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STUDENT CODE OF CONDUCT 2024-2025

WELDON CITY SCHOOLS

STUDENT CODE OF CONDUCT

MISSION STATEMENT

All schools will be safe and caring and student achievement will increase each year for all students.

STATEMENT OF PURPOSE

An educated citizenry is essential to good government in this country and cannot exist without effective public schools that offer a high quality education to all students. The goal of student discipline is to maintain safe and caring schools, to teach students to behave in ways that contribute to academic achievement and school success, and to support a school environment where students and staff are responsible and respectful. As such, school disciplinary measures should be used to preserve the safety of students and staff. Weldon City Schools is committed to providing an environment where teaching and learning take place in an atmosphere free from disruption and obstacles that impede learning.

GENERAL PROVISIONS

All students are expected to comply with all rules governing behavior and conduct. It is the responsibility of the principal to investigate fully the cases of students appropriately referred to

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his/her office for misbehavior, to ensure fair treatment of such students and protection of their procedural and substantive rights, and to determine what, if any, disciplinary action is warranted. The teacher shall have the responsibility and authority to discipline students, except in those cases requiring the attention of the principal.

· Unless otherwise specified, and/or with the exception of a Class V violation as later defined, this code shall apply to all students in the system before, during, and after school hours while at school, in any school building, and on any school premises; on any school-owned vehicle or in any other vehicle used to transport students to and from any school or school activities; bus stops; off school property at any school-sponsored or school-approved activity, event, or function, including athletics; and during any period of time when students are subject to the authority of school personnel; to include conduct which occurs off school property which has or is reasonably expected to have a direct and immediate impact on the orderly and efficient operation of the schools or the safety of individuals in the school environment.

· The principal of the school to which the student is officially enrolled shall be responsible for imposing any disciplinary action upon the student for rule violations occurring away from the student's home school.

· Any student who drives a vehicle onto any Weldon City Schools' property is responsible for the contents of that vehicle. Prior to coming onto Weldon City Schools' property, students should ensure that the vehicle does not contain any contraband which would violate the law or any school rule.

· Possession shall be defined as the prohibited item being on the person, in the student's personal effects, vehicle, locker, desk, or in the immediate control of the student. · The principal and superintendent may consider the student's intent, disciplinary and academic history, the potential benefits to the student of alternatives to suspension, and other mitigating or aggravating factors when deciding whether to recommend or impose a disciplinary reassignment or long-term suspension.

In assigning appropriate disciplinary consequences under this Code of Conduct, eligible students will be given all rights as provided by the IDEA, Section 504 of the 1973 Rehabilitation Act and the 1990 Americans with Disabilities Act. Procedures on implementing requirements for students with disabilities are found in Policies Governing Services for Children with Disabilities and Section 504 Procedures and Guidelines handbook.

During the period that a student is suspended or disciplinarily reassigned to an alternative program, he/she is prohibited from entering the grounds of any school in the Weldon City Schools system or from attending any school-related functions, including graduation, without the express permission of the building principal. During a period in which a student is long-term suspended or disciplinarily reassigned to an alternative program, the student is prohibited from any Weldon City Schools system property other than the alternative school/program to which the student has been reassigned.

Violation of Board policies, this student Code of Conduct, any behavior management plan or regulations issued by the individual school, or any North Carolina General Statutes may result in disciplinary action including expulsion or suspension of the student from Weldon City Schools pursuant to the Due Process Procedures for Weldon City Schools.

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Violations of the Weldon City Schools' Student Code of Conduct may result in a disciplinary reassignment to an alternative education program. If the principal determines that a disciplinary reassignment is appropriate, the principal may recommend to the superintendent or his/her designee that the student be re-assigned to an alternative educational program.

Disciplinary reassignment of a student to a full-time educational program that meets the academic requirements of the standard course of study established by the State Board of Education and provides the student with the opportunity to make timely progress towards graduation and grade promotion is not a long-term suspension requiring the due process procedures described in Policy 4353 – Long-Term Suspension, 365-Day Suspension, Expulsion.

In addition to the compulsory attendance law, if the student fails to enroll in and regularly attend the alternative educational setting as reassigned, or other appropriate school (e.g. private or charter school, North Carolina Virtual Public School, etc.), the disciplinary reassignment will continue until such time as reassignment to the home school is appropriate as determined by the superintendent or his/her designee. A disciplinary reassignment may continue for a period up to and including that which could be imposed for a long-term suspension. In addition, if the offense(s) leading to the disciplinary reassignment occur(s) during the final quarter of the school year, the reassignment may include a period up to the remainder of the school year in which the offense was committed and the first semester of the following school year.

VIOLATIONS & CONSEQUENCES

Violations of the Student Code of Conduct shall be dealt with in accordance with the guidelines established in the school's behavior management plan (see Policy 4302 - School Plan for Management of Student Behavior).

Minor Violations

Minor violations of the Student Code of Conduct are those less severe infractions which involve a lower degree of dangerousness and harm. Examples of minor violations include the use of inappropriate or disrespectful language, noncompliance with a staff directive, dress code violations and minor physical altercations that do not involve weapons or injury. Aggravating circumstances, however, may justify treating an otherwise minor violation as a serious violation.

Minor violations of the Student Code of Conduct may result in disciplinary measures or responses up to and including short-term suspension. Further information regarding the procedures for short-term suspensions is provided in Policy 4351 - Short-Term Suspension. Other disciplinary measures or responses may include, but are not limited to, the following:

1. parental involvement, such as conferences;
2. time-out for short periods of time;
3. behavior improvement agreements;
4. instruction in conflict resolution and anger management;
5. peer mediation;

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6. individual or small group sessions with the school counselor; 7. academic intervention;
8. limited alternative school setting (long and short term suspensions); 9. detention before and/or after school or on Saturday;
10. community service;
11. exclusion from graduation ceremonies;
12. exclusion from extracurricular activities;
13. suspension from bus privileges; and
14. disciplinary reassignment to an alternative school.

The parent or guardian is responsible for transportation that may be required to carry out the consequence. With the exception of suspension from bus privileges, if a parent or guardian is unable to provide transportation, another consequence may be substituted.

Serious Violations

Serious violations of the Student Code of Conduct may result in disciplinary reassignment or any of the other consequences which may be imposed for minor violations. In addition, serious violations that either (1) threaten the safety of students, staff or school visitors or (2) threaten to substantially disrupt the educational environment may result in long-term suspension or expulsion. Certain violations involving firearms or explosive devices may result in a 365-day suspension. Further information about the procedures for disciplinary reassignments is provided in Policies 4351-4353 - Disciplinary Reassignments. Additional information is available concerning the Alternative Learning Program/Schools in Policies 3470 and 4305.

Information regarding the standards and procedures for long-term suspensions, 365- day suspensions and expulsions is provided in Policy 4351 - Short-Term Suspension, in Policy 4353 - Long-Term Suspension, 365-Day Suspension, Expulsion. (See also Policy 4333 - Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety, for information regarding 365-day suspensions for certain firearms violations.)

Definitions

CLASS I VIOLATIONS

FALSIFICATION OF INFORMATION

Falsification of information is a false statement meant to deceive or give a wrong impression.

GAMBLING

Gambling means to bet money or wager anything on the outcome of a game, contest, or other event.

HONOR CODE VIOLATION

Cheating, plagiarism, dishonesty, falsification of assignments and signatures, violation of software regulations or copyright laws, and inappropriate computer access are considered honor code violations. Also, selling merchandise, magazines, newspapers, or other property on school grounds, unless the same is an approved school activity, is considered private enterprise and an

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honor code violation.

INAPPROPRIATE ITEMS ON SCHOOL PROPERTY / USE

Any device disruptive to the school environment to include electronic devices, including but not limited to cell phones, tablets, digital cameras, and laser devices, will not be displayed or utilized while on the school bus or on school premises during the school day unless utilized for educational purposes as approved by school administration.

INAPPROPRIATE LANGUAGE/DISRESPECT

Any communication used to degrade, disrespect, or that is abusive in nature, whether by signs, symbols, or gestures is prohibited in the school environment, to include all school personnel and/or volunteers.

INSUBORDINATION

Refusal to comply with all appropriate or reasonable directions of principals, teachers, School Resource Officers, substitute teachers, student teachers, teacher assistants, bus drivers, volunteers and all other school personnel who are authorized to give such directions during any period of time when students are subject to the authority of such school personnel.

MEDICATION

Unauthorized possession of any prescription or non-prescription drugs in violation of medication protocol. All students must obtain and complete the medical release form to access medication from designated school personnel.

POSSESSION/USE OF TOBACCO

The term "tobacco product" means any product that contains or is made or derived from tobacco and is intended for human consumption or that resembles tobacco or tobacco products, including e-cigarettes and all lighted and smokeless tobacco products.

TRUANCY/ATTENDANCE

Each student will be assigned a school schedule and must adhere to that schedule except when excused by the principal or a teacher authorized to excuse a student. Being tardy to class, skipping class/school, leaving campus without permission or being in an unauthorized area is prohibited. (OSS will be a last resort consequence for violation of this rule.)

CLASS II VIOLATIONS

AGGRESSIVE BEHAVIOR

This attempted assault occurs when a student behaves in such a manner as could reasonably cause physical injury to any student or staff member. Including, but not limited to, choking, hitting, slapping, shoving, scratching, spitting, biting, blocking the passage of or throwing objects at another person in an aggressive or dangerous manner. Nonverbal postures may be considered aggressive behavior.

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BULLYING

Bullying is a form of harassment. Bullying means the repeated intimidation of others by the real or threatened infliction of physical, verbal, written, electronically transmitted or emotional abuse or through destruction or theft of property of another. Bullying may include, but is not limited to, verbal taunts, name-calling and put downs, rumor spreading, extortion of money or possessions, implied or stated threats, and exclusion from peer groups.

CYBER BULLYING

Cyber-bullying includes but is not limited to the following misuses of any school or non-school technology resources or networks: harassing, threatening, teasing, intimidating, humiliating, embarrassing, terrorizing another student or school employee by sending or posting such inappropriate or hurtful email messages, instant messages, text messages, text/digital pictures or images, or through social media websites and blogs.

DISORDERLY CONDUCT

Disorderly conduct is any action that disrupts the peace and order of the school. Trespassing/Loitering is also included as a part of disorderly conduct. Trespassing to include loitering is the presence of any student on the campus of another school in the Weldon City Schools system without the knowledge and consent of the officials of the school he/she is visiting. Any student who has been suspended from school will be considered trespassing if he/she appears on school property during the suspension period without the express permission of the principal.

DISRUPTIVE BEHAVIOR

· Disruptive behavior constitutes any physical or verbal action which reasonably could or does substantially disrupt, disturb, or interfere with the peace, order, and/or discipline within the learning environment or during any school-related activity.

· Disruptive behavior also constitutes any verbal, physical, or visual forms (including cell phone and/or other digital images/recordings) of a sexual nature that create a hostile or abusive educational environment for other students.

· Disruptive behavior also includes the unauthorized photographing or video recording of student images by cell phone, digital camera, video recorder, or other device on school property or at a school-related activity that is disruptive to the school environment. · Disruptive behavior is also any action, comments, or written messages intended to cause others to fight or which might reasonably be expected to result in a fight.

· Disruptive Behavior also includes distribution of over the counter medications. · No student shall possess or wear any clothing, jewelry, emblems, badges, symbols, signs or other items, which indicate a student's membership or desired membership or affiliation with a gang.

· Pyrotechnics and incendiary devices or materials intended to result in an explosion and/or fire are not allowed on school property, any school-sponsored event, or any activity representing Weldon city schools. Pyrotechnics and incendiary devices include, but are not limited to: ammunition, explosives, explosive-making material, chemicals, lighters, explosive caps for toy pistols, snake and glow works, smoke devices, trick noisemakers, wire sparklers, and other sparkling devices.

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EXTORTION
Extortion is the use of one's position or power to obtain property, funds, or patronage.

HARASSMENT-VERBAL
Verbal harassment means to worry, torment, trouble, verbally attack, or irritate persistently any student, school employee, or any other person.

PROPERTY DAMAGE - LESS THAN $1,000
Damage is intentionally damaging, or attempting to damage, any school property or private property while under school jurisdiction.

THEFT - VALUE LESS THAN $1,000
Theft is stealing, attempting to steal, or possessing stolen property having reason to know it was stolen.

USE OF COUNTERFEIT ITEMS
Use of any counterfeit item, which the person thereof obtains, or attempts to obtain, money, property, services, or something of value is prohibited.

CLASS III VIOLATIONS

AFFRAY/FIGHT
An affray is a fight between three or more students on school property or at a school-related activity.

ASSAULT INVOLVING USE OF A WEAPON (except firearms)
Assault with a weapon or other object that could reasonably be considered a weapon. A weapon includes any incendiary device defined under Class II, or any weapon or dangerous instrument defined in Class III, or any firearms or explosive device defined in Class IV.

ASSAULT RESULTING IN SERIOUS INJURY
An intentional act or attempt by force or violence to do injury to the person of another that causes reasonable apprehension of immediate bodily harm resulting in one of the following: (1) substantial risk of death, (2) serious permanent disfigurement, (3) a coma, (4) a permanent or protracted condition that causes extreme pain, (5) permanent or protracted loss or impairment of the function of any bodily member or organ, or (6) that results in prolonged hospitalization.

ASSAULT ON SCHOOL PERSONNEL
Attempted or actual hitting, striking, emitting bodily fluids, utilizing any foreign substance, or other use of force upon a school official, employee or school volunteer who is not a student. This definition also includes the accidental striking of an adult while attempting to break up a fight.

ASSAULT ON STUDENT

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Attempted or actual hitting, striking, emitting bodily fluids, utilizing any foreign substance, or other use of force upon a student.

ASSAULT / OTHER

Attempted or actual hitting, striking, emitting bodily fluids, utilizing any foreign substance, or other use of force upon a non-student or non-school employee.

BOMB THREATS (dynamite, cartridge, bomb, grenade, mine, or powerful explosive)

Communicating a report, while knowing or having reason to know the report is false, that there is located on any school premises a device designed to cause damage or destruction by explosion, blasting, or burning. Placing on any school premises with the intent of perpetrating a hoax, any device that would appear to a reasonable person to be a bomb or similar instrument capable of causing injury and/or damage. (G.S. 14.69.1 et.seq. or G.S. 14-69.2)

BURNING OF A SCHOOL BUILDING

Any person who maliciously and willfully sets fire to, burns or causes to be burned i.e. aids, directs or procures the burning of any school building owned, leased or used by the public schools.

COMMUNICATING THREATS TO AN ADULT

Threatening actions include language that reasonably threatens force of violence and any sign or action that reasonably constitutes a threat of force or violence toward any school employee or any other adult.

FALSE FIRE ALARM

Students will not initiate a false fire alarm on any school premises. Nor shall a student interfere with or damage any part of a fire alarm, fire detection, smoke detection, fire extinguishing system or emergency escape system at any time.

FIGHTING

Fighting is the act of two or more persons involved in a physical conflict such as hitting or kicking another student or other person. A student who is attacked may use reasonable force in self defense, but only to the extent to free himself/herself from the attack and notify proper school authorities. A student who exceeds this reasonable force may be disciplined even though he/she may not have provoked the fight.

GANG AND GANG RELATED ACTIVITY

Gang and gang related activity shall be defined as any act(s) that further promotes gangs or gang related activities or which threatens or intimidates another person or disrupts the educational environment on school premises or during any school-sponsored activity which includes, but is not limited to: (1) communicating either verbally or non-verbally (hand signs, gestures, handshakes, slogans, drawings, etc.), to convey membership or affiliation with a gang; (2) defacing school or personal property with gang-related graffiti, symbols or slogans; (3) requiring payment of protection, insurance, or otherwise intimidating or threatening any person related to gang activity; (4) inciting other students to intimidate or to act with physical violence upon any other person related to gang activity; (5) soliciting others for gang membership; (6)

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committing any other illegal act or other violation of the Weldon city schools' policies that relate to gang activity e.g. gang-related assault on student. Definition of Gang: a 'gang' is any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of criminal acts, and having a common of criminal acts, and having a common name or common identifying sign, colors or symbols.

HARASSMENT - SEXUAL

Repeated unwelcome sexual advances and sexually-motivated physical contact are sexual harassment.

USE/POSSESSION/DISTRIBUTION OF CHEMICAL AND DRUG PARAPHERNALIA AND CONTROLLED SUBSTANCE

Possession or delivery of drug paraphernalia or any other item used for inhaling/ingesting any controlled substance, narcotic, alcohol or chemical.

POSSESSION OF A WEAPON Possessing, handling or transferring, whether openly or concealed, without educational permission or consent, any BB gun, stun gun, air rifle, air pistol, facsimile of a gun, knife, ice pick, dagger, slingshot, leaded cane, loaded cane, sword cane, machete, switchblade knife, blackjack, metallic knuckles, razors, razor blades, fireworks, box cutters, pepper spray, or any other object that can reasonably be considered a weapon or dangerous instrument.

POSSESSION OF CONTROLLED SUBSTANCES / SELLING

This offense includes possession, distribution or sale by a student of a controlled substance of the N.C. Controlled Substances Act or any counterfeit controlled substance. This includes, but is not limited to, marijuana, synthetic marijuana (Spice or similar product), MDPV and mephedrone (e.g. bath salts) cocaine, methamphetamine, barbiturate, heroin, mescaline, LSD, codeine, opium, ecstasy, vicodin, percocet, oxycontin (or generic derivatives) or any other hallucinogenic drug. Possession shall be defined as the substance being on the person, in the student's personal effects, vehicle, locker or desk or in the immediate control of the student in any amount or in any form. This offense also includes the unauthorized distribution of any prescription drug.

PROPERTY DAMAGE – MORE THAN $1,000

Damage is intentionally damaging, or attempting to damage, any school property or private property while under school jurisdiction.

ROBBERY WITHOUT A DANGEROUS WEAPON

The taking or attempting to take anything of value from another's person, by force, or by an act threatening force or violence, which puts a victim in fear, without the use of a weapon. The stealing of someone's property without the use of force or from a source other than the victim's

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person is not included in this offense. If the taking from the person involves use of a dangerous weapon the incident is reported under Robbery With a Dangerous Weapon.

SEXUAL ASSAULT

An unauthorized and unwanted, intentional, or forcible touching of a person of either sex. This category includes forcibly and intentionally grabbing the clothed or unclothed private areas of a person.

SEXUAL MISCONDUCT

No student shall engage in behavior, which is indecent, disreputable, or of a sexual nature to include consensual sex and/or sexual acts.

THEFT – VALUE MORE THAN $1,000

Theft is stealing, attempting to steal, or possessing stolen property having reason to know it was stolen.

UNLAWFULLY SETTING A FIRE

Intentionally starting a fire or attempting to start a fire or aiding and abetting in the starting or attempting to start a fire without educational permission or consent is prohibited.

USE OF AND/OR DISTRIBUTION OF ALCOHOLIC BEVERAGES

Consumption and/or distribution of an alcoholic beverage in any amount or form on school property owned or leased by the local Board of Education, school bus stop or at any school sponsored event is prohibited.

BUS MISBEHAVIOR VIOLATION

School transportation service is a privilege--not a right. While riding a school bus, students will at all times observe the directives of the school bus driver and all other rules outlined in this code of conduct. Failure to follow directives will result in suspension from riding the bus as determined by the principal.

PROVISIONS FOR ENFORCEMENT

A. Temporary Suspension - The principal may impose a temporary suspension prior to a hearing if the presence of the student creates a direct and immediate threat to the safety of other students or staff, or substantially disrupts or interferes with the education of other students or the maintenance of discipline at the school. In such cases, the principal shall give notice of the charges and an opportunity for an informal hearing as soon as practicable.

B. Short-Term Suspension – The exclusion of a student from school attendance for disciplinary purposes for up to 10 school days from the school to which the student was assigned at the time of the disciplinary action. A short-term suspension does not include the removal of a student

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from class by the classroom teacher, principal or other authorized school personnel for the remainder of the subject period or one-half of a school day and/or changing the student's location to another room or place on the school premises.

C. Long-Term Suspension – suspension from school, school activities, and school grounds in excess of 10 days but not exceeding the time remaining in the school year except as provided in G.S. 115C-390.1(b)(7). This long-term suspension must have the approval of the superintendent.

D. Long-Term Suspension – 365 Days – suspension from school, school activities, and school grounds for a period of 365 days as specified in G.S. 115C-390.10 Gun Possession. This long term suspension must have the approval of the superintendent.

E. Expulsion – indefinite exclusion from the Weldon City Schools system of a student (1) who is 14 years of age or older and (2) whose behavior indicates that the student's continued presence in school constitutes a clear threat to the safety of employees or other students. Also, in accordance with N.C.G.S. §115C-390.11(a)(2), a local Board of Education may expel any student subject to sex offender registration pursuant to N.C.G.S. §14-208.18. Expulsion can only be authorized by the Board of Education, upon the recommendation of the principal and the superintendent.

F. Disciplinary Reassignments – Reassignment to an alternative program

G. Calculation of Days – number of days refers to days when schools are in session for students except for reference to a 365-day suspension, which refers to calendar days.

H. Two Class II Violations - The principal may recommend to the superintendent a disciplinary reassignment or long-term suspension for a student who commits a third suspendable offense after having committed two Class II offenses or greater.

I. Mandatory Offenses Reportable to Law Enforcement - When the principal has personal knowledge, a reasonable belief, or actual notice from school personnel that an act listed below has occurred on school property, regardless of the age or grade of the perpetrator or victim, the school principal must immediately report to law enforcement officials and the Safety/Security Supervisor. The principal shall also notify the superintendent or his/her designee (Safety/Security Supervisor) in writing or by electronic mail regarding any report made to law enforcement under this section. The superintendent or his/her designee shall provide the information to the local Board of Education. The mandatory reportable offenses are as follows:

1. Assault resulting in serious personal injury
2. Assault involving use of a weapon
3. Kidnapping
4. Possession of controlled substance in violation of the law
5. Possession of a firearm in violation of the law
6. Possession of a weapon in violation of the law
7. Rape

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8. Sexual assault (not involving rape or sexual offense)
9. Sexual offense
10. Taking indecent liberties with a minor

J. Authority to Search – School officials have authority to conduct reasonable searches and seizures in accordance with WCS' Board Policy 4342 for the purpose of maintaining a safe, orderly environment and of upholding standards of conduct established by the Board or school.

STUDENT ADMISSIONS

In accordance with G.S. 115C-366

(a4) When a student transfers into the public schools of a local school administrative unit, that local Board of Education shall require the student's parent, guardian, or custodian to provide a statement made under oath of affirmation before a qualified official indicating whether the student is, at the time, under suspension or expulsion from attendance at a private or public school in this or any other state or has been convicted of a felony in this or any other state. This subsection does not apply to the enrollment of a student who has never been enrolled in or attended a private or public school in this or any other state.

(a5) Notwithstanding any other law, a local Board of Education may deny admission to or place reasonable conditions on the admission of a student who has been suspended from a school under G.S. 115C-390.5 through G.S. 115C-390.10 or who has been suspended from a school for conduct that could have led to a suspension from a school within the local school administrative unit where the student is seeking admission until the period of suspension has expired. Also, a local Board of Education may deny admission to or place reasonable conditions on the admission of a student who has been expelled from a school under G.S. 115C-390.11 or who has been expelled from a school for behavior that indicated the student's continued presence in school constituted a clear threat to the safety of other students or staff as found by clear and convincing evidence, or who has been convicted of a felony in this or any other state. If the local Board of Education denies admission to a student who has been expelled or convicted of a felony, the student may request the local Board of Education to reconsider that decision in accordance with G.S. 115C-390.12.

STUDENT READMISSIONS

In accordance with G.S. 115C-390.12 and Policy 4362 - Requests for Readmission of Students Suspended for 365 Days or Expelled, all students suspended for 365 days or expelled may, after 180 calendar days from the date of the beginning of the student's suspension or expulsion, request in writing readmission to Weldon City Schools.

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DUE PROCESS

The Board of Education mandates and the law requires that all students be treated fairly and honestly in resolving grievances, complaints, or suspensions/expulsions. Due process will be defined as fair and reasonable notices and approaches to all areas of student governance and discipline on the part of all school officials. The principal shall give full and complete consideration to the defense or excuses, if any, made by the student and dismiss the charges if not satisfied as to the guilt of the student or reduce the punishment if not satisfied as to reasonableness of the proposed disciplinary action under all the circumstances. Due process procedures will be followed in accordance with school board policies. A summary of those procedures is provided below. Students and parents should consult the relevant policy for complete information.

A. DISCIPLINARY REASSIGNMENTS (Policies 3470/4305)

Students may be reassigned to an alternative program or school as a disciplinary consequence. The alternative program or school will meet the requirements of the standard course of study and provide the student the opportunity to make timely progress toward grade promotion and graduation.

1. Before recommending a student for a disciplinary reassignment, the student will be provided the due process procedures applicable to short-term suspensions, described above.

2. The principal will provide the student with the due process procedures applicable for short-term suspensions, including written notice of charges and a hearing. In addition, the school administrative hearing shall be held not less than two (2) school days from the date the Notice of Charges and Hearing was mailed or hand delivered to the parent or legal custodian.

3. If the principal recommends a disciplinary reassignment, he/she shall submit such recommendation to the Associate Superintendent, Student Support Services, for approval/disapproval.

4. The parent shall be provided an opportunity to present any further information to the Associate Superintendent, Student Support Services, regarding the proposed disciplinary reassignment through a Request for an Appeal of a Disciplinary Reassignment form provided by the principal. The form must be submitted to the Weldon City Schools' Student Assignment Office within two (2) school days of the school administrative hearing.

5. A student attending school under a disciplinary reassignment is not eligible for athletic participation and is not permitted on his/her home school campus without prior permission from the principal.

6. A student is not entitled to appeal a decision to impose a disciplinary reassignment to the local Board of Education.

B. LONG-TERM SUSPENSION, 365-DAY SUSPENSION, EXPULSION (Policy 4353)

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1. Long-term suspension, 365-Day suspension, and expulsion procedures will be followed in accordance with Policy 4353. These procedures include the right to written notice of the proposed discipline and the right to request a full hearing before the disciplinary penalty is imposed.

2. The school administrative hearing shall be held not less than two (2) school days from the date the Notice of Charges and Hearing was mailed or hand delivered to the parent or legal custodian.

3. A principal may recommend to the superintendent the long-term suspension of any student who willfully engages in conduct that violates a provision of the Student Code of Conduct that authorizes long-term suspension. Only the superintendent or his/her designee has the authority to long-term suspend a student.

SAFE AND CARING SCHOOLS

It is the position of the Weldon City Schools Board of Education to promote the safety and well being of all students, staff, and visitors in our schools. To further that position, school personnel may employ appropriate seclusion and restraint techniques with students consistent with N.C.G.S 115C-391.1, state and local policies and procedures. The superintendent or his/her designee will provide copies of N.C.G.S. 115C-391.1 to parents/guardians and school personnel at the beginning of each year through the Weldon City Schools' website or other appropriate method.

Policy Code: 3225/4312/7320 Technology Responsible Use

The Weldon City Board of Education provides its students and staff access to a variety of technological resources. These resources provide opportunities to enhance learning and improve communication within the school community and with the larger global community. Through the school system's technological resources, users can observe events as they occur around the world, interact with others on a variety of subjects, and acquire access to current and in-depth information. The board intends that students and employees benefit from these resources while remaining within the bounds of safe, legal, and responsible use. Accordingly, the board establishes this policy to govern student and employee use of school system technological resources. This policy applies regardless of whether such use occurs on or off school system property, and it applies to all school system technological resources, including but not limited to computer networks and connections, the resources, tools, and learning environments made available by or on the networks, and all devices that connect to those networks.

A. EXPECTATIONS FOR USE OF SCHOOL TECHNOLOGICAL RESOURCES

The use of school system technological resources, including access to the Internet, is a privilege, not a right. Individual users of the school system's technological resources are responsible for their behavior and communications when using those resources. Responsible

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use of school system technological resources is use that is ethical, respectful, academically honest, and supportive of student learning. Each user has the responsibility to respect others in the school community and on the Internet. Users are expected to abide by the generally accepted rules of network etiquette. General student and employee behavior standards, including those prescribed in applicable board policies, the Code of Student Conduct, and other regulations and school rules, apply to use of the Internet and other school technological resources. In addition, anyone who uses school system computers or electronic devices or who accesses the school network or the Internet using school system resources must comply with the additional rules for responsible use listed in Section B, below. These rules are intended to clarify expectations for conduct but should not be construed as all-inclusive. Before using the Internet, all students must be trained about appropriate online behavior as provided in policy 3226/4205, Internet Safety. All students and employees must be informed annually of the requirements of this policy and the methods by which they may obtain a copy of this policy. Before using school system technological resources, students and employees must sign a statement indicating that they understand and will strictly comply with these requirements and acknowledging awareness that the school system uses monitoring systems to monitor and detect inappropriate use of technological resources. Failure to adhere to these requirements will result in disciplinary action, including revocation of user privileges. Willful misuse may result in disciplinary action and/or criminal prosecution under applicable state and federal law.

B. RULES FOR USE OF SCHOOL TECHNOLOGICAL RESOURCES 1. School system technological resources are provided for school-related purposes only. Acceptable uses of such technological resources are limited to responsible, efficient, and legal activities that support learning and teaching. Use of school system technological resources for Document 7/20/15 9:14 AM http://policy.microscribepub.com/cgi bin/om_isapi.dll?clientID=3706677392&depth=2&infobase=weldon.nfo&record={63F}&softp a ge=PL_Doc Page 2 of 5 commercial gain or profit is prohibited. Student personal use of school system technological resources for amusement or entertainment is also prohibited. Because some incidental and occasional personal use by employees is inevitable, the board permits infrequent and brief personal use by employees so long as it occurs on personal time, does not interfere with school system business, and is not otherwise prohibited by board policy or procedure. 2. Under no circumstance may software purchased by the school system be copied for personal use. 3. Students and employees must comply with all applicable laws, including those relating to copyrights and trademarks, confidential information, and public records. Any use that violates state or federal law is strictly prohibited. Plagiarism of Internet resources will be treated in the same manner as any other incidents of plagiarism, as stated in the Code of Student Conduct. 4. No user of technological resources, including a person sending or receiving electronic communications, may engage in creating, intentionally viewing, accessing, downloading, storing, printing, or transmitting images, graphics (including still or moving pictures), sound files, text files, documents, messages, or other material that is obscene, defamatory, profane, pornographic, harassing, abusive, or considered to be harmful to minors. 5. The use of anonymous proxies to circumvent content filtering is prohibited. 6. Users may not install or use any Internet-based file sharing program designed to facilitate sharing of copyrighted material. 7. Users of technological resources may not send electronic communications fraudulently (i.e., by misrepresenting the identity of the sender). 8. Users must respect the privacy of others. When using e-mail, chat

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rooms, blogs, or other forms of electronic communication, students must not reveal personal identifying information or information that is private or confidential, such as the home address or telephone number, credit or checking account information, or social security number of themselves or fellow students. For further information regarding what constitutes personal identifying information, see policy 4705/7825, Confidentiality of Personal Identifying Information. In addition, school employees must not disclose on school system websites or web pages or elsewhere on the Internet any personally identifiable, private, or confidential information concerning students (including names, addresses, or pictures) without the written permission of a parent or guardian or an eligible student, except as otherwise permitted by the Family Educational Rights and Privacy Act (FERPA) or policy 4700, Student Records. Users also may not forward or post personal communications without the author's prior consent. 9. Users may not intentionally or negligently damage computers, computer systems, electronic devices, software, computer networks, or data of any user connected to school system technological resources. Users may not knowingly or negligently transmit computer viruses or self-replicating messages or deliberately try to degrade or disrupt system performance. Users must scan any downloaded files for viruses. 10. Users may not create or introduce games, network communications programs, or any foreign program or software onto any school system computer, electronic device, or network without the express permission of the technology director or designee. 11. Users are prohibited from engaging in unauthorized or unlawful activities, such as "hacking" or using the computer network to gain or attempt to gain unauthorized or unlawful access to other computers, computer systems, or accounts. 12. Users are prohibited from using another individual's ID or password for any technological resource without permission from the individual. Students must also have permission from the teacher or other school official. 13. Users may not read, alter, change, block, execute, or delete files or communications belonging to another user without the owner's express prior permission. 14. Employees shall not use passwords or user IDs for any data system (e.g., the state student information and instructional improvement system applications, time-keeping software, etc.) for an unauthorized or improper purpose. 15. If a user identifies a security problem on a technological resource, he or she must immediately notify a system administrator. Users must not demonstrate the problem to other users. Any user identified as a security risk will be denied access. 16. Teachers shall make reasonable efforts to supervise students' use of the Internet during instructional time. 17. Views may be expressed on the Internet or other technological resources as representing the view of the school system or part of the school system only with prior approval by the superintendent or designee.

C. RESTRICTED MATERIAL ON THE INTERNET The Internet and electronic communications offer fluid environments in which students may access or be exposed to materials and information from diverse and rapidly changing sources, including some that may be harmful to students. The board recognizes that it is impossible to predict with certainty what information on the Internet students may access or obtain. Nevertheless school system personnel shall take reasonable precautions to prevent students from accessing material and information that is obscene, pornographic, or otherwise harmful to minors, including violence, nudity, or graphic language that does not serve a legitimate pedagogical purpose. The superintendent shall ensure that technology protection measures are used as provided in policy 3226/4205, Internet Safety, and are disabled or minimized only when permitted by law and board policy. The board is not responsible for the content accessed by users who connect to the

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Internet via their personal mobile telephone technology (e.g., 3G, 4G service).

D. PARENTAL CONSENT The board recognizes that parents of minors are responsible for setting and conveying the standards their children should follow when using media and information sources. Accordingly, before a student may independently access the Internet, the student's parent must be made aware of the possibility that the student could obtain access to inappropriate material while engaged in independent use of the Internet. The parent and student must consent to the student's independent access to the Internet and to monitoring of the student's Internet activity and e-mail communication by school personnel. In addition, in accordance with the board's goals and visions for technology, students may require accounts in third party systems for school related projects designed to assist students in mastering effective and proper online communications or to meet other educational goals. Parental permission will be obtained when necessary to create and manage such third party accounts.

E. PRIVACY Students, employees, visitors, and other users have no expectation of privacy in anything they create, store, send, delete, receive, or display when using the school system's network, devices, Internet access, email system, or other technological resources owned or issued by the school system, whether the resources are used at school or elsewhere, and even if the use is for personal purposes. Users should not assume that files or communications created, transmitted, or displayed using school system technological resources or stored on servers or on the storage mediums of individual devices will be private. The school system may, without notice, (1) monitor, track, and/or log network access, communications, and use; (2) monitor and allocate fileserver space; and (3) access, review, copy, store, delete, or disclose the content of all user files, regardless of medium, the content of electronic mailboxes, and system outputs, such as printouts, for any lawful purpose. Such purposes may include, but are not limited to, maintaining system integrity, security, or functionality, ensuring compliance with board policy and applicable laws and regulations, protecting the school system from liability, and complying with public records requests. School system personnel shall monitor online activities of individuals who access the Internet via a school-owned device. By using the school system's network, Internet access, email system, devices, or other technological resources, individuals consent to have that use monitored by authorized school system personnel as described in this policy.

F. USE OF PERSONAL TECHNOLOGY ON SCHOOL SYSTEM PROPERTY Each principal may establish rules for his or her school site as to whether and how personal technology devices (including, but not limited to smart phones, tablets, laptops, etc.) may be used on campus. Students' devices are governed also by policy 4318, Use of Wireless Communication Devices. The school system assumes no responsibility for personal technology devices brought to school.

G. PERSONAL WEBSITES The superintendent may use any means available to request the removal of personal websites that substantially disrupt the school environment or that utilize school system or individual school names, logos, or trademarks without permission. 1. Students: Though school personnel generally do not monitor students' Internet activity conducted on non school system devices during non-school hours, when the student's online behavior has a direct and immediate effect on school safety or maintaining order and discipline in the schools, the student may be disciplined in accordance with board policy (see

the student behavior policies in the 4300 series). 2. Employees' personal websites are subject to policy 7335, Employee Use of Social Media. 3. Volunteers are to maintain an appropriate relationship with students at all times. Volunteers are encouraged to block students from viewing personal information on volunteer personal websites or online networking profiles in order to prevent the possibility that students could view materials that are not age-appropriate. An individual volunteer's relationship with the school system may be terminated if the volunteer engages in inappropriate online interaction with students. Legal References: U.S. Const. amend. I; Children's Internet Protection Act, 47 U.S.C. 254(h)(5); Electronic Communications Privacy Act, 18 U.S.C. 2510-2522; Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; 17 U.S.C. 101 et seq.; 20 U.S.C. 6777; G.S. 115C-325(e) (applicable to career status teachers), -325.4 (applicable to non-career status teachers) Cross References: Curriculum and Instructional Guides (policy 3115), Technology in the Educational Program (policy 3220), Internet Safety (policy 3226/4205), Copyright Compliance (policy 3230/7330), Web Page Development (policy 3227/7322), Student Behavior Policies (all policies in the 4300 series), Student Records (policy 4700), Confidentiality of Personal Identifying Information (policy 4705/7825), Public Records – Retention, Release, and Disposition (policy 5070/7350), Use of Equipment, Materials, and Supplies (policy 6520), Network Security (policy 6524), Staff Responsibilities (policy 7300), Employee Use of Social

Media (policy 7335) Adopted: March 19, 2009 Revised: July 17, 2014; March 26, 2015 WELDON CITY SCHOOLS BOARD OF EDUCATION

Policy Code: 1740/4010 Student and Parent Grievance Procedure

A. OPTIONS FOR RESOLVING COMPLAINTS

The board strives to resolve concerns and complaints of students and parents whenever possible. To this end, the board has provided opportunities for students and parents to express their concerns through processes established in board policies. Policy 1742/5060, Responding to Complaints, identifies these different processes, including a mechanism for resolving complaints in an informal manner.

While the board encourages resolutions of complaints through informal means, it recognizes that, at times, a formal process may be necessary for certain types of complaints or if the informal process did not produce satisfactory results. This policy provides a complaint procedure that may be used as described below.

Any parent or student who has questions about the options for proceeding with a complaint or concern may contact the principal or superintendent for further information and copies of all applicable board policies.

B. DEFINITIONS

1. Days

Days are working days, exclusive of Saturdays, Sundays, vacation days, or holidays, as set forth in the school calendar. In counting days, the first day will be the first full working day following the receipt of the grievance. After May 1, time limits will consist of all weekdays (Monday - Friday) so that the matter may be resolved before the close of the school term or as soon thereafter as possible.

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2. Final Administrative Decision

A final administrative decision is a decision of a school employee from which no further appeal to a school administrator is available.

3. Grievance

A grievance is a formal complaint regarding specific decisions made by school personnel that alleges that such decisions have adversely affected the person making the complaint. A grievance includes, but is not limited to, circumstances such as when a student or parent believes that board policy or law has been misapplied, misinterpreted or violated. The term "grievance" does not include any matter for which the method of review is prescribed by law, for which there is a more specific board policy providing a process for addressing the concern, or upon which the board is without authority to act. Claims of discrimination, harassment or bullying must be processed under policy 1720/4015/7225, Discrimination, Harassment and Bullying Complaint Procedure.

4. Grievant

The grievant is the parent, student or individual submitting the grievance.

5. Official

The official is the school system employee hearing and responding to the

grievant. C. TIMELINESS OF PROCESS

The number of days indicated at each step of the grievance process should be considered a maximum, and every effort should be made to expedite the process.

Failure by the official at any step to communicate a decision within the specified time limit will permit the grievant to appeal the grievance to the next step unless the official has notified the grievant of the delay and the reason for the delay, such as the complexity of the investigation or report. The official shall make reasonable efforts to keep the grievant apprised of progress being made during any period of delay. Delays that interfere with the exercise of the grievant's legal rights are not permitted.

Failure by the grievant at any step of the process to appeal a grievance to the next step within the specified time limit will be considered acceptance of the decision at the current step, unless the grievant has notified the official of a delay and the reason for the delay and the official has consented in writing to the delay.

D. GENERAL REQUIREMENTS

1. No reprisals of any kind will be taken by the board or by an employee of the school system against any grievant or other student or employee because of his or her participation in a grievance filed and decided pursuant to this policy.

2. All meetings and hearings conducted pursuant to this policy will be private.

3. The board and school system officials will consider requests to hear grievances from a group of grievants, but the board and officials have the discretion to hear and respond to the grievants individually.

4. The grievant may have a representative, including an attorney, at any stage of the grievance.

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However, if the grievant intends to be represented by legal counsel, he or she must notify the appropriate school official in advance so that school personnel also will have the opportunity to be represented by legal counsel.

E. PROCESS FOR GRIEVANCE

1. Filing a Grievance

a. Whenever a student or parent or guardian believes that he or she has been adversely affected by a decision of a school employee, the student or parent or guardian may file a grievance as provided in this policy.

b. A grievance must be filed as soon as possible but no later than 30 days after disclosure or discovery of the facts giving rise to the grievance. For a grievance submitted after the 30 day period that claims a violation, misapplication or misinterpretation of state or federal law the superintendent or designee shall determine whether the grievance will be investigated after considering factors such as the reason for the delay; the extent of the delay; the effect of the delay on the ability of the school system to investigate and respond to the complaint; and whether the investigation of the complaint is necessary to meet any legal obligations. However, students, parents and guardians should recognize that delays in filing a grievance may significantly impair the ability of the school system to investigate and respond effectively to such complaints.

c. A student or parent or guardian who has a grievance must provide the following information in writing to the principal: (1) the name of the school system employee or other individual whose decision or action is at issue; (2) the specific decision(s) or action(s) at issue; (3) any board policy, state or federal law, state or federal regulation, or State Board of Education policy or procedure that the parent or guardian or student believes has been misapplied, misinterpreted or violated; (4) and the specific resolution desired. If there is not a specific decision or action at issue and no concern that state or federal law has been misapplied, misinterpreted or violated, then the procedure established in board policy 1742/5060 is appropriate and the principal shall address the concern following that board policy.

d. Even if the principal is the employee whose decision or action is at issue, the student must submit the grievance first to the principal in order for the principal to address the issue within the formal process. If, however, the grievance claims that a state or federal law has been misapplied, misinterpreted or violated, the student may submit the grievance directly to the superintendent or designee.

e. If a student wants to initiate a formal grievance regarding a decision by the superintendent that directly and specifically affects the student, the general process described in this policy will be used, except that the grievance will be submitted to the Executive Director of Human Resources, who shall forward the grievance to the board chairperson.

2. Investigation

a. The principal shall schedule and hold a meeting with the student and/or parent or guardian within five school days after the grievance has been filed with the principal. The student may be accompanied by a parent, legal guardian or other person who is in a position of *loco parentis* to the student.

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b. The principal shall conduct any investigation of the facts necessary before rendering a decision.

3. Response by Principal

a. The principal shall provide a written response to the written grievance within 10 days of the meeting. The response will include the principal's decision regarding resolution of the grievance and the basis for the decision. In responding, the principal may not disclose information about other students or employees that is considered confidential by law.

b. A copy of the grievance and the principal's response will be filed with the

superintendent. 4. Response by Superintendent

a. If the grievant is dissatisfied with the principal's decision, the grievant may appeal the decision to the superintendent. The appeal must be made in writing within five days of receiving the principal's decision.

b. The superintendent may review the written documents and respond or the superintendent may schedule and hold a conference with the grievant, principal and any other individuals the superintendent determines to be appropriate within five school days after receiving the appeal. The student may be accompanied by a parent, legal guardian or other person who is in a position of *loco parentis* to the student.

c. The superintendent shall provide a written response within 10 days after receiving the appeal. In responding, the superintendent may not disclose information about other students or employees that is considered confidential by law.

5. Appeal to the Board

If the grievant has alleged a violation of a specified federal or state law, federal or state regulation, State Board of Education policy or procedure, or local board of education policy or procedure, the grievant will have the right to appeal a final administrative decision to the board of education (see Section a, Mandatory Appeals, below). If a grievant has not alleged such specific violations, he or she may request a board hearing, which the board may grant at its discretion (see Section b, Discretionary Appeals, below).

a. Mandatory Appeals

1) If the grievant is dissatisfied with the superintendent's response to his or her grievance and has alleged a violation of a specified federal or state law, federal or state regulation, State Board of Education policy or procedure, or local board of education policy or procedure, the grievant may appeal the decision to the board within five days of receiving the superintendent's response.

2) A hearing will be conducted pursuant to policy 2500, Hearings Before the Board.

3) The board will provide a final written decision within 30 days of receiving the appeal unless further investigation is necessary or the hearing necessitates that more time be taken to respond.

b. Discretionary Appeals

1) If the grievant is dissatisfied with the superintendent's response to his or her grievance but

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has *not* alleged a violation of a specified federal or state law, federal or state regulation, State Board of Education policy or procedure, or local board of education policy or procedure, then within five days of receiving the superintendent's response, the grievant may submit to the superintendent a written request for a hearing before the board of education.

2) If the full board will be meeting within two weeks of the request for a hearing, the board will decide at that time whether to grant a hearing. Otherwise, the board chairperson will appoint a three-person panel to review the request and determine whether to (1) deny the appeal; (2) review the superintendent's decision on the written record only; or (3) grant a hearing. The panel will report the decision to the board. The board may modify the decision of the panel upon majority vote at a board meeting.

3) If the board denies the appeal, the decision of the superintendent will be final and the grievant will be notified within five days of the board's decision.

4) If the board decides to grant a hearing, the hearing will be conducted pursuant to policy 2500, Hearings Before the Board.

5) The board will provide a final written decision within 30 days of the decision to grant a hearing, unless further investigation is necessary or the hearing necessitates that more time be taken to respond.

F. NOTICE

The superintendent or designee is responsible for providing effective notice to students, parents and school system employees of the procedures for reporting and investigating grievances.

G. RECORDS

Appropriate records shall be maintained in accordance with state and federal law.

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Discipline Matrix

Examples	Minor	Major
Inappropriate Language Cursing or use of vulgar, profane, or obscene language is prohibited.	Students engage in *low-intensity instances* of inappropriate language. <u>Low Intensity Examples:</u> ● Words that teachers/peers consider unacceptable (for example: hate, shut up, stupid, sucks) Teacher handles in the classroom unless it is repeated behavior. Parent Phone call and document in Educator's Handbook each time.	Students deliver *high-intensity*, repeated verbal messages that include swearing or use of inappropriate language. <u>High Intensity Examples:</u> ● Severe profanity/swearing ● Language of a sexual nature 1st Offense:Warning (Parent Phone Call) 2nd Offense:Referral (Principal Follow-up & Refocus) 3rd Offense (2 hrs ISS) 4th Offense (1 day ISS) <u>Towards the teacher</u> 1st Offense (2 hrs ISS 2nd Offense (1 day ISS) 3rd Offense (2 day ISS) 4th Offense (1 day OSS) Parent Phone call and document in Educator's Handbook each time.
Theft- Students shall not steal, attempt to steal, or knowingly be in possession of stolen property.	Student is involved by being in possession of, having passed on, or being in responsible for removing someone else's property; <u>Low Intensity Examples:</u> ● Taking small personal or classroom items, i.e. pencils, etc. ● Taking food items from cafeteria ● one time only, limited value that may have been returned Teacher handles in the classroom unless it is	Student is involved by being in possession of, having passed on, or being responsible for removing someone else's property; <u>High Intensity Examples:</u> ● Pattern of taking money, valuables, etc. ● Taking items of value, ex. Phone, Laptop, etc. ● Using another student's lunch number to spend $ for personal use 1st Offense (2 hrs ISS-Parent Conference) 2nd Offense (1 day of ISS) 3rd Offense (2 days of ISS) 4th Offense (1 day of OSS) Parent Phone call and document in

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	repeated behavior. Parent Phone call and document in Educator's Handbook each time.Follow-up with Restitution/Refocus	Educator's Handbook each time.
Physical Contact, Aggression or Fighting No student shall engage in fighting or physical aggression	Students engage in **non-serious**, but inappropriate physical contact. <u>Low Intensity Examples:</u> ● Tripping ● Tapping/Light pushing ● Bumping in line Teacher handles in the classroom unless it is repeated behavior. Parent Phone call and document in Educator's Handbook each time.	Students engage in actions involving **serious** physical contact where **injury may occur**. Students are involved in mutual participation in an incident involving physical violence. <u>High Intensity Examples:</u> ● Punching ● Hitting/Slapping ● Using objects with the intention of harming someone else 1st Offense (1 day of ISS) 2nd Offense (2 days of ISS) 3rd Offense (3 days of ISS) 4th Offense (2 day of OSS) <u>Fighting</u> is when students engage in physical or aggressive behavior toward each other, requiring intervention to stop the conflict and ensure their safety. 1st Offense (3 day of 0SS) 2nd Offense (5 days of OSS) 3rd Offense (10 days of OSS: Recommendation for Long-term) Parent Phone call and document in Educator's Handbook each time.
Noncompliance with Directives/Insubordination Students shall comply with all lawful and reasonable directives of school employees	Students engage in *brief or low-intensity* failure to respond to repeated adult requests or reminders related to a specific task. <u>Low-Intensity Examples</u>: ● Nonverbal gestures examples: walking away, ignoring requests, doing something when	Students engage in *high-intensity* refusal to follow directive. A pattern of refusal behaviors in a lesson which does not allow instruction to continue <u>High Intensity Examples:</u> ● Physical outburst with refusal ● Refusal to comply resulted in significant instructional time lost ● Refusal to report to an assigned school area or to remove oneself from a dangerous situation

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	directed not to do so. ● Sitting quiet & refusal to work after direction and redirection ● Saying “No” and refusing a request Teacher handles in the classroom unless it is repeated behavior. Parent Phone call and document in Educator’s Handbook each time. (Parent Phone Call Refocus if needed)	1st Offense:Warning(Parent Call/Refocus) and/or (1/2-day of ISS) 2nd Offense:(1/2 day of ISS) 3rd Offense (1 day ISS) 4th Offense (1 day OSS) Parent Phone call and document in Educator’s Handbook each time.
Verbal Harassment	Teasing or name-calling. Mocking appearance or interests. Sarcastic or dismissive remarks. Inappropriate comments about personal life. Teacher handles in the classroom unless it is repeated behavior. Parent Phone call and document in Educator’s Handbook each time. (Parent Phone Call Refocus if needed)	Repeated insults. Sexual or explicit comments. Discriminatory language. Spreading hurtful rumors. 1st Offense:Warning (Parent Phone Call) 2nd Offense:Referral (Principal Follow-up) 3rd Offense (2 hrs ISS-Parent Conference) 4th Offense (1 day ISS) Parent Phone call and document in Educator’s Handbook each time.

Bus Transportation

School bus transportation is a service provided to aid students in getting to and from school. All students who ride a bus are subject to regulations. Any misbehavior that distracts the drivers is a very serious violation and jeopardizes the safety of everyone. The bus driver is subject to the direction of the principal and shall have complete authority and responsibility for the operation of the bus and the maintenance of good conduct on the bus. Riding the bus is a privilege. Improper conduct on a bus will result in the privilege being denied. The following behaviors are considered inappropriate on a school bus:

- Abusing the driver or students physically or verbally
- Failure to remain seated; not moving seats
- Fighting
- Lighting of matches or other flammable materials
- Profanity

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- Refusing to obey the driver
- Vandalism (i.e. cutting seats, drawing on seats, etc.), Throwing objects
- Use of tobacco, drugs or alcohol

Consequences for Bus Violations

Parent Phone call and document in Educator's Handbook each time.

1ST OFFENSE	Warning and/or dismissal from school bus (1- 3 days)
2ND OFFENSE	3 days bus suspension
3RD OFFENSE	5 days bus suspension
4TH OFFENSE	10 days bus suspension
5TH OFFENSE	Suspension from school bus for the remainder of the year or a long term suspension

Honor Code

Weldon STEM High School Career Academies supports student adherence to the student Honor Code regarding the merits of ethical behavior and fair play. Cheating on exams or other academic work will not be tolerated and will lead to serious repercussions for students. Any honor code violation will result in disqualification from the National Honor Society (if applicable).

The Student Honor Code states the following:

> ***"I will not cheat or help others cheat; will take pride in my school and how I represent it; and will be responsible for my actions. I understand that violating this honor code compromises my self-respect. I will follow this honor code and help others do the same."***

Plagiarism or Cheating includes, but is not limited to:

- The direct copying of any source, such as written and verbal material, computer files, audio discs, video programs, or musical scores, whether published, in whole or in part. ● Submitting as one's own work a report, examination paper, computer file, lab report, or

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other assignment, which has been prepared by someone else.

Consequences for Honor Code Violations:

1ST OFFENSE	Conference with student/parent.
2ND OFFENSE	0 on the assignment, parent notification.
3RD OFFENSE	0 on the assignment, parent notification and subject ISS.

Major Discipline

Violation	***Offense***	***Consequence***
Vaping	1ST OFFENSE	3 days OSS and Vape/Smoking Cessation Class (completed) in order for students to come to school.
	2ND OFFENSE	5 days OSS
	3RD OFFENSE	10 days OSS

Violation	***Offense***	***Consequence***
Vandalism	1ST OFFENSE	3 day ISS
	2ND OFFENSE	1 day OSS
	3RD OFFENSE	3 days OSS

Violation	***Offense***	***Consequence***
Bullying/Cyberbullying	1ST OFFENSE	2 day ISS

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	2ND OFFENSE	1 day OSS
	3RD OFFENSE	3 days OSS

Violation	***Offense***	***Consequence***
Weapons/Class III Violations not specified	1ST OFFENSE	10 days OSS and/or Recommendation for long term-referral

Violation	***Offense***	***Consequence***
Disruptive Behavior/Disorderly Conduct	1ST OFFENSE	Warning and/or ISS (1/2 day) Parent phone all for either consequence.
	2ND OFFENSE	1/2 days of ISS
	3RD OFFENSE	1 days of ISS

Violation	***Offense***	***Consequence***
Marijuana	1ST OFFENSE	10 days OSS
	2ND OFFENSE	10 days OSS and/or Recommendation for long term-referral

Violation	***Offense***	***Consequence***
Communicating Threats with a Weapon	1ST OFFENSE	(3 days OSS)
	2ND OFFENSE	(5 days OSS)
	3RD OFFENSE	10 days OSS and/or Recommendation for long term-referral

Student Handbook went home November 8, 2024 (Can be found online)
Calendar November 6 (Can be found online)
Student Code of Conduct/Matrix December 6,2024 (Will be online soon)

Cell Phones/Electronics: Students are permitted to have cell phones at school, however, they are to remain in their bookbags. Failure to keep the phone in their book bag is a direct violation of school policy and consequences will be implemented. There is no reason for students to have the cell phone on their person or out during the school day. If students have a Smart watch or Gizmo is it preferred they do not wear it to school. If they do wear it they are NOT to use the communication capabilities or use it to take pictures or video during the school day.

- No cell phones or headphone usage in the halls and during transitions
- No cell phone usage in the classrooms unless directed by the teacher
- Cell phones are ***only*** allowed for use in the cafeteria during lunch.

Cell phones are not for use to bully other students and staff members. Parents will be informed immediately and additional consequences will be determined by the administrator which may include suspension from school and in accordance with the district's discipline policy.

Consequences for Uniform Cell Phone Policy

1ST OFFENSE	Verbal warning and notification to parents.
2ND OFFENSE	The device will remain in the main office for the remainder of the day. Failure to give up the cell phone will result in an automatic suspension of 3 days OSS.
3RD OFFENSE	The device will be confiscated and returned to the parent only. The student will receive 5 days of OSS.

**It should be noted that refusal to surrender a cell phone or other electronic device when directed to do so by a school staff member, teacher or administrator is a violation of the school's Code of Conduct.*

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SIGNATURE PAGE

This certifies that I have read and understand all of the policies and practices that are outlined in the 2024-2025 Student Code of Conduct/Matrix.

StudentName:_____TeacherName:_____
Parent Name:_____
Signature:_____
Date:_____

Please return this completed page to your child's homeroom teacher.