

BROADWAY ARRIVAL & DISMISSAL PROCEDURES



ARRIVAL - ALL STUDENTS

- **Please do not drop your students off for the regular school day before 8:45.** We have a scheduled bell at 8:45 to indicate that it is time to get out of vehicles and walk to class. If you haven't heard the bell, please wait. We do not have outdoor supervision on school grounds until 8:45.
- If your student eats breakfast at school, they may arrive at 8:25, but must remain in the cafeteria until 8:45.
- Please pull all the way up, in the loop when dropping students off. Do not stop to drop them off at the front door.

DISMISSAL- Kinder, 1st and 2nd grades only:

Families, we love having you on campus to drop off/pick up your students! It is a great opportunity for us to see and visit with you each day. We ask that during this pickup time, you adhere to the below guidelines.



- **If you are walking to pick-up:** Please stay back so that teachers can have a direct line of sight as their students are getting into vehicles and meeting up with siblings or parents.
- **If you are using Pick-up Loop (blue arrows):**
 - Stay in your vehicle so traffic keeps moving. We are happy to walk your children to your car.
 - **Pull all the way up in the loop** so that we do not have vehicles backed up onto Broadway
 - Students **MUST** enter your vehicle on the passenger (sidewalk) side of the car.
- **If you are parking in the Parking Lot and Walking: PLEASE use the crosswalk (in RED)** when you walk from your parked vehicle to your child *and back*. We realize that it is more convenient to walk through the pick up loop, but it poses a significant safety issue when cars on the inside loop (**green arrows**) are trying to exit the parking lot.
- Students will be practicing these expectations as well, so this should help.
- **SIBLINGS - ALL STUDENTS WHO HAVE SIBLINGS WILL MEET AT THE PICK UP LOCATION OF THEIR YOUNGEST SIBLING**

Volunteers are always appreciated to help support our safety efforts. We have a colorful vest in the office for you!