and other electronic personal property are best left at home. ***Middlesboro Middle School will not be responsible for lost or stolen devices.*** Students who bring them to school do so at their own risk. Students must also adhere to school policy regarding electronic devices.

## Lockers

Students will be issued a locker for the 2025-2026 school year. Because each student will be assigned their own locker, students should not be sharing lockers with other students. Students should keep lockers closed and locked at all times and should not share their combination with other students. Backpacks, book bags, and purses should be kept in lockers. Students may not switch lockers with another student; students are responsible for the locker assigned to them and may be held accountable for any and all items found in their locker. Students may decorate or personalize their locker with book shelves and magnetic items but **no stick on items** are permitted to be used in lockers. Students should not have loose food items or carbonated drinks in their lockers. Student lockers are a privilege and may be taken away if the student abuses the privilege.

## Visitors

Interested parents and school officials are always welcome. Parents, because we want you to know and feel that your child is in a safe environment while in our care, we take the following precautions:

- All outside doors will be locked to any outside entry.
- The front door will be opened by buzzer entry from 7:45 a.m. – 3:45 p.m.
- Visitors must report to the office through the front of the building to register their attendance so we will know they are in the building.
- Social visiting in the school is not permitted.
- All persons, who for any reason, must go beyond the front office, will sign a visitor's book and receive a guest pass. This includes the cafeteria during breakfast and lunch.
- Anyone without a pass will be asked to return to the front office.
- Students will be called to the front for parents only, unless you, the parent/guardian, have listed other individuals on the "Student Information Sheet".

## Keeping Us Informed

Middle school staff request that parents/guardians *contact the school in regard to address or phone number changes*. It is important for the school to be able to contact parents in case of an emergency.

## Discipline Philosophy

One of the most important lessons education should teach is discipline. While it does not appear as a subject, it underlines the whole education structure. It is the training that develops self-control, character, orderliness and efficiency. It is the key to conduct and proper consideration for other people. With an understanding of the purpose of discipline in a school, you may form a correct attitude toward it, and not only do your part in making your school an effective place of learning, but develop the habit of self-restraint which will make you a better person. During the 2021-2022 school year, Middlesboro Middle School began to implement a Positive Behavioral Interventions and Supports (PBIS) system. PBIS is a framework whose focus is on building students' understanding of what the behavioral expectations of the school are; it focuses on prevention rather than punishment. It is an approach to school discipline that promotes both good behavior and school safety. At the beginning of each semester, teachers and students will reteach and review the expectations for student behavior in the classroom, the hallway, the cafeteria, the restroom, and the school bus.

## PBIS Semester Rewards Trips

Positive student behavior can earn students the privilege of participating in a field trip at the end of each semester. Positive behavior includes adherence to school rules and expectations, regular attendance, and good academic performance. In order for students to participate in the end of semester PBIS rewards trips the following criteria must be met:

- No more than 6 absences (*Special consideration for doctor documented medical absences requiring multiple days absent will be taken into consideration.*)
- No more than 10 break detentions
- No more than 3 days of ISS
- No days of OSS
- Good standing in all classes and completion of all required testing (STAR, Common Assessments, and/or KSA testing)

A Parent-Student contract for the semester PBIS reward trips is located at the end of this document and must be signed by both parent/guardian and student.

## Bus Conduct

Kentucky House Bill 446, requires school districts to ensure parents and students are aware that safe and convenient transportation is a privilege, **NOT** a right. The bus driver is the authority on the school bus during transportation. Bus rules and regulations are in place to keep everyone safe. **▲ student's failure to follow bus rules and regulations may result in suspension of riding privileges.** These privileges may be suspended for a specific period of time or for the entire school year. If bus privileges are suspended, it will become the responsibility of the parent/guardian to provide transportation to and from school.

**Riding the bus is an extension of the school day and all rules and regulations of the Middlesboro Independent School District Handbook and Code of Acceptable Behavior and Discipline apply.**

## Discipline Policy

It is the belief of the Middlesboro Board of Education, the staff of the Middlesboro Middle School and the community of Middlesboro that only the highest standards of academic, social, and physical growth be accepted at Middlesboro Middle School. It is necessary to create a school climate that will promote these ideals.

The following discipline policy is to be read and understood by all students at Middlesboro Middle School and their parents or guardians. You will be required to sign a statement that you and your parents have received this information. It will then be assumed that both students and parents understand the following policies:

**The purpose of the Discipline Policy is to provide guidelines so that:**

- Students will know that behaviors are unacceptable as well as the consequences for such behaviors. All of the behaviors listed are also unacceptable on school buses and school functions.
- Students will be assured that they will be treated fairly. Students have certain rights granted by the law but it should be understood that every right carries with it responsibility to exercise that right wisely and that failure to do so may result in the loss of privileges. Essentially, then, the responsibility for conduct is in the hands of each individual student.

**Each student at Middlesboro Middle School is expected to abide by the following regulations:**

- Upon arriving at school, 7th and 8th grade students should be seated in the cafeteria; 5th and 6th grade students should report to their classrooms. Students are not allowed to leave campus after arrival on a bus or after being transported by parents without being properly checked out through the school office.
- Students are expected to be on time for the beginning of school and for all classes.
- Students will be allowed to leave campus during regular school hours only when their parent or guardian comes into the office and checks them out.
- Students will conduct themselves in an appropriate manner when in the halls and cafeteria. Running and horseplay are prohibited.
- In order to achieve the highest academic standards, students are expected to bring the proper materials to their classes.

**The following are some of the acts of conduct that will require corrective discipline:**

- Violation of any Middlesboro Independent School District policies.
- Willful and persistent violation of the school rules.
- Immoral or disrespectful conduct toward teachers or administrators.
- Bullying, violence (fighting), or threatened violence against a person or any personal property. **All threats will be taken seriously. Saying you were just joking will not be accepted as an excuse for making a threat.**
- Destroying school property.
- Possession of a weapon, matches, lighters, or fireworks on the school property.
- Use or possession of drugs, alcohol, tobacco, or vapes products on campus, on a bus, or any school sponsored function.
- Cheating.
- Stealing/Theft.
- Skipping Class.
- Leaving school without proper authorization.
- Disrupting the learning process.
- Violation of the dress code policy.
- Audio or video recordings of other students.

## **Discipline Procedures**

The individual teacher handles most disciplinary infractions at Middlesboro Middle School at the time, or close to the time, when the offense occurs. Teachers will occasionally encounter a problem of a more serious nature, which is referred to the Principal's Office for attention and inclusion in the students Disciplinary Record. It will be the decision of the school administrators as to which corrective discipline(s) will be applied. Other actions to improve behavior, such as daily behavior sheets, loss of privileges, etc. may be used at the discretion of the school's administrators. Middlesboro Middle School has a **Zero Tolerance** policy for any form of racial, sexual, or physical discrimination or harassment. Office referrals could result in one of the following actions.

### **Detention**

When a student **repeatedly** disrupts class, school function, or in other ways breaks school rules, a detention will be assigned. Detentions are served during break time. Students who receive repeated detentions may be assigned to In-School suspension.

### **In-School Suspension and Out of School Suspension**

Repetitions of unacceptable behavior in school and certain identified behaviors may result in one or more days of In-School Suspension (ISS). ISS is not counted as an absence from school and students will be required to complete all regular daily assignments while in ISS. Students who are in ISS will turn in all electronic devices to the ISS teacher at the beginning of each day. Devices will be returned to the student at the end of the school day. Students sent out of ISS due to continued misbehavior will be given Out-of-School Suspension for the remainder of the day and will be required to repeat the day of ISS. The parent will be required to have a conference with the principal upon the student's return to school.

Severe misbehaviors and/or repeated placement in ISS may result in one or more days of Out-of-School Suspension (OSS). OSS days are counted as days of unexcused absences and assignments will not be provided or made up.

### **Court Referral**

Students who blatantly refuse to abide by the rules of Middlesboro Middle School (as demonstrated by repetitions and/or accumulation of disciplinary offenses) will be referred for court action, on the basis that the student is "**Beyond Control**".

## **Expulsion**

If a student's behavior has not improved or has worsened - even after previous steps have been taken - he/she can be expelled from school. This action can only be made by the School Board and requires recommendation of the Middlesboro Middle School Site-Based Council.

## **Discipline "Hierarchy"**

Students who are referred to the office for disciplinary reasons will be under the following hierarchy at the discretion of the administration and dependent on the frequency and severity of the behavior:

- Detentions or 1 day of In-School suspension
- 2 to 3 days of In-School suspension
- 1 to 2 days out of school suspension and referral to Comprehensive Care
- 3 to 10 days of out of school suspension
- Court action after a serious offense or after the accumulation of 10 office referrals

## **Cell Phone and Electronic Device Policy**

**School personnel are not responsible for any lost, stolen, or damaged cell phones or electronic devices.**

- Cell phones and all other electronic devices are to remain turned "off" and in the student's locker at all times during school hours. Students should not be on their cell phones at any time during school hours.
- Each student will be assigned an individual chrome book to be used for all online activities. Therefore there is no need for students to have their cell phones out and in their possession at any time during the school day.
- Apple watches and all other smart watches should be on silent at all times. Students should not access any of the applications or features of these watches during school hours.
- Because student cell phones are to be turned off and put away, parents needing to contact students during the school day should do so through the school office.

**Violation of the Electronic Device Policy will result in students being subject to the following disciplinary actions.**

During the first few days of school, verbal warnings will be given reminding students of the electronic device policy guidelines. Beginning the first full week of school, the following guidelines will be followed.

- **First Offense** – The device will be taken from the student and returned to the student at the end of the school day (3:05 p.m.).
- **Second Offense** - The device will be taken from the student, the student will be assigned detention, and the device will be returned to the student at the end of the school day.
- **Third Offense** – The device will be taken from the student and turned in to the principal’s office. A parent will be notified by the principal, principal will conference with student, and the phone will be returned to the student at the end of the school day.
- **Fourth Offense** – The device will be taken from the student and turned in to the principal’s office. A parent will be notified and will be required to pick the device up from the principal’s office. **No device will be returned directly to the student after the third offense.** The student will be assigned **one day of ISS.**
- **Fourth Offense** – The device will be taken from the student and turned in to the principal’s office. A parent will be notified and will be required to pick the device up from the principal’s office. The student will be assigned **five days of ISS** and the device will **be banned from school for the remainder of the school year.**
- **Fifth and Subsequent Offenses** – The device will be taken from the student and turned in to the principal’s office. A parent will be notified and will be required to pick up the device **and the student** from the principal’s office. The student will be assigned **days of OSS.** The number of days of suspension will be determined by the principal.

### **School Telephone Use by Students**

Students are permitted to use the office telephone when the need arises. Students must get permission from a staff member to use the telephone. In the case of an emergency, teachers may call home for students. Students are not permitted to receive incoming calls. In the case of an emergency, call the school office at 606-242-8880 and the school secretary or a member of the office staff will contact the student and allow the student to make a phone call as needed.

### **Racial Discrimination Policy**

In the event that a student uses any form of racial discrimination or slander the school principal will determine the corrective action on a case by case basis. Disciplinary action could include:

- **First Offense** – Days of ISS may be assigned at the principal’s discretion.
- **Subsequent Offenses** - Discipline could result in up to 10 days of ISS or days of OSS at the principal’s discretion.

## Fighting/Abuse

Any student involved in a fight will be sent home the day of the fight. Parents will be notified to pick up their child. Fighting will result in the following disciplinary actions being taken at the discretion of the school principal:

- **First Offense** – A parent conference will be required and the student will receive up to 3 days of ISS or OSS.
- **Second Offense** – A parent conference will be required and the student will receive up to 5 days of Out-Of-School suspension.
- **Third Offense and Subsequent Offenses** – A parent conference will be required and the student will receive up to 10 days of OSS. In addition the school may file beyond control papers with the Bell County Court and possible expulsion procedures may be initiated.
- **Verbal abuse and threatening of a teacher is an automatic level 4 offense in the district code of conduct book.**
- **Physical abuse of a teacher will result in 10 days of OSS, court action and possible expulsion proceedings.**

## Sexual Harassment Policy

Harassment is defined as repeated unwanted behavior after the offender has been made aware the behavior is unwanted. There are three levels of sexual harassment:

- **Level 1** – Student participates in name-calling or makes rude comments or gestures with the intent of degrading another student.
- **Level 2** – Student uses any form of written communication with the intent of degrading another student (e.g. notes, text messages, pictures, graphics, etc.).
- **Level 3** - Student makes any unwanted physical contact with the intent of degrading another student.

**\*After the second offense at any level, a student will automatically be disciplined at the next level.**

There are three levels of discipline for sexual harassment:

- **Level 1**  
**First offense** – The student will be assigned one day of ISS.  
**Second offense** – The student will be assigned 2 days of ISS as well as mandatory counseling (at the discretion of the school principal).
- **Level 2**  
**First offense** – The student will be assigned two days of In-School suspension or OSS (at the discretion of the administrator).  
**Second offense** – The student will be assigned three days of OSS or ten days of ISS as well as mandatory counseling (at the discretion of the school principal).
- **Level 3**  
**First offense** – The student will be assigned five days of OSS or ten days of ISS and mandatory referral to Cumberland River Comprehensive Care Center for counseling (at the discretion of the school principal).  
**Second offense** – The student will be assigned ten days of OSS and Beyond Control charges filed with the Bell County court (at the discretion of the school principal).

## Bullying

Bullying is unacceptable and will not be tolerated at Middlesboro Middle School. Bullying happens when a person with greater power takes unfair advantage of a less powerful person and his/her negative actions are repeated over time. Bullying may be verbal, physical, emotional, or social. Always report it to a parent, teacher, or administrator.

Bullying will be dealt with under the disciplinary hierarchy:

- **First offense** - counseling with offender; assigned break detention(s)
- **Second offense** - ISS and parent conference
- **Third offense** - OSS, referral to School Resource officer for possible charges
- **Fourth offense** - OSS, referral to the superintendent for possible enrollment in the alternative school

Forms for documenting bullying may be obtained from the Guidance Counselor, Theresa Allen, and/or the Youth Service Center Director, Jessica Heck. If a bullying incident is confirmed, parents will be contacted. **Conflict and bullying are not the same.** Conflict is easily resolved and is part of learning how to get along with one's peers. It is important for parents to be aware of conflict and/or bullying through their child's access to social media. Many times cell phones are used to initiate a bullying incident and is why we require that cell phones be turned off and placed in their student locker.

## Tobacco Products, Electronic Cigarettes, Vapors

No tobacco products, e-cigarettes, vapors, or liquids used in vapors are allowed on school campuses or at any school function. The following is a list of consequences for possessions of the products. If you have them in our possession, it is assumed you or another student are planning to use them. The school administration will confiscate these items and they will become the property of the school. The school is **NOT** required to return them. Possession and/or use of tobacco products, e-cigarettes, or vapors may result in the following disciplinary actions at the principal's discretion.

- **First Offense** – The student may be assigned up to two days of ISS.
- **Second Offense** – The student may be assigned up to four days of ISS.
- **Third Offense** – The student may be assigned up to 3 days of OSS and charges may be filed with the Middlesboro Police Department and Court Designated Worker.

Based on the Kentucky Revised Statute 438.350 which authorizes law enforcement officers to seize tobacco products from minors and cite them with fines up to \$150, the following fines may be charged for tobacco use/possession.

- **First Offense** - \$50.00
- **Second Offense** - \$100.00
- **Third Offense** - \$150.00

Fines must be paid within 30 days or a citation to court will be issued and students will be required to pay court costs in addition to the fine charged.

## Prohibited Items

The following is a list of items prohibited on school grounds.

- Guns of any type – play or real
- Knives
- Illegal Drugs
- Any type of playing cards
- Pornography
- Lasers
- Chains
- Brass Knuckles
- Any other items deemed as inappropriate by the school administration

Students found to be in possession of any of these items will have the item confiscated, will be assigned ISS or OSS, and will be referred to the School Resource Officer for possible legal charges filed.

## Grievance Procedure

Middleboro Middle School does not discriminate because of race, color, religion, sex, national or ethnic origin, political affiliation, age, or disabling condition in the programs, activities, and services it provides as required by law.

Students or parents wishing to express and educational concern or grievance shall observe the following order of appeal:

- Teacher
- Principal
- School Site Based Decision Making Council
- Superintendent
- Middleboro Board of Education

Information on filing a formal grievance is available at each school and at the Central Office.

## Middleboro Middle School Dress Code

*Students may be required to contact parents and to change clothes in the event they wear something inappropriate.*

1. In all shirts/tops midriffs should be covered. Halter tops, tube tops, crop tops, spaghetti straps, low cut blouses and tops, muscle shirts, and sundresses are not acceptable.
2. While proper underwear is expected to be worn, it **should not** be visible through necklines, armholes, midriffs, waistbands, leg openings, or sheer material. Any clothing resembling lingerie is not permitted.
3. Dresses, skirts, or shorts should rest at or below mid-thigh when seated. Shorter garments are not acceptable.

4. Hats, caps, scarves, bandannas, and sweat bands are not to be worn in the building at MMS except on designated days. Combs, pencils in the hair, hair curlers, dew rags, jacket hoods, sunglasses, and gloves should not be worn in the building.
5. Pajamas and pajama pants should not be worn to school. These are permitted only on designated schools spirit days.
6. Clothing that exhibits, displays, or promotes drugs, alcohol, tobacco, violence, sexual innuendos, profanity, or racism will not be tolerated. Other non-specific items deemed inappropriate by the school administration will not be tolerated.
7. The wearing of any items by staff or students that materially or significantly disrupts the educational process or threatens the health or safety of other students or staff members are prohibited.

**Students who are in violation of the dress code will face the following consequences:**

- **First offense** - student will be required to change clothes
- **Second offense** - student will be required to change, will be referred to the office, and parents will be contacted by administration
- **Third offense** - student will be required to change and will be referred to ISS
- **Fourth offense and beyond** - further repeat violations will be treated as blatant defiance of school rules and dealt with at the principal's discretion

*Questions regarding the contents of this handbook may be directed to the school principal.*

**Middlesboro Middle School  
4400 West Cumberland Avenue  
Middlesboro, KY 40965  
Phone: 606-242-8880**

**Principal: Erica Arnette**

**PBIS Semester Rewards Trips  
Student- Parent Contract**

At the end of each semester, students in each grade level will have the opportunity to experience a PBIS Rewards field trip. Because this is a trip to reward students for positive behavior and classroom performance, there are certain criteria that students must meet in order to be eligible for the trip. Students must meet **all** of the requirements to be eligible for the trip.

From the beginning of the semester until the field trip the last week of the semester, students must meet the following requirements.

- **Attendance:** Students can miss **no more than 6 days of school** during the semester. *(Special consideration for doctor documented medical absences requiring multiple days absent may be taken into consideration.)*
  
- **Behavior:** Students must have **no more than 10** days of break detention and **no more than 3 days** of ISS (In School Suspension). Students must have **NO** days of OSS (Out of School Suspension).
  
- **Classroom Performance:** Students must be in good standing in all of their classes and must have completed all parts of Common Assessments, STAR Assessments, and/or KSA Assessments.

Please sign below to acknowledge you have read and understand the requirements for participation in the PBIS Semester Reward trips.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*July 2025*

## **Field Trip Permission Slip**

Classroom curriculum is often able to be enhanced by field trips to locations supporting what the students are studying in class. Often these field trips are to locations within Bell or Claiborne counties. For these educational field trips, students will leave from and return to school during regular school hours and will be transported by school buses. By signing the form below, you give permission for your student to attend local educational field trips during the 2025 - 2026 school year.

Student's Name: \_\_\_\_\_

Parent's Printed Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

## **Media Release**

Throughout the school year, pictures may be taken of students during classroom activities, sporting events, school spirit days, awards ceremonies, and other activities. These pictures are often posted to social media or given to the newspaper for publication. You as the parent have the right to deny publishing of your child's photos. By signing the form below, you are denying permission for your child's picture to be used on social media or in publication in newspapers.

Student's Name: \_\_\_\_\_

Parent's Printed Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

**Middlesboro Middle School Permission Slip to Walk Home**

I give \_\_\_\_\_ in grade \_\_\_\_\_  
(Please print child's full name)

permission to walk home from school even though regular bus transportation is provided each day of school.

**Please check all that apply:**

\_\_\_\_\_ My child has permission to walk home each day of normal school hours.

\_\_\_\_\_ My child has permission to walk home on early release days.

\_\_\_\_\_ My child has permission to walk home from after-school activities.

Parent/Guardian Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

# **Middlesboro Middle School Parent-School Learning Compact**

Effective schools are a result of families and school staff working together to ensure that children are successful in school. A learning compact is an agreement among groups that firmly unites them. This is an invitation to be involved in a partnership with your child's school.

## **Parent/Guardian**

I want my child to achieve; therefore, I will encourage my child to do the following:

- See that my child attends school regularly and is on time
- Support school staff in maintaining proper discipline
- Set aside a specific time for homework and review it regularly
- Provide a quiet, well-lighted place for study
- Encourage my child's efforts and be available for questions
- Stay interested in and aware of what my child is learning
- Read with my child and let my child see me read regularly
- Communicate with my child's teacher on a regular basis

## **Student**

It is important that I work to my best ability; therefore, I will strive to do the following:

- Attend school regularly
- Be prepared for school each day with completed assignments and supplies
- Work cooperatively with my classmates
- Respect myself, my school, and other people
- Follow rules of student conduct

(Over)→

## Teacher

It is important that students achieve; therefore, I will strive to do the following:

- Provide necessary assistance to parents so that they can help with homework
- Encourage students and parents by communicating regularly about student progress
- Provide high quality instruction in a supportive and nonthreatening environment
- Provide varied learning opportunities for students to enable them to meet academic expectations
- Hold expectations high for all students, believing that all students can learn
- Contact parents regularly to convey something positive about students
- Make myself accessible to parents, encouraging them to visit the school, and speak with various staff members

## Principal

I support this compact for parent involvement; therefore, I will strive to do the following:

- Provide a safe environment that allows for positive communication between the teacher, parent, and student
- Encourage teachers to regularly provide assignments that will reinforce classroom instruction
- Make myself accessible to parents, encouraging them to visit our school, and speak with various staff members
- Encourage parents and school staff to encourage and reward effort, be patient, and not expect perfection
- Encourage parents and staff to support appropriate discipline
- Encourage teachers to learn about their students outside their school work (friends, interests, hobbies, etc.)
- Provide workshops for parents to inform them of the total school program, including school goals and assessments used.

**Student name (Printed):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian's Signature:** \_\_\_\_\_

**Student's Signature:** \_\_\_\_\_

**Teacher's Signature:** \_\_\_\_\_

**Principal's Signature:** \_\_\_\_\_



## Verification of Receipt

*Please complete and return this form to the school.*

I have received a copy of the Middlesboro Middle School 2023-2024 Student Handbook and understand that it is important that my child and I read and understand the contents. I further understand that school rules will be enforced.

Print Student's Name

Grade

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Student's Signature

Date

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Print Parent's Name

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Parent's Signature

Date

---

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.....  
Please list any "directory" information about your child that you do not want Middlesboro Middle School to make public.

