

MUROC JOINT UNIFIED SCHOOL DISTRICT REGULAR BOARD MEETING

District Board Room

Richard B. Lynch Educational Center

17100 Foothill Avenue ♦ North Edwards, CA 93523

BOARD OF TRUSTEES

Sherman Burkhead Jr., President

Matt Carter, Clerk

Amanda Cadenas, Member

Amanda Gates, Member

Deandra Gelardo, Member

SUPERINTENDENT

Kevin D. Cordes

STUDENT BOARD MEMBERS

Anne Cordes, Boron High School

Lauren Ribancos, Desert High School

BOARD MEETING AGENDA

Wednesday, May 13, 2020 - 5:00 p.m.

CALL TO ORDER

FLAG SALUTE

APPROVAL OF AGENDA

PUBLIC COMMENTS

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

PRESENTATIONS/INFORMATION ITEMS/REPORTS

Information

- ♦ COVID-19 Fiscal Impact: Trevor Walker
- ♦ Construction Update: Kevin Cordes

Reports

- ♦ Muroc Education Association (MEA)
- ♦ California School Employees Association (CSEA)
- ♦ Superintendent

CONSENT AGENDA

Page

All matters listed under Consent Agenda are considered by the Board to be routine and will be enacted by one motion in the form listed below, unless any member of the Board requests that an item be removed from the Consent Agenda for separate consideration.

***BY GENERAL CONSENT THE FOLLOWING AGENDA ITEMS ARE
APPROVED/ADOPTED/RATIFIED***

A. Adoption of Minutes

1. Regular Board Meeting, April 8, 2020

CA 2-3

B. Adoption of Board Policy

1. BP 4033, Lactation Accommodation
2. BP 5146, Married/Pregnant/Parenting Students

CA 4-5

CA 6-12

C. Deposit Transactions Report, March 2020

CA 13-14

D. Accounts Payables Report, March 2020

CA 15-24

	<u>Page</u>
E. Student Body Account Reports , Branch Elementary, Boron Junior-Senior High, and Desert Junior-Senior High Schools, March 2020	CA 25-29
F. Kern County Superintendent of Schools	
1. Teacher Induction Program MOU	CA 30-39
G. Personnel Actions	
1. Classified Employees	CA 40
2. District Volunteers	CA 41
H. Construction Change Orders	
1. Cooley Construction, Inc. Request for Change Order: RCO NO.: 2/01 Desert Junior-Senior High School Modernization/Additions Project	CA 42-45
2. The Mike Cox Electric, Inc. Allowance Change Order: ACO NO.: 13/01 Desert Junior-Senior High School Modernization/Additions Project	CA 46-49

ACTION AGENDA

Any resident of the District or staff member interested in speaking on an item listed under the Action Agenda, or an item that has been removed from the Consent Agenda and placed on the Action Agenda, should ask for recognition from the Board President to speak on the issue at the time it is being discussed.

- A. Consideration/Possible Action: Adoption of Resolution 5-20-01, Declaration of Need for Fully Qualified Educators for 2020-21** AA 2-4
- B. Consideration/Possible Action: Adoption of Statement of Need and Approval of the Submission of Variable Term Waiver Requests for 30-Day Substitute CBEST Waivers during the 2020-21 School Year** AA 5-6
- C. Consideration/Possible Action: Discussion on Revision to 2020 Board Meeting Calendar Cancel June 10, 2020, Board Meeting**

BOARD REPORTS/COMMENTS

- ♦ Board Member Reports and/or Comments

ANNOUNCE CLOSED SESSION ITEMS

CLOSED SESSION

The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

- A. Pupil Personnel Matter
 - 1. Consideration/Possible Action: Admittance Hearing for Student placed on Independent Study, Case #2019-20-04
- B. Personnel Matters
 - 1. Pursuant to Government Code Section 54957;
 - a. Public Employee Discipline/Dismissal/Release/Employment
- C. Confer with Labor Negotiator
 - 1. Certificated Bargaining Unit
 - 2. Classified Bargaining Unit
 - 3. Unrepresented Employee Groups
- D. Pursuant to Government Code Section 54956.9;
 - 1. Conference with Legal Counsel-Anticipated Litigation (1 potential case)
- E. Complaints

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION

PUBLIC COMMENTS

At this time, the public may address the Board on any matter pertaining to the District that is not on the agenda. Each member of the public wishing to speak is requested to limit his/her comments to three minutes. The Board will consider public input, but cannot take any action at this meeting.

ADJOURNMENT

MUROC JOINT UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

WELCOMES YOU AND APPRECIATES YOUR INTEREST IN OUR SCHOOLS

The Board of Trustees represents the residents of the Muroc Joint Unified School District as the elected body created to determine, establish, and uphold the educational policies of the District. The Board functions under the laws of the State of California, but is authorized to plan for an educational program tailored to both the needs and resources of the communities served. The following information is provided to assist the community in understanding the Board's proceedings and to participate in those proceedings. These rules and procedures help the Board conduct business in an orderly and efficient manner and allocate available time.

ADDRESSING THE BOARD	BOARD RESPONSE TO PUBLIC COMMENT
The District welcomes comments from the public at appropriate times during the meeting. The public may address the Board concerning items on the agenda as those items are taken up, prior to Board discussion and deliberation. The public may also address the Board on items not on the agenda but within the jurisdiction of the Board at the time designated. Each speaker must fill out a "Speaker Request Form" at the beginning of the meeting stating the speaker's name and the subject to be addressed, and provide the form to the Superintendent's Secretary at the beginning of the meeting. Please wait to be recognized by the Board President. Comments should be addressed to the Board as a whole and not to individual members or District employees. Unless otherwise determined by the Board, each person is limited to three minutes per item. If multiple speakers wish to speak on a specific item, the total time allotted will be limited to twenty minutes.	The purpose of public comment is to offer an opportunity for members of the public to provide information to school board members. Board action on matters not listed on the agenda is prohibited by law with limited exceptions, and Board discussion on non-agenda items must also be limited as required by law. Board members may, but are not required to, briefly respond to statements made or questions posed by members of the public, refer an item to staff for study and analysis, or request that an item be placed on a future agenda. Staff members are not required to address or respond to comments by the public. Note: Under limited circumstances, the Board may discuss and act on matters not on the agenda if they involve certain emergency situations or if the need to act is critical and came to the attention of the Board and staff after posting the agenda.
COMPLAINTS AGAINST DISTRICT EMPLOYEES	CLOSED SESSION
Whenever a member of the public initiates a specific complaint(s) or charge(s) against an employee, the Board President shall inform the complainant that it is the policy of the Board to hear such complaints or charges with advance notice to the affected employee, in closed session unless otherwise requested by the employee pursuant to Government Code section 44957. This protects the employee's right to adequate notice before a hearing of such complaints and charges, and also preserves the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee. The Board President shall encourage a complainant wishing to discuss employee performance to follow the appropriate District complaint or appeal procedure. Speakers should be aware that they remain legally liable for statements made at the school board meeting. Public testimony is not protected from damage claims for libel or slander.	While most school business is conducted in an open, public session, under limited circumstances the Board may adjourn to a closed session to consider certain kinds of issues, such as real estate and labor negotiations, personnel matters, litigation, complaints or charges against employees, and student matters. These items will be listed on the agenda. When required, the Board will report out in open session certain actions approved in the closed session.
	<th data-bbox="805 1562 1430 1604">ACCESS TO DOCUMENTS</th>
Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Muroc Joint Unified School District 17100 Foothill Avenue – North Edwards, California 93523 Monday-Friday, 8:00 a.m. – 3:30 p.m. For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent.	

MUROC JOINT UNIFIED SCHOOL DISTRICT

BOARD MEETING BACK-UP MATERIAL

CONSENT AGENDA

BOARD MEETING DATE: **May 13, 2020**

RECOMMENDATION: It is recommended that all of the items on the
following pages of the Consent Agenda be
Approved/Adopted/Ratified

MUROC JOINT UNIFIED SCHOOL DISTRICT REGULAR BOARD MEETING

BOARD OF TRUSTEES

Sherman Burkhead Jr., President
Matt Carter, Clerk
Amanda Cadenas, Member
Amanda Gates, Member
Deandra Gelardo, Member

SUPERINTENDENT

Kevin D. Cordes

STUDENT BOARD MEMBERS

Anne Cordes, Boron High School
Lauren Ribancos, Desert High School

BOARD MEETING MINUTES

April 8, 2020

PRESENT

Sherman Burkhead Jr., Amanda Cadenas, Matt Carter, Amanda Gates, Kevin Cordes

ABSENT

Deandra Gelardo, Anne Cordes, Lauren Ribancos

CALL TO ORDER

President Burkhead Jr. called the meeting to order at 5:00 p.m.

FLAG SALUTE

Mr. Carter led the flag salute.

APPROVAL OF AGENDA

Addendum to Agenda: Consent Agenda Item C, MOU with CSEA regarding COVID-19, Revised Pages. New Items: Consent Agenda Item F, Deposit Transactions Report; Consent Agenda Item G, Accounts Payables Report; Consent Agenda Item H, MOU with MEA regarding COVID-19; Consent Agenda Item I, MOU with MEA regarding 2020-21 Student Attendance Calendar and Teacher Workday Calendar; Action Agenda Item A, Resolution 4-20-01, Food Services for all Students. Matt Carter moved, Amanda Gates seconded, to approve the agenda as amended. **(Motion approved; vote: 4-0)**
Vote: Burkhead Jr. Aye Cadenas Aye Carter Aye Gates Aye Gelardo Absent

PUBLIC COMMENTS

There were no public comments at this time.

PRESENTATIONS/INFORMATION ITEMS/DISCUSSION ITEMS/REPORTS

Information Items

Quarterly Report on Williams Uniform Complaints: No complaints to report
Budget Committee: No Report
Construction Update: Kevin Cordes

Reports

Report by:

Superintendent

No Report:

Muroc Education Association (MEA)

California School Employees Association (CSEA)

CONSENT AGENDA

Matt Carter moved, Amanda Cadenas seconded, to approve/adopt/ratify the following items on the Consent Agenda. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Cadenas Aye Carter Aye Gates Aye Gelardo Absent

A. Adoption of Minutes

1. Regular Board Meeting, March 11, 2020
2. Emergency Board Meeting, March 16, 2020

B. Student Body Account Reports, Branch Elementary, Boron Junior-Senior High, and Desert Junior-Senior High Schools, February 2020

C. Memorandum of Understanding (COVID-19) (Revised)

With California School Employees Association and its Chapter #340

D Agreement with John R. Byerly Inc.

For Geotechnical Engineering, Testing Laboratory, and Special Inspection Services on the K-12 Campus Edwards AFB Modernization and Addition, Phase 2

E. Personnel Actions

1. Certificated Stipend
2. Certificated Resignation

F. Deposit Transactions Report, February 2020 *(Addendum)*

G. Accounts Payables Report, February 2020 *(Addendum)*

H. Memorandum of Understanding (COVID-19) (Addendum)

With Muroc Education Association CTA/NEA

I. Memorandum of Understanding (Addendum)

2020-21 Student Attendance Calendar and Teacher Workday Calendar

With Muroc Education Association CTA/NEA

ACTION AGENDA

A. Resolution 4-20-01, Food Services for All Students (Addendum): Matt Carter moved, Amanda Gates seconded, to adopt Resolution 4-20-01, Food Services for All Students. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Cadenas Aye Carter Aye Gates Aye Gelardo Absent

BOARD REPORTS/COMMENTS

President Burkhead Jr. announced there will be no closed session.

ADJOURNMENT

There being no further business, Amanda Cadenas moved, Matt Carter seconded, to adjourn the meeting at 5:53 p.m. **(Motion approved; vote: 4-0)**

Vote: Burkhead Jr. Aye Cadenas Aye Carter Aye Gates Aye Gelardo Absent

Matt Carter, Clerk

May 13, 2020
Board Adoption Date

NEW BOARD POLICY

MJUSD
DIVISION 4000
CERTIFICATED PERSONNEL

LACTATION ACCOMMODATION

BP 4033(a)

The Governing Board recognizes the immediate and long-term health benefits of breastfeeding and desires to provide a supportive environment for any district employee to express milk for an infant child upon returning to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any district employee for seeking an accommodation to express breast milk for an infant child while at work.

(cf. 4030 - Nondiscrimination in Employment)

An employee shall notify the employee's supervisor or other appropriate personnel in advance of the intent to request an accommodation. The supervisor shall respond to the request and shall work with the employee to make arrangements. If needed, the supervisor shall address scheduling in order to ensure that the employee's essential job duties are covered during the break time.

Lactation accommodations shall be granted unless limited circumstances exist as specified in law. *(Labor Code 1031, 1032; 29 USC 207)*

Before a determination is made to deny lactation accommodations to an employee, the employee's supervisor shall consult with the Superintendent or designee. When lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

The Superintendent or designee shall provide a written response to any employee who was denied the accommodation(s). *(Labor Code 1034)*

The district shall include this policy in its employee handbook or in any set of policies that the district makes available to employees. In addition, the Superintendent or designee shall distribute the policy to new employees upon hire and when an employee makes an inquiry about or requests parental leave. *(Labor Code 1034)*

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Break Time and Location Requirements

The district shall provide a reasonable amount of break time to accommodate an employee each time the employee has a need to express breast milk for an infant child. *(Labor Code 1030)*

To the extent possible, any break time granted for lactation accommodation shall run concurrently with the break time already provided to the employee. Any additional break time used by a non-exempt employee for this purpose shall be unpaid. *(Labor Code 1030; 29 USC 207)*

The employee shall be provided the use of a private room or location, other than a bathroom, which may be the employee's work area or another location that is in close proximity to the employee's work area. The room or location provided shall meet the following requirements: *(Labor Code 1031; 29 USC 207)*

1. Is shielded from view and free from intrusion while the employee is expressing milk
2. Is safe, clean, and free of hazardous materials, as defined in Labor Code 6382
3. Contains a place to sit and a surface to place a breast pump and personal items
4. Has access to electricity or alternative devices, including, but not limited to, extension cords or charging stations, needed to operate an electric or battery-powered breast pump
5. Has access to a sink with running water and a refrigerator or, if a refrigerator cannot be provided, another cooling device suitable for storing milk in close proximity to the employee's workspace

NEW BOARD POLICY

LACTATION ACCOMMODATION

BP 4033(b)

If a multipurpose room is used for lactation, among other uses, the use of the room for lactation shall take precedence over other uses for the time it is in use for lactation purposes. (*Labor Code 1031*)

Dispute Resolution

An employee may file a complaint with the Labor Commissioner at the California Department of Industrial Relations for any alleged violation of Labor Code 1030-1034. (*Labor Code 1034*)
(*cf. 4144/4244/4344 - Complaints*)

Legal Reference:

EDUCATION CODE

200-262.4 Educational equity; prohibition of discrimination on the basis of sex

CIVIL CODE

43.3 Right of mothers to breastfeed in any public or private location

GOVERNMENT CODE

12926 Definition of sex; breastfeeding

12940 Unlawful discriminatory employment practices

12945 Unlawful discrimination based on pregnancy, childbirth, or related medical conditions

LABOR CODE

1030-1034 Lactation accommodation

6382 Procedure for listing hazardous substances

CODE OF REGULATIONS, TITLE 2

11035-11051 Unlawful sex discrimination; pregnancy and related medical conditions

UNITED STATES CODE, TITLE 29

207 Fair Labor Standards Act; lactation accommodation

Management Resources:

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Rest Periods/Lactation Accommodation, Frequently Asked Questions

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

Lactation Accommodation for Employers

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Lactation Support Program Toolkit

FEDERAL REGISTER

Reasonable Break Time for Nursing Mothers, December 21, 2010, Vol. 75, No. 244, pages 80073-80079

OFFICE OF THE SURGEON GENERAL PUBLICATIONS

The Surgeon General's Call to Action to Support Breastfeeding, 2011

HEALTH RESOURCES AND SERVICES ADMINISTRATION PUBLICATIONS

The Business Case for Breastfeeding: Steps for Creating a Breastfeeding Friendly Worksite, Toolkit, 2008

U.S. DEPARTMENT OF LABOR, WAGE AND HOUR DIVISION, PUBLICATIONS

Frequently Asked Questions- Break Time for Nursing Mothers

Fact Sheet #73: Break Time for Nursing Mothers under the FLSA, rev. April 2018

WEB SITES

California Department of Industrial Relations, Division of Labor and Standards Enforcement:

<http://www.dir.ca.gov/dlse> California Department of Public Health: <http://www.cdph.ca.gov>

California Women, Infants and Children Program: <http://www.wicworks.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Health Resources and Services Administration: <http://www.hrsa.gov>

Office of the Surgeon General: <http://www.surgeongeneral.gov>

U.S. Department of Labor, Wage and Hour Division, Break Time for Nursing Mothers:

<http://www.dol.gov/whd/nursingmothers>

First Reading: 5/13/2020

Governing Board Adoption:

REPLACES OLD BOARD POLICY

MJUSD
DIVISION 5000
STUDENTS

MARRIED/PREGNANT/PARENTING STUDENTS

BP 5146(a)

The Governing Board recognizes that responsibilities related to marriage, pregnancy, or parenting and related responsibilities may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and promote the healthy development of their children.

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5147 - Dropout Prevention)

(cf. 6011 - Academic Standards)

(cf. 6164.5 - Student Success Teams)

The district shall not exclude or deny any student from any educational program or activity, including any class or extracurricular activity, solely on the basis of the student's pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. In addition, the district shall not adopt any rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex. *(Education Code 221.51, 230; 5 CCR 4950; 34 CFR 106.40)*

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The Superintendent or designee shall annually notify parents/guardians at the beginning of the school year of the rights and options available to pregnant and parenting students under the law. In addition, pregnant and parenting students shall be notified of the rights and options available to them under the law through annual school year welcome packets and through independent study packets. *(Education Code 222.5, 48980)*

(cf. 5145.6 - Parental Notifications)

For school-related purposes, a student under the age of 18 years who enters into a valid marriage shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved. *(Family Code 7002)*

Education and Support Services for Pregnant and Parenting Students

Pregnant and parenting students shall retain the right to participate in the regular education program or an alternative education program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or the student's child.

(cf. 6158 - Independent Study)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6184 - Continuation Education)

(cf. 6200 - Adult Education)

Any alternative education program, activity, or course that is offered separately to pregnant or parenting students, including any class or extracurricular activity, shall be equal to that offered to other district students. A student's participation in such programs shall be voluntary. *(Education Code 221.51; 5 CCR 4950)*

If required for students with any other temporary disabling condition, the Superintendent or designee may require a student, based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician or nurse practitioner indicating that the student is physically and emotionally able to continue participation in the regular education program or activity. *(Education Code 221.51; 5 CCR 4950; 34 CFR 106.40)*

REPLACES OLD BOARD POLICY

MARRIED/PREGNANT/PARENTING STUDENTS

BP 5146(b)

(cf. 6142.7 - Physical Education and Activity)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6183 - Home and Hospital Instruction)

To the extent feasible, the district shall provide educational and related support services, either directly or in collaboration with community agencies and organizations, to meet the needs of pregnant and parenting students and their children. Such services may include, but are not limited to:

1. Parenting education and life skills instruction
2. Tobacco, alcohol, and/or drug prevention and intervention services
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.62 - Tobacco)
3. Academic and personal counseling
(cf. 6164.2 - Guidance/Counseling Services)
4. Supplemental instruction to assist students in achieving grade-level academic standards and progressing toward graduation
(cf. 6179 - Supplemental Instruction)

As appropriate, teachers, administrators, and/or other personnel who work with pregnant and parenting students shall receive related professional development.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Absences

Pregnant or parenting students may be excused for absences for medical appointments and other purposes specified in BP/AR 5113 - Absences and Excuses.

A student shall be excused for absences to care for a sick child for whom the student is the custodial parent. A note from a physician shall not be required for such an absence. *(Education Code 48205)*
(cf. 5113 - Absences and Excuses)

Parental Leave

A pregnant or parenting student shall be entitled to eight weeks of parental leave in order to protect the health of the student who gives or expects to give birth and the infant, and to allow the pregnant or parenting student to care for and bond with the infant. Such leave may be taken before the birth of the student's infant if there is a medical necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. The Superintendent or designee may grant parental leave beyond eight weeks if deemed medically necessary by the student's physician. *(Education Code 46015; 34 CFR 106.40)*

The student, if age 18 years or older, or the student's parent/guardian shall notify the school of the student's intent to take parental leave. No student shall be required to take all or part of the parental leave. *(Education Code 46015)*

When a student takes parental leave, the attendance supervisor shall ensure that absences from the regular school program are excused until the student is able to return to the regular school program or an alternative education program. A pregnant or parenting student shall not be required to complete academic work or other school requirements during the period of the parental leave. *(Education Code 46015)*
(cf. 5113.11 - Attendance Supervision)

REPLACES OLD BOARD POLICY

MARRIED/PREGNANT/PARENTING STUDENTS

BP 5146(c)

Following the leave, a pregnant or parenting student may elect to return to the school and the course of study in which the student was enrolled before taking parental leave or to an alternative education option provided by the district. Upon return to school, a pregnant or parenting student shall have opportunities to make up work missed during the leave, including, but not limited to, makeup work plans and reenrollment in courses. (*Education Code 46015*)

When necessary to complete high school graduation requirements, the student may remain enrolled in school for a fifth year of instruction, unless the Superintendent or designee makes a finding that the student is reasonably able to complete district graduation requirements in time to graduate by the end of the fourth year of high school. (*Education Code 46015*)

(*cf. 6146.1 - High School Graduation Requirements*)

(*cf. 6146.11 - Alternative Credits Toward Graduation*)

(*cf. 6146.2 - Certificate of Proficiency/High School Equivalency*)

Accommodations

When necessary, the district shall provide accommodations to enable a pregnant or parenting student to access the educational program.

A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. (*34 CFR 106.40*)

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (*Education Code 222*)

1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child
2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk
3. Access to a power source for a breast pump or any other equipment used to express breast milk
4. Access to a place to store expressed breast milk safely
5. A reasonable amount of time to accommodate the student's need to express breast milk or breastfeed an infant child

Complaints

Any complaint alleging discrimination on the basis of pregnancy or marital or parental status, district noncompliance with the requirements of Education Code 46015, or district noncompliance with the requirement to provide reasonable accommodations for lactating students shall be addressed through the district's uniform complaint procedures in accordance with 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. A complainant who is not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE). If the district or CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (*Education Code 222, 46015; 5 CCR 4600-4670*)

(*cf. 1312.3 - Uniform Complaint Procedures*)

REPLACES OLD BOARD POLICY

MARRIED/PREGNANT/PARENTING STUDENTS

BP 5146(d)

Program Evaluation

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of district strategies to support married, pregnant, and parenting students, which may include data on student participation in district programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on district programs and services.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

221.51 Nondiscrimination; married, pregnant, and parenting students

222 Reasonable accommodations; lactating students

222.5 Pregnant and parenting students, notification of rights

230 Sex discrimination

8200-8498 Child Care and Development Services Act

46015 Parental leave

48205 Excused absences

48206.3 Temporary disability, definition

48220 Compulsory education requirement

48410 Persons exempted from continuation classes

48980 Parental notifications

49553 Nutrition supplements for pregnant/lactating students

51220.5 Parenting skills and education

51745 Independent study

52610.5 Enrollment of pregnant and parenting students in adult education

CIVIL CODE

51 Unruh Civil Rights Act

FAMILY CODE

7002 Description of emancipated minor

HEALTH AND SAFETY CODE

104460 Tobacco prevention services for pregnant and parenting students

CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

4950 Nondiscrimination, marital and parental status

CODE OF REGULATIONS, TITLE 22

101151-101239.2 General licensing requirements for child care centers

101351-101439.1 Infant care centers

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Education Act Amendments

UNITED STATES CODE, TITLE 42

1786 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 7

246.1-246.28 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 34

106.40 Marital or parental status

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 168 (2004)

COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CALIFORNIA WOMEN'S LAW CENTER PUBLICATIONS

Pregnant Students and Confidential Medical Services, 2013

Educational Rights of Pregnant and Parenting Teens: Title IX and California State Law Requirements, 2012

The Civil Rights of Pregnant and Parenting Teens in California Schools, 2002

REPLACES OLD BOARD POLICY

MARRIED/PREGNANT/PARENTING STUDENTS

BP 5146(e)

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, rev. June 2013

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Women's Law Center: <http://www.cwlc.org>

U.S. Department of Agriculture, Women, Infants, and Children Program: <http://www.fns.usda.gov/wic>

U.S. Department of Education: <http://www.ed.gov>

First Reading: May 13, 2020

Governing Board Adoption:

CURRENT POLICY

MJUSD
DIVISION 5000
STUDENTS

MARRIED/PREGNANT/PARENTING STUDENTS

BP 5146(a)

The Governing Board recognizes that early marriage, pregnancy, or parenting may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to provide instruction and services designed to assist in pregnancy prevention. The Board also desires to support pregnant and parenting students to attain strong academic and parenting skills and to promote the healthy development of their children.

Married, pregnant and parenting students shall have the same educational and extracurricular opportunities as all students. Participation in special programs or schools shall be voluntary.

For school related purposes, married students under the age of eighteen (18) are emancipated minors and have all the rights and privileges of a student who is eighteen (18), even if the marriage has been dissolved. (*Family Code 7002*)

The Board is committed to providing a comprehensive, continuous, community-linked program for pregnant and parenting students and their children that reflects the cultural and linguistic diversity of the community.

The Superintendent or designee shall collaborate with the County Superintendent of Schools and other community agencies and organizations to ensure that appropriate educational and related support services are available to meet the needs of pregnant and parenting teens and their children.

School placement and instructional strategies for participating pregnant or parenting students shall be determined on a case-by-case basis and shall be appropriate to the student's individual needs and learning styles. The student may continue attending school in the regular classroom or continuation education setting, may attend a separate program established for pregnant students, may enroll in adult education with adult status regardless of age, or may pursue a hospital instruction or independent study program.

The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the individual student and/or child. (*Education Code 54745*)

In addition to providing a quality academic program for pregnant and parenting students, the District's program shall provide parenting education and life skills classes, special school nutrition supplements for pregnant and lactating students, a child care and development program for the children of enrolled students on or near the school site, and other support services authorized by Education Code 54746 as necessary to meet the needs of students and their children. (*Education Code 54745*)

Legal Reference: (See next page)

CURRENT POLICY

MARRIED/PREGNANT/PARENTING STUDENTS (Continued)

BP 5146(b)

Legal Reference:

Education Code

2551.3 Determination of state aid for pregnant minors program
8920-8929 Teenage pregnancy prevention grant program
17293 School facilities for pregnant/parenting teen programs
48220 Compulsory education requirement
48410 Persons exempted from continuation classes
49553 Nutrition supplements for pregnant/lactating students
49558 Confidentiality of applications and records for free or reduced price meals
51220.5 Parenting skills and education
51745 Independent study
52610.5 Enrollment of pregnant and parenting students in adult education
54740-54749.5 California School Age Families Education Program (Cal-SAFE)

Family Code

7002 Description of emancipated minor
7050 Purposes for which emancipated minor considered an adult

Health and Safety Code

124175-124200 Adolescent and Family Life Act

Code of Regulations, Title 5

11820-11834 Pregnant minor program
18140-18175 School-age parenting and infant development programs

United States Code, Title 20

1681-1688 Title IX, Education Act Amendments

Code of Federal Regulations, Title 34

106.40 Marital or parental status

First Reading: 5/24/01

Governing Board Adoption: 6/13/01

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED	DESCRIPTION					AMOUNT	A/R
LN.	DI	DETAIL	DESCR	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4					
200114	03/04/2020	03/04/2020	Food Service Deposit Feb. 2020	ENTERED BY: RLHB	APPROVED: 03/05/2020	MRN			
1.	92	MyMeal Pay Deposits Feb 2020	13-5310-0-8634.00-0000-0000-000-000-0000					5,462.80	N
								5,462.80	*
200115	03/06/2020	03/06/2020	General Fund Deposit 2/20/2020	ENTERED BY: RLHB	APPROVED: 03/09/2020	MRN			
1.	92	Certificated Ret. Ins. Wiggs	01-0000-0-3701.00-1110-1000-000-000-9000					509.00	N
2.	92	Classified Ret. Ins. Rideout	01-0000-0-3702.00-1110-1000-000-000-9000					44.60	N
3.	92	SISC Workers Comp. Soto	01-0000-0-2200.00-1110-8100-090-000-0000					942.94	N
								1,496.54	*
200116	03/06/2020	03/06/2020	Food Service Deposit 2/20/2020	ENTERED BY: RLHB	APPROVED: 03/09/2020	MRN			
1.	92	Food Service Sales 2/13/2020	13-5310-0-8634.00-0000-0000-000-000-0000					190.90	N
2.	92	Food Service Sales 2/18/2020	13-5310-0-8634.00-0000-0000-000-000-0000					226.90	N
3.	92	Food Service Sales 2/19/2020	13-5310-0-8634.00-0000-0000-000-000-0000					136.18	N
4.	92	Food Serv Sales Tax 2/19/2020	13-5310-0-9526.00-0000-0000-000-000-0000					0.27	N
								554.25	*
200117	03/10/2020	03/10/2020	Food Service Deposit 2/25/2020	ENTERED BY: RLHB	APPROVED: 03/12/2020	MRN			
1.	92	Food Service Sales 2/20/2020	13-5310-0-8634.00-0000-0000-000-000-0000					212.00	N
2.	92	Food Service Sales 2/21/2020	13-5310-0-8634.00-0000-0000-000-000-0000					431.00	N
3.	92	Food Service Sales 2/24/2020	13-5310-0-8634.00-0000-0000-000-000-0000					284.20	N
								927.20	*
200118	03/10/2020	03/10/2020	General Fund Deposit 2/25/2020	ENTERED BY: RLHB	APPROVED: 03/12/2020	MRN			
1.	92	Branch PTO Donation	01-9010-0-4300.00-1110-1000-012-12-030-0000					800.00	N
2.	92	BHS ASB Reimb. for RefPay	01-0000-0-5800.00-0000-7200-096-96-000-0000					10,000.00	N
								10,800.00	*
200119	03/13/2020	03/13/2020	Food Service Deposit 3/3/2020	ENTERED BY: RLHB	APPROVED: 03/16/2020	MRN			
1.	92	Food Service Sales 2/25/2020	13-5310-0-8634.00-0000-0000-000-000-0000					284.65	N
2.	92	Food Service Sales 2/26/2020	13-5310-0-8634.00-0000-0000-000-000-0000					80.20	N
3.	92	Food Service Sales 2/27/2020	13-5310-0-8634.00-0000-0000-000-000-0000					105.86	N
4.	92	Food Service Sales 2/28/2020	13-5310-0-8634.00-0000-0000-000-000-0000					259.24	N
5.	92	Food Serv Sales Tax 2/27/2020	13-5310-0-9526.00-0000-0000-000-000-0000					0.14	N
6.	92	Federal Reimbursement Jan 2020	13-5310-0-8220.00-0000-0000-000-000-0000					27,432.69	N
7.	92	State Reimbursement Jan 2020	13-5310-0-8520.00-0000-0000-000-000-0000					2,132.30	N
								30,295.08	*
200120	03/13/2020	03/13/2020	General Fund Deposit 3/3/2020	ENTERED BY: RLHB	APPROVED: 03/16/2020	MRN			
1.	92	KCSOS Fingerprint Reimb.	01-0000-0-8699.00-0000-0000-000-000-0000					32.00	N
2.	92	KCSOS Housing & Utilities	01-0000-0-8699.00-0000-0000-000-000-0000					1,829.53	N
3.	92	Ronald Reagan Transp. 2020-12	01-0000-0-8699.00-0000-0000-000-000-0000					909.96	N
4.	92	KCSOS Payroll Clearing Ellis	01-0000-0-8699.00-0000-0000-000-000-0000					2,735.64	N
5.	92	KCSOS Payroll Clearing Teteak	01-0000-0-2900.00-1110-1000-012-12-000-0000					653.39	N
								6,160.52	*

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED	DESCRIPTION	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	AMOUNT	A/R			
LN.	DI	DETAIL	DESCR						

200121	03/13/2020	03/13/2020	General Fund Deposit 3/3/2020	ENTERED BY: RLHB	APPROVED: 03/16/2020	MRN			
1.	92	DHS Lost Library Book	01-0000-0-8699.00-0000-0000-000-00-000-0000			13.50	N		
2.	92	DHS Student Testing Checks	01-0000-0-4300.00-1110-1000-072-72-000-0000			1,344.00	N		
			TOTAL AMOUNT			1,357.50	*		
200122	03/25/2020	03/25/2020	General Fund Deposit 3/5/2020	ENTERED BY: RLHB	APPROVED: 03/26/2020	MRN			
1.	92	Student Testing Cash	01-0000-0-4300.00-1110-1000-072-72-000-0000			299.00	N		
2.	92	Student Testing Checks	01-0000-0-4300.00-1110-1000-072-72-000-0000			487.00	N		
			TOTAL AMOUNT			786.00	*		
200123	03/25/2020	03/25/2020	Food Service Deposit 3/5/2020	ENTERED BY: RLHB	APPROVED: 03/26/2020	MRN			
1.	92	Food Service Sales 3/2/2020	13-5310-0-8634.00-0000-0000-000-00-000-0000			220.57	N		
2.	92	Food Service Sales 3/3/2020	13-5310-0-8634.00-0000-0000-000-00-000-0000			149.91	N		
3.	92	Food Service Sales 3/4/2020	13-5310-0-8634.00-0000-0000-000-00-000-0000			74.83	N		
4.	92	Food Serv Sales Tax 3/2/2020	13-5310-0-9526.00-0000-0000-000-00-000-0000			0.08	N		
5.	92	Food Serv Sales Tax 3/4/2020	13-5310-0-9526.00-0000-0000-000-00-000-0000			0.02	N		
			TOTAL AMOUNT			445.41	*		
200124	03/25/2020	03/25/2020	Food Service Deposit 3/10/2020	ENTERED BY: RLHB	APPROVED: 03/26/2020	MRN			
1.	92	Food Service Sales 3/5/2020	13-5310-0-8634.00-0000-0000-000-00-000-0000			292.00	N		
2.	92	Food Service Sales 3/6/2020	13-5310-0-8634.00-0000-0000-000-00-000-0000			274.83	N		
3.	92	Food Service Sales 3/9/2020	13-5310-0-8634.00-0000-0000-000-00-000-0000			272.33	N		
4.	92	Food Serv Sales Tax 3/6/2020	13-5310-0-9526.00-0000-0000-000-00-000-0000			0.02	N		
5.	92	Food Serv Sales Tax 3/9/2020	13-5310-0-9526.00-0000-0000-000-00-000-0000			0.02	N		
			TOTAL AMOUNT			839.20	*		
200125	03/25/2020	03/25/2020	General Fund Deposit 3/10/2020	ENTERED BY: RLHB	APPROVED: 03/26/2020	MRN			
1.	92	Bank NSF Fee Leon	01-0000-0-5800.00-0000-7200-096-96-000-0000			25.00	N		
2.	92	Reliable Refund	01-8150-0-4300.00-0000-8100-090-90-000-0000			290.00	N		
3.	92	Reliable Refund	01-8150-0-4300.00-0000-8100-090-90-000-0000			355.00	N		
4.	92	Riverdale School District Ref	01-0000-0-5800.00-0000-7200-096-96-000-0000			116.40	N		
5.	92	SISC Workers Comp Soto	01-0000-0-2200.00-1110-8100-090-90-000-0000			774.54	N		
6.	92	Branch ASB Transp. Pymt.	01-0000-0-8699.00-0000-0000-000-00-000-0000			555.38	N		
7.	92	Branch ASB Transp. Pymt.	01-0000-0-8699.00-0000-0000-000-00-000-0000			591.66	N		
			TOTAL AMOUNT			2,707.98	*		
DISTRICT TOTAL						61,832.48	**		
GRAND TOTAL						61,832.48	***		

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
A-Z BUS SALES INC	01P694095	Open PO	404.66	03/18/2020
A-Z BUS SALES INC	01P693498	Open PO	29.91	03/18/2020
A-Z BUS SALES INC	01P693182	Open PO	175.03	03/18/2020
A-Z BUS SALES INC	518865	Open PO	274.16	03/02/2020
A-Z BUS SALES INC	518865		2,190.00	03/02/2020
A.V. Auto Parts	690664	Open PO	165.11	03/02/2020
A.V. Auto Parts	690693	Open PO	57.59	03/02/2020
AMAZON CAPITAL SERVICES	1JMP-9HLX-RM4K	Amazon - Ink/Scissors	473.37	03/18/2020
AMAZON CAPITAL SERVICES	1KKK-LQRK-VJ1X	Softball Equipment	131.84	03/18/2020
AMAZON CAPITAL SERVICES	1KKK-LQRK-VJ1X	Softball Equipment	0.00	03/18/2020
AMAZON CAPITAL SERVICES	1KKK-LQRK-VJ1X	Softball Equipment	0.00	03/18/2020
AMAZON CAPITAL SERVICES	1V7K-P7CL-3VYW	Softball Equipment	49.11	03/18/2020
AMAZON CAPITAL SERVICES	1CVQ-9X7L-H9FH	Softball Equipment	476.31	03/18/2020
AMAZON CAPITAL SERVICES	1FMD-Q3J1-LN7P	Supplies	305.68	03/18/2020
AMAZON CAPITAL SERVICES	13PY-33HD-311D	Office Supplies	125.70	03/18/2020
AMAZON CAPITAL SERVICES	1W73-MLJX-DG9T	Office Supplies	165.10	03/02/2020
AMAZON CAPITAL SERVICES	1JPF-DTTW-3FWR	Disinfecting Wipes for Nurse	65.23	03/02/2020
AMAZON CAPITAL SERVICES	13MJ-JXKN-6PLR	2 ounce paint	41.35	03/02/2020
AMAZON CAPITAL SERVICES	1QPJ-GC31-J9TN	JV Softball Equipment	1,071.57	03/02/2020
AMAZON CAPITAL SERVICES	1J33-VXG4-PTNK	attendance incentives	178.92	03/25/2020
AMAZON CAPITAL SERVICES	19MW-QQTJ-3KCG	attendance incentives	251.67	03/25/2020
AMAZON CAPITAL SERVICES	1HT7-NTHK-6D4P	Amazon - Ink/Med/headphones	932.61	03/25/2020
AMAZON CAPITAL SERVICES	1FGQ-PCJP-6JDQ	Amazon - Ink/Med/headphones	53.61	03/25/2020
AMERICAN BUSINESS MACHINES INC	505425	CUM folders	122.53	03/18/2020
APPLE TEXTBOOKS	SOW40208		938.73	03/10/2020
AT&T / CALNET 2 & 3	9391037445#14431		425.85	03/18/2020
AT&T / CALNET 2 & 3	9391063663#14431		21.04	03/18/2020
AT&T / CALNET 2 & 3	9391057759#14431		342.89	03/18/2020
AT&T / CALNET 2 & 3	9391063662#14431		21.04	03/18/2020
ArbiterPay	Pre-Pay Refs	Ref pay	10,000.00	03/10/2020
AssetGenie Inc.	1462561		403.40	03/18/2020
BORON COMM SERV DIST	8070 1/22/2020-2		1,154.77	03/05/2020
BORON COMM SERV DIST	8093 1/22/2020-2		1,001.00	03/05/2020
BUDDY'S ALL STARS INC	51914-00	Helmet/ice packs	102.32	03/05/2020
BUDDY'S ALL STARS INC	51927	Black All Star system 7 helmet	42.06	03/05/2020
CALIF BROADBAND COOPERATIVE	94000127202		1,985.40	03/10/2020
COMMUNITY MATTERS	5375		3,300.00	03/18/2020
COMPREHENSIVE DRUG TESTING INC	47814		69.00	03/25/2020
COMPREHENSIVE DRUG TESTING INC	47568		277.00	03/25/2020
COMPREHENSIVE DRUG TESTING INC	47287		104.00	03/25/2020
CONTERRA WIRELESS	42036		1,712.98	03/18/2020
CORDES, ALLISON	District Busines		618.60	03/05/2020
CORDES, ALLISON	District Busines		455.80	03/25/2020
CREATIVE BUS SALES INC	16409646	Open PO	248.03	03/05/2020
CREATIVE BUS SALES INC	5194641	Open PO	57.21	03/05/2020
CREATIVE BUS SALES INC	5193773	Open PO	57.21	03/05/2020
Casel, Karen	1/6/2020-1/31/20		32.87	03/05/2020
Casel, Karen	2/4/2020-2/28/20		25.95	03/25/2020

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
Casel, Karen	3/2/2020-3/17/20		19.03	03/25/2020
College Entrance Exam Board	382040617A Oct.		663.00	03/10/2020
College Entrance Exam Board	382049976A	PSAT / NMSQT Test fees	425.00	03/05/2020
Culligan Water Conditioning	070947/202002070		342.25	03/05/2020
Culligan Water Conditioning	753200/202002753		194.25	03/05/2020
Cummins Pacific	Y9-37082	License Renewal	720.00	03/05/2020
DESERT LAKE COMM SERV	1011 1/20/2020-2		1,143.50	03/05/2020
DESERT LAKE COMM SERV	1013 1/20/2020-2		410.00	03/05/2020
DESERT LAKE COMM SERV	5013 1/20/2020-2		53.00	03/05/2020
DESERT LAKE COMM SERV	3047 1/20/2020-2		53.00	03/05/2020
DESERT LOCK CO	60591		424.69	03/05/2020
EDGEMONT ACRES WATER CO	1746050 March 20		300.00	03/05/2020
ENFINITY CENTRALVAL 1 LLC	5797		2,032.03	03/18/2020
ENFINITY CENTRALVAL 1 LLC	5795		1,790.75	03/18/2020
ENFINITY CENTRALVAL 1 LLC	5796		1,343.91	03/18/2020
EPIC SPORTS INC	4635831	Softball Pants	261.97	03/10/2020
Ellms, David	ACSA		217.80	03/05/2020
Excel Education & Therapy	INV. 091		4,850.00	03/18/2020
Excel Education & Therapy	INV. 092		7,650.00	03/18/2020
Excel Education & Therapy	INV. 094		3,750.00	03/25/2020
Excel Education & Therapy	INV. 093		5,550.00	03/25/2020
FAGEN FREIDMAN & FULFROST LLP	181426		1,742.00	03/18/2020
FEDERAL EXPRESS CORP	6-964-12881		346.55	03/25/2020
FRONTIER COMMUNICATIONS	7607694074121117		172.18	03/18/2020
FRONTIER COMMUNICATIONS	7607621124112917		84.02	03/10/2020
FRONTIER COMMUNICATIONS	7607621128113017		76.06	03/10/2020
FRONTIER COMMUNICATIONS	2091900291010496		136.76	03/25/2020
FRONTIER COMMUNICATIONS	2091481905102194		96.50	03/25/2020
GARDNER-CAPPELLO, DONNA	School Site Coun		22.38	03/05/2020
GRAINGER	9463123399		343.84	03/18/2020
Garcia, Gabrielle	Teacher Travel		258.75	03/05/2020
Garcia, Gabrielle	Teacher Travel		168.19	03/25/2020
HIGHWAY GLASS COMPANY	0375		85.80	03/05/2020
HIGHWAY GLASS COMPANY	0375		75.00	03/05/2020
HIGHWAY GLASS COMPANY	0387		80.44	03/05/2020
HOOD, TERESA	Teacher Reimburs		118.42	03/05/2020
Horton, Paul	All League Meeti		119.40	03/05/2020
J4 PROPERTIES GROUP LLC	Lease - April 20		725.00	03/18/2020
KARL'S HARDWARE - Rosamond	C611147		33.97	03/05/2020
KARL'S HARDWARE - Rosamond	D471525		29.47	03/05/2020
KERN AUTO PARTS	920937	Open P.O.	380.98	03/18/2020
KERN AUTO PARTS	920527	Open P.O.	88.91	03/18/2020
KERN AUTO PARTS	920937	Open P.O.	228.17	03/18/2020
KERN AUTO PARTS	920776	Open P.O.	138.51	03/18/2020
KERN AUTO PARTS	920548	Open P.O.	61.52	03/18/2020
KERN COUNTY SUPT SCHOOLS	3124 Addt'l Serv		18,926.00	03/18/2020
KERN MACHINERY INC	104-737055		105.47	03/18/2020
KERN MACHINERY INC	104-729123		216.53	03/18/2020

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
KOSTOPOULOS, ROBERT	ACSA		287.07	03/05/2020
Karl's Hardware		-	53.98	03/25/2020
Karl's Hardware	C72025		26.79	03/25/2020
Karl's Hardware		-	67.86	03/25/2020
Karl's Hardware	C71930	Open PO	7.50	03/25/2020
Karl's Hardware	C71901	Open PO	14.99	03/25/2020
Karl's Hardware	C72062		574.52	03/25/2020
Karl's Hardware	C72166		42.89	03/25/2020
Karl's Hardware	C71239	Open PO	3.74	03/05/2020
Karl's Hardware	C71292	Open PO	10.89	03/05/2020
Karl's Hardware	C71054		34.30	03/05/2020
Karl's Hardware	C71550		7.38	03/05/2020
Karl's Hardware	C71185		158.69	03/05/2020
Karl's Hardware	C71175		25.29	03/05/2020
Karl's Hardware	C71438		6.84	03/05/2020
Karl's Hardware	C70723		7.01	03/05/2020
Karl's Hardware	C70708		16.61	03/05/2020
Karl's Hardware	C70812		414.80	03/05/2020
Karl's Hardware	C71053		83.59	03/05/2020
Karl's Hardware	C71113		25.82	03/05/2020
Karl's Hardware	C71213		8.03	03/05/2020
Karl's Hardware	C71176		17.15	03/05/2020
Karl's Hardware	C71437		1,371.94	03/05/2020
Karl's Hardware	C71030		123.06	03/05/2020
Kern County Science Foundation	Registration Fee KC Regional Science Fair		60.00	03/05/2020
LAKESHORE EQUIP. CO.	2976710320		39.15	03/18/2020
LANCASTER PLUMBING SUPPLY INC	9236		176.21	03/05/2020
M&M'S SPORTS	46591	Track Uniforms	1,186.18	03/05/2020
M&M'S SPORTS	46590	Track Uniforms	1,186.19	03/05/2020
MOJAVE COPY AND PRINTING CORP	109534	Student Pass	124.29	03/05/2020
MOJAVE'S #1 SERVICE CENTER INC	1328952		95.81	03/25/2020
Maxim Healthcare Staffing	2156020549		7,800.00	03/18/2020
OFFICE DEPOT INC	427220448001	Office Depot - Paper	0.00	03/18/2020
OFFICE DEPOT INC	427220448001	Office Depot - Paper	0.00	03/18/2020
OFFICE DEPOT INC	427221172001	Office Depot - Paper	174.82	03/18/2020
OFFICE DEPOT INC	427220448001	Office Depot - Paper	912.89	03/18/2020
OFFICE DEPOT INC	451171640001	Supplies	277.41	03/18/2020
P.G.& E.	8950994911-4		359.17	03/05/2020
P.G.& E.	3645031377-4		2,143.26	03/05/2020
P.G.& E.	2478366871-8		1,875.72	03/10/2020
P.G.& E.	3686698041-4		4,107.86	03/05/2020
P.G.& E.	9335845615-5		11,848.54	03/05/2020
P.G.& E.	36033647113-6		8,159.34	03/05/2020
PIONEER MANUFACTURING COMPANY	INV751232		80.43	03/05/2020
PROACTIVE WORK HEALTH SERV INC	4240-58312		180.00	03/25/2020
PROACTIVE WORK HEALTH SERV INC	4240-57969		280.00	03/05/2020
PRUDENTIAL OVERALL SUPPLY	22954815		150.04	03/18/2020
PRUDENTIAL OVERALL SUPPLY	22954758		133.01	03/18/2020

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
PRUDENTIAL OVERALL SUPPLY	22947180		237.76	03/05/2020
PRUDENTIAL OVERALL SUPPLY	22947247		150.04	03/05/2020
PRUDENTIAL OVERALL SUPPLY	22951251		150.04	03/05/2020
PRUDENTIAL OVERALL SUPPLY	22951169		133.01	03/05/2020
Public Works	10221		25.00	03/18/2020
QUARTZ HILL HIGH SOFTBALL CLUB	Girls Softball T Varsity Softball Tournament		450.00	03/05/2020
Quadient Leasing USA Inc.	N8208827		505.08	03/18/2020
RAMOS/STRONG	342543	Open PO	2,504.80	03/18/2020
RAMOS/STRONG	342543	Open PO	2,903.82	03/18/2020
RELIABLE A/C AND HEATING	19532		175.00	03/18/2020
RELIABLE A/C AND HEATING	19532		190.00	03/18/2020
S.C.E.	3-001-2454-18		593.74	03/25/2020
S.C.E.	3-000-9186-18		1,248.33	03/25/2020
S.C.E.	3-045-6635-75		25.50	03/25/2020
S.C.E.	3-045-5840-62		124.42	03/25/2020
S.C.E.	3-001-2454-17		2,447.91	03/05/2020
SHI INTERNATIONAL CORP	B11423135		1,121.49	03/05/2020
SMITH PIPE & SUPPLY	3556533		176.77	03/18/2020
SMITH PIPE & SUPPLY	3555135		387.33	03/05/2020
SMITH PIPE & SUPPLY	3555137		167.15	03/05/2020
SMITH PIPE & SUPPLY	3555135		559.26	03/05/2020
SRI M.D., T.J.	2/20/2020		100.00	03/18/2020
STATE OF CALIFORNIA	436750		128.00	03/18/2020
TAN, BRENT	Supplies		51.81	03/25/2020
TAN, BRENT	KCSOS Meetings		27.20	03/05/2020
THUGS TO BUGS	0812 INV 878		145.00	03/25/2020
THUGS TO BUGS	0834 INV 650		265.00	03/18/2020
THUGS TO BUGS	0812 INV 549		145.00	03/18/2020
TPX COMMUNICATIONS	127456795-0		1,938.98	03/18/2020
TYACK TIRES INC	198230	Open PO	426.46	03/18/2020
TYACK TIRES INC	197936	Open PO	1,072.43	03/18/2020
Tharold James Dill III	Lease - April 20		700.00	03/18/2020
U.P.S.	979220110		205.39	03/18/2020
U.S.BANK CORP PAYMENT SYS	5202		673.60	03/18/2020
U.S.BANK CORP PAYMENT SYS	5942		1,107.45	03/25/2020
U.S.BANK CORP PAYMENT SYS	5942		1,350.72	03/25/2020
U.S.BANK CORP PAYMENT SYS	5942		736.29	03/25/2020
U.S.BANK CORP PAYMENT SYS	5942		415.40	03/25/2020
U.S.BANK CORP PAYMENT SYS	1041		209.09	03/25/2020
U.S.BANK CORP PAYMENT SYS	5942		27.34	03/25/2020
U.S.BANK CORP PAYMENT SYS	5942		102.75	03/25/2020
U.S.BANK CORP PAYMENT SYS	1041		336.19	03/25/2020
U.S.BANK CORP PAYMENT SYS	1041		4,597.97	03/25/2020
U.S.BANK CORP PAYMENT SYS	5202		821.62	03/18/2020
U.S.BANK CORP PAYMENT SYS	6126		913.85	03/18/2020
USI INC.	391061201011	laminating	469.19	03/18/2020
VERIZON WIRELESS	9849022185		1,407.21	03/05/2020
WAXIE SANITARY SUPPLY	78937485		2,570.78	03/18/2020

VENDOR NAME	FUND : 01 DESCRIPTION	GENERAL FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
WESTERN PSYCHOLOGICAL SERVICES	WPS-317555		471.91	03/25/2020
WIGGS, BRAD	Mentor		253.00	03/25/2020
WIGGS, DAVID	ACSA		195.50	03/25/2020
WIGGS, DAVID	CIP Meeting		94.30	03/05/2020
WM Corporate Services Inc.	21-70298-33004		1,625.15	03/05/2020
TOTAL FUND 01			170,323.98	

092 MUROC UNIFIED
Board Report

BOARD BILL APPROVAL LISTING

J54349 APYBRPLO L.00.00 05/01/20 PAGE 6
FROM BATCH: 40 THRU BATCH: 45

VENDOR NAME	FUND : 11 DESCRIPTION	ADULT EDUCATION EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
AIRGAS WEST	9098446198		2,086.93	03/02/2020
AIRGAS WEST	9098446199		49.15	03/02/2020
AIRGAS WEST	9098446200		270.81	03/02/2020
TOTAL FUND 11			2,406.89	

VENDOR NAME	FUND : 13 DESCRIPTION	CAFETERIA EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA DEPT OF EDUCATION	20 SF-34741		769.50	03/18/2020
COCA COLA REFRESHMENTS	11401201001		285.72	03/18/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1028484		1,500.57	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1028486		1,553.25	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1026170		2,802.43	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1026173		1,516.11	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1026171		3,071.12	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1031182		809.02	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1028484		1,347.52	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1028487		1,413.73	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1028485		2,440.72	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1026172		1,614.31	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1031180		1,794.94	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1031181		1,415.72	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1031179		1,688.68	03/25/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1017022		3,036.43	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1020784		1,833.79	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1022697		2,798.26	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1022700		1,010.47	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1022698		2,879.65	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1022699		1,254.37	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1020782		2,572.97	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1020785		1,172.35	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1020783		1,981.19	03/05/2020
PREFERRED MEAL SYSTEMS INC	CCR/0021472		354.24	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1017025		907.17	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1017023		3,305.66	03/05/2020
PREFERRED MEAL SYSTEMS INC	CDIM/1017024		1,867.47	03/05/2020
THUGS TO BUGS	0812 INV 549		25.00	03/18/2020
THUGS TO BUGS	0834 INV 550		25.00	03/18/2020
THUGS TO BUGS	0812 INV 878		25.00	03/25/2020
THUGS TO BUGS	0835 INV 880		25.00	03/25/2020
THUGS TO BUGS	0836 INV 881		25.00	03/25/2020
THUGS TO BUGS	0834 INV 879		25.00	03/25/2020
THUGS TO BUGS	0835 INV 551		25.00	03/18/2020
THUGS TO BUGS	0836 INV 552		25.00	03/18/2020
TOTAL FUND 13			48,488.88	

CA-21

VENDOR NAME	FUND : 21 DESCRIPTION	BUILDING FUND - BOND PROCEEDS EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA PROFESSIONAL MGMT	17501 Inv. 8		8,659.90	03/30/2020
Rose Brand Wipers Inc.	616708		429.00	03/05/2020
WLC ARCHITECTS	1617401 INV 4		7,938.75	03/30/2020
WLC ARCHITECTS	1617400 INV 13		16,720.00	03/30/2020
WLC ARCHITECTS	1617400 INV 12		41,800.00	03/30/2020
WLC ARCHITECTS	1617401 INV 5		3,175.50	03/30/2020
TOTAL FUND 21			78,723.15	

VENDOR NAME	FUND : 35 DESCRIPTION	SCHOOL FACILITIES FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
CALIFORNIA PROFESSIONAL MGMT	17503 Inv. 36		78,467.02	03/30/2020
CALIFORNIA PROFESSIONAL MGMT	17503 Inv. 36		78,467.02	03/30/2020
CALIFORNIA PROFESSIONAL MGMT	17502 Inv. 32		158,806.16	03/30/2020
CASTON INC	App 14 Cat 9		291,024.61	03/26/2020
CASTON INC	App 14 Cat 9		291,024.62	03/26/2020
COOLEY CONSTRUCTION INC.	App 11 Cat 2		88,175.44	03/26/2020
COOLEY CONSTRUCTION INC.	App 11 Cat 2		88,175.43	03/26/2020
CalWest Bank/The Mike Cox Elec	Escrow 826002719		4,250.00	03/30/2020
California Bank and Trust	Escrow 579655412		3,267.65	03/30/2020
California Bank and Trust	Escrow 579655412		3,267.65	03/30/2020
FRANKLIN MECHANICAL SYSTEMS	App 11 Cat 12		57,795.62	03/26/2020
FRANKLIN MECHANICAL SYSTEMS	App 11 Cat 12		57,795.63	03/26/2020
HAMEL CONTRACTING INC.	App 14 Cat 3		25,454.44	03/26/2020
HAMEL CONTRACTING INC.	App 12 Cat 1		32,993.95	03/26/2020
HAMEL CONTRACTING INC.	App 12 Cat 1		32,993.94	03/26/2020
HAMEL CONTRACTING INC.	App 14 Cat 3		25,454.45	03/26/2020
HERC RENTALS INC.	31342126-001		559.86	03/25/2020
HPS MECHANICAL INC	App 12 Cat 14		119,037.60	03/26/2020
HPS MECHANICAL INC	App 12 Cat 14		119,037.60	03/26/2020
J. TORRES CO. INC.	200430		3,184.35	03/30/2020
J. TORRES CO. INC.	200430		3,184.34	03/30/2020
John R Byerly Inc	32426		15,601.88	03/30/2020
John R Byerly Inc	32430		1,460.00	03/30/2020
John R Byerly Inc	32431		2,125.00	03/30/2020
John R Byerly Inc	32427		37,194.15	03/30/2020
RITE-WAY ROOF CORPORATION	App 10 Cat 7		108,552.94	03/26/2020
RITE-WAY ROOF CORPORATION	App 10 Cat 7		108,552.93	03/26/2020
SMART SAFETY RESOURCES	21520F		600.00	03/25/2020
SMART SAFETY RESOURCES	31720A		800.00	03/30/2020
SMART SAFETY RESOURCES	31720A		800.00	03/30/2020
SMART SAFETY RESOURCES	21520F		600.00	03/25/2020
Southern Bleacher	1019104		43,800.00	03/05/2020
T&M Manufacturing Inc.	App 14 Cat 5		74,273.10	03/26/2020
T&M Manufacturing Inc.	App 14 Cat 13		74,273.10	03/26/2020
THE MIKE COX ELECTRICAL INC.	App 14 Cat 13		92,178.50	03/26/2020
THE MIKE COX ELECTRICAL INC.	App 14 Cat 13		92,178.50	03/26/2020
TRI VALLEY INSPECTIONS INC	INV #0220JRA		8,080.00	03/30/2020
TRI VALLEY INSPECTIONS INC	INV #0220DH		7,272.00	03/30/2020
TRI VALLEY INSPECTIONS INC	INV #0220JRA		8,080.00	03/30/2020
TRI VALLEY INSPECTIONS INC	INV #0220DH		7,272.00	03/30/2020
Target Construction Serv. Inc.	229		2,318.75	03/25/2020
Target Construction Serv. Inc.	229		4,637.50	03/25/2020
Time & Alarm Systems	App 6 Cat 22		28,911.09	03/26/2020
Time & Alarm Systems	App 6 Cat 22		28,911.09	03/26/2020
WHITEHEAD CONSTRUCTION	App 7 Cat 8		62,085.35	03/26/2020
WHITEHEAD CONSTRUCTION	App 7 Cat 8		62,085.35	03/26/2020
WLC ARCHITECTS	1617600 INV 39		23,575.02	03/30/2020
WLC ARCHITECTS	1617700 INV 17		12,052.63	03/30/2020

VENDOR NAME	FUND : 35 DESCRIPTION	SCHOOL FACILITIES FUND EXTENDED DESCRIPTION	AMOUNT	INVOICE DATE
WLC ARCHITECTS	1617500 INV 35		11,571.95	03/30/2020
WLC ARCHITECTS	1617500 INV 34		22,502.64	03/30/2020
WLC ARCHITECTS	1617600 INV 40		23,575.03	03/30/2020
TOTAL FUND 35			2,528,337.88	
TOTAL DISTRICT			2,828,280.78	

BRANCH ELEMENTARY SCHOOL
STUDENT BODY BANK STATEMENT RECONCILIATION - EFCU

BANK STATEMENT BALANCE Mar-20	28703.50
OUTSTANDING CHECKS	136.67
BALANCE	28566.83
PLUS OUTSTANDING DEPOSITS	
BALANCE	<u><u>28566.83</u></u>

2064	56.67
2067	80.00

	<u>136.67</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u><u>136.67</u></u>		
CHECKBOOK BALANCE AS OF Feb-20			\$28,977.93	
PLUS RECEIPTS			\$1,477.00	
BALANCE			30454.93	
LESS DISBURSEMENTS			\$1,888.10	
BALANCE			28566.83	
PLUS/MINUS BANK ERROR				
BALANCE			28566.83	
PLUS/MINUS ADJUSTMENT				
CHECKBOOK BALANCE AS OF Mar-20			<u><u>28566.83</u></u>	

**BORON JR./SR. HIGH SCHOOL
STUDENT BODY ACCOUNTS
FINANCIAL STATEMENT 3/31/2020**

Balance as per Alta One Statement 3/31/2020

AltaOne Com. Fed. Credit Union-Savings	\$111.89	
AltaOne Com. Fed. Credit Union-Checking	\$83,796.88	\$83,908.77
Less Outstanding Checks:		\$2,503.93
Plus Outstanding Deposits:		
	Balance	\$81,404.84

Outstanding Checks:

Check #	Amount
6260	\$805.00
6261	\$44.75
6263	\$200.00
6267	\$54.18
6268	\$1,400.00

Total \$2,503.93

Balance as per Ledgers 2/29/2020	Balance	\$81,819.65
Deposits:		\$2,964.48
Less Disbursements:		\$3,404.32
Adj to bank statement		\$7.03

FINAL BALANCE as of 3/31/2020

\$81,404.84

ASB FINANCIAL REPORT - March 2020

		Beginning			Transfer		
	Group	Balance	Income	Expenses	Transfer In	Out	Ending Balance
100	Athletics	11,644.16	300.00	104.00			11,840.16
101	ASB General	12,028.05	619.09	1,176.39			11,470.75
103	11th Grade	3,086.87	371.39	1929.18			1,529.08
104	10th Grade	3,889.68	649.00				4,538.63
105	9th Grade	5,020.86					5,020.86
106	8th Grade	5,020.35					5,020.35
107	7th Grade	2,131.00	66.00				2,197.00
108	12th Grade	5,338.46					5,388.46
109	Soccer Club	1,482.29	420.00				1,902.29
110	Boys Soccer	910.01					910.01
111	Donations	1,184.99					1,184.99
135	C.S.F.	215.56					215.56
137	Academic Decathlon	423.05					423.05
140	N.H.S.	0.04					0.04
141	Boron Boat Builders	7.50					7.50
142	Disc Golf	52.34					52.34
150	Cheerleaders	450.24					450.24
151	Cheer Scholarship	1.23					1.23
155	Band	1,488.92					1,488.92
158	Drama	1,367.69					1,367.69
201	Baseball	915.75					1,190.75
202	Jr. Cats Volleyball	201.00					201.00
204	H.S. Volleyball	1,021.60					1,021.60
205	Shop Acct.	1,443.82					1,443.82
206	Operation Success	527.80					524.80
207	Cross Country	487.57					487.57
208	Track	341.82	475.00	44.75			772.07
215	Varsity Club	2,091.80					2,091.80
220	Yearbook	4,972.37					4,972.37
221	Girl's Basketball	1,300.82					1,300.82
223	Varsity Boys Basketba	876.53					876.53
224	Softball	266.32					266.32
228	Mem	235.00					235.00
230	Book Scholarship	4,417.46					4,417.46
231	Minette Scholarship	100.00					100.00
235	Jr.H A.S.B. General	2,399.30	64.00	150.00			2,313.30
236	Castle Scholarship	3,000.00					3,000.00
237	A.S.B. Lock Acct.	287.50					287.50
250	Football Club	124.56					124.56
255	Supply Acct.	168.02					133.12
260	Library	754.28					754.28
262	P.E. Uniforms	428.37					428.37
	TOTAL	81,819.65	2,964.48	3,879.32	0.00	0.00	\$81,404.84

BANK STATEMENT BALANCE AS OF	Mar-20	113028.39
OUTSTANDING CHECKS		2869.77
BALANCE		110158.62
PLUS OUTSTANDING DEPOSITS		
BALANCE		<u>110158.62</u>

[illegible]

1947.24

CHECKBOOK BALANCE AS OF	Feb-20	
		<u>111453.28</u>

DESERT HIGH SCHOOL							
STUDENT BODY FINANCIAL REPORT FOR MARCH 2020							
DESERT HIGH SCHOOL	BEGINNING	INCOME	EXPENSES	TRANSFER	TRANSFER	ENDING	
HIGH SCHOOL	BALANCE			IN	OUT	BALANCE	
100 STUDENT BODY FUNDS	37002.34	920.50	1177.08			36745.76	
ANNUAL YEARBOOK	50.00					50.00	
3 ASB ATHLETICS	0.00					0.00	
4 BAND	164.74					164.74	
6 BASEBALL, VAR	388.19					388.19	
7 BASEBALL, JV	886.90					886.90	
8 BASKETBALL, JV BOYS	26.84					26.84	
9 BASKETBALL, VAR BOYS	102.65					102.65	
10 BASKETBALL, JV GIRLS	0.96					0.96	
11 BASKETBALL, VAR GIRLS	188.37					188.37	
12 BIBLE CLUB, HS	129.30	51.00				180.30	
13 C.S.F.	2607.24					2607.24	
14 CHEERLEADERS	103.17					103.17	
15 CROSS COUNTRY	2140.83		166.57			1974.26	
16 CLASS OF '19	913.3					913.30	
17 CLASS OF '18 - GRADUATED	-37.76					-37.76	
18 CHOIR CLUB	199.05					199.05	
19 DRAMA	2681.95					2681.95	
20 SCORP PALS	0.00					0.00	
21 FOOTBALL	140.00					140.00	
22 CLASS OF 2021	4193.21	240.00	400.00			4033.21	
23 DHS Enterprises	-14.66					-14.66	
24 HONORARY HISPANIC SOC.	0.00					0.00	
25 CLASS OF 2020	11328.61	1140.00				12468.61	
26 N.H.S.	646.00					646.00	
27 CLASS OF '17 - Graduated	0.00					0.00	
28 JROTC	5282.89	45.52	1829.15			3499.26	
29 PHOTOGRAPHY CLUB	0.00					0.00	
30 SPIRIT WEAR - 1410	4678.91					4678.91	
31 SNACK BAR - 1411	13681.53					13681.53	
32 SOFTBALL, VAR	463.26		450.00			13.26	
33 BOYS/ GIRLS SOCCER	1308.30					1308.30	
34 J.V. SOFTBALL	0.00					0.00	
35 TENNIS, GIRLS	1869.77					1869.77	
36 J.V. VOLLEYBALL	5.20					5.20	
37 VOLLEYBALL, VAR	116.14					116.14	
38 WRESTLING	345.25					345.25	
39 ENVIRONMENTAL	263.35					263.35	
40 ROP CLUB	0.00					0.00	
41 GOLF CLUB	24.83					24.83	
42 DESERT WOOD	0.00					0.00	
43 TRACK	772.16					772.16	
44 ROBOTICS	7600.99		419.38			7181.61	
45 FASHION	0.00					0.00	
46 Culture Club	1095.27					1095.27	
47 SCIENCE OLYMPIAD	1190.72					1190.72	
48 CLASS 2016 GRADUATED	-5.00					-5.00	
61 CLASS OF 2022	3380.62	183.00				3563.62	
71 CLASS OF 2023	1063.37	99.00				1162.37	
TOTALS	106978.79	2679.02	4442.18	0.00	0.00	105215.63	
DESERT JUNIOR HIGH SCHOOL							
ASB FINANCIAL REPORT FOR MARCH 2020							
	BEGINNING	INCOME	EXPENSES	TRANSFER	TRANSFER	ENDING	
JUNIOR HIGH	BALANCE			IN	OUT	BALANCE	
50 ASB	1114.48	559.50				1673.98	
52 JH BASKETBALL	0.04					0.04	
53 CHESS CLUB	0.00					0.00	
54 BIBLE CLUB, JH	546.50					546.50	
55 ODYSSEY OF THE MIND	227.09	354.00	187.23			393.86	
62 LIBRARY	883.29					883.29	
64 NAT'L JR HONOR SOCIETY	0.00					0.00	
65 JH PATRIOTS	0.00					0.00	
67 DESERT TRACK CLUB	0.00					0.00	
70 JH SNACK BAR	1392.58					1392.58	
72 JH YEARBOOK	0.00					0.00	
75 CLASS OF 2024	1011.54					1011.54	
76 CLASS OF 2025	335.86					335.86	
JUNIOR HIGH TOTALS	5511.38	913.50	187.23	0.00	0.00	6237.65	
PLUS HIGH SCHOOL TOTALS	106978.79	2679.02	4442.18	0.00	0.00	105215.63	
	112490.17	3592.52	4629.41	0.00	0.00	111453.28	

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

MEMORANDUM OF UNDERSTANDING BETWEEN THE
KERN COUNTY SUPERINTENDENT OF SCHOOLS –TEACHER INDUCTION PROGRAM
AND PARTICIPATING SCHOOL DISTRICTS, CHARTER SCHOOLS AND PRIVATE SCHOOLS

TEACHER INDUCTION PROGRAM

This Memorandum of Understanding (MOU) is entered into between the Kern County Superintendent of Schools (KCSOS), through its Teacher Induction Program and the participating public school districts, charter schools and private schools. The Teacher Induction Program is formerly known as the Beginning Teacher Support and Assessment-Induction Program (BTSA) and the Clear Education Specialist Induction Program (CESIP). The purpose of the Induction Program is to support educational entities by providing a credentialing program for their beginning teachers (general and special education) who have a preliminary or Level 1 credential and need a clear teaching credential.

RECITALS

This MOU is based on the following facts and understanding of the parties:

- A. KCSOS operates a Teacher Induction Program designed to support local educational entities that have employed new teachers who need additional credentialing. Through completion of the KCSOS Teacher Induction Program, teachers with a preliminary or Level 1 credential may receive a clear general education (multiple subject/single subject) and/or clear special education teaching credential.
- B. For purposes of this MOU, "educational entity" means public schools, including charter schools, private schools and educational programs offered to inmates by the Department of Corrections and Rehabilitation/Division of Rehabilitation Programs/Office of Correctional Education.
- C. The educational entity participating in this MOU employs new teachers with a preliminary credential and desires that such teachers obtain either their clear general education credential and/or their clear special education credential. Such educational entity desires KCSOS to provide the new teachers the support, training and assessment necessary to facilitate this endeavor.
- D. KCSOS is willing to provide the participating educational entity's new teachers the necessary support, training and assessment pursuant to the terms set forth below.
- E. For purposes of this MOU, the term "Candidate" means a new teacher who has a preliminary credential, is employed by an educational entity, and who seeks a clear general education credential and/or a clear special education credential.
- F. For purposes of this MOU, the term "Mentor" means an experienced teacher, employed by the educational entity, assigned to serve as a mentor for a Candidate enrolled in the teacher induction program.

- G. The Teacher Induction Program is a performance based, support system developed collaboratively by practitioners and researchers under the direction of the California Department of Education and the California Commission on Teacher Credentialing to support the professional development of Candidate. As developed and modified by KCSOS, this Program focuses on the development of a Candidate's professional practice by combining the ongoing support/assistance of a trained Mentor with professional activities designed to promote continuing refinement of teaching practices, within the teacher's specific teaching context. Through the Program, Candidates deepen their understanding and application of the Induction Program Standards, the California Standards for the Teaching Profession, the state adopted Common Core State Standards for students, as well as curriculum frameworks. Modifications to the system of support are made yearly by KCSOS, as needed, in compliance with the Induction Program standard requirements and Program design.
- H. Local post-secondary schools (Universities) may also participate in the KCSOS Teacher Induction Program by serving on the steering committee, monitoring graduate and professional development courses and participating in program evaluation activities. KCSOS will provide and/or arrange for any necessary support, training and/or assessment through its induction program.

TERMS

1. **Recitals.** The above Recitals are incorporated herein and any terms contained in the Recitals are also terms of this MOU.

2. **Selection of Candidates and Mentors.** The participating educational entity will submit eligible personnel as Candidates and select Mentors subject to KCSOS's current qualification and selection criteria. KCSOS reserves the right to reject any such individual. KCSOS's right to reject shall be exercised reasonably and lawfully. KCSOS may revoke an individual Candidate's or Mentor's eligibility upon a determination by KCSOS that the individual's performance is inconsistent with its qualification and selection criteria. Upon revocation, the participating educational entity shall endeavor to provide a suitable replacement.

3. **General Responsibilities of KCSOS.**

- a. KCSOS will provide and/or arrange for the support, training and assessment through its induction program for Candidates and Mentors.
- b. KCSOS will maintain accurate records regarding the participation in the induction program by Candidates and Mentors.
- c. KCSOS will provide to each entity the approved Mentor qualification and selection criteria based upon accreditation requirements, the Mentor training required to provide appropriate and effective support to teachers enrolled in the induction program, and the system or process for assessing Mentor effectiveness to school districts.
- d. KCSOS will supply the reports and other information on all matters related to the induction program requirements and activities to the California Commission on Teacher Credentialing and the California Department of Education.
- e. KCSOS will facilitate program evaluations as required by the California Commission on Teaching Credentialing.
- f. KCSOS will convene a steering and advisory committee composed of representatives of KCSOS educational entities and develop other administrative processes as provided for in the approved Induction Program Standards.

4. Disenrollment of Individual Candidates by KCSOS. Upon 10 days' written notice to the Candidate and employing educational entity, KCSOS shall have the authority to disenroll or refuse to recommend for a clear credential any Candidate who engages in misconduct including, but not limited to, academic dishonesty, unprofessional conduct, immoral conduct, discrimination or harassment in violation of applicable law, or any failure to meet program requirements. KCSOS shall be paid for services rendered up to the date of disenrollment. If the teacher's employing School District is dissatisfied with KCSOS's determination under this provision it may appeal to the Associate County Superintendent of Schools, or designee, whose decision shall be final.

5. General Responsibilities of the Participating Educational Entity. The participating educational entity agrees to:

- a. Appoint an administrative contact, employed within the educational entity who shall fulfill the program roles and responsibilities necessary to implement the induction program as described by KCSOS; these responsibilities include, but are not limited to, attending three district contact meetings per year, facilitating Candidate enrollment, communicating with program leadership, reviewing participant data provided by program staff, monitoring participant progress, provide feedback to district participants regarding program completion expectations, and scheduling annual district 'Induction Program Administrator Support & Guidance' training.
- b. Provide release time for district and site administrators to attend the annual 'Induction Program Administrator Support & Guidance' training as scheduled by KCSOS.
- c. Identify new teachers as per credentialing requirements who will participate in the induction program.
- d. Provide experienced and qualified mentor teachers to work as Mentors for those Candidates in the induction program. Mentors must meet the Induction Program Mentor qualifications/selection criteria and requirements as determined by KCSOS. Mentors must meet with the Candidates in the program at least one hour per week and provide ongoing assistance and support.
- e. Ensure that its Mentors have been trained in the current program support structures. The required training may be provided by either a KCSOS trainer or a trained Mentor authorized by KCSOS. Mentors must be provided release time as necessary to participate in program training and support activities and to observe and meet with their Candidates.
- f. Ensure that Candidates and Mentors attend required induction program meetings, training and support activities. Ensure that Candidates attend professional development appropriate to the Candidates' need to fulfill the requirements of the induction program. Ensure that Candidates are provided release time to meet with their Mentors and to observe other exemplary teachers in their classrooms.
- g. Ensure that Candidates have opportunities to meet all completion requirements in order to be recommended for a clear credential.
- h. Ensure that administrative staff respect the confidentiality between the Mentor and the Candidate. Ensure that induction program/activities related to work with his/her Mentor will have no relationship to teacher evaluation. The site administrator will provide opportunities for the Mentor and the Candidate to meet in a private place to interact. Nothing in this section is intended to prevent the transmission of information concerning a Candidate which relates to conduct which may be subject to discipline or bear on the safety of students or employees.
- i. Establish and maintain records and evidence as indicated in the approved Induction Program Standards.

- j. Participate in the program evaluation as described in the Induction Program Standards.
- k. Provide release time and/or compensation for Mentors as necessary to meet the induction program requirements.
- l. Ensure that educational entity's Mentors execute the KCSOS Teacher Induction Program Mentor Agreement. Ensure that the Mentor complies with the KCSOS expectations associated with completion of the induction program. Regularly assess the quality of services provided by Mentors to Candidates (using criteria and data provided by the KCSOS Teacher Induction Program, as well as district measures). Ensure that clear procedures are in place for the reassignment of Mentors, if the pairing of the Candidate and Mentor is determined to not be effective by district and/or KCSOS Teacher Induction Program criteria.
- m. Ensure that Candidates meet all completion requirements for their credential.
- n. Ensure that Candidates execute the KCSOS Teacher Induction Program Candidate Agreement. Ensure that Candidates comply with the KCSOS expectations associated with completion of the induction program.
- o. Ensure that as a partner with KCSOS, the following preconditions set forth by the Commission on Teacher Credentialing (CTC) in the Teacher Induction Program Preconditions are met:
 - 1. Each Induction Program must be designed to provide a two-year, individualized, job-embedded system of mentoring, support and professional learning that begins in the teacher's first year of teaching.
 - 2. The Induction Program must identify and assign a mentor to each Candidate within the first 30 days of the participant's enrollment in the program, matching the mentor and Candidate according to credentials held, grade level and/or subject area, as appropriate to the participant's employment.
 - 3. Each Induction Program must assure that each Candidate receives an average of not less than one hour per week of individualized support/mentoring coordinated and/or provided by the mentor.
 - 4. Goals for each Candidate must be developed within the context of the Individual Learning Plan (ILP) within the first 60 days of the teacher's enrollment in the Program.
 - 5. The ILP must be designed and implemented solely for the professional growth and development of the Candidate and not for evaluation for employment purposes.
 - 6. An Induction Program sponsor must make available and must advise participants of an Early Completion Option for "experienced and exceptional" candidates who meet the Program's established criteria.

6. Price, Billing and Payment. The educational entity shall pay the fees indicated on Appendix A (Menu of Services) according to the credential and program status of their Candidates. Participating Kern County Public School Districts hereby authorize payment of teacher participation fees by budget transfer to KCSOS bi-annually.

All other participating educational entities may elect to be invoiced and shall pay within 30 calendar days of receipt of invoice from KCSOS.

If payment is not received within 30 days after the date of the invoice, KCSOS may impose a late fee of \$50.00 and may assess 1.5 percent simple interest on the unpaid invoice monthly with interest beginning to accrue on the invoice due date.

7. Materials Developed by the KCSOS Teacher Induction Program. The parties agree that all rights, including copyright, in any products, materials and publications developed by the Teacher Induction Program are assigned to and shall become the exclusive property of KCSOS.

School Districts and their employees, staff and subcontractors shall not have the right to disseminate, market, or otherwise use the products without the express written permission of the Teacher Induction Program.

The KCSOS Teacher Induction Program shall have the authority to adapt and adopt materials that support the approved program.

8. Term. The term of this MOU shall be for an initial one-year term beginning July 1, 2020, and continue through June 30, 2021. This MOU supersedes any previous MOU entered into by the parties concerning the induction program.

9. Early Termination. This MOU may be terminated without cause by either party. The party desiring termination must provide written notice to the other party. Termination will be effective no sooner than 30 calendar days after actual receipt of the written notice.

This MOU may be terminated with cause by any party if another party fails to comply with the insurance or indemnification requirements, or otherwise commits material breach of this MOU. Termination will be effective 10 calendar days after a written demand to cure is provided and the party fails to cure.

The indemnification provisions contained in this MOU shall survive early termination.

10. Limitation on Damages. The parties agree and stipulate for all purposes that if KCSOS does not fully perform, pursuant to this MOU, the other parties pecuniary damages shall not exceed the sum total paid by such party during the pertinent fiscal year. Additionally, the parties agree and stipulate for all purposes that there are no peculiar circumstances or facts made known to KCSOS or which should otherwise be known to KCSOS which might result in a special or peculiar harm to the other parties to this MOU.

This provision shall survive expiration or early termination of the MOU.

11. Indemnification. Each party agrees to defend, hold harmless, and indemnify the other parties (and their officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney fees), losses, penalties, fines, costs, and liability, whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by the indemnifying party's breach of the terms of this MOU or by the act or omission of the indemnifying party in providing services under this MOU.

In the event that any action or proceeding is brought against a party by reason of any claim or demand discussed in this section, upon notice from the party, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense through counsel reasonably satisfactory to the other party. The obligation to indemnify set forth in this section shall include reasonable attorney fees and investigation costs and all other reasonable costs, expenses and liabilities from the first notice that any claim or demand is to be made.

The indemnifying party's obligations under this section shall apply regardless of whether the other party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to

any loss, liability, fine, penalty, forfeiture, cost or damage caused solely by the active negligence or by the willful misconduct of the other party.

This provision shall survive the expiration or early termination of this MOU.

12. Insurance. Each party shall obtain, pay for, and maintain in effect during the life of this MOU the following policies of insurance issued by a company rated not less than "A-VII" in Best Insurance Rating Guide and admitted to transact insurance business in California: (1) commercial general liability (including contractual, products, and completed operations coverages, bodily injury, and property damage liability) with single combined limits not less than \$1,000,000 per occurrence, \$2,000,000 aggregate; (2) commercial automobile liability for "any auto" with combined single limits not less than \$1,000,000 per occurrence; and (3) workers' compensation insurance as required under state law. Each party's policy shall contain an endorsement naming the other parties as additional insureds insofar as this MOU is concerned and provide that written notice shall be given to the other parties at least 30 days prior to cancellation or material change in the form of the policy or reduction in coverage.

Each party shall furnish the other parties with a certificate of insurance containing the endorsements required under this section, and each party shall have the right to inspect the other parties' original insurance policies upon request. Upon notification of receipt of a notice of cancellation, change, or reduction in coverage, each party shall immediately file with the others a certified copy of the required new or renewal policy and certificates for such policy.

The insurance afforded by KCSOS shall be primary in matters alleged to have resulted primarily from actions of KCSOS personnel. The insurance afforded by a participating educational entity shall be primary in matters alleged to have resulted primarily from actions of its personnel. In such circumstances, the insurance of other party shall be secondary and non-contributing.

If any of the insurance coverage required under this MOU is written on a claims-made basis, the responsible party shall either (i) maintain said coverage for at least one (1) year following the termination of this MOU with coverage extending back to the effective date of this MOU; or (ii) purchase an extended reporting period of not less than one (1) year following the termination of this MOU.

If a party is, or becomes during the term of this MOU, permissibly self-insured under California law or becomes a member of a self-insurance pool, that coverage must be equivalent to the insurance coverage and endorsements required above. The other parties are not obligated to not accept such coverage unless they determine, in their sole discretion and by written acceptance, that the coverage is equivalent to the above-required coverage.

For all purposes related to this MOU, the parties stipulate that KCSOS is a member of the self-insurance pool known as Self Insured Schools of California (SISC), and that the coverage provided is the equivalent of that required by this MOU.

Each party shall pay their own deductibles and self-insured retentions.

Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.

13. Entire Agreement. This MOU, including any exhibits or schedules to which it refers, constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter described in the Recitals. It supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or warranty outside those expressly set forth in this MOU.

14. No Third Party Beneficiaries. The parties to this MOU are KCSOS and the participating educational entity. Although the Candidates and Participating Mentors benefit from this MOU, they are incidental beneficiaries only and they are not intended to be third party beneficiaries of this MOU. It is the parties' intention that there are no third party beneficiaries to this MOU.

15. Status of the Parties. The parties agree that in performing the services specified in this MOU, each party shall act as an independent contractor. Except as specified in this MOU, each party shall determine the means and methods for carrying out the work to achieve the result required consistent with applicable law. The personnel of each party are not entitled to participate in any pension plan, insurance, bonus or similar benefits the other parties provide for their employees.

Any employee, assistant or independent contractor retained by a party to perform the services required by this MOU shall be the sole responsibility of such party and not of the other parties. Each party shall determine the hours during which the services shall be performed and the sequence of tasks, subject to the reasonable business needs of the other parties.

16. Employment Status. At all pertinent times during this MOU and for all purposes related to the MOU, each party's employees shall be the employee of only such Party and shall not be a co- employee of any of the other parties.

For each of their employees providing services pursuant to this MOU, each party shall be solely responsible for withholding applicable payroll taxes and contributions including, but not limited to, federal, state, and local income taxes, FICA, FUTA, state unemployment, workers' compensation, and disability insurance. Each party agrees to hold harmless, indemnify, and defend the other parties from any liability resulting from a failure to make such payments, including self-employment taxes.

If, in the context of this MOU, a party is held to be an employer or co-employer of another Party's employee, then such party shall be held harmless and indemnified by the employing party from and against any and all claims for loss, liability, or damages arising from that holding, as well as any expenses, costs, taxes, penalties, and interest charges incurred as a result of that holding.

17. Amendment. The provisions of this MOU may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

18. Waiver. Any of the terms or conditions of this MOU may be waived at any time by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this MOU.

19. Assignment. No party may assign any rights or benefits or delegate any duties under this MOU without the written consent of the other party or parties. Any purported assignment without written consent shall be void.

20. Notices. Any notice under this MOU shall be in writing. Any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that notices be sent by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

21. Licenses and Permits. Each party represents that its personnel who will render services are fully qualified and competent to provide the services called for under this MOU. Each party represents that any permits or licenses required to be held by such personnel to perform the services called for under this MOU

are current.

22. Nondiscrimination. Neither party, nor any officer, agent, employee or subcontractor of a party, shall discriminate in the treatment or employment of any individual or groups of individuals on any ground prohibited by law, nor shall any of them harass any person in the course of performing this MOU based on gender or any other basis prohibited by applicable law.

23. Compliance with Law. In the course of performing this MOU, each party shall observe and comply with all applicable Federal, State, and local laws, regulations, and ordinances now in effect or subsequently enacted.

24. Venue and Governing Law. The laws of the State of California shall govern the terms and conditions of this contract with venue in Kern County.

25. Counterparts. This MOU may be executed in any number of counterparts with the same effect as if the parties had all signed the same document. All counterparts shall be construed together and shall constitute one agreement.

**MUROC JOINT UNIFIED
SCHOOL DISTRICT**

By _____

Signatory Name: Kevin Cordes

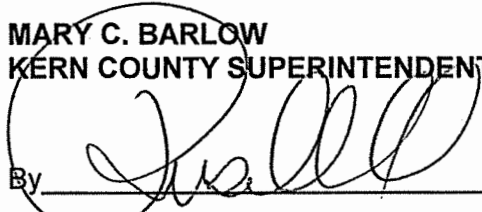
Title: Superintendent

Address: 17100 Foothill Ave.

Edwards, CA 93523-3533

Date: _____

**MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS**

By  _____

Signatory Name: Priscilla Quinn

Title: Assistant Superintendent

Address: 1300 17th Street, Bakersfield, CA 93301

Acct Code: 01-704-0585-0-8677.00-0000-0000-00-0000-000

Date: 4/14/2020

Approval for Transfer. Payment by Kern County Public School Districts will be in the form of a fund transfer and will occur two times per year.

District Account line charged will be: _____

**APPENDIX A
MENU OF SERVICES**

Participating Educational Entities shall pay the fees indicated on this Menu of Services according to the credential and induction program status of their Candidates.

**TEACHER INDUCTION
General Education & Special Education**

Category	Description	Participation Fee
2-year program	Regular Induction experience (General and/or Special Education) <i>Requires assignment of Mentor</i>	\$3,350 each year
1-year program	Holds a Preliminary credential in both General & Special Education: Completed one year of Teacher Induction in one setting (General OR Special Education) • Completes year 2 in the other setting <i>Requires assignment of Mentor</i> OR Holds a Preliminary credential in Special Education: Completed two-year Induction Program in a General Education class, no prior experience in a Special Education class- <i>Requires assignment of a Mentor</i>	\$3,350 for the one year
ECO (Early Completion Option)	Upon KCSOS eligibility approval, Candidate completes two years in one: • Senate Bill 57 (Scott) – the intent of the law is to serve <i>experienced and exceptional candidates</i>; • Applicable to teachers who were the “teacher of record” for one year or more; • Complete and turn in ECO application within established timeline – Candidates are accepted based on program criteria and district verification of eligibility. <i>Requires assignment of Mentor</i>	\$5,475 total fee
A & A (Advice and Assistance)	Candidate did not complete requirements for the year: • Required meeting with the Candidate’s District designee and Program designee; - o Construction of specific completion plan with timeline for completion • Additional paperwork, document review and monitoring <i>May require additional assignment of Mentor</i>	\$1,000 total fee

Category	Description	Participation Fee
41-I	<u>General Education Credential:</u> Completed a Clear Education Specialist Program with another agency (verification of CESIP completion required (e.g., Clear Education Specialist credential, program transcripts). Now holds preliminary General Education Credential: - o One meeting with Coordinator- verification of all general education program requirements completed; - o 41-I Induction form (State required verification form) given with directions for credential clearing procedures <i>*No Mentor Needed</i> <u>Special Education Credential:</u> Completed a General Education Clear Program with another agency (verification of completion required (e.g., Clear credential, program transcripts) - o One meeting with Coordinator- verification of all special education program requirements completed; - o All professional development requirements met - o 41-I Induction form (State required verification form) given with directions for credential clearing procedures <i>*No Mentor Needed</i>	\$175 total fee
PD Req	Holds a Clear credential in either General Education or Special Education, and a Preliminary credential in the other. • In initial meeting with coordinator, it is determined that Professional development requirements have not been met: - o Create professional development plan - o Program monitoring of progress & completion of plan - o Follow-up meeting to review and verify Candidate's professional development completion; • Program verification of completion of requirements • 41-I Induction form (State required verification form) given with directions for credential clearing procedures <i>*No Mentor Needed</i>	\$350 total fee

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: May 13, 2020

AGENDA ITEM: **Approve Classified Employees**

BACKGROUND: Due to vacancies and/or new positions in the classified staff, the employees on the list below are being recommended for appointment.

RECOMMENDATION: It is recommended that the Board approve the classified appointments on the list below.

CLASSIFIED EMPLOYEES **Board Meeting Date: May 13, 2020**

Lewis, Baileigh, Special Education Instructional Aide – S.C.I.A., Branch Elementary School, 5.05 hours avg./day, E, Step 01, \$1,449.49/month, 9.5 month position, effective March 11, 2020.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: May 13, 2020

AGENDA ITEM: **Approve District Volunteers**

BACKGROUND: In order to enhance our programs for students, it is often necessary to use community and parent volunteers.

RECOMMENDATION: It is recommended that the Board approve/ratify the volunteers on the following list.

VOLUNTEER

Board Meeting Date: May 13, 2020

Gaston, Lori
Mendoza, Karla
Salamanca, Danielle

CPM**CONSTRUCTION MANAGEMENT SYSTEMS** Building Your Success**REQUEST FOR
CHANGE ORDER****RCO NO.: 2/01**

OWNER: T. Walker, Muroc Joint Unified School District
ARCHITECT: B. Ou, WLC Architects, Inc.
**CONSTRUCTION
MANAGER:** P. Bonaccorsi / D. Van Dran, California Professional Management
CONTRACTOR: B. Cooley, Cooley Construction, Inc.
OTHER: M. Negley, California Professional Management
PI: J. Roberson, Tri Valley Inspections

PROJECT: Desert Junior/Senior High School
Modernization/Additions

Date: February 28, 2020

Project No.: 17502.054

Category No.: 02

District Project No.:

Architect Project No.: 1617500

DSA Application No.: 03-118845

CONTRACTOR: Cooley Construction, Inc.

Written Description of Change or Reference Document:

1.1 Per the Owner's request, provide additional grading, concrete curbs, AC paving, seal coat, striping, and signage at Parking Lot A. \$ 172,375.00

TOTAL \$ 172,375.00

☒ The proposed change does **NOT** affect the final completion date required by the contract.

The proposed change will **DECREASE** the final completion date by _____ calendar days.

The proposed change will **INCREASE** the final completion date by _____ calendar days.

Structural Change ☐ Non-Structural Change ☒

☒ Non-Fire / Life & Safety / Access Compliance Change

The original contract sum was: \$ 4,355,000.00

Net changes by previously authorized change orders: -

The contract sum prior to this change order was: 4,355,000.00

The contract sum will be changed by this change order in the amount of: 172,375.00

New Contract Sum Including This Request for Change Order \$ 4,527,375.00

Pursuant to Article 33 of the General Conditions, this change order request form shall be used for all change orders associated with the work. No additions or deletions to this form shall be allowed.

Contractor accepts the terms and conditions stated as full and final settlement of any and all claims arising from this change order. Contractor agrees to perform the above described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This change order is hereby agreed to, accepted, and approved, all in accordance with the General Conditions of the Contract Documents.

This change order is not valid until signed by the Contractor, Construction Manager, Architect, and Owner.

CONTRACTOR
(Not Accepted)
Cooley Construction, Inc.
P.O. Box 808
Hesperia, CA 92340

By: Ben Cooley
Date: 3/3/2020

CONSTRUCTION MANAGER
(Not Accepted)
California Professional Management
8163 Rochester Ave., Ste. 101
Rancho Cucamonga, CA 91730

By: [Signature]
Date: 02-28-20

ARCHITECT
(Not Accepted)
WLC Architects, Inc.
8163 Rochester Ave., Ste. 100
Rancho Cucamonga, CA 91730

By: Juan C. Reyes
Date: 5.6.2020

OWNER
(Not Accepted)
Muroc Joint Unified School District
17100 Foothill Avenue
North Edwards, CA 93253

By: _____
Date: _____

COOLEY CONSTRUCTION INC.

GENERAL ENGINEERING

Earthwork - Fine Grading - Paving

Residential - Commercial - Industrial - Public Work

Ca License# 348038
DIR# 1000000403
Mailing Address:
P.O Box 401810, Hesperia, Ca 92340

Business Address:
17525 Eucalyptus Street, Suite G
Hesperia Ca 92345
www.cooleyconstruction.net
estimating@cooleyconstruction.net

Proposal & Contract

To: Jeremeh Job
MUROC Joint Unified School District
Phone : (760) 762-6785 Fax : (760) 948-8439
Date : 02/05/2020
From : Mike Patten
Quote No. : 1492

We propose to furnish you labor and material in strict accordance with the plans and specifications as follows:

MUJSD-Desert Jr/Sr Project-Parking lot Improvements
Edwards CA

PROPOSAL SUMMARY

01	Grading Lot A	\$21,141.00
02	Lot A Site Concrete	\$25,350.00
03	Pave Parking Lot	\$115,444.00
04	Striping and Signage	\$3,600.00
05	Bond Fee	\$1,577.00
06	Seal Coat	\$5,263.00
Total Proposal Price:		\$172,375.00

Sch No.	Item No.	Description	Quantity	U/M
01	1	Mobilization	1	TOTL
01	2	Grade For Site Concrete Curbs (Excludes Class II Base)	1	LS
01	3	Fine Grade Subgrade For Paving +/- .1'	27,700	SF
01	5	Backfill Curbs And Planters	1	LS
Total for: Grading Lot A				\$21,141.00
02	1	Mobilization	1	TOTL
02	2	Construct 6" Curbs (At Added Islands Only At Other Features Per Original Contract)	500	LF
02	3	Construct Concrete Step Outs	200	LF
Total for: Lot A Site Concrete				\$25,350.00
03	1	Mobilization	1	TOTL
03	2	Apply Weed Killer Prior To Paving	27,700	SF

(Continued on next page)

Proposal (Cont'd)

03	3	2.5" AC Over 5" Class II Base- Lot A Parking Stalls	10,100 SF	
03	4	3" AC Over 6.5" Class II Base- Lot A Drive Lanes	17,600 SF	
Total for: Pave Parking Lot				\$115,444.00
04	1	Parking Lot Striping And Signage	1 LS	
Total for: Striping and Signage				\$3,600.00
05	1	Bond	1 LS	
Total for: Bond Fee				\$1,577.00
06	1	Seal Coat New Paving	27,700 SF	
Total for: Seal Coat				\$5,263.00
Total Proposal Price:				\$172,375.00

Standard Conditions

- 1 PLEASE READ TERMS AND CONDITIONS / PROPOSAL ACCEPTANCE ON THE FINAL PAGE OF THIS PROPOSAL.
- 2 OWNER/DEVELOPER AND CONTRACTOR TO COORDINATE TRAFFIC CONTROL / CONTROL OF IRRIGATION OR NUISANCE WATER.
- 3 NO COST OF CONSTRUCTION WATER. CUSTOMER SHALL PROVIDE AN ON-SITE, METERED, CONSTRUCTION WATER SOURCE CAPABLE OF PROVIDING 1,200 GPM.
- 4 NOT RESPONSIBLE FOR REMOVAL/REPLACEMENT/DAMAGE OF UNKNOWN / UNMARKED UNDERGROUND UTILITIES.
- 5 NO DUST CONTROL, EROSION CONTROL OR SOIL STABILIZATION AFTER COMPLETION OF OUR DAILY ACTIVITIES. INCLUDES DUST CONTROL ONLY WHILE OUR EQUIPMENT IS OPERATING ON-SITE.
- 6 NO ADJUSTING, RELOCATING, SUPPORTING OR REMOVING ANY UTILITIES, MANHOLES, VAULTS, MANHOLE COVERS, VAULT ACCESS DOORS, OR WATER VALVE COVERS.
- 7 NO DEMOLITION / REMOVAL OF EXISTING CONCRETE OR ASPHALT IMPROVEMENTS.
- 8 NO AGGREGATE BASE UNDER CONCRETE ITEMS.
- ~~9 NO WEED KILLER.~~ Included above
- 10 NO HEADER BOARD.
- 11 NO PRIME COAT.
- ~~12 NO SEAL COAT.~~ Included above
- 13 WORK SHALL BE DONE DURING NORMAL WORK HOURS.
- 14 PRICES ARE BASED UPON PREVAILING LABOR RATES.
- 15 NOT RESPONSIBLE TO PROVIDE OR MAINTAIN CONSTRUCTION JOB-SITE TOILETS.
- 16 NOT RESPONSIBLE TO PROVIDE OR MAINTAIN CONSTRUCTION JOB-SITE SANITARY WASH FACILITIES.
- 17 CONCRETE IMPROVEMENT PRICES INCLUDE GRADE PREPARATION.
- 18 THIS PROPOSAL SHALL BE INCLUDED AS AN ATTACHMENT TO AND/OR SHALL FORM A PART OF ANY CONTRACT OR 'LETTER OF INTENT'.

TERMS AND CONDITIONS

(Continued on next page)

Proposal (Cont'd)

1. Cooley Construction, Inc. is a non-union contractor and will not become signatory to any labor agreements.
2. This proposal shall become a part of any future contracts or purchase orders. If this proposal is accepted by signature, it shall become a binding contract.
3. Prices on this proposal/contract shall be firm if accepted by signature or incorporation into a contract/purchase order within 30 calendar days of its creation or this proposal/contract may become null and void.
4. Prices are based on the terms of this proposal(first), any plans and specifications available at bid time including any addenda(second), and any pre-bid site visits or meetings(third). Any request for work under conditions differing from those represented by this proposal/contract will require payment for additional work to be made at an amount agreed upon prior to performing this work or at any unit prices established in this proposal/contract.
5. It is agreed that the terms and conditions of this proposal/contract supercede and cancel all previous understandings or agreements, whether written, verbal, or implied, and that the terms and conditions of this proposal/contract shall control in the event of a conflict with the terms and conditions of any subsequent agreement.
6. All changes to the original scope of work or proposed extra work must be directed in writing prior to work performance.
7. Costs resulting from additional insurance requirements (i.e., primary wording, waiver of subrogation, etc.) shall be the responsibility of the contractor/owner and charged at the same cost that our insurance company charges us.
8. Prices subject to increase should scope of work decrease by 15% or more of this proposal.
9. Owner hereby expressly assumes any and all risks including, but not limited to, damage and/or destruction of work, project delays, and increased costs associated with acts of God, wars, embargoes, labor disputes, strikes, pickets, boycotts, and negligence and/or misconduct of other contractors, owner's agents, and third parties.
10. Delays caused by and/or resulting from activities or non-activities of others, including but not limited to, owner, contractor, vendors, suppliers, and other factors not in direct control, shall be reimbursed at direct and indirect costs plus a markup of 15% or as specified or allowed by the contract. If required, an extension of time as agreed will be granted.
11. Two weeks advance notice required prior to starting project.
12. Progress payments shall be provided for all completed work in accordance with this proposal. Progress payments must be received in full no later than 30 calendar days after invoice has been received by Owner/Contractor. Delinquent payments will be subject to the highest interest rate allowed by law.
13. Retainage percentage on monthly progress payments to be no greater than the percentage retained by the Owner. Excessive or delinquent retainage will be subject to the highest interest rate allowed by law.
14. Final payment (Retention) is due 60 days after completion of our work or 30 days after project acceptance, whichever is earlier.
15. If it becomes necessary to enforce provisions of this proposal or terms of payment, the prevailing party shall recover reasonable attorney's fees and all costs otherwise provided by law.

PROPOSAL ACCEPTANCE

Acceptance Of Proposal: The Above Prices And Terms And Conditions Are Hereby Accepted

Company/Owner Name: _____
Sign: _____ Title: _____
By: _____ Date: _____

CALIFORNIA PROFESSIONAL MANAGEMENT *Building Your Success*

PAUL BONACCORSI ANDREW GALBRAITH JEFFREY MILLER DARYL VAN DRAN FRANCES WOLFF MIKE WOODS

**ALLOWANCE
CHANGE ORDER****ACO NO.: 13/01**

OWNER: T. Walker, Muroc Joint Unified School District
ARCHITECT: B. Ou, WLC Architects, Inc.
**CONSTRUCTION
MANAGER:** P. Bonaccorsi / D. Van Dran, California Professional Management
CONTRACTOR: S. Cox, The Mike Cox Electric, Inc.
OTHER:
PI: J. Roberson, Tri Valley Inspections

PROJECT: Desert Junior/Senior High School
Modernization/Additions

Date: April 30, 2020
Project No.: 17502.054
Category No.: 13
District Project No.:
Architect Project No.: 1617500
DSA Application No.: 03-118945

CONTRACTOR: The Mike Cox Electric, Inc.**Written Description of Change or Reference Document:**

1.1 Revise north parking lot lighting per ASI-01. \$ 29,794.33

TOTAL \$ 29,794.33

☒ The proposed change does NOT affect the final completion date required by the contract.

The proposed change will **DECREASE** the final completion date by _____ calendar days.

The proposed change will **INCREASE** the final completion date by _____ calendar days.

Structural Change

☒ Non-Structural Change

☒ Non-Fire / Life & Safety / Access Compliance Change

The original allowance sum was: \$ 105,000.00

Net changes by previously authorized allowance change orders:

The remaining allowance sum prior to this change order was: 105,000.00

The remaining allowance sum will be changed by this change order in the amount of: 29,794.33

New Remaining Allowance Sum Including This Change Order \$ 75,205.67

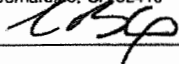
Pursuant to Article 33 of the General Conditions, this allowance change order form shall be used for all change orders associated with the allowance work. No additions or deletions to this form shall be allowed.

Contractor accepts the terms and conditions stated as full and final settlement of any and all claims arising from this allowance change order and understands it **does not change the original contract amount**. Contractor agrees to perform the above described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This allowance change order is hereby agreed to, accepted, and approved, all in accordance with the General Conditions of the Contract Documents.

This allowance change order is not valid until signed by the Contractor, Construction Manager, Architect, and Owner.

CONTRACTOR

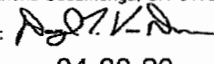
(Not Accepted)
The Mike Cox Electric, Inc.
160 North Rancho Avenue
San Bernardino, CA 92410

By: 

Date: 05/01/2020

CONSTRUCTION MANAGER

(Not Accepted)
California Professional Management
8163 Rochester Ave., Ste. 101
Rancho Cucamonga, CA 91730

By: 

Date: 04-30-20

ARCHITECT

(Not Accepted)
WLC Architects, Inc.
8163 Rochester Ave., Ste. 100
Rancho Cucamonga, CA 91730

By: Juan C. Reyes

Date: 5.6.2020

OWNER

(Not Accepted)
Muroc Joint Unified School District
17100 Foothill Avenue
North Edwards, CA 93253

By: _____

Date: _____

PB/DVD:fw/750200x1-aco

April 13, 2020

Muroc Joint Unified School District
17100 Foothill Avenue
North Edwards, CA 93523

RE: K-12 Edwards AFB Modernization and Additions Phase 2 (Desert Jr/Sr HS Mod and Addition)

WO#19122

CO#801 - ASI-01 - North Parking Lot Lighting

CHANGE ORDER

Material		17,827.02
	Sales Tax -	<u>1,470.73</u>
		19,297.75
Labor		
	42 hours	4,140.36
Equipment		
	Backhoe w/Operator 16 hours @ 145/hr	2,320.00
	Mobilization	Waived
	Crane 1 hour @ 150/hr	<u>150.00</u>
	Subtotal	25,908.11
	Overhead Expense	3,886.22
	Bond	<u>- -</u>
	TOTAL ADD:	\$29,794.33

JOB 277 19122: 19122 - Desert HS Mo...
 ESTIMATE 2 CO#801: ASI-01 - Lighting in ...
 DATA SET 1 MCE CUST DATA 07/09

The Mike Cox Electric, Inc
 160 N. Rancho Ave.
 San Bernardino, CA 92410
 909) 889-7992 / 909) 889-6287
 Info@MikeCoxElectric.com

PRINTED 4/13/2020 1:07:49 PM
 MATERIAL Discounted
 LABOR Primary

NOTES ASI-01 - North Parking Lot Lighting

Item				Material		Labor
ze	Item Desc	Qty	UOM	Mat Unit	Mat Ext	Lbr Ext
Section : ASI-01 - Replace EX6 with EX4 @ Fire Ln						
Category : FIXTURES-LAMPS						
	EX4 DOUBLE HEAD 22.5' POLE	8.00	EACH	2445.00	19,560.00	
	EX6 SINGLE HEAD 15' POLE	-8.00	EACH	1265.00	-10,120.00	
(LABOR ITEM)	POLE MTD. 1 HEAD	-8.00	EACH	Skip		
(LABOR ITEM)	POLE MTD. 2 HEAD	8.00	EACH	Skip		
(LABOR ITEM)	16' TO 20' POLE	-8.00	EACH	Quote		
(LABOR ITEM)	21' TO 30' POLE	8.00	EACH	Quote		
Subtotals for Category : FIXTURES-LAMPS					9,440.00	2.800
Subtotals for Section : ASI-01 - Replace EX6 with EX4 @ Fire Ln					9,440.00	2.800
Section : ASI-01 - NEW EX4 AT N. PARKING LOT						
Category : FIXTURES-LAMPS						
	EX4 DOUBLE HEAD 22.5' POLE	3.00	EACH	2445.00	7,335.00	
(LABOR ITEM)	POLE MTD. 2 HEAD	3.00	EACH	Skip		
(LABOR ITEM)	21' TO 30' POLE	3.00	EACH	Quote		
Subtotals for Category : FIXTURES-LAMPS					7,335.00	6.900
Category : CONDUIT						
1"	PVC SCH 40	30.00	FEET			
1"	PVC SCH 40 UGRD	365.00	FEET			
Subtotals for Category : CONDUIT					276.50	12.150
Category : ELBOWS						
1"	PVC SCH 40 90 ELBOW	8.00	EACH			
Subtotals for Category : ELBOWS					38.00	0.160
Category : HANGERS/STRAPS & MISC HARDWARE						
1/2"	ANCHOR BOLTS	12.00	EACH	Quote		
Subtotals for Category : HANGERS/STRAPS & MISC HARDWARE					0.00	0.600
Category : WIRE						
10	THHN STR CU	635.00	FEET			
8	THHN STR CU	803.00	FEET			
	SCOTCHLOCKS-YELLOW	6.00	EACH			
	SCOTCHLOCKS-BLUE	9.00	EACH			
Subtotals for Category : WIRE					737.52	8.533
Category : TRENCHING - POST HOLES						
	C. Y. EXCAV-CLAY	82.00	CYD	FBO		
Subtotals for Category : TRENCHING - POST HOLES					0.00	9.840
Category : MISC CABLE, RIG, TERM, TYWRAPS						
	CRANE TIME	1.00	HRS	FBO		
Subtotals for Category : MISC CABLE, RIG, TERM, TYWRAPS					0.00	1.000
Subtotals for Section : ASI-01 - NEW EX4 AT N. PARKING LOT					8,387.02	39.183
Grand Totals					17,827.02	41.983

CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC

580 E. MILL STREET
SAN BERNARDINO CA 92408
TEL: 909 889-1071 FAX: 909 889-1077

CONTACT: RICHARD VILLASENOR

QUOTE FOR: MIKE COX ELECTRIC

ACCT #: KA-50419 18128 K-12 EDWARDS DESERT HS

18128 K-12 EDWARDS DESERT HS
160 NORTH RANCHO AVENUE
SAN BERNARDINO, CA 92410
TEL: (909) 889-7992

QUOTATION			PAGE
			001 OF 001
QUOTE #	DATE	REV #	REV DATE
1047072	03/30/20	001	03/30/20
QUOTE EXPIRES		PREPARED BY	
04/30/2020		RV	
SLS		INSL	
0539		0539	
FOB		FREIGHT	
SHIPPING POINT		PREPAID	

CUS PO #:
18128-DESERT HS
JOB NAME:
LIGHTING

LN	QTY	MFR	CATALOG #	DESCRIPTION	PRICE	UOM	EXT AMT
01	*						
02	22	CPL	TYPE EX4	\$2,445.00E	0.00	E	.00
03	*		GLEON-AF-04-LED-E1-T3-BK				
04	11	CPL	TYPE EX4	SSS5A22.5SYN2	2,445.00	E	26,895.00
05	44	CPL	TYPE EX4	AB1	0.00	E	.00
06	1	CPL	TYPE EX4	TMP1	0.00	E	.00
07	*						
08	-8	CPL	TYPE EX6	\$1,265.00E	-1,265.00	E	-10,120.00
09	*		GPC-AF-02-LED-E1-RW-BK-QM-MS/DIM-L20				
10	-8	CPL	TYPE EX5	SSS5A15SYN1	0.00	E	.00
11	-32	CPL	TYPE EX5	AB1	0.00	E	.00
12	-1	CPL	TYPE EX5	TMP1	0.00	E	.00
13	*						
14							
15							
16							
17							
18							

MDSE: 16,775.00
TAX: 1,383.94
TOTAL: 18,158.74

PLEASE NOTE: THIS IS NOT AN OFFER TO CONTRACT, BUT MERELY A QUOTATION OF CURRENT PRICES FOR YOUR CONVENIENCE AND INFORMATION. ORDERS BASED ON THIS QUOTATION ARE SUBJECT TO YOUR ACCEPTANCE OF THE TERMS AND CONDITIONS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE. WE MAKE NO REPRESENTATION WITH RESPECT TO COMPLIANCE WITH JOB SPECIFICATIONS.

MUROC JOINT UNIFIED SCHOOL DISTRICT

BOARD MEETING BACK-UP MATERIAL

ACTION AGENDA

May 13, 2020



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

RESOLUTION NUMBER 5-20-01

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2020-21

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Muroc Joint Unified District CDS Code: 63685

Name of County: Kern County CDS Code: 15

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 13 / 2020 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2021.

Submitted by (Superintendent, Board Secretary, or Designee):

Kevin D. Cordes

Superintendent

Name

Signature

Title

760 769-4241

760 769-4821 x1221

05/14/2020

Fax Number

Telephone Number

Date

17100 Foothill Avenue, North Edwards, CA 93523

Mailing Address

kcordes@muroc.k12.ca.us

Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	20
Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization: _____	
Resource Specialist	5
Teacher Librarian Services	1

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	5
Special Education	5
TOTAL	15

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☒

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes ☒ No ☐

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

California State University Bakersfield, Brandman University, National University, Western Governors University

If no, explain why you do not participate in an internship program.



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

- ☒ The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

- ☐ The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

- ☐ Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

- ☐ The situation or circumstances that necessitate the use of an emergency permit holder are as follows: (Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

	Muroc Joint Unified	05/14/2020
<i>Signature of the District Superintendent</i>	<i>District</i>	<i>Date</i>
<i>Signature of the County Superintendent of Schools</i>	<i>County</i>	<i>Date</i>

It is not necessary to submit this form to the Commission on Teacher Credentialing.