

VOTING/DISCUSSION SESSION MEETING MINUTES

August 11, 2025

CALL TO ORDER

Ms. Hubbard called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

Ms. Hubbard led the Pledge of Allegiance.

ROLL CALL

Present

Ms. Michelle L. Hubbard
Mrs. Jocelyn N. Haskins
Mrs. Christine S. Kronk

Mr. Mr. Thomas B. Daman
Mr. John Pfeuffer, IV

Absent

Mr. Randall Bacon
Mr. Lawrence Blackwell
Mr. James Bogolea
Mr. Thomas Majors

NON-VOTING MEMBERS and ADMINISTRATORS

Dr. Jane Bovalino
Mr. Michael Damon
Mrs. Kathleen Onuska

Mr. Louis Campisi
Dr. Amanda Cwynar
Mr. Ryan Herstine

Mr. Nathan Leeman

CORRESPONDENCES TO COME BEFORE THE BOARD

There was no correspondence to come before the Board.

PRESENTATION:

Dr. Bovalino presented the Financial Updates.

CITIZEN INPUT – ON AGENDA ITEMS ONLY

There was no citizen input at this time.

APPROVAL OF MINUTES

Motion to approve the June 23, 2025 Voting Meeting minutes, respectfully submitted by Mrs. Sharmane Campisi, Board Secretary, as corrected.

Motion: Haskins

Second: Kronk

Results: Motion Carried, 5-0

SUPERINTENDENT'S REPORT

Dr. Bovalino reviewed summer activities and congratulated those who have received grants to support programming. Congratulations to Dr. Cwynar, Mr. Proctor and Mrs. Lambert who successfully received grants through Keystone Wellness (Program), Highmark *Rams Rise Up* (\$1,000) and Highmark *R.A.M. Strong (Respectful, Accountable, Make a Difference)* (\$700), respectively.

SOLICITOR'S REPORT

Attorney Steele was present and stated there was nothing to report at this time.

BOARD COMMITTEE ACTIONS

Finance and Transportation

Motion to approve Resolution No. 081125-01, appointing and engaging PNC Capital Markets LLC as Managing Underwriter and Dinsmore & Shohl LLP as Bond Counsel to advise, assist and administer the District's outstanding debt, effective August 11, 2025.

Motion: Kronk

Second: Haskins

Results: Motion Carried, 4-1 (Hubbard, Haskins, Kronk, Pfeuffer voting Yea; Daman voting Nay)

Motion to approve the Tax Anticipation Note (TAN) Loan from WesBanco for \$350,000 at a rate of 5.3%, with a \$2,000 origination fee.

Motion: Kronk

Second: Haskins

Results: Motion Carried, 4-1 (Hubbard, Haskins, Kronk, Pfeuffer voting Yea; Daman voting Nay)

Motion to approve the 2025-2026 Beaver Valley Intermediate Unit, New Horizon School Contract for Special Education Programs and Services at a cost of \$44,500 per student.

Motion: Kronk

Second: Haskins

Results: Motion Carried, 5-0

Motion to approve the Rochester Area School District's bus routes from Frye Transportation Group, Inc. for the 2025-2026 school year (see attached).

Motion: Kronk Second: Haskins Results: Motion Carried, 5-0

Motion to approve the bus drivers, van drivers and monitors from Frye Transportation Group, Inc. for the 2025-2026 school year (see attached) (clearances on file).

Motion: Kronk Second: Haskins Results: Motion Carried, 5-0

Teachers and Personnel

Motion to accept the resignation of third grade teacher Sarah Stewart, effective July 21, 2025.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to approve reinstating furloughed Elementary PreK-4/Special Education K-12 teacher Emma Ferguson, effective the 2025-2026 school year, due to the resignation of third grade teacher Sarah Stewart.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to approve the transfer of Brittany Skelton from Emotional Support to third grade.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to approve the transfer of Emma Ferguson from third grade to Elementary Emotional Support.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to approve furloughed Elementary PreK-4/Special Education K-8 teacher Destiny Walker as a long-term substitute for third grade for the 2025-2026 school year. Mrs. Walker will receive the benefits of the Rochester Area Education Association contractual agreement.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to approve the first semester child-rearing request made by high school teacher Jill Walsh.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to approve the Family and Medical Leave request made by Employee No. 4695, in accordance with the FMLA Act of 1993, beginning July 9, 2025, through September 30, 2025.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to approve the following mentor and mentee:

Mentee: Katie Creese **Mentor:** Megan Mouas

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to approve the request made by Isaac Dixon, elementary instructor, to enroll his three (3) non-resident children, kindergarten, grade 3, and grade 5, for the 2025-2026 school year.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to accept the resignation of Abbey Matiko from the position of a full-time High School Paraprofessional effective August 4, 2025.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Motion to accept the resignation of Elizabeth Lane from the position of a full-time Middle School Paraprofessional (1-1) effective August 18, 2025.

Motion: Kronk Second: Haskins Result: Motion Carried, 5-0

Curriculum and Technology

Motion to approve the Seton Hill University, Addendum to the College in High School Dual Credit Agreement beginning July 1, 2025 and ending on June 30, 2028 (2025-2026, 2026-2027, 2027-2028) school years. Only update references eligibility requirements for Natural Science courses.

Motion: Haskins Second: Kronk Result: Motion Carried, 5-0

Buildings and Grounds

Motion to approve the request made by C.J. Iannini, *Rochester Youth Cheer*, to use the Elementary Gymnasium to host their practices and the Natatorium for picture day on the following dates, at no cost:

July 8, 2025 (8:30 a.m.-12:00 p.m.)
July 14, 2025 through July 15, 2025 (8:30 a.m.-12:00 p.m.)
July 21, 2025 through July 23, 2025 (8:30 a.m.-12:00 p.m.)
July 28, 2025 through July 31, 2025 (8:30 a.m.-12:00 p.m.)
July 10, 2025 (4:30 p.m.-7:00 p.m.)
July 24, 2025 (4:30 p.m.-7:00 p.m.)
July 31, 2025 (4:30 p.m.-7:00 p.m.)

August 2, 2025 - Picture Day - Natatorium (9:00 a.m.-1:00 p.m.)

Motion: Haskins

Second: Kronk

Result: Motion Carried, 5-0

Motion to approve the request made by Amanda Starr, *Rochester Football Boosters*, to use the High School Cafeteria (Commons Area) to host their Football Heat Acclimation and Football Camp Meals on the following dates, at no cost:

August 4, 2025 (3:30 p.m.-5:00 p.m.)

August 6, 2025 (3:30 p.m.-5:00 p.m.)

August 11, 2025 through August 14, 2025 (4:30 p.m.-6:00 p.m.)

Motion: Haskins

Second: Kronk

Result: Motion Carried, 5-0

Motion to approve the request made by C.J. Iannini, *Rochester Youth Cheer*, to use the Elementary Gymnasium to host their practices on the following dates, at no cost:

August 4, 2025 through August 6, 2025 (8:30 a.m.-12:30 p.m.)

August 7, 2025 (4:30 p.m.-7:00 p.m.)

August 11, 2025 through August 13, 2025 (8:30 a.m.-12:30 p.m.)

August 14, 2025 (4:30 p.m.-7:00 p.m.)

August 19, 2025 through August 20, 2025 (8:30 a.m.-12:30 p.m.)

August 21, 2025 (4:30 p.m.-7:00 p.m.)

Motion: Haskins

Second: Kronk

Result: Motion Carried, 5-0

Motion to approve the request made by Amanda Starr, *Rochester Football Boosters*, to use the High School Cafeteria (Commons Area) to host their Football Team Meals on the following dates, at no cost:

August 18, 2025 through August 20, 2025 (4:30 p.m.-6:00 p.m.)

Motion: Haskins

Second: Kronk

Result: Motion Carried, 5-0

Athletics

At the recommendation of the Head Football Coach, Donald Phillips, recommend approving Patrick Colalella (Football) to be added to the approved volunteer list (clearances on file).

Motion: Pfeuffer

Second: Haskins

Result: Motion Carried, 5-0

This concludes the voting portion of the meeting and we will now switch to our regular Discussion Session. (6:43 p.m.)

Finance and Transportation

Mrs. Kronk recommended approving the request made by Stephen E. Zedak to exonerate all taxes on Parcel No. 76-001-0338-000-01-1, located at 0 Helen Street (undeveloped and unused residential land), Rochester Township. Total delinquent taxes are \$778.16. The property has been in the repository since 2012.

Teachers and Personnel

Mrs. Kronk recommended approving the Shared Superintendent Administrative Cooperation Agreement with the New Brighton Area School District. The five (5) year agreement outlines the parameters of sharing the New Brighton Superintendent upon the retirement of Rochester's Superintendent, effective July 1, 2026 through June 30, 2031. The NBASD and the RASD each agree to pay a portion of the total employee cost of the Superintendent. The NBASD will pay fifty-five percent (55%) of the total employee cost of the Superintendent and the RASD will pay forty-five percent (45%) of the total employee cost of the Superintendent.

Mrs. Kronk recommended accepting the resignation of Sarah Adams from the position of a part-time General Assistant in the Nutrition Services Department effective July 28, 2025.

Mrs. Kronk recommended approving _____ to serve in the part-time, four (4) hour, General Assistant position in the Nutrition Services Department, due to the resignation of Sarah Adams, as per contract.

Mrs. Kronk recommended approving the following individuals to serve as the Kinder Camp staff for the 2025-2026 school year: (*posting closes 8/12/25*)

- _____ - Kindergarten teacher
- _____ - Kindergarten teacher
- _____ - Kindergarten teacher
- _____ - Special Education teacher
- _____ - Special Education teacher
- _____ - Reading Specialist
- _____ - Reading Specialist
- _____ - Speech teacher
- _____ - Nurse

Policy and Procedure

Mrs. Haskins recommended approving the following:

<u>Policy No.</u>	<u>Section</u>	<u>Title</u>
308.1 (<i>review</i>)	Administrative Employees	Employment Contract
310 (<i>review</i>)	Administrative Employees	Abolishing a Position
317 (<i>revised</i>)	Administrative Employees	Conduct/Disciplinary Procedures
317-AR-1 (<i>new</i>)	Administrative Employees	Disciplinary Procedures

317-AR-2 (new)	Administrative Employees	Arrest/Conviction Report and Certification Form
410 (review)	Professional Employees	Abolishing a Position
417 (revised)	Professional Employees	Conduct/Disciplinary Procedures
417-AR-1 (new)	Professional Employees	Disciplinary Procedures
417-AR-2 (new)	Professional Employees	Arrest/Conviction Report and Certification Form
517 (revised)	Classified Employees	Conduct/Disciplinary Procedures
517-AR-1 (new)	Classified Employees	Disciplinary Procedures
517-AR-2 (new)	Classified Employees	Arrest/Conviction Report and Certification Form
626 (revised)	Finances	Federal Fiscal Compliance
626 Att. (revised)	Finances	Allowability of Costs - Federal Programs
626 Att. (revised)	Finances	Cash Management - Federal Programs
626 Att. (revised)	Finances	Administration of Federal Funds - Types of Costs, Financial Obligations and Property Management
626 Att. (revised)	Finances	Procurement - Federal Funds
626 Att. (revised)	Finances	Grant Subrecipient Monitoring Procedures - Federal Funds
626.1 (revised)	Finances	Travel Reimbursement - Federal Programs
827 (revised)	Operations	Conflict of Interest

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

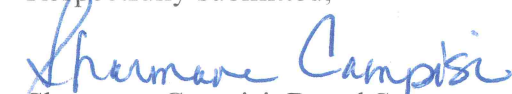
There was no public participation at this meeting.

ADJOURNMENT

There being no further business for this evening, the meeting was adjourned at 6:52 p.m.

Motion: Haskins Second: Kronk Result: Motion Carried, 5-0

Respectfully submitted,


Sharmane Campisi, Board Secretary