

**MUROC JOINT UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING**

**District Board Room
Richard B. Lynch Educational Center
17100 Foothill Avenue ♦ North Edwards, CA 93523**

ADDENDUM TO AGENDA

February 12, 2020

Approval is requested to remove, add, and/or amend the following item to the Board Agenda:

Pursuant to Government Code 54954.2, two-thirds of the Board members present must determine that: (a) there is a need to act immediately, and (b) the need for the action came to the District's attention after the agenda was posted

CONSENT AGENDA

Page

I. Approval of Personnel Actions

- | | |
|---|----------|
| 3. Classified Resignation | CA 41 |
| 4. Changes to Classified Assignments | CA 42 |
| 5. Classified Employees | CA 43 |
| 6. Classified Substitutes | CA 44-45 |
| 7. District Volunteers | CA 46 |
| 8. Resolution 2-20-02; Karen Casel, Provisional Internship Permit for Music | CA 47 |
| 9. Resolution 2-20-03; Addition of Classified Positions,
Sp. Ed. Inst. Aide, Sp. Ed. Inst. Aide-S.C.I.A. | CA 48 |
| 10. Resolution 2-20-04; Decrease of Classified Services,
Sp. Ed. Inst. Aide-S.C.I.A. | CA 49 |
| 11. Resolution 2-20-05; Eliminate Classified Positions,
Sp. Ed. Inst. Aide-S.C.I.A., Campus Aide | CA 50 |
| 12. Resolution 2-20-06; Increase of Classified Services,
Sp. Ed. Van Driver, Three Campus Aides | CA 51 |

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: February 12, 2020

AGENDA ITEM: **Approve Classified Resignation**

BACKGROUND:

Corinna McClelland, has submitted her resignation as a Computer Lab Instructional Aide effective January 21, 2020.

RECOMMENDATION: It is recommended that the Board accept the resignation of the above listed classified employee.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: February 12, 2020

AGENDA ITEM: **Approve Changes to Classified Assignments**

BACKGROUND: Due to a change in assignment in the classified staff, the employees on the following list are being recommended for approval.

RECOMMENDATION: It is recommended that the Board approve the classified changes on the following list.

CLASSIFIED EMPLOYEE CHANGE **Board Meeting Date: February 21, 2020**

Corinna McClelland, Clerk Typist, Branch Elementary School, 8 hours/day, B, Step 01, \$2,288.00/month, 10 month position, effective January 21, 2020.

Chaz Jones-Hennessy, Special Education Instructional Aide, Desert Junior/Senior High School, 6.50 hours/day, E, Step 01, \$1,865.68/month, 9.5 month position, effective February 3, 2020. Previous position was eliminated.

Destiny Matthews, Library Assistant, Desert Junior/Senior High School, 4 hours/day, H, Step 01, \$1,315.03/month, 9.5 month position, effective March 2, 2020. Previous position was displaced.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: February 12, 2020

AGENDA ITEM: **Approve Classified Employees**

BACKGROUND: Due to vacancies and/or new positions in the classified staff, the employees on the list below are being recommended for appointment.

RECOMMENDATION: It is recommended that the Board approve the classified appointments on the list below.

CLASSIFIED EMPLOYEES

Board Meeting Date: February 12, 2020

Davis, Brandon, Campus Aide, Branch Elementary School, 3.5 hours/day, AA, Step 01, \$928.20/month, 9.5 month position, effective January 28, 2020.

Iniestra, Jennifer, Campus Aide, Branch Elementary School, 2.7 hours avg./day, AA, Step 01, \$716.04/month, 9.5 month position, effective February 7, 2020.

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: February 12, 2020

AGENDA ITEM: **Approve Classified Substitutes**

BACKGROUND: Due to the need to cover classified assignments when employees are ill or on leave, there is a need to maintain a pool of substitutes.

RECOMMENDATION: It is recommended that the Board approve the individuals on the attached list to serve as a substitute in the District.

TEMPORARY CLASSIFIED ASSIGNMENT Board Meeting Date: February 12, 2020

Name	Assignment	Pay Rate	Effective Date
Castro, Marvin	Campus Aide	\$13.00	1/22/2020
	Delivery Driver	\$13.00	1/22/2020
	Custodian	\$13.00	1/22/2020
	Groundskeeper	\$13.00	1/22/2020
	Stdt./Sp. Nds. Van Drvr.	\$13.00	1/22/2020
	Maintenance Worker	\$13.50	1/22/2020
	Bus Driver	\$14.07	1/22/2020
Portugal, Monique	Campus Aide	\$13.00	1/22/2020
	Cafeteria Worker/Cashier	\$13.00	1/22/2020
	Clerk	\$13.00	1/22/2020
Ponce, Susana	Campus Aide	\$13.00	2/04/2020
Watola, Cara	Campus Aide	\$13.00	2/04/2020
	Cafeteria Worker/Cashier	\$13.00	2/04/2020
	Clerk	\$13.00	2/04/2020
	Custodian	\$13.00	2/04/2020
	Groundskeeper	\$13.00	2/04/2020
	Instructional Aide	\$13.00	2/04/2020
	Computer Technician	\$13.00	2/04/2020

Name	Assignment	Pay Rate	Effective Date
Fealy, Jacob	Cafeteria Worker/Cashier	\$13.00	02/11/2020
	Clerk	\$13.00	02/11/2020
	Delivery Driver	\$13.00	02/11/2020
	Custodian	\$13.00	02/11/2020
	Groundskeeper	\$13.00	02/11/2020
	Std./Sp. Nds. Van Drvr.	\$13.00	02/11/2020
	Maintenance Worker	\$13.00	02/11/2020
	Bus Driver	\$13.00	02/11/2020

MUROC JOINT UNIFIED SCHOOL DISTRICT

Board Meeting Background Material

TO: Board of Trustees

FROM: Kevin D. Cordes
Superintendent

DATE: February 12, 2020

AGENDA ITEM: **Approve District Volunteers**

BACKGROUND: In order to enhance our programs for students, it is often necessary to use community and parent volunteers.

RECOMMENDATION: It is recommended that the Board approve/ratify the volunteers on the following list.

VOLUNTEER

Board Meeting Date: February 12, 2020

Blake, Vicki - Van Driver
Bryant, Keondric
Bua, Bertha
Callahan, Heather
Cruz, Erienne
Divietro, Rebecca
Ecklind, Joseph
Gourrick, Liga
Hardwick-Moses, Shelina
Hasal, Jeanne
Hysell, Desiree
Ingram, Matthew
Navarro, Salvador
West, Nicholas
Zazleta, Efrain

MUROC JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION 02-20-02

On the motion of Trustee _____, seconded by _____, a resolution to approve a Provisional Internship Permit was adopted as follows:

BE IT RESOLVED by the governing Board of Muroc Joint Unified School District and hereby ordered that:

Board approval is required for the appointment of an employee on the basis of a Short Term Staff Permit. The District has conducted a diligent search for a suitable candidate and have been unable to find a fully-credentialed teacher. It is recommended that the Board approve the Short Term Staff Permit for the following candidate.

<u>Name of Candidate</u>	<u>Assignment</u>
Karen Casel	Music

PASSED AND ADOPTED this 12th day of February, 2020, by the Governing Board of the Muroc Joint Unified School District of Kern County, California, by the following votes:

AYES: _____ NOES: _____ ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF KERN

I, Kevin D. Cordes, (Secretary) of the Governing Board of the Muroc Joint Unified School District of Kern County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at its regular meeting of February 12, 2020.

_____ Signature	<u>Kevin D. Cordes</u> Secretary to the Board
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**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE MUROC JOINT UNIFIED SCHOOL DISTRICT
RESOLUTION 02-20-03**

**RESOLUTION REGARDING THE ADDITION OF POSITION
OF CLASSIFIED SERVICES**

WHEREAS, this Board hereby finds it is in the best interest of this school district that as of February 12, 2020, the following positions be added:

NO. OF POSITIONS	JOB TITLE	ADD
1	Special Education Instructional Aide – S.C.I.A.	6.8 hours avg./day
1	Special Education Instructional Aide	8 hours/week

NOW, THEREFORE, BE IT RESOLVED that two classified positions be added to the extent set forth above.

The foregoing Resolution was passed and adopted at a regular board meeting of the Governing Board on February 12, 2020 by the following vote:

AYES:
NOES:
ABSENT:

Date: February 12, 2020

GOVERNING BOARD OF THE
MUROC JOINT UNIFIED SCHOOL DISTRICT

By: _____
Sherman Burkhead Jr.
President of the Governing Board

By: _____
Kevin D. Cordes
Secretary of the Governing Board

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE MUROC JOINT UNIFIED SCHOOL DISTRICT
RESOLUTION 02-20-04**

**RESOLUTION REGARDING THE DECREASE OF
CLASSIFIED SERVICES**

WHEREAS, due to a decrease in responsibilities, the Board of Trustees hereby finds it is in the best interest of this school district that as of February 12, 2020, certain services now being provided by the District be decreased by the following extent:

NO. OF POSITIONS	JOB TITLE	DECREASE
1	Special Education Instructional Aide – S.C.I.A.	.33 hour/day

NOW, THEREFORE, BE IT RESOLVED that one classified position be decreased to the extent set forth above.

The foregoing Resolution was passed and adopted at a regular board meeting of the Board of Trustees on February 12, 2020, by the following vote:

AYES:
NOES:
ABSENT:

Date: February 12, 2020

GOVERNING BOARD OF THE
MUROC JOINT UNIFIED SCHOOL DISTRICT

By: _____
Sherman Burkhead Jr.
President of the Governing Board

By: _____
Kevin D. Cordes
Secretary of the Governing Board

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE MUROC JOINT UNIFIED SCHOOL DISTRICT
RESOLUTION 02-20-05**

**RESOLUTION REGARDING THE ELIMINATION OF POSITION
OF CLASSIFIED SERVICES**

WHEREAS, this Board hereby finds it is in the best interest of this school district that as of February 12, 2020, the following positions be eliminated:

NO. OF POSITIONS	JOB TITLE	ELIMINATE
1	Special Education Instructional Aide – S.C.I.A.	7.05 hours avg./day
1	Campus Aide	.7 hours avg./day

NOW, THEREFORE, BE IT RESOLVED that two classified positions be eliminated to the extent set forth above.

The foregoing Resolution was passed and adopted at a regular board meeting of the Governing Board on February 12, 2020 by the following vote:

AYES:
NOES:
ABSENT:

Date: February 12, 2020

GOVERNING BOARD OF THE
MUROC JOINT UNIFIED SCHOOL DISTRICT

By: _____
Sherman Burkhead Jr.
President of the Governing Board

By: _____
Kevin D. Cordes
Secretary of the Governing Board

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE MUROC JOINT UNIFIED SCHOOL DISTRICT
RESOLUTION 02-20-06**

**RESOLUTION REGARDING THE INCREASE OF
CLASSIFIED SERVICES**

WHEREAS, due to an increase in responsibilities, the Board of Trustees hereby finds it is in the best interest of this school district that as of February 12, 2020, certain services now being provided by the District be increased by the following extent:

NO. OF POSITIONS	JOB TITLE	INCREASE
1	Special Education Van Driver	.42 hours/week
1	Campus Aide	.17 hours/day
1	Campus Aide	.17 hours/day
1	Campus Aide	.17 hours/day

NOW, THEREFORE, BE IT RESOLVED that four classified positions be increased to the extent set forth above.

The foregoing Resolution was passed and adopted at a regular board meeting of the Board of Trustees on February 12, 2020, by the following vote:

AYES:
NOES:
ABSENT:

Date: February 12, 2020

GOVERNING BOARD OF THE
MUROC JOINT UNIFIED SCHOOL DISTRICT

By: _____
Sherman Burkhead Jr.
President of the Governing Board

By: _____
Kevin D. Cordes
Secretary of the Governing Board