

WARREN HILLS REGIONAL BOARD OF EDUCATION

**August 12, 2025**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

A. Call to Order – Alfred Coscia, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Thomas Dufner, Molly Fraumeni, Erik Heller, Amy Kemp, Lisa Marshall and Paula Merrill. Also present were Earl Clymer, Donnamarie Palmiere, Dennis Mack and Board Attorney, Christopher Sedefian. Jean Hansen and Corey Piasecki were absent.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Personnel Matters*
- 3) *Matters of Attorney/Client Privilege*
- 4) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Coscia and seconded by Mrs. Merrill to go into Executive Session at 6:32 p.m. with full board consent.

D. Reconvene: 7:10 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger*, *New Jersey Herald* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- July 15, 2025 Regular & Executive Session Meetings

Motion by Mrs. Merrill and seconded by Mrs. Fraumeni to approve the minutes of the July 15, 2025 Regular Meeting & Executive Session Meeting.

MOTION: Paula Merrill		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner			X	
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools  
None

F. Student Liaison Report  
None

G. Superintendent’s Report – Mr. Earl C. Clymer, III

- WIDA Access Report - Mr. Clymer
- Change Order - Comp Gym Ceiling - Added to agenda under Budget and Finance
- Swim Coop with Hackettstown - Add to agenda
- Winter Track Meeting - Follow up - Finance Committee
- FFA 3 Star National Chapter Recognition - Email

H. Presenter(s): WIDA Access Score Report - Mr. Clymer

I. Goals:

**Warren Hills Regional School District Goals for 2025-2026 School Year**

**Warren Hills Board of Education Board Goals for 2025-2026:**

**J. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	No meeting held	By Chair: P. Merrill
Education, Policy & Technology	July 31, 2025	By Chair: L. Marshall
Personnel & Student Activities	No meeting held	By Chair: M. Fraumeni
Negotiations	No meeting held	By Chair: T. Dufner

Mrs. Marshall reported that the Education, Policy & Technology committee met and discussed the following:

- Reviewed co-curricular tiers and attendance at all clubs. This has been moved on to personnel.
- Added language to align with the CBA
- Robotics is a coaching position
- Gifted & Talented
- Dress Grooming policy
- Minor changes to the Student Code of Conduct
- Corporate sponsorship
- Amendment to policy but required by NJSIAA
- Local mentoring program
- Sheltered English Instruction – 15-hour program

**K. Old Business**

None

**L. New Business**

Mr. Clymer administratively added # 21 under Budget and Finance:

\*21. Motion to approve a Swim Team Cooperative agreement with Hackettstown High School for the 2025-2026 school year pending final approval by the NJSIAA.

Mr. Clymer administratively withdraws motion #1 Code 21

21	Jenna Wyckoff	Approve	Coach - Field Hockey Head Coach	\$3,567.00	MS	Start of Season	End of Season	Tier3 Step 1; Pending receipt of all required documents
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**M. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved

for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

No public comment

**N. ACTION ITEMS**

**I. PERSONNEL**

Motion by Mrs. Fraumeni and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions I. 1 to I.13 as amended and described below:

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Per Taylor	Approve	Custodian	\$39,158.00	District	08-25-25	06-30-26	Step 2 - Pending receipt of required documents
2	Allison White	Approve	Mentor	\$500.00	HS	08-20-25	06-30-26	E.Gardner (Mentee) 2025-2026 School Year, per contractual language
3	Lourdes Garcia	Approve	Teacher - Maternity Leave ESL	\$331.88//day	District	08-25-25	On or about 12-08-25	M+45, Step 1 - Pending receipt of required documents
4	Adam Slack	Approve	Teacher	\$103,275.00	MS	08-20-25	06-30-26	Voluntary Transfer from HS to MS
5	Elizabeth Kurpat	Approve	School Psychologist	\$32.00/hr	MS	08-20-25	08-20-25	7th Grade Orientation - Facilitating (2.5 hrs) Submission of Timesheets
6	John Bowbliss	Approve	Substitute Driver	\$27.00/hr	District	08-13-25	06-30-26	Pending receipt of required documents (Mtg.Rate TBD)

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
7	Joseph Francis	Approve	Substitute Driver	\$27.00/hr	District	08-13-25	06-30-26	Pending receipt of required documents (Mtg.Rate TBD)
8	Loretta Kirkpatrick	Approve	Paraprofessional	\$30.52/hr	MS	08-25-25	06-30-26	Increase from 5 hrs/day to 5.75 hrs/day - Title I Funds
9	Carol Daugherty	Approve	Paraprofessional	\$28.46/hr	MS	08-25-25	06-30-26	Increase from 5 hrs/day to 5.75 hrs/day - Title I Funds
10	Angelina Briganti	Approve	Paraprofessional	\$28.46/hr	MS	08-25-25	06-30-26	Increase from 5 hrs/day to 5.75 hrs/day - Title I Funds
11	Thomas Kimpland	Approve	Paraprofessional	\$29.56/hr	HS	08-25-25	06-30-26	Increase from 5 hrs/day to 5.75 hrs/day - Title II Funds
12	Brittany Arminio	Approve	Teacher	\$96,075.00	HS	08-25-25	06-30-26	Degree Movement on Guide - MA+15 to MA+30, Step 14
13	Gabriella Harris	Approve	Teacher	\$98,535.00	HS	08-25-25	06-30-26	Degree Movement on Guide - MA+15 to MA+30, Step 15
14	Joelynn Locasto	Approve	Teacher	\$78,975.00	MS	08-25-25	06-30-26	Degree Movement on Guide - MA to MA+30, Step 7
15	Meghan McGeehan	Approve	Teacher	\$103,275.00	HS	08-25-25	06-30-26	Degree Movement on Guide - MA+30, to MA+45, Step16
16	Trisha Nunnenkamp	Approve	Teacher	\$101,250.00	HS	08-25-25	06-30-26	Degree Movement on Guide - MA+15 to MA+30, Step 16
17	Sarah Reichard	Approve	Teacher	\$98,100.00	HS	08-25-25	06-30-26	Degree Movement on Guide - MA+30 to MA+45, Step 14
18	Lisa Weisenstein	Approve	Teacher	\$103,275.00	HS	08-25-25	06-30-26	Degree Movement on Guide - MA+30 to MA+45, Step 16
19	Jeremy Lutz	Approve	Teacher	\$47.00/hr	HS	08-05-25	08-20-25	Curriculum Review; Not to exceed 20 hrs; Submission of timesheet
20	Adam Slack	Approve	Teacher	\$47.00/hr	MS	08-05-25	08-20-25	Curriculum Review; Not to exceed 20 hrs; Submission of timesheet
21	Jenna Wyekoff	Approve	<del>Coach</del> Field Hockey Head Coach	\$3,567.00	MS	Start of Season	End of Season	Tier 3 Step 1; Pending receipt of all required documents
22	Robert Hibbett	Approve	Security	\$20.00/hr	HS	08-01-25	08-20-25	Security for HVAC Project at HS
23	Mark Smith	Approve	Advisor Archery	\$4,223	HS	8/25/25	6-12-26	Tier 1
24	Toni Manfra	Approve	Advisor Best Buddies	\$4,223	HS	8/25/25	6-12-26	Tier 1
25	Heather Wight	Approve	Advisor Streak Nation	\$4,223	HS	8/25/25	6-12-26	Tier 1

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
26	Jason Graf	Approve	Advisor HS Jazz Ensemble	\$3,399	HS	8/25/25	6-12-26	Tier 3
27	Deana Marie Balas	Approve	Advisor HS Fashion Club	\$2,781	HS	8/25/25	6-12-26	Tier 5
28	Daryl Detrick	Approve	Advisor HS Computer Science	\$4,223	HS	8/25/25	6-12-26	Tier 1
29	Margaret Devine	Approve	Advisor HS SAGA	\$2,987	HS	8/25/25	6-12-26	Tier 4
30	Margaret Devine	Approve	Advisor HS Horizons	\$3,399	HS	8/25/25	6-12-26	Tier 3
31	Theresa Wilson	Approve	Advisor HS Debate Team	\$4,223	HS	8/25/25	6-12-26	Tier 1
32	Sarah Reichard	Approve	Advisor HS student council	\$4,223	HS	8/25/25	6-12-26	Tier 1
33	Jason Graf	Approve	Advisor HS drama club Pit Band	\$3,605	HS	8/25/25	6-12-26	Tier 2 (1) production
34	Jennifer Cagnassola	Approve	Advisor HS drama Choreographer	\$3,605	HS	8/25/25	6-12-26	Tier 2 (1) production
35	Kristen Chiara	Approve	Advisor HS Newspaper	\$4,223	HS	8/25/25	6-12-26	Tier 1
36	Carmello Chiara	Approve	Advisor HS National Honor Society	\$3,399	HS	8/25/25	6-12-26	Tier 3
37	Toni Manfra	Approve	Advisor HS Sophomore	\$2,781	HS	8/25/25	6-12-26	Tier 5
38	Kyle Watt	Approve	Coach Head Coach HS Robotics	\$4,912	HS	8/25/25	6-12-26	Tier 4 Coaching step 1
39	Scott Mosher	Approve	Assistant Coach Robotics	\$5,929	HS	8/25/25	6-12-26	Tier 4 Coaching step 4
40	Debra Rokosny	Approve	Advisor Earth Rights	\$1,699.50	HS	8/25/25	6-12-26	Tier 3 50% of \$3,399
41	Ruben Moreno	Approve	Advisor Earth Rights	\$1,699.50	HS	8/25/25	6-12-26	Tier 3 50% of \$3,399
42	Elizabeth Kurpat	Approve	Advisor HS drama club director Fall	\$4,223	HS	8/25/25	6-12-26	Tier 1 (1) production
43	Stephanie Golda-Poirier	Approve	Advisor HS drama club director Spring	\$4,223	HS	8/25/25	6-12-26	Tier 1 (1) production
44	Patricia Smith	Approve	Advisor HS FFA	\$4,223	HS	8/25/25	6-12-26	Tier 1 Advisor
45	Heather Wight	Approve	Advisor HS Senior Class	\$4,223	HS	8/25/25	6-12-26	Tier 1 advisor
46	Joelynn Locasto	Approve	Advisor MS Kidz Connection	\$3,399	MS	8/25/25	6-12-26	Tier 3

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
47	Margaret Devine	Approve	Advisor MS Horizons	\$3,399	MS	8/25/25	6-12-26	Tier 3
48	Maureen Flora	Approve	Advisor MS school Store	\$2,781	MS	8/25/25	6-12-26	Tier 5
49	Caroline Lamport	Approve	Advisor MS National Jr. Honor Society	\$3,399	MS	8/25/25	6-12-26	Tier 3
50	Elizabeth McKeown	Approve	Advisor MS Yearbook Co-Advisor	\$2,112	MS	8/25/25	6-12-26	Tier 1
51	Brigitte Burstein	Approve	Advisor MS Yearbook Co-Advisor	\$2,112	MS	8/25/25	6-12-26	Tier 1
52	Margaret Devine	Approve	Advisors MS Saga	\$2,987	MS	8/25/25	6-12-26	Tier 4
53	Nicole Silvis	Approve	Advisor MS Student Council	\$3,605	MS	8/25/25	6-12-26	Tier 2
54	Patricia Smith	Approve	Advisor MS FFA	\$2,781	MS	8/25/25	6-12-26	Tier 5
55	Christine Tyburczy	Approve	Advisor Peer Leadership	\$2,987	MS	8/25/25	6-12-26	Tier 4
56	Elizabeth Kurpat	Approve	Advisor MS Drama Club director	\$4,223	MS	8/25/25	6-12-26	Tier 1
57	Kenneth Kurpat	Approve	Advisor Fall Weight Room	\$2,500	HS	9/02/25	11/20/25	N/A
58	Alexa Giordano	Accept	Paraprofessional	\$29.56/hour	HS	08-07-25	08-21-25	Resignation

\*2. Motion to approve ALL Certificated Staff as Home Instructors for the 2025-2026 School Year at the contractual rate with the submission of the appropriate timesheet.

\*3. Motion to approve the following **Home Instructors** for the 2025-2026 School Year at the contractual rate with the submission of the appropriate timesheet:

Mary Knaap

\*4. Motion to approve ALL Certificated Faculty & Staff to supervise AM & PM duties at both the Middle School and the High School for the 2025-2026 School Year at the contractual rate with the submission of the appropriate timesheet.

\*5. Motion to approve ALL Paraprofessionals for chaperoning responsibilities for the 2025-2026 School Year at the contractual rate with the submission of the appropriate timesheet.

\*6. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Allison Wanamaker	Volunteer Soccer	N/A	N/A	HS	Start of Season	End of Season	Pending receipt of all required documents

\*7. Motion to approve the following **Substitute Teachers** for the 2025-2026 School Year:

Code	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Danielle Adams	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
2	Charles Archdeacon	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
3	Robert Bachman	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
4	Autumn Banghart	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
5	Sophia Boyle	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
6	Madeline Call	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
7	Roman Carone	Approve	Substitute Teacher	\$130.00/day	District	08-25-25	06-30-26	Pending receipt of required documents

8	Bret Castner	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
9	Nicolette Costa	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
10	Jennifer Feldman	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
11	Lori Finnegan	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
12	Heather Gerard	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
13	Nickolas Gorab	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
14	Joseph Greenwood	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
15	Giulia Grotenhuis	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
16	Christine Hamas	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
17	Jeffrey Holzman	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
18	Kevin Horn	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
19	Andrew Kaluzny	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork

20	Mary Knaap	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
21	Tristan Laferriere	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
22	Frank May	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
23	Emilie McGrory	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
24	Thomas McGrory	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
25	Nancy McGovern	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
26	Marie Orlowski	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
27	Richard Patricia	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
28	Dawn Peluso	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
29	Owen Perhin	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
30	Karyn Poncin-McGrory	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
31	John Randolph	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork

32	Patrick Shanagan	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
33	Jessica Smith	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
34	Christine Thompson	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
35	Jonathan Wood	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork
36	Marie Zengel	Approve	Substitute Teacher	\$130.00 /day	District	08-25-25	06-30-26	Pending receipt of required paperwork

**\*8. Motion to Approve the following Substitute Secretary for the 2025-2026 School**

Year:

Code	Name	Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Nancy Stasyshyn	Approve	Substitute Secretary	\$16.00	District	08-25-25	06-30-26	Pending receipt of required paperwork

\*9. Motion to Approve the following **Substitute Nurses** for the 2025-2026 School Year:

Code	Name	Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Melissa King	Approve	Substitute Nurse	\$250.00/Day	District	08-25-25	06-30-26	Pending receipt of required paperwork
2	Elin Delghiaccio	Approve	Substitute Nurse	\$250.00/Day	District	08-25-25	06-30-26	Pending receipt of required paperwork
3	Sandra Dantzler	Approve	Substitute Nurse	\$250.00/Day	District	8-25-25	06-30-26	Pending receipt of required paperwork

\* 10. Motion to approve the following **Substitute Drivers** for the 2025-2026 School Year:

Code	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	John Bowbliss	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
2	Jean Celestine	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
3	Victoria Dell	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
4	Heather Gerard	Approve	Substitute Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
5	Dara Kalnas	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
6	Loretta Kirkpatrick	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
7	Cynthia Oszmianski	Approve	Substitute Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (mtg. rate TBD)
8	Brian Patane	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
9	Charmaine Politano	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of paperwork (Mtg. rate TBD)
10	William Quinn, Jr.	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
11	Thomas Sperduto	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
12	Robert Verdon	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork (Mtg. rate TBD)

13	Anthony Vullo	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)
14	Marie Walker	Approve	Substitute - Driver	\$27.00/hr	District	07-01-25	06-30-26	Pending receipt of required paperwork. (Mtg. Rate TBD)

**\*11. Motion to approval Substitute Security/Event Staff for the 2025-2026 School Year:**

Code	Name	Nature of Action	Position	Salary	Location: HS/MS/ District	Date Effective	Date Terminated	Discussion
1	James Blackford	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
2	James Blackford	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
3	Joseph Bohem	Approve	Substitute Security	\$20.00/hr	District	08-25-25	06-30-26	Pending receipt of required paperwork
4	Scott Carolus	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
5	Michael Clancy	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
6	Michael Clancy	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
7	Joseph Duart	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
8	Jeffrey Dugan	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
9	Jeffrey Dugan	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork

10	Mohamed Elnagar	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
11	Joseph Fulse	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
12	Joseph Fulse	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
13	Bernard Hattersley	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
14	Bernard Hattersley	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
15	Jarrod Jacome	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
16	Jarrod Jacome	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
17	Ryan Nelson	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
18	Kenneth Petrovcik	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
19	Kenneth Petrovcik	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
20	Dana Rounsaville	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
21	Anthony Sbriscia	Approve	Substitute Security	\$20.00/hr	District	08-25-25	06-30-26	Pending receipt of required paperwork
22	Anthony Sbriscia	Approve	Event Staff	\$40.00/hr	District	08-25-25	06-30-26	Pending receipt of required paperwork

23	Joseph Sciortino	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
24	Joseph Sciortino	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
25	Nancy Smith	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
26	Melvin Warren	Approve	Substitute Security	\$20.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
27	Melvin Warren	Approve	Event Staff	\$40.00/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
28	Eric Yaccarino	Approve	Substitute - Security	\$20.00/hr	District	08-25-25	06-30-26	Pending receipt of required paperwork
29	Eric Yaccarino	Approve	Event Staff	\$40.00/hr	District	08-25-25	06-30-26	Pending receipt of required paperwork

\*12. Motion to approve the following **Substitute Custodians** for the 2025-2026 School Year:

Code	Name	Nature of Action	Position	Salary	Location: HS/MS/District	Date Effective	Date Terminated	Discussion
1	Jaime Albertson	Approve	Substitute Custodian	\$16.25/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
2	Michael DeMeo	Approve	Substitute Custodian	\$16.25/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
3	James Hildabrant	Approve	Substitute Custodian	\$16.25/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
4	Mitchell Katrensky	Approve	Substitute Custodian	\$16.25/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork

5	Joseph Schwind, Jr.	Approve	Substitute Custodian	\$16.25/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork
6	David Tompkins	Approve	Substitute Custodian	\$16.25/hr	District	08-25-25	6-30-25	Pending receipt of required paperwork

\*13. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	M Mason	NJSBGA Summer Summit/Leadership Retreat	Mercer Oaks Golf Course 725 Village Rd West Princeton Junction NJ	Mileage	August 6, 2025
2	N Remondelli	NJPSA - Legal One Artificial Intelligence, Schools & the Law	FEA Conference Center 12 Centre Dr Monroe Twp NJ	Mileage	August 7, 2025
3	C Dell Elba	American Speech & Hearing National Convention	Walter E Washington Convention Center Washington DC	\$868 Registration, Mileage	November 20-22, 2025
4	K Dennison	NJPSA Leadership Conference, Presenter	Ocean Resort Atlantic City NJ	N/A	October 16-17, 2025

### Approval of Personnel Motions

MOTION: Molly Fraumeni		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X	6 Code 1		
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

## II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mrs. Kemp to amend Motion 1, Policy #9163 to add "Requirement of NJSIAA".

MOTION: Lisa Marshall		SECOND: Amy Kemp		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

Motion by Mrs. Marshall and seconded by Mrs. Kemp to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.4, as amended and described below:

\*1. Motion to approve the **FIRST READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- P & R #2430 - Co-Curricular Activities**
- R #5511 - Dress and Grooming**
- R #5600 - Student Code of Conduct**
- P #7320 - Disposition of Property**
- P #9163 (Requirement of NJSIAA) - Spectator Code of Conduct**

\*2. Motion to approve the **SECOND READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- P #5111 - Eligibility of Resident/NonResident Students**
- P #5460 - High School Graduation**
- P #5512 - Harassment, Intimidation, or Bullying**
- P #5533 - Student Smoking**
- R #5533 - Student Smoking**
- P #7441 - Electronic Surveillance in School Buildings and on School Grounds**
- R #7441 - Electronic Surveillance in School Buildings and on School Grounds**
- P #8500 - Food Services**
- P #9320 - Cooperation with Law Enforcement Agencies**
- R #9320 - Cooperation with Law Enforcement Agencies**

\*3. Motion to approve the 2025-2026 Local Mentoring Plan as recommended by the Education & Policy Committee and the Superintendent.

\*4. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2025-2026 - None  
 HS – 2025-2026 - None

**Executive Session #2-** 7:34 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Marshall and seconded by Mrs. Merrill to go into Executive Session at 7:34 p.m. with full board consent.

**D. Reconvene:** 7:40 p.m.

Approval of Education & Policy Motions

MOTION: Lisa Marshall		SECOND: Amy Kemp		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X	Code 1 Policy 9163		
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			

Alfred Coscia	X			
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**III. BUDGET AND FINANCE**

Motion by Mrs. Fraumeni and seconded by Mrs. Kemp to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 21 as amended and described below:

\*1. The Warren Hills Regional Board of Education approves the June, 2025 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of June, 2025; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period July 15, 2025 through August 12, 2025, in the amount of \$2,712,598.55.

\*3. Motion to approve the cafeteria bill list for the period April 1, 2025 through June 30, 2025 in the amount of \$154,536.76.

\*4. Motion to approve Student Activities bill list for the period of June 1, 2025 through June 30, 2025 in the amount of \$68,440.05.

\*5. Motion to approve transfers in the amount of \$178,115.98 for the month of June 2025.

\*6. Motion to approve the following Regular Education Tuition Contract for the 2025-2026 regular school year:

Student	School	Amount	Aide	Related Services	Effective
4458108870	Hunterdon County Vocational School	\$8,076.00	N/A	N/A	8/27/25-6/30/26

\*7. Motion to approve the following Special Education Tuition Contracts for the 2025-2026 extended and regular school year:

<b>Student</b>	<b>School</b>	<b>Amount</b>	<b>Aide</b>	<b>Related Services</b>	<b>Effective</b>
2540465287	Montgomery Academy	\$89,040.60	N/A	N/A	9/4/25-6/30/26
7223821186	Somerset County Educational Services Commission	\$7,970.00	N/A	N/A	7/1/25-8/13/25
3460721560	Somerset County Educational Services Commission	\$7,970.00	N/A	N/A	7/1/25-8/13/25

\*8. Motion to approve the Tuition Contract Agreement with Warren County Technical School for 63 regular and special students for the 2025-2026 school year in the amount of \$3,000.00 for tuition per student per annum commencing September 3, 2025.

\*9. Motion to approve the Tuition Contract with Belvidere School District and to accept student # 4837494621 for the 2025-2026 school year in the amount of \$28,600.00.

\*10. Motion to approve Tuition Contract with Oxford Township School District and to accept 72 regular education students to attend Warren Hills Regional High School for the 2025-2026 school year at a tuition rate of \$20,500.00 per student.

\*11. Motion to approve a contract with the New Jersey Commission for the Blind and Visually Impaired, to provide evaluation services, technical, consultative and instructional services for Student #1417953248 for the 2025-2026 school year in the amount of \$2,541.00.

\*12. Motion to approve the contract with Mountain Lakes Board of Education for Teacher of the Deaf Educational Support Services for Student #8629608513 in the amount of \$190.00 per weekly session.

\*13. Motion to approve an agreement with the Washington Emergency Squad for Friday home football games during September and October 2025 at a rate of \$150.00 per hour.

\*14. Motion to approve Change Orders for the HS HVAC Upgrades that become part of and in conformance with the existing contract as follows:

<b>Change Order No.</b>	<b>Amount</b>	<b>Purpose</b>
3	\$ 1,731.40	Expansion tank testing
4	\$10,791.80	Replacement of 2 additional circulating pumps
5	\$17,382.25	Removal of existing exhaust fans, not needed per new design (Competition Gym)
6	\$ 5,865.00	Add chase wall closures at the Competition Gym
7	\$ 9,480.00	Add diffusers to the Competition Gym

8	\$ 1,948.00	Add/extend column covers
9	\$ 5,301.50	Additional FRP closure panels
10	(\$32,000.00)	Credit spray fireproofing from the schedule of values

\*15. Motion to approve the disposal of the following assets per district policy 7300, Disposition of Property:

Chromebooks	110
Dell All in One	7
HP All in One	2
HP Printer	1
iMac	3
Laptops	2
Plotter	1
Scanner	1
Servers	2
Smartboard	1
Tablets	2

\*16. Motion to approve the Sponsorship for the 2025-2026 school year in the amount of \$8,333.33 from Toyota World of Clinton to provide additional financial resources to club and athletic programs in the Warren Hills Regional School District.

\*17. Motion to approve the Sponsorship for the 2025-2026 school year in the amount of \$1,000.00 from Millenium Home Mortgage to provide additional financial resources to club and athletic programs in the Warren Hills Regional School District.

\*18. Motion to accept, with gratitude, the donation of \$160.00 from an anonymous donor disbursed through The American Online Giving Foundation, Benevity's foundation partner, for the Computer Science Student Activity pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

\*19. Motion to approve the submission of the 2025-2026 ESEA Grant as follows:

Title I Part A	\$218,995.00
Title I SIA	\$ 82,500.00
Title II Part A	\$ 36,817.00
Title III	\$ 8,315.00
Title III Immigrant	\$ 2,315.00
Title IV	\$ 15,102.00
Total	\$364,044.00

\*20. Motion to approve Change Order No. 11 for the HS HVAC Upgrades in the amount of \$80,062.08 for sprayed on acoustical insulation for the Competition Gym. This Change Order becomes part of in conformance with the existing contract.

\*21. Motion to approve a Swim Team Cooperative agreement with Hackettstown High School for the 2025-2026 school year pending final approval by the NJSIAA.

Approval of Budget & Finance Motions

MOTION: Molly Fraumeni		SECOND: Amy Kemp		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X		#2	
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

**O. Public Comment**

Maureen Flora discussed thoughts she had on how to reinstate winter track.

**Q. Adjournment 7:47 p.m.**

Approval to Adjourn

Motion by Mrs. Coscia and seconded by Mrs. Marshall to adjourn at 7:47 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Administrator/Board Secretary