

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

RE-ORGANIZATIONAL/REGULAR MEETING

July 14, 2025

Members Present: Kathleen Lynch, Margaret Colligan, Tracy, McCarthy, Dawn Hedberg, Karina Montalvo, and Molly Kendall

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Maryann Impastato, District Treasurer; Julie Lane, The Shelter Island Reporter; 4 faculty/staff/ student and 2 community residents

Absent: Anthony J. Rando

The meeting was called to order by Jacqueline Dunning, District Clerk at 5:00 pm followed by the Pledge of Allegiance.

Superintendent Brian Doelger read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

The District Clerk administered the Oath of Office to the newly elected Board of Education members, Kathleen Lynch and Molly Kendall

The District Clerk announced that nominations were in order for President of the Board of Education for the 2025-2026 school year. Kathleen Lynch was nominated by Margaret Colligan for President of the Board of Education for the 2025-2026 school year, seconded by Tracy McCarthy. There being no further nominations, the District Clerk took the roll of the Board of Education.

Margaret Colligan - Yes
Dawn Hedberg - Yes
Molly Kendall – Yes

Kathleen Lynch - Yes
Tracy McCarthy - Yes
Karina Montalvo - Yes

Yes = 6 No= 0 Recusal= 0

Motion carried unanimously.

Kathleen Lynch was declared duly elected as President of the Board of Education, Shelter Island Union Free School District for the 2025-2026 school year. The Oath of Office was administered by the District Clerk to President Kathleen Lynch.

The District Clerk turned the gavel over to President Lynch.

President Lynch stated that nominations were in order for Vice President of the Board of Education for the 2025-2026 school year. Margaret Colligan was nominated by Tracy McCarthy for Vice President of the Board of Education for the 2025-2026 school year, seconded by Dawn Hedberg. There being no further nominations, the President took the roll of the Board of Education.

Margaret Colligan - Yes
Dawn Hedberg - Yes
Molly Kendall – Yes

Kathleen Lynch - Yes
Tracy McCarthy - Yes
Karina Montalvo - Yes

Yes = 6 No= 0 Recusal= 0

Motion carried unanimously.

Margaret Colligan was declared duly elected as Vice President of the Board of Education, Shelter Island Union Free School District for the 2025-2026 school year.

At this time, President Lynch administered the Oath of Office to Vice-President Colligan.

*Call to
Order/Pledge
of Allegiance*

*Mission
Statement*

*Oath of Office
to New BOE
Members*

*Election of
President and
Oath of Office*

*Election of Vice
President and
Oath of Office*

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: the following officers are hereby appointed for the Board of Education for the 2025-2026 school year:

District Clerk – Jacqueline Dunning
District Treasurer – Maryann Impastato
Claims Auditor – Patricia Kreppein at an annual rate of \$75 per hour

Motion carried unanimously.

The Oath of Office was administered by President Lynch to Jacqueline Dunning, District Clerk; Maryann Impastato, District Treasurer; and Brian Doelger, Superintendent. The District Clerk will administer the Oath of Office to Ms. Kreppein at a later date.

A motion was made by Dawn Hedberg, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointment for the 2025-2026 school year -- 11.1:

11.1 Appointments

- a. Attendance Officer: Todd Gulluscio
- b. Accountants: Cullen & Danowski, LLP - \$47,800 (fees indicated in their engagement letter dated July 1, 2025)
- c. School Attorney: Ingerman Smith, LLP (For both Board & Labor Counsel Services) at an annual retainer of \$42,000. Other services as required at \$295 per hour, plus all out of pocket disbursements and expenses paid by the firm for any and all work related to the school district.
- d. External Auditors: Nawrocki Smith - \$30,000 (fees indicated in their engagement letter dated April 30, 2025)
- e. Architects/Engineers: BBS Architects, Landscape Architects & Engineers, PC – Fees indicated in their engagement letter dated May 22, 2025.
- f. School Insurance Broker: New York State Insurance Reciprocal (NYSIR) - \$75,142, plus \$20 MVR Fees
- g. School Student Accident Insurance Broker: J. J. Stanis and Company, Inc. - \$14.08/student
- h. School Physician – Dr. Joshua Potter
- i. Official Depositories:
 1. JPMorgan Chase Bank:
 - i. Extra Class Account
 - ii. Scholarship Fund
 - iii. Trust & Agency
 - iv. General Fund Account
 - v. Money Market Account
 - vi. School Lunch Checking Account
 2. Capital One Bank
 - i. Capital Checking Account
 - ii. General Fund Checking Account
 - iii. Federal Checking Account
 - iv. Payroll Account
 - v. Money Market Account
 - vi. Capital HVAC Checking Account
 3. CLASS Cooperative Investment Program
 - i. General Fund
 - ii. Health Insurance Reserve
 - iii. Risk Retention Reserve
 - iv. F.I.T. Reserve
 - v. General Fund Interest Account
 4. Bridgehampton National Bank
 - i. Payroll
- j. Official Newspaper: Shelter Island Reporter
- k. Chief Faculty Advisor: Brian Doelger
- l. Title IX Compliance Officer: Todd Gulluscio
- m. Title VII Compliance Officer: Todd Gulluscio

*Appointment
of Board
Officers*

*Oath of Office
to Officers*

*Consent
Agenda
Appointments*

- n. ADA Compliance Officer: Jennifer Rylott
- o. Liaison for Homeless Children and Youth: Jennifer Rylott
- p. Extra Class Treasurer: Maryann Impastato
- q. Bursar: Mallory Clark
- r. Bond Counsel: Hawkins, Delafield & Wood, LLP (fees indicated in their engagement letter dated March 31, 2025)
- s. Financial Advisor: Munistat (fees as indicated in their agreement dated February 26, 2025)
- t. Asbestos Designee: Michael Dunning
- u. Dignity Acct Coordinator: Todd Gulluscio
- v. Chief Emergency Officer: Brian Doelger
- w. Purchasing Agent: Brian Doelger
- x. Records Management Officer: Maryann Impastato
- y. Records Access Officer: Jacqueline Dunning
- z. Right to Know Officer: Michael Dunning
- aa. Data Privacy Officer: Walter Brigham

Motion carried unanimously.

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointments for the 2025-2026 school year – 12.1:

12.1 Financial Authorization

- a. Superintendent
 - 1. Payroll Certification Officer
 - 2. Approval of payment of salaries, wages and contractual obligations
 - 3. Authorization of Budget Transfers (in accordance with Board Policy)
 - 4. Signatory for State & Federal Grant Applications
 - 5. Approval for Travel, Conferences and Workshops
 - 6. Mileage Reimbursement (rate according to IRS regulations)
 - 7. Approval of Overtime; Tutoring at \$48.76 per hour; Home Instruction at \$76.61 per hour; Temporary Employees, and Substitute Teachers Salary: Uncertified - \$110/day, Certified - \$125/day
- b. Signature required on Checks: Maryann Impastato and/or Jennifer Rylott
- c. Investment of District Money – in accordance with Board Policy
- d. Publishing of Annual Financial Report prior to August 31, 2025 (It is agreed that in conformance with Education Law, the Annual Financial Report shall be published once in the official newspaper of the District prior to August 31, 2025.)

Motion carried unanimously

A motion was made by Tracy McCarthy, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2025-2026 school year: 13.1 – 13.2

13.1 Bonding

- a. Blanket Position Bond in the amount of \$1,000,000 covering the services of all employees of SIUFSD who handle monies issued by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2025 through June 30, 2026. (as indicated in May 21, 2025 quote from Northern Insuring Agency)
- b. Various other insurances coverage, including Blanket Position Bond and Excess Indemnity, in the amount of \$1,948.00 (as indicated in May 23, 2023 quote from Northern Insuring Agency)

13.2 Third Party Administrator for the following plans:

- a. Disability: Unum Provident
- b. Section 125 Benefit Plan: Preferred Group Plans, Incorporated (fees as indicated in their original agreement dated May 11, 2022 and an email dated May 11, 2023)
- c. Health Reimbursement Arrangement (HRA) Plan: Preferred Group Plans, Incorporated (fees as indicated in their original agreement dated May 11, 2022 and an email dated May 11, 2023)
- d. Transportation Fringe Benefit Plan: Preferred Group Plans, Incorporated (fees as indicated in their original agreement dated May 11, 2022 and an email dated May 11, 2023)

- e. 403(b) Plan and 457(b) Plan: Omni Financial Group, Incorporated (fees as indicated in their agreement dated May 22, 2025)

Motion carried unanimously.

A motion was made by Tracy McCarthy, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2025-2026 school year: 14.1 – 14.2

14.1 Committee Appointments (Mandated members will be present at Committee Meetings.)

a. Committee on Special Education (CSE)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Danielle Spears
- School Psychologist: Danielle Spears
- School Physician (as needed)
- Student's Teacher
- Student's Special Education Teacher
- Speech/Language Pathologist: Michelle Weir
- Guidance Counselor: Alyssa Prior
- School Nurse: Mary Kanarvogel
- Parent Member (Only at parent's request. Parent member list available in Academic Office)
- Additional Service Providers as needed

b. 504 Committee (504)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Danielle Spears
- School Physician (as needed)
- Student's Teacher
- Speech/Language Pathologist: Michelle Weir
- Guidance Counselor: Alyssa Prior
- School Nurse: Mary Kanarvogel (as needed)
- Additional Service Providers as needed

c. Committee on Pre-School Special Education (CPSE)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Michelle Weir / Danielle Spears
- School Physician (as needed)
- General Education Teacher and/or Special Education Teacher (depending upon the placement of the child)
- Parent Member (Only at parent's request. Parent member list available in Academic Office)
- A professional who participated in the evaluation of the child
- Additional Service Providers as needed

d. Sub-Committee on Special Education (Sub CSE)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Danielle Spears
- School Physician (as needed)
- Student's Teacher
- Student's Special Education Teacher
- Speech/Language Pathologist: Michelle Weir
- Guidance Counselor: Alyssa Prior
- School Nurse: Mary Kanarvogel
- Parent Member (Only a parent's request. Parent member list available in Academic Office)
- Additional Service Providers as needed

e. Language Proficiency Team

- Chairperson: Jennifer Rylott
- Bryan Knipfing
- Erin Mulrain
- Foreign Language Teacher
- Michelle Weir, as needed
- Parent Member

f. Audit Committee

- Chairperson: Superintendent
- School District Business Personnel
- Auditors
- Two (2) Board Members

14.2 504 Grievance Officer

a. Superintendent

Motion carried unanimously.

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2025-2026 school year: 15.1 – 15.6

15.1 Budget Vote

a. Board of Registration at \$153.00 per day:

- Angela Corbett
- Shirley Ferrer
- Lois Corbett
- Lew Corbett
- Select High School Students
- Alternate: Allison Binder
- Alternate: Jane Ritzler
- Alternate: Annamarie Rampmaier
- Alternate: Janet Jernick
- Alternate: Barbara Brigham

b. Two (2) Poll Workers at \$153 per day

c. Voting Hours: 12:00 pm to 9:00 pm

15.2 Impartial Hearing Officer List for 2025-2026 (as set forth by the NYS Education Department)

15.3 Monthly Board Meetings Schedule

August 25, 2025	February 9, 2026
September 15, 2025	March 16, 2026
October 14, 2025	April 20, 2026
November 10, 2025	May 11, 2026
December 8, 2025	May 19, 2026 (Tues. Budget Vote)
January 12, 2026	June 8, 2026

15.4 Policy Manual

a. Re-adoption of all policies and code of ethics in the Policy Manual

15.5 Shelter Island School Emergency Response Plan

a. Re-adoption of the Shelter Island School Emergency Response Plan

15.6 Shared Decision Making Plan

a. Re-adoption of the Shared Decision Making Plan

Motion carried unanimously.

At this time, the Regular Business Meeting began –

Visitor Questions – None

Correspondence – None

Presentations – None

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board hereby approves the following consent agenda items: 19.1

19.1 Approval of Minutes

a. Public Budget Revote Hearing/Regular Meeting of June 9, 2025

Regular Board
Meeting Begins

Visitor Questions

Correspondence

Presentations

Consent Agenda
– Approval of
Minutes

b. Budget Revote of June 17, 2025

Motion carried unanimously.

Consent
Agenda –
Approval of
Minutes
(cont'd)

Consent
Agenda --
Personnel

Personnel

A motion was made by Tracy McCarthy, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 20.1 – 20.17

20.1 Amend Motion

a. Amend the motion of August 31, 2022 from:

BE IT RESOLVED THAT: The Board of Education hereby approves Cassandra Carroll as .60 FTE School Counselor, effective September 1, 2022, at a salary of \$67,919, prorated to \$40,751, Step 1 MA of the 2022-2023 teacher salary scale.

to:

BE IT RESOLVED THAT: The Board of Education hereby approves Cassandra Carroll as .40 FTE School Counselor, effective July 1, 2025, at a salary of \$63,344.00, prorated to \$31,672.00 of the 2025-2026 teacher salary scale.

20.2 Resignation of Personnel

a. Accept the resignation of Ana Campos, Office Assistant (Spanish Speaking), effective June 27, 2025.

20.3 New Hire

- a. Appoint Ana Campos, as Teacher Aide Bilingual, effective September 1, 2025, at a salary of \$27,713.00, Step 3 of the 2025-2026 teacher aide salary schedule.
- b. Approve Kelsey Northcote, as .67 FTE Special Education Teacher Leave Replacement, at \$71,371.00, prorated to \$47,819.00, Step 1 MA of the 2025-2026 teacher salary scale.

20.4 Summer 2025 Extra Compensation

- a. Mary Kanarvogel to provide health services for the period of June 30, 2025 through August 29, 2025, at her daily rate, not to exceed ten (10) hours.
- b. Ana Campos, to provide extra duty, as needed, between the period of June 30, 2025 through August 29, 2025, at a rate of \$16.50 per hour.

20.5 CPR Training

- a. Approve Mary Kanarvogel to provide Adult, Child, Infant CPR/AED Certification, Healthcare Provider and First Aid Training for the 2025-2026 school year, with compensation as follows.
 - Adult, Child, Infant CPR/AED Certification at \$45 per coach/employee
 - Healthcare Provider and First Aid Training at \$60 per person

20.6 District Clerk Pro Tem

- a. Appoint Maryann Impastato, as District Clerk Pro Tem, at a rate of \$30 per hour, to serve in the absence of the District Clerk, when necessary, for the 2025-2026 school year.
- b. Appoint Superintendent, as District Clerk Pro Tem, when necessary, for the 2025-2026 school year.

20.7 Principal Evaluator

- a. Appoint Allan Gerstenlauer as Principal Evaluator for the 2025-2026 school year, at a rate of \$400 per day, effective retroactively to July 1, 2025 through June 30, 2026, not to exceed ten (10) days.

20.8 Change in Title of Schedule C Position

- a. Approve the change in title of salary Schedule C Level I position Video Game Development/Club Programming to Tech Club.

20.9 Specialized Reading Summer School Program

- a. Appoint Janine Mahoney, teacher, for the Specialized Reading Summer School Program, effective July 7, 2025 through August 15, 2025, at her individual hourly rate; not to exceed 12 hours.

20.10 Specialized Class ELA and Math Summer School Program

- a. Appoint Jennifer Gulluscio for the Specialized Class ELA and Math Summer School Program, effective July 7, 2025 through August 15, 2025, at her individual hourly rate, not to exceed 4 hours.
- b. Appoint Tyler Gulluscio for the Specialized Class ELA and Math Summer School Program, effective July 7, 2025 through August 15, 2025, an hourly rate of \$44.12, not to exceed 40 hours.

- c. Appoint Janine Mahoney for the Specialized Class ELA and Math Summer School Program, effective July 7, 2025 through August 15, 2025, at her individual hourly rate, not to exceed 22 hours.
- d. Appoint Jennifer Gulluscio as a substitute teacher for the Special Class ELA and Math Program, as needed during the period July 7, 2025 through August 15, 2025, at her individual hourly rate.

20.11 Permanent Substitute Teacher for the 2025-2026 School Year

- a. Appoint Jasmine Biellic-Frasco, as Permanent Substitute Teacher, at a rate of \$190 per day, and grant five (5) sick days, effective September 1, 2025 through June 26, 2026.
- b. Appoint Shannon Bogaski, as Permanent Substitute Teacher, at a rate of \$190 per day, and grant five (5) sick days, effective September 1, 2025 through June 26, 2026.

20.12 Detention Monitors for the 2025-2026 School Year at \$60/period

- a. Janine Mahoney
- b. Peter Miedema
- c. Jasmine Frasco
- d. Deborah Brewer
- e. Mary Kanarvogel
- f. James Theinert
- g. Sean Brennan
- h. Christopher Conrardy
- i. Catherine Brigham

20.13 Van Drivers for the 2025-2026 School Year (\$40 per trip Riverhead East / \$80 per trip West of Riverhead)

- a. Janine Mahoney
- b. Jasmine Frasco
- c. Deborah Brewer
- d. James Theinert
- e. Matthew Dunning
- f. Michael Dunning
- g. Peter Miedema

20.14 Appointment of Co-Curricular Positions for the 2025-2026 School Year

- a. Patricia Goff, 6th Grade Advisor, at \$868.23
- b. Jennifer Gulluscio, 7th Grade Advisor, at \$868.23
- c. Michelle Weir, 9th Grade Advisor, at \$868.23
- d. Kathleen Springer, 10th Grade Advisor, at \$868.23
- e. Devon Treharne, Unity Club Advisor, at \$868.23
- f. Christopher Conrardy, Tech Club, at \$868.23
- g. Daniel Williams, Science Club, at \$1,757.14
- h. Michelle Weir, Junior High National Honor Society, at \$1,757.14
- i. Janine Mahoney, Landmark Books (Book Craft Club), at \$1,757.14
- j. Catherine Brigham, School Garden Coordinator, at \$1,757.14
- k. Ana Campos, Elementary Foreign Language Club, at \$1,757.14
- l. Catherine Brigham, 11th Grade Advisor, at \$2,184.14
- m. Alyssa Prior, 12th Grade Co-Advisor, at \$1,092.07
- n. Mary Kanarvogel, 12th Grade Co-Advisor, at \$1,092.07
- o. Janine Mahoney, National Honor Society, at \$2,184.14
- p. Daniel Williams, Science Fair, at \$2,184.14
- q. Lauren Farkas, Jazz Band, at \$2,184.14
- r. Kathleen Springer, Select Choir, at \$2,184.14
- s. Jennifer Gulluscio, 8th Grade Advisor/Disney Trip Coordinator, at \$2,184.14
- t. Jessie King, School Play Choreographer, \$2,184.14
- u. Lauren Farkas, Elementary Play, at \$2,184.14
- v. Catherine Brigham, Art Club Co-Advisor, at \$1,092.07
- w. Tina Miller, Art Club Co-Advisor, at \$1,092.07
- x. Christopher Conrardy, Livestream Coordinator/Trainer, at \$2,184.14
- y. Sean Brennan, Student Council Co-Advisor, at \$1,636.81

- z. James Theinert, Student Council Co-Advisor, at \$1,636.81
- aa. Sean Brennan, Substitute Coordinator, at \$3,273.62
- bb. Sara Mundy, School Play Pianist/Accompanist/Vocal Director, at \$3,273.62
- cc. Jasmine Frasco, Yearbook, at \$5,688.15
- dd. Devon Treharne, School Newspaper, at \$5,688.15
- ee. John Kaasik, Play Director/Producer, at \$5,688.15
- ff. Sean Brennan, Substitute Dispatcher, \$5,688.15
- gg. Donna Clark, CIO Assistant, at \$5,688.15
- hh. Michele Yirce, Elementary Curriculum Coordinator, at \$5,668.15
- ii. Jose Montalvo, Night Custodial Supervisor, at \$5,688.15

20.15 Appointment of Coaches for the 2025-2026 School Year

- a. Michael Z. Mundy, Varsity Boys Basketball Coach, \$7,179.97
- b. Matthew Dunning, Varsity Golf Coach, \$4,237.59
- c. Erin Baskin, Varsity Girls Cross Country Coach, \$4,237.59
- d. Jason T. Green, Varsity Boys Cross Country Coach, \$4,237.59
- e. Cynthia Belt, Varsity Volleyball Coach, \$6,535.61
- f. Erin Baskin, Varsity Spring Track Coach, \$4,237.59
- g. Jason T. Green, Varsity Spring Track Coach, \$4,237.59
- h. Erin Baskin, JV Girls Basketball Coach, \$6,077.57
- i. Matthew Dunning, JV Boys Basketball Coach, \$6,077.57
- j. Kristin Sweeney, JV Volleyball Coach, \$5,523.76
- k. Peter Miedema, JV Baseball Coach, \$5,523.76
- l. Lindsay Rando, JV Softball Coach, \$5,523.76
- m. Christopher Conrardy, JV Boys Soccer, \$5,523.76
- n. Kristin Sweeney, Junior High Girls Volleyball Coach, \$3,036.85
- o. Peter Miedema, Junior High Boys Basketball Coach, \$3,316.33
- p. Erin Baskin, Junior High Girls Basketball Coach, \$3,316.33
- q. Bryan Knipfing, Junior High Cross Country Coach, \$3,036.85
- r. Bryan Knipfing, Junior High Track Coach, \$2,899.69
- s. Michael Dunning, Junior High Baseball, \$3,036.85
- t. Shannon Bogaski, Junior High Softball Coach, \$3,036.85
- t. Adrianne Pitch, Cheerleading Coach, \$4,237.59
- u. Kristin Sweeney, Intramural Co-Coach, \$2,188.80
- v. Erin Mulrain, Intramural Co-Coach, \$2,188.80

20.16 Athletic Chaperones for the 2025-2026 School Year (one game per night at \$111.28, two games per night at \$170.79 Clock Keeper at Chaperone Rate plus \$10)

- a. Janine Mahoney
- b. James Theinert
- c. Peter Miedema
- d. Kristin Sweeney
- e. Erin Baskin
- f. Mary Kanarvogel
- g. Catherine Brigham
- h. Michelle Weir
- i. Alyssa Prior

20.17 Volunteer Assistant Coaches for the 2025-2026 School Year

- a. Father Peter DeSanctis, Varsity Golf
- b. Jay Card, Jr., Varsity Golf and Boys Basketball (All Levels)
- c. Michael Dunning, JV Baseball
- d. Pete Miedema, JV Soccer

Motion carried unanimously.

At this time, Mr. Todd Gulluscio welcomed back Kelsey Northcote and stated that everyone is thrilled to have her back at the school. Mr. Gulluscio welcomed Shannon Bogaski and described her as a substitute teacher who has had experience in several areas. President Lynch welcomed both Ms. Northcote and Ms. Bogaski.

Consent
Agenda –
Personnel
(cont'd.)

Program

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 21.1 – 21.4

Consent
Agenda --
Program

21.1 CSE/504/CPSE Recommendations for the 2024-2025 School Year

- a. Committee on Special Education
- b. 504 Committee
- c. Committee on Preschool Special Education

21.2 CSE/504/CPSE Recommendations for the 2025-2026 School Year

- a. Committee on Special Education
- b. 504 Committee
- c. Committee on Preschool Special Education

21.3 Post Season Sports for 2025-2026 School Year

- a. Authorization to approve Shelter Island School sports teams to travel to and participate in post season tournament play

21.4 Destruction of Ballots from May 21, 2024 Annual Budget Vote & Election

- a. BE IT RESOLVED, that pursuant to Education Law Section 2034, the Board of Education hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the May 21, 2024 Annual District Budget Vote and Board of Education Election.

Motion carried unanimously.

Finance

A motion was made by Dawn Hedberg, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 22.1 – 22.4

Consent
Agenda --
Finance

22.1 Financial Reports

- a. Treasurer's Report – May 2025
- b. Extra Class Report – May 2025
- c. Appropriation Status Report 2024-2025
- d. Appropriation Status Report - July 2025
- e. Revenue Status Report – 2024-2025
- f. Claim's Auditor Report - May 2025
- g. Payroll Audit Report - May 2025

22.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entries, for the period of June 4, 2025 – July 3, 2025, in accordance with Board Policy that the Superintendent has approved, as well as any transfers that need Board specific approval.

22.3 District Credit Cards for the 2025-2026 School Year

- a. Authorize Maryann Impastato to use the District's American Express credit cards (account number xxx-xxxx5-11006), for purchases of approved supplies and services, for the period of July 1, 2025 through June 30, 2026. The individual card numbers are as follows: Maryann Impastato (xxx-xxxx5-11063)
- b. Authorize Maryann Impastato to use the District's JP Morgan Chase OneCard (Visa) (account number xxxx-xxxx-xxxx-2063), for Shelter Island School Extraclassroom purchases for the period of July 1, 2025 through June 30, 2026.

22.4 Donation

- a. Authorize the Shelter Island Union Free School District to accept a donation of \$500.00 from Long Island Gay & Lesbian Youth, Incorporated, for the Unity Club; and authorize an increase to budget line A.2110.400.04.0013 entitled Secondary School ELAS Contractual in the same amount.

Motion carried unanimously.

Business

A motion was made by Dawn Hedberg, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 23.1 – 23.2

23.1 2025-2026 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Consulting That Makes A Difference, Inc, Selden, NY for educational consulting services. The term of said agreement shall be July 1, 2025 through June 30, 2026; and authorize the Superintendent to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Southampton Union Free School District for student services. The term of said agreement shall be September 1, 2025 through June 30, 2026; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Southampton Union Free School District for student services. The term of said agreement shall be September 1, 2025 through June 30, 2026; and authorize the Board President to execute said agreement.
- d. Approve the Intermunicipal Shared Services agreement between the Board of Education of the Shelter Island Union Free School District and the Sag Harbor Union Free School District for transition coordinator services and/or special education teaching services, at a cost of \$27,854.38. The term of said agreement shall be September 1, 2025, through June 30, 2026; and authorize the Board President to execute said agreement.
- e. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Aramark Food Services & Facilities Management of Philadelphia, PA, for food services; and authorize the Board President and Superintendent to fully execute said agreement.
- f. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and School Business Advisor, of Westhampton Beach, NY, for consulting services, at \$38,000, for the term July 1, 2025 through June 30, 2026; and authorize the Board President to execute said agreement.
- g. Authorize the extension of Athletic Transportation Bus Contract #EC002308 with Sunrise Bus, Incorporated, at \$107.41/hour, with a yearly estimate of \$50,841.00 for the 2025-2026 school year; and authorize the Board President and Superintendent to execute said agreement.
- h. Authorize the extension of Athletic Transportation Van Contract #EC002309 with Sunrise Bus, Incorporated, at \$84.82/hour, with a yearly estimate of \$16,390.00 for the 2025-2026 school year; and authorize the Board President and Superintendent to execute said agreement.

23.2 Amend Private School Transportation

- a. Amend the motion June 9, 2025 from:

Approval to transport thirty-one (31) students to the following private schools for the 2025-2026 school year:

- Ross School – East Hampton, NY (4 students)
- Hayground School – Bridgehampton, NY (9 students)
- Our Lady of the Hamptons - Southampton, NY (11 students)
- Peconic Community School - Cutchogue, NY (7 students)

to:

Approval to transport **thirty-two (32)** students to the following private schools for the 2025-2026 school year:

- Ross School – East Hampton, NY (4 students)
- Hayground School – Bridgehampton, NY (**10 students**)
- Our Lady of the Hamptons - Southampton, NY (11 students)
- Peconic Community School - Cutchogue, NY (7 students)

Motion carried unanimously.

At this time, Tracy McCarthy asked at what point would the district need an additional private school bus. Mr. Gulluscio explained that the total number of students approved for private school transportation includes both North Fork and South Fork schools so they are separate buses and therefore there is still plenty of room on each bus.

Facility

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 24.1

24.1 Excessing of Nine (9) iPads - Obsolete Equipment Held in Storage as Backup

- a. DMPS45BHG5VJ, DMPS481BG5VJ, JC2HWDX9P5, DMPS46CNG5VJ, DMPT7LZUH5D, DMPT7QNW5D, DMPT7DU7HG5D, DMPS46AQG5VJ, DMPVGJ69HLFC

Motion carried unanimously.

Items for Consideration - None

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Todd Gulluscio reported that Final Forms will open for athletic registration on July 28th for High School and August 14th for Grades 7 and 8. High School Athletics will start up on Monday, August 25th and 7th and 8th Grade Athletics will start on Thursday, September 4th.

Mr. Gulluscio announced that Pamala Wood, Aramark's Food Service Supervisor has resigned and he wished her well. Mr. Gulluscio shared that Aramark has posted the position and we are hopeful they will have a candidate in place soon to prepare for the upcoming school year.

Assistant Superintendent Report

Ms. Rylott reported that she and Guidance Counselor Alyssa Prior are verifying all of the year end reports for the Shelter Island School report card and loading that data to the State. Ms. Rylott also reported that she is waiting for all of the grant allocations to be released for the 2025-2026 school year so that she can apply for the funds. Unfortunately, Ms. Rylott has learned that we did not receive any Title I funds (these funds provide all children significant opportunity to receive a fair, equitable, and high-quality education and to close achievement gaps among groups of students) or Title IV funds (this is a Federal program that provides supplemental funding to help provide students with a well-rounded education, improve school conditions and improve the use of technology.).

Superintendent Report

Dr. Doelger spoke about the new New York State Education Law that requires school districts to adopt a policy restricting the use of "internet-enabled devices" during the entire school day on school grounds. Dr. Doelger will be holding meetings with parents and students to get their input on what they think the parameters of the Shelter Island policy should be.

Dr. Doelger recapped all of the end of year events that took place since the June 9, 2025 Board of Education Meeting. The events included were, Multicultural Night, Deborah Vecchio's Retirement Party, Athletics and Academic Awards Ceremonies, Scholarship Ceremony, Class of 2025 Commencement Ceremony, Pre-K4 Moving Up Ceremony and 5th Grade Moving-Up Ceremony.

Dr. Doelger congratulated Kelsey Northcote and shared how excited everyone is to have her on board and he also congratulated Maryann Impastato on her promotion to District Treasurer.

Dr. Doelger shared that the Town of Shelter Island has expressed interest in renewing the lease for the Tot Lot located on School Street. Highway Superintendent Ken Lewis shared a plan of not only maintaining the space, but also upgrading it using grant funding – at no cost to the district. Dr. Doelger stated that this is a promising partnership that the District is eager to continue.

Dr. Doelger reported that the installation of the blue light and button security system is underway in each classroom as part of the continued efforts to enhance school safety.

In closing, Dr. Doelger shared that he and Assistant Superintendent Jennifer Rylott had a productive professional development meeting with Christina Lesh regarding next year's professional development. Dr. Doelger explained that while offerings will be more limited due to budget constraints, the district will focus on science curriculum and supporting our newer teachers as they transition and grow in their roles.

Board Member Reports

Consent Agenda
– Facility

Items for
Consideration

Old Business

Dir. of Athletics,
PE, Health,
Wellness &
Personnel

Assistant
Superintendent
Report

Superintendent
Report

Board Member
Reports

President Kathleen Lynch welcomed Molly Kendal to the Board of Education and she also congratulated Maryann Impastato on her new role as District Treasurer. Ms. Lynch shared that she has attended several community meetings regarding options for the Island's three (3) year old children and she believes the committee may have found a way to use the Community Center for the second half of the day if they can raise the funds to cover the salaries of the preschool teachers for the extended hours.

Vice-President Colligan welcomed Molly and stated that she is looking forward to the coming school year.

Tracy McCarthy congratulated Kathleen Lynch on her re-election as a Board Member and Board President. Ms. McCarthy also welcomed Molly Kendall to the Board and she congratulated Maryann Impastato on her appointment as District Treasurer.

Karina Montalvo congratulated Molly Kendall and Maryann Impastato.

Molly Kendall thanked everyone for their kind words and stated that she is honored to have been voted in as a Board Member. In closing, Ms. Kendall congratulated Maryann Impastato on her new position.

Visitor
Comments

Visitor Comments – None

Adjournment

A motion was made by Karina Montalvo, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 5:45 pm.

Adjournment

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, August 25, 2023, at 5:00 pm, in the Conference Room.