REGIONAL SCHOOL DISTRICT NO. 7

Dr. Roberta S. Ohotnicky Little Theatre
Board of Education Meeting
July 9, 2025 – 6:00 p.m.
APPROVED 8.27.25

PRESENT: Chair Ms. Molly Sexton Read (B), Vice-Chair Mr. Robert Jerram (NH), Ms. Deborah Bell (N), Ms. Terri Kenneson (C), Ms. Lisa Fragale (C), Secretary / Treasurer Mr. Noel Gauthier (NH), Ms. Kim Crone (N), Superintendent Steven K. LePage, Director of Finance & Operations Mr. James Gaskins.
Absent: HS Principal Gary Franklin, MS Principal Ryan Cornelius, Ms. Mary Duran (B).

CALL TO ORDER: Ms. Sexton Read called the Regular Board of Education meeting to order at 6:04 p.m.

PUBLIC PORTION: None.

APPROVAL OF MINUTES

MOTION by Mr. Jerram, seconded by Ms. Kenneson, to **APPROVE** the June 25, 2025, meeting minutes, as amended. **AYE:** Ms. Sexton Read, Mr. Jerram, Ms. Crone, Ms. Bell, Ms. Kenneson, Ms. Fragale, Mr. Gauthier**. NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

SUPERINTENDENT REPORT

Superintendent LePage began the discussion with a brief overview about ongoing projects around the school. The floors, roofing, painting, and electronic upgrades are in full swing.

DIRECTOR OF FINANCE AND OPERATIONS REPORT

Mr. Gaskins started his report by reviewing ongoing projects and where the money to fund the projects has come from. Brief discussion about grants the district is currently utilizing as well as grants utilized in the past was then had. Construction on the Vo-Ag roof has begun. There was a leak following one of the storms. There was damage to two classrooms. The roofing company has been very responsive and is working to repair the damage. Materials for the roofing project were delayed by approximately a week. The new targeted ship date is July 17th, 2025, with 2-3 day shipping. The High School internet servers and firewalls were replaced and updated. The SchoolDude Maintenance system is being replaced by a new software called Master Library Scheduler (ML Scheduler). The cafeteria POS systems and menu system were updated. He then closed out his report by telling the Board the plans about upgrading the weight / fitness room. Overall, a busy yet successful summer.

OLD BUSINESS

Ms. Molly Sexton Read began by telling the rest of the Board that she contacted CABE and notified them of the Board's intent to utilize their Policy Updating Service. The next steps for this process will be provided at the next meeting. She then transitioned the conversation by reiterating the previous meeting's discussion about the Board being more involved with the school community and updating the Board goals. She said she would email an initial proposal to the other members to review and make any annotations or suggestions. This conversation was then followed by a brief discussion about the Strategic Plan process including the timeline for the upcoming year, and who needs to be involved.

NEW BUSINESS

A discussion about potentially utilizing an AI Transcribing Software to summarize the minutes for future meetings was held. Fees and which specific software could be used is still being researched. Otter AI is one of the companies being looked into at this time.

CORRESPONDENCE
None.

OPPORTUNITY FOR PUBLIC TO SPEAK ON AGENDA ITEMS
None.

ADJOURNMENT

MOTION by Mr. Jerram, seconded by Ms. Kenneson, to adjourn the meeting. **AYE:** Ms. Sexton Read, Mr. Jerram, Ms. Crone, Ms. Bell, Ms. Kenneson, Ms. Fragale, Mr. Gauthier**. NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

The next BOE Meeting is scheduled for August 27th, 2025.

Respectfully submitted,

Emily Vacila
Board Clerk