

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

MINUTES

June 26th, 2025

Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

X	Patrick Albright
X	Raven Banning
X	Elizabeth Barber
X	Pete Conrad
X	Mark Dollar
Absent	Mindy Story
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
	Principal Casey Churchill
	Principal Sandy Stoltzfus
	Principal Kathleen Kearney
	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
	Assistant Principal Nancy Hoyer
X	Senior Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
X	Athletic Director Franklin Russell
	Director of Policy and Compliance Sarah Hunt
	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
X	Headmaster Support Specialist Marjorie Fallon
X	Director of Security Jim Ramirez

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

ROUTINE BUSINESS

Parent Education Committee: Elizabeth Timpe
 Hannah Ebben
 Building Corps/Expansion Committee: Patrick Albright
 Security Committee: Raven Banning
 Advancement Committee: Raven Banning
 Policy Committee: Michelle Duncan

All in Favor unanimously

- Approve AAC voting membership – Mrs. Barber

Motion: Motion to approve the AAC voting membership for 2025-2026.

Motion: Mrs. Barber

Second: Mr. Albright

All in Favor Unanimously

- Secretary annual review of policies manual (all policies adopted by BOD during the year) – Mrs. Timpe
- Treasurer annual review of finances (all fund transfers, allocations and appropriations approved by BOD during the year are confirmed) – Mr. Dollar
- Approval of hiring summer administrative assistant – Mrs. Banning

Motion that the employment of Clairra Albright as a summer administrative assistant by Liberty Common School does not constitute a conflict of interest for Mr. Albright.

Motion: Ms. Banning

Second: Ms. Timpe

Abstain	Patrick Albright
Y	Raven Banning
Y	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 5-0

- Board Self Evaluation Review – Mr. Albright

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Barber
- Advancement Committee – Ms. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Dollar
- Governance Committee – Ms. Timpe
- Parent Education Committee – Dr. Story
- Policy Committee – Mr. Albright
- Security Committee – Mr. Dollar

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- No board article this month.

EXECUTIVE SESSION

- Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to annual headmaster performance evaluation.

Motion to enter Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to annual headmaster performance evaluation.

Motion: Ms. Timpe

Second: Ms. Banning

Exit executive session at 8:18 p.m.

ADJOURN

- Time 8:18p.m.