



AGENDA
Operational Steering Committee
September 3, 2025
8:00 am Open Session
Marin County Office of Education
1111 Las Gallinas Ave, San Rafael

1.0 Call Public Session to Order

Tracy Smith, Superintendent, Novato Unified School District

Operational Steering Committee:

Area 1: David Rice, Superintendent, Ross Madera School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Tyler Graff, Superintendent, Ross Valley School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Carmen Diaz Ghysels, Superintendent, San Rafael City Schools

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Tracy Smith, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

2.0 Establishment of Quorum

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from May 28, 2025 OSC Meeting

3.2 Approval of Agenda for September 3, 2025 OSC Meeting

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

Rebecca Minnich, SELPA Director

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5.0 Action Items

5.1 2024 – 2025 Marin County Special Education Ad Hoc Recommendations

The Marin County SELPA Special Education Ad Hoc Committee recommendations related to the AB 602 Marin County Office of Education (MCOE) Base Allocation, Excess Cost Calculation Methodology, and Mental Health Invoice Plan will be presented for consideration and adoption.

5.2 2025 – 2026 Marin County SELPA Committee Meeting Calendar Revision

The 2025 – 2026 Marin County SELPA Master Committee Meeting Calendar will be presented with a revision to the February meeting date for consideration and approval.

5.3 2025 – 2026 Operational Steering Committee Membership Amendment

The 2025 – 2026 Operational Steering Committee will be presented for consideration to change to the Region One (1) representative for the 2025 – 2026 school year.

5.4 Approval of a Classification and Compensation Study: SELPA Director Position

The OSC shall consider for approval the Marin County Superintendents of Schools' recommendation to conduct a review of the SELPA Director job description, position title, and compensation to provide recommendations based on the analysis.

6.0 Discussion Items

6.1 2025 – 2026 Regionalized Special Education Classrooms and Services

Information will be presented regarding the continuum of regionalized special education classes and services available to the SELPA's member LEAs during the 2025 – 2026 school year.

6.2 Marin County SELPA Special Education Program Development

Information will be presented regarding the current needs of the SELPA's member LEAs specific to special education programming.

7.0 Information Items

7.1 Marin County SELPA Special Education Ad Hoc Recommended Activities

Information will be provided regarding the activities identified by the Special Education Ad Hoc Committee for the 2025 - 2026 school year.

7.2 Supporting Innovative Practices (SIP) Grant Award Activity Update

Information will be presented regarding activities supported by Supporting Innovative Practices in the 2024 – 2025 school year and upcoming activities for the current school year to continue the development of systems that support inclusive practices.

7.3 Marin County SELPA Special Education Advisory Committee Report

Information will be presented regarding the work of the Marin County SELPA's Special Education Advisory Committee.

9.0 SELPA Director’s Report

Information, communication, and reports will be presented by the SELPA Director.

10.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

11.0 Future Planning

Next Meeting Date: October 1, 2025 - 8:00 a.m. – Marin County Office of Education

12.0 Adjournment

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Annotation – Agenda Items 3.1 & 3.2
Operational Steering Committee
September 3, 2025

Agenda Item

- 3.1 Approval of Minutes from May 28, 2025 OSC Meeting
- 3.2 Approval of Agenda for September 3, 2025 OSC Meeting

Item Taken

Action

Summary of Key Issues

The minutes of the May 28, 2025 OSC meeting and the agenda for the September 3, 2025 OSC meeting are presented for adoption.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the Consent Agenda as presented.

Attachments to this Agenda Item

Attachment: Minutes, Operational Steering Committee Meeting, May 28, 2025



MINUTES
Operational Steering Committee
May 28, 2025
8:00 am Open Session
Marin County Office of Education
1111 Las Gallinas Ave, San Rafael

1.0 Call Public Session to Order

Tracy Smith, Superintendent, Novato Unified School District

Tracy Smith called the meeting to order at 8:04 am.

Operational Steering Committee:

Area 1: David Rice, Superintendent, Ross Elementary School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Adam Jennings, Superintendent, Shoreline Unified School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Carmen Diaz Ghysels, Superintendent, San Rafael City Schools

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Tracy Smith, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

In attendance: Tracy Smith, John Carroll, Raquel Rose (8:15 am), Adam Jennings, and David Rice.

2.0 Establishment of Quorum

A quorum was established with four members in attendance at the time of the meeting being called to order.

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

Rebecca Minnich, SELPA Director
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- 3.1 Approval of Minutes from April 2, 2025 OSC Meeting
- 3.2 Approval of Agenda for May 28, 2025 OSC Meeting

The Consent Agenda was approved as presented.

Motion: John Carroll Second: David Rice Carried: Unanimous

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

There was no public comment.

5.0 Public Hearing

5.1 2025 -2026 Marin County SELPA Annual Budget Plan

A public hearing will be held regarding the adoption of the Marin County SELPA Annual Budget Plan as required by California Education Code 56205(b). The SELPA Operational Steering Committee is required to approve the Annual Budget Plan prior to submission to the California Department of Education.

The public hearing regarding the adoption of the Marin County SELPA Annual Budget Plan was opened at 8:05 am. Information regarding the Marin County SELPA Annual Budget was presented to the OSC by the SELPA Director. No public comment was made.

5.2 2025 - 2026 Marin County SELPA Annual Service Plan

A public hearing will be held regarding the adoption of the Marin County SELPA Annual Service Plan as required by California Education Code 56205(b). The SELPA Operational Steering Committee is required to approve the Annual Service Plan prior to submission to the California Department of Education.

The public hearing regarding the adoption of the Marin County SELPA Annual Service Plan was opened at 8:08 am. Information regarding the Marin County SELPA Annual Budget was presented to the OSC by the SELPA Director. No public comment was made.

6.0 Information Items

6.1 Marin County SELPA Autism Demonstration Site Recognition

Recognition will be provided to the educators in the Marin County SELPA Autism Demonstration Site for their work regarding the use of Evidence Based Practices to support students with autism.

The SELPA Director recognized the educators in the Marin County SELPA Autism Demonstration Site for their work regarding the use of Evidence Based Practices to support students with Autism. The SELPA Regional Implementation Lead shared information about the evidence-based practices that have been implemented with fidelity in the class. The classroom teacher, occupational therapist, and school psychologist shared that the program has become a model classroom for educators to see and learn from in Marin County.

6.2 Marin County SELPA Special Education Advisory Committee Report

Information will be presented regarding the work of the Marin County SELPA's Special Education Advisory Committee.

The SELPA Director presented information regarding the work of the Marin County SELPA Special Education Advisory Committee and the current LEAs that have representation on the Committee.

7.0 Discussion Items

7.1 Notification of Program Transfer

Information will be presented regarding the notification of an intent to conduct a Program Transfer received from the Miller Creek School District for the 2026 – 2027 school year.

The SELPA Director presented information regarding the notification of an intent to conduct a Program Transfer received from the Miller Creek School District for the 2026 – 2027 school year. The Miller Creek School District has notified the SELPA of its intent to transfer assessments of preschool-age students and Early Intervention speech and language services.

8.0 Action Items

8.1 2025 - 2026 Marin County SELPA Annual Budget Plan

The 2025 - 2026 Annual Budget Plan will be presented for adoption.

The 2025 – 2026 Annual Budget Plan was approved as presented.

Motion: David Rice Second: Adam Jennings Carried: Unanimous

8.2 2025 - 2026 Marin County SELPA Annual Service Plan

The 2025 - 2026 Annual Service Plan will be presented for adoption.

The 2025 – 2026 Annual Service Plan was approved as presented.

Motion: John Carroll Second: Adam Jennings Carried: Unanimous

8.3 2024 – 2025 Marin County Special Education Ad Hoc Recommendations

The Marin County SELPA Special Education Ad Hoc Committee recommendations related to the AB 602 Marin County Office of Education (MCOE) Base Allocation,

Excess Cost Calculation Methodology, and Mental Health Invoice Plan will be presented for consideration and adoption.

The SELPA Director presented the Marin County SELPA Special Education Ad Hoc Committee recommendations related to the AB 602 Marin County Office of Education (MCOE) Base Allocation, Excess Cost Calculation Methodology, and Mental Health Invoice Plan.

The SELPA Director shared that the Mill Valley School District, Shoreline Unified School District, Miller Creek School District, Kentfield School District, and Larkspur Corte Madera School District Business Officials made a request for the OSC to consider not taking action at the meeting, so that District Business Officials could have more time to review the recommendations and provide input for OSC consideration.

The OSC discussed the request and made a motion to bring the Marin County SELPA Special Education Ad Hoc Committee recommendations to the September 3, 2025 OSC meeting for consideration and adoption after the Business Officials had more time to review and provide input.

Motion: Raquel Rose Second: David Rice Carried: Unanimous

8.4 2025 - 2026 AB 602 Fiscal Allocation Plan

The 2025 - 2026 AB 602 Fiscal Allocation Plan will be presented for adoption.

The 2025 - 2026 AB 602 Fiscal Allocation Plan was adopted as presented.

Motion: Adam Jennings Second: Raquel Rose Carried: Unanimous

8.5 2025 - 2026 Mental Health Invoice Plan

The 2025 - 2026 Mental Health Invoice Plan will be presented for adoption.

The 2025 - 2026 Mental Health Invoice Plan was adopted as presented.

Motion: John Carroll Second: Adam Jennings Carried: Unanimous

8.6 2025 - 2026 Special Education Preschool Grants Fiscal Allocation Plan

The 2025 - 2026 Special Education Preschool Grants Fiscal Allocation Plan will be presented for adoption.

The 2025 - 2026 Special Education Preschool Grants Fiscal Allocation Plan was adopted as presented.

Motion: Raquel Rose Second: Adam Jennings Carried: Unanimous

8.7 2025 – 2026 Low Incidence Fiscal Allocation Plan

The 2025 - 2026 Special Low Incidence Fiscal Allocation Plan will be presented for adoption.

The 2025 - 2026 Special Low Incidence Fiscal Allocation Plan was adopted as presented.

Motion: Raquel Rose Second: Adam Jennings Carried: Unanimous

8.8 Appointment of the 2025 - 2026 Operational Steering Committee and Chairperson

The 2025 - 2026 Operational Steering Committee and Chairperson will be recommended and appointed.

The 2025 - 2026 Operational Steering Committee and Chairperson were appointed as presented.

Motion: Raquel Rose Second: John Carroll Carried: Unanimous

9.0 SELPA Director's Report

Information, communication, and reports will be presented by the SELPA Director.

The SELPA Director provided information regarding the following:

- *On May 23, 2025 the California Department of Education (CDE) provided notice to SELPAs that the Local Medical Therapy Program Education Partner Interagency Agreement that was required six months from issuance has now been extended to December 31, 2025.*
- *There was no formal recommendation for regionalized program expansion, therefore the proposed MCOE Excess Cost Budget has been provided to both the Advisory Steering Committee and Business Advisory Committee.*
- *The Marin County SELPA will be hosting a series of professional learning opportunities in the 2025 – 2026 school year focused on a variety of topics, including: Behavior Intervention Plans: Development, Implementation, and Progress Monitoring; Inclusion and Universal Design for Learning; and Learning and Implementing Evidence Based Practices in the Classroom.*
- *As a Supporting Innovative Practices grantee, the Marin County SELPA will continue to support member LEAs with developing plans that foster inclusive learning environments and enhance student engagement and learning. The SELPA will also continue to host a Community of Practice for LEAs developing inclusive early childhood learning programs.*

10.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

Members of the Committee discussed the date of the next meeting. The Committee agreed to not meet in June 2025 and meet in September 2025 on the date identified on the SELPA's Committee Meeting Calendar.

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11.0 Future Planning

Next Meeting Date: September 3, 2025 - 8:00 a.m. – Marin County Office of Education

12.0 Adjournment

The Meeting was adjourned at 9:245 am with no objection.

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Annotation – Agenda Item 5.1
Operational Steering Committee
September 3, 2025

Agenda Item

5.1 2024 – 2025 Marin County Special Education Ad Hoc Recommendations

Item Type

Action

Summary of Key Issues

The Marin County SELPA Special Education Ad Hoc Committee was directed by the Operational Steering Committee to engage in a formal review of the SELPA’s AB 602 MCOE Base Allocation, Excess Cost Calculation Methodology, and Mental Health Invoice Plan in the 2024 – 2025 school year. In May 2025, the Business Advisory Committee (BAC) requested additional time to review the SELPA Ad Hoc Committee recommendations to ensure input could be provided to the Operational Steering Committee prior to any action. The BAC reviewed the recommendations in August 2025. The final Ad Hoc Committee recommendations will be presented for consideration and approval.

Summary of Previous OSC Action

The Operational Steering Committee (OSC) recognized the request of the BAC at the May 28, 2025 OSC meeting and proposed to take action at the September 3, 2025 OSC meeting.

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the 2024 – 2025 Marin County Special Education Ad Hoc Recommendations as presented.

Attachments to this Agenda Item

Attachment 1: 2024 – 2025 Marin County Special Education Ad Hoc Recommendations



**Marin County SELPA
Special Education Ad Hoc Committee
Recommendations: May 2025**

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Marin County SELPA

Role

A Special Education Local Plan Area (SELPA) is a grouping of school districts that join together to form a geographic region to provide all of the special education service needs for children with disabilities residing within the region's boundaries. The Marin County SELPA consists of all of Marin's local public school districts and the Marin County Office of Education. The SELPA office works collaboratively with school districts and other public agencies throughout Marin County to make available a full continuum of special education services to children with disabilities from birth through age 22. The Marin County SELPA office provides support to local school districts in the following areas:

- Program Development
- Program Availability for all Students with IEPs;
- Professional Development;
- Parent Support and Training;
- Alternative Dispute Resolution;
- Interagency Coordination;
- Special Education Data Management and Reporting; and
- Fiscal Allocation and Monitoring.

Mission

The Marin County SELPA believes that all students will be contributing members of their community and will complete their educational career prepared for adult life. Through collaborative and effective leadership and support to local school districts, families, and agencies within Marin County, the Marin County SELPA will work to ensure the provision of appropriate programs and services for individuals with exceptional needs.

Member Local Educational Agencies (LEAs)

Bolinas Stinson School District	Kentfield School District	Laguna Joint School District
Lagunitas School District	Larkspur Corte Madera School District	Marin County Office of Education
Mill Valley School District	Miller Creek School District	Nicasio School District
Novato Unified School District	Reed Union School District	Ross School District
Ross Valley School District	San Rafael Elementary School District	San Rafael High School District
Sausalito Marin City School District	Shoreline Unified School District	Tamalpais Union High School District

SELPA Governance

The governance structure of the Marin County SELPA consists of:

- An Operational Steering Committee (OSC) composed of one Superintendent from each of the six regions in the county;
- An Advisory Steering Committee (ASC) composed of Special Education Directors from each local educational agency;
- A Business Advisory Committee (BAC) composed of Chief Business Officials from each local educational agency;
- A Special Education Advisory Committee (SEAC) composed of parents, teachers, administrators, and public agencies; and
- The Marin County Office of Education (MCOE) as the administrative unit.

Guiding Principles

The delivery of special education services in Marin County is guided by the following seven (7) principles:

- Students with IEPs are collectively all “our” students;
- Students’ needs come first;
- Students with IEPs should receive what they individually need;
- Being cost-effective whenever possible is essential;
- Small districts lack economies of scale for special education costs;
- Resources should be pooled effectively when possible; and
- Focus on what is needed first – then determine how to best utilize our collective resources to provide it.

Overview

At the request of the Operational Steering Committee (OSC), a study session was held in the Fall 2022 for Marin County Superintendents, Business Officials, and Special Education Directors from the Marin County SELPA's member LEAs. The focus of the session was to learn more about special education programming in Marin County, including the role of the SELPA, and engage in discussions regarding the Marin County SELPA's guiding principles, collective agreements related to special education programming, and considerations for program enhancements as a result of potential changes in legislation specific to SELPA operations.

Based on the information gathered at the study session, the OSC identified the need for the SELPA to form an ad hoc committee with representation from the OSC, District Business Officials, District Special Education Directors, Marin County Office of Education, and the SELPA to examine special education programming and operations in Marin County and bring forth recommendations to the Operational Steering Committee.

At the conclusion of the 2022 - 2023 school year, the ad hoc committee brought forward recommendations to the Operational Steering Committee regarding the following:

- Countywide Operations
- SELPA Operations
- SELPA Priorities (Set-Asides)
- Regionalized Programs Excess Costs
- Fiscal Allocation Plans
- Data Management

The Operational Steering Committee approved the ad hoc committee directives (See Appendix A) and a three - year timeline to complete recommended activities. With a multi-year review cycle and implementation plan, the OSC identified a need for an ad hoc committee to be formed in the 2023 - 2024 school year. The ad hoc committee consisted of one (1) district superintendent member of the OSC, two (2) district business officials, two (2) district special education directors, one (1) MCOE business official, one (1) MCOE special education administrator, and one (1) SELPA administrator. Since the establishment of the Ad Hoc Committee, the OSC has continued its recommendation for a committee to complete approved activities.

Special Education Ad Hoc Committee Members

2024 - 2025		
David Rice Superintendent Ross Elementary School District	Bree Brown Assistant Superintendent, Business Services Marin County Office of Education	Keith Ricci Business Manager Marin County Office of Education
Dr. Amira Mostafa Executive Director, Special Education Tamalpais Union High School District	Jeff Wallace Director of Fiscal Services Novato Unified School District	Stacey Tachiki Special Education Director Marin County Office of Education
Erin Conklin Director of Special Education & Human Resources Mill Valley School District	Taiwo Madson Director of Fiscal Services San Rafael City Schools	Rebecca Minnich SELPA Director Marin County SELPA

Ad Hoc Committee Meeting Process

The Ad Hoc committee participated in eight (8) meetings from October 2024 to May 2025 to provide recommendations regarding how to best address the following Operational Steering Committee directives:

1. Engage in a formal review of the SELPA’s AB 602 MCOE Base Allocation;
2. Engage in a formal review of MCOE Excess Cost Calculation Methodology;
3. Engage in a formal review of SELPA’s Mental Health Invoice Plan.

The 2024 - 2025 Ad Hoc committee meeting schedule was as follows:

Meeting Date	Topic
October 24, 2024	Ad Hoc Committee Purpose OSC Approved Recommendations
November 21, 2024	AB 602 MCOE Base Allocation
December 19, 2024	AB 602 MCOE Base Allocation
January 23, 2025	AB 602 MCOE Base Allocation MCOE Excess Cost Calculation Methodology
February 13, 2025	MCOE Excess Cost Calculation Methodology
March 20, 2025	Mental Health Invoice Plan MCOE Excess Cost Calculation Methodology AB 602 MCOE Base Rebenching Timeline
April 24, 2025	Mental Health Invoice Plan: Extraordinary Cost Risk Pool AB 602 MCOE Base Allocation Rebenching Timeline
May 8, 2025	Final Review of Recommendations

OSC Directive 1: Formal Review of AB 602 MCOE Base Allocation

Background

Annually, the Marin County Office of Education (MCOE) receives a base allocation from SELPA AB 602 funds to support the continued operation of MCOE regionalized special education programs. The base allocation was originally derived from revenue received by the MCOE for their 1997 - 1998 units from Federal, State, and property taxes because the 1997 - 1998 school year was the year prior to the current AB 602 funding calculation implementation statewide.

The SELPA funds the AB 602 MCOE Base Allocation first by federal funds, which are allocated on special education and low income pupil counts, including flexible funding for preschool and alternative education. Then, state funding is considered which is based on Average Daily Attendance (ADA) and rate per unit of ADA. ADA is funded on better of current, prior year, or prior prior year ADA. Finally, local property taxes, if necessary.

In 2014, the Operational Steering Committee approved the SELPA to allocate \$5,163,407 to the MCOE for the operation of regionalized programs with an agreement to increase the base allocation by a Cost of Living Adjustment (COLA) annually. The amount was approximately 50% of total operational costs, minus revenues. The intent of the base allocation was to ensure regardless of a district's usage, each district in the SELPA contributed to the costs of regionalized programs to ensure a full continuum of special education services was available to students. However, since the establishment of the AB 602 MCOE Base Allocation, no adjustments have been made to the allocation amount, apart from redistributions resulting from Program Transfers. For the 2024–2025 school year, the adopted AB 602 MCOE Base Allocation is the same as it was a decade ago.

The 2024 - 2025 SELPA Ad Hoc Committee was tasked with formulating recommendations to the OSC regarding the following:

- Examining the operational and fiscal appropriateness of the current AB 602 MCOE Base Allocation; and
- Considerations for re-benching the AB 602 MCOE Base Allocation.

Recommendations

The 2024 - 2025 Ad Hoc Committee convened five (5) times to examine the AB 602 MCOE Base Allocation. Guided by the Marin County SELPA's established principles, the committee reviewed OSC directives, past fiscal studies, historical data, and various calculation methodologies. All

data used in the analysis was provided by the Marin County Office of Education and Marin County SELPA.

The AB 602 MCOE Base Allocation remains consistent with the SELPA's commitment to providing a full continuum of regionalized special education services—particularly for students with extensive support needs. Every district contributes to the cost of these services, ensuring access across the SELPA, regardless of direct usage. However, the current funding level no longer reflects the original intent or aligns with SELPA's guiding principles. Originally designed to fund approximately 50% of MCOE's operational costs, the MCOE Base Allocation now covers less than 35% of operational costs after the subtraction of revenues. Because a fixed portion of AB 602 revenue is allocated to MCOE "off the top", the distribution of financial responsibility among member districts has become inequitable over time.

The Ad Hoc Committee moved forward the following for OSC consideration:

1. Adjust the MCOE AB 602 Base Allocation to represent 45% of the actual operational costs¹ of MCOE special education programs.
2. Implement this realignment incrementally over a period of two years, with an effective start date of the 2026 - 2027 school year.
3. Reevaluate and adjust the AB 602 MCOE Base Allocation annually to maintain alignment at 45% of actual operational cost beginning with implementation.²
4. Maintain a 45% AB 602 Base Allocation for a minimum of three years. During the 2028 - 2029 school year, conduct an analysis through an Ad Hoc Committee to determine whether the 45% threshold continues to align with the operational needs of the SELPA and the actual cost of services. Adjustments may be recommended to the Operational Steering Committee based on findings from this evaluation.

¹ Operational costs are calculated after subtracting all revenue sources.

² Budget projections will reflect MCOE Base allocation adjustments per the SELPA-approved schedule.

OSC Directive 2: Formal Review of Excess Cost Calculation Methodology

Background

The MCOE Base Allocation does not fully cover the operational costs of MCOE's programs, leaving a shortfall known as Excess Costs, which are apportioned to SELPA member LEAs. These costs are calculated by totaling program expenses, subtracting all revenue sources, and distributing the remaining balance using the Excess Cost formula. This formula comprises two components: 1) 50% of the cost is allocated based on the number of students served in each instructional setting, and 2) the remaining 50% is distributed based on a per-pupil count across all service categories. This approach distributes program costs to all LEAs utilizing MCOE services.

The 2024 - 2025 SELPA Ad Hoc Committee was tasked with formulating recommendations to the OSC regarding the following:

- Examining the operational and fiscal appropriateness of the current Excess Cost Calculation Methodology; and
- Considerations for developing a different calculation methodology.

Recommendations

The 2024 - 2025 Ad Hoc Committee convened three (3) times to examine the Excess Cost Calculation Methodology. Guided by the Marin County SELPA's established principles, the committee reviewed OSC directives, past fiscal studies, historical data, program operational data, and various calculation methodologies. The data used in the analysis was provided by the Marin County Office of Education and Marin County SELPA.

The current Excess Cost Calculation Methodology distributes costs based on each district's utilization of MCOE regionalized programs. Although allocating 50% of the MCOE program excess cost by service, shifts a portion of the higher Special Day Class (SDC) service costs off to Designated Individual Services (DIS) services, the Ad Hoc committee's proposed revision would allocate excess costs based on duplicated pupil counts by program setting, which provides a more consistent and transparent method of cost sharing tied to actual service delivery.

The Ad Hoc Committee moved forward the following for OSC consideration:

With an effective start date of the 2026 - 2027 school year,

1. Include the costs associated with the delivery of speech and language services to students in MCOE Autism Special Day Classes in the overall operational cost calculation, rather than excluding them from total costs and billing these services as a separate line item.
2. Integrate the speech and language services for students enrolled in MCOE Autism Special Day Classes in the DIS count. All speech and language services will be included in the Designated Instructional Service (DIS) count.
3. Include Compass Academy's mental health service costs in the overall operational cost calculation, discontinuing the separate invoicing currently based on Average Daily Attendance (ADA) under the existing Mental Health Invoice Plan.
4. Allocate total Excess Costs to each District of Special Education Accountability based on the duplicated pupil count within each program setting: Special Day Class (SDC), Resource Specialist Program (RSP), and Designated Instructional Services (DIS).
 - a. Eliminate the use of a per-pupil cost factor; instead, distribute the total operational costs exclusively by program setting. This revision removes the previous two-part calculation and simplifies the allocation process to a single-setting-based distribution.

There is no recommendation to change the current district credit for service provision. Students served in special day classes outside their District of Special Education Accountability may be transferred from the District of Service's count to the District of Special Education Accountability's count. This adjustment provides a "credit" to the District of Service in the MCOE Excess Cost distribution for services rendered.

The current pupil count date – set as the last Friday before winter break – serves as the basis for Excess Cost calculations. As part of the next cyclical review in the 2028-2029 school year, consider whether this remains the most equitable method or if an alternative would provide a more accurate representation of enrollment in MCOE programs.

OSC Directive 3: Formal Review of Mental Health Invoice Plan

Background

The Mental Health Invoice Plan (MHIP) utilizes a bill back procedure for the provision of identified regionalized mental health services and member Local Educational Agency (LEA) fiscal protections. The approved MHIP is based on current year average daily attendance (ADA) and the current Proposition 98 funding rate.

Regionalized mental health services are delivered to students enrolled at Compass Academy, a regionalized day treatment program operated by the MCOE. Fiscal protections are maintained through an Extraordinary Cost Risk Pool, which annually reimburses districts for residential placement room and board expenses exceeding a specified threshold. If claims surpass the pool's available funding, reimbursements are adjusted proportionately. Invoice amounts are calculated based on each district's ADA as a percentage of the total county-wide ADA.

The 2024 - 2025 SELPA Ad Hoc Committee was tasked with formulating recommendations to the OSC regarding the following:

- Examining the fiscal appropriateness of the current Mental Health Invoice Plan; and
- Considerations for a cyclical review of both the Extraordinary High Cost Risk Pool and Compass Academy Actual costs.

Recommendations

The 2024 - 2025 Ad Hoc Committee convened two (2) times to examine the Mental Health Invoice Plan. Guided by the Marin County SELPA's established principles, the committee reviewed OSC directives, historical data, program operational data and reimbursement data. The data used in the analysis was provided by the Marin County Office of Education and Marin County SELPA.

The Ad Hoc Committee moved forward the following for OSC consideration:

1. End the Mental Health Invoice Plan after the 2025–2026 school year. This change supports the proposed integration of Compass Academy's mental health service costs into the overall operational budget for MCOE regionalized programs.
2. Identify a mental health service as a Designated Instruction and Services (DIS) within the Excess Cost calculation and apply to students enrolled in Compass Academy.

3. The Extraordinary Cost Risk Pool should remain in effect through the duration of the 2025–2026 Mental Health Invoice Plan. Upon conclusion of that period, the Extraordinary Cost Risk Pool should be formally dissolved in coordination with the planned phase-out of the Mental Health Invoice Plan.
4. A comprehensive analysis of potential risk pools by the Ad Hoc Committee in the 2025 - 2026 school year, to determine if an alternative risk pool would provide a more equitable means of supporting LEAs due to extraordinary circumstances.

Special Education Ad Hoc Committee Recommendations

Summary Sheet

AB 602 MCOE Base Allocation Realignment

1. Adjust the MCOE AB 602 Base Allocation to represent 45% of the actual operational costs³ of MCOE special education programs.
 2. Implement this realignment incrementally over a period of two years, with an effective start date of the 2026 - 2027 school year.
 3. Reevaluate and adjust the AB 602 MCOE Base Allocation annually to maintain alignment at 45% of actual operational cost beginning with implementation.⁴
 4. Maintain a 45% AB 602 Base Allocation for a minimum of three years. During the 2028 - 2029 school year, conduct an analysis through an Ad Hoc Committee to determine whether the 45% threshold continues to align with the operational needs of the SELPA and the actual cost of services. Adjustments may be recommended to the Operational Steering Committee based on findings from this evaluation.
-

Excess Cost Calculation Methodology

With an effective start date of the 2026 - 2027 school year,

1. Include the costs associated with the delivery of speech and language services to students in MCOE Autism Special Day Classes in the overall operational cost calculation, rather than excluding them from total costs and billing these services as a separate line item.
2. Integrate the speech and language services for students enrolled in MCOE Autism Special Day Classes in the DIS count. All speech and language services will be included in the Designated Instructional Service (DIS) count.
3. Include Compass Academy's mental health service costs in the overall operational cost calculation, discontinuing the separate invoicing currently based on Average Daily Attendance (ADA) under the existing Mental Health Invoice Plan.

³ Operational costs are calculated after subtracting all revenue sources.

⁴ Budget projections will reflect MCOE Base allocation adjustments per the SELPA-approved schedule.

4. Allocate total Excess Costs to each District of Special Education Accountability based on the duplicated pupil count within each program setting: Special Day Class (SDC), Resource Specialist Program (RSP), and Designated Instructional Services (DIS).
 - a. Eliminate the use of a per-pupil cost factor; instead, distribute the total operational costs exclusively by program setting. This revision removes the previous two-part calculation and simplifies the allocation process to a single-setting-based distribution.

There is no recommendation to change the current district credit for service provision. Students served in special day classes outside their District of Special Education Accountability may be transferred from the District of Service's count to the District of Special Education Accountability's count. This adjustment provides a "credit" to the District of Service in the MCOE Excess Cost distribution for services rendered.

The current pupil count date – set as the last Friday before winter break – serves as the basis for Excess Cost calculations. As part of the next cyclical review in the 2028-2029 school year, consider whether this remains the most equitable method or if an alternative would provide a more accurate representation of enrollment in MCOE programs.

Mental Health Invoice Plan

1. End the Mental Health Invoice Plan after the 2025–2026 school year. This change supports the proposed integration of Compass Academy's mental health service costs into the overall operational budget for MCOE regionalized programs.
2. Identify a mental health service as a Designated Instruction and Services (DIS) within the Excess Cost calculation and apply to students enrolled in Compass Academy.
3. The Extraordinary Cost Risk Pool should remain in effect through the duration of the 2025–2026 Mental Health Invoice Plan. Upon conclusion of that period, the Extraordinary Cost Risk Pool should be formally dissolved in coordination with the planned phase-out of the Mental Health Invoice Plan.
4. A comprehensive analysis of potential risk pools by the Ad Hoc Committee in the 2025 - 2026 school year, to determine if an alternative risk pool would provide a more equitable means of supporting LEAs due to extraordinary circumstances.

Ad Hoc Recommendations Implementation Timeline

2025 - 2026 School Year		
Activity	Responsible Entity	Outcome/Product
Review of Facilities Plan	Ad Hoc Committee	Formal Recommendations to the OSC for Consideration
Review of Low Incidence Fiscal Allocation Plan	Ad Hoc Committee	Formal Recommendations to the OSC for Consideration
Examination of Extraordinary Cost Risk Pools	Ad Hoc Committee	Formal Recommendations to the OSC for Consideration
Increase SELPA Extended School Year Set Aside	OSC	Adopted AB 602 Fiscal Allocation Plan
Implement Rebenchded ESY Non Severe Class Reimbursement Rate	OSC	OSC Adopted SELPA Procedures for IEP Team Referral to a Non Severe Extended School Year Program
Implement ESY Non Severe Student Service Reimbursement Rate	OSC	OSC Adopted SELPA Procedures for IEP Team Referral to a Non Severe Extended School Year Program

2026 - 2027 School Year		
Activity	Responsible Entity	Outcome/Product
Review of Extended School Year Set-Aside	Ad Hoc Committee	Formal Recommendations to the OSC for Consideration

2027 - 2028 School Year		
Activity	Responsible Entity	Outcome/Product
Review of Extended School Year Set-Aside	Ad Hoc Committee	Formal Recommendations to the OSC for Consideration

2028 - 2029 School Year		
Activity	Responsible Entity	Outcome/Product
Review of AB 602 MCOE Base Allocation	Ad Hoc Committee	Formal Recommendations to the OSC for Consideration
Review of Excess Cost Calculation Methodology	Ad Hoc Committee	Formal Recommendations to the OSC for Consideration

Appendix A

2023 OSC Adopted Ad Hoc Recommendations

SELPA Operations

1. Maintain the current roles and responsibilities, including the defined underpinnings (Attachment 1), of the Marin County SELPA as defined by Code.
2. Establish the SELPA infrastructure to reflect the following: one (1) SELPA Director, one (1) Coordinator, one (1) Assistant Program Manager, one (1) 0.5 FTE accountant, and 2.0 FTE administrative support staff.
3. Continue case management of students placed through an IEP in a Residential Treatment Center or Nonpublic School by the Marin County SELPA.
4. Continue AB 1172 Nonpublic School monitoring requirements (review & maintain all behavioral training documents, and conduct virtual & in-person site visits post-placement by the District of Special Education) by the Marin County SELPA.
5. Consider developing a CAPTAIN Regional Implementation Lead² for the SELPA in the 2023 - 2024 school year to support the development of a regionalized demonstration site³ and provision of regionalized coaching to support the implementation of evidence based practices for students with autism, albeit without grant funding.
6. Broadening the current onboarding process from the SELPA for new LEA administrators related to special education operations. The SELPA shall ensure that new LEA Superintendents, Business Officials, and Special Education Directors have a basic foundational knowledge and understanding of special education programming and fiscal allocation procedures of the Marin County SELPA.

SELPA Priorities (Set-Asides)

Audiobooks

1. Carry out the current terms of the Learning Ally contract (through 2023-2024).
2. Re-evaluate Learning Ally contract in 2023-2024 school year.
3. Consider audiobooks in future years as an “insurance policy” for home-based instruction when an array of materials are not available

Extended School Year

1. Develop a cyclical review of established set-aside.
2. Develop the ability for “small districts”⁴ to access the set-aside to offset their proportional contribution to the extended school year actual costs.
3. Consider right-sizing the set aside based on SELPA-wide averages for the operational

costs of extended school year.

4. Consider creating a standard reimbursement based on actual costs for the operation of extended school year non severe special education programs.
5. Re-examine the fiscal methodology of using the remaining balance of the set-aside after allocating reimbursements to districts for the operational costs of extended school year to offset the Excess Costs.
6. Examine the current “standard level of service”⁵ of non-severe extended school year special day classes in the Marin County SELPA, and formalize non-severe extended school year special day classes as “regionalized” programs in the SELPA.

Nonpublic School/LCI Set Aside

1. Develop a cyclical review of established set-aside.
2. Need more time to consider if any changes are necessary.

Out of Home Care Set Aside

1. Develop a cyclical review of established set-aside.
2. Maintain a “risk pool” to continue to support extraordinary costs of LCI/NPS placements.

Technology Resource Center

1. Maintain support of the Technology Resource Center with no change to fiscal set aside.

Web-Based IEP Software

1. Maintain use of the current web-based software, Special Education Information System (SEIS).
2. Carry out terms of current SEIS contract with intent to renew.

Regionalized Programs Excess Costs

1. Develop an ad hoc committee to review the the following:
 - Standard Level of Service Delivery of Special Day Classes
 - MCOE Special Education Staffing/Infrastructure
 - Base Rate Set-Aside
 - Pupil Count Methodology
 - Per Pupil Count Calculation

Fiscal Allocation Plans

All Fiscal Allocation Plans

1. Develop a narrative for each allocation that describes the revenue source, and allocation distribution methodology.

AB 602 Fiscal Allocation Plan

1. Consider including federal dollars in the per LEA revenue.

Low Incidence Fiscal Allocation Plan

1. Develop cyclical review of reimbursement requirements related to actual costs.
2. Develop cyclical review of claims versus contributions to Excess Costs.

Mental Health Invoice Plan

1. Develop cyclical review of both the High Risk Pool and Compass Academy actual costs.
2. Develop an Memorandum of Understanding regarding the mental health invoice is based on prior year adoption of ADA proportions.

Preschool Fiscal Allocation Plan

1. Maintain the current allocation methodology as described in the fiscal allocation plan.

Facilities Plan

1. Continue with the current facilities plan with no change to the facilities calculation nor allocation.

Data Management

1. The SELPA shall work to ensure the SELPA's member LEAs understand the importance of accurate and timely data to inform operations, planning, and allocations.
2. The SELPA shall develop a resource designed to support its member LEAs with review and reconciliation of LEA specific special education data including but not limited to identification, enrollment, service delivery, and demographics.
3. With the support of the SELPA, each member LEA shall designate at least one (1) staff person as the LEA's California Longitudinal Pupil Achievement Data System

(CALPADS) and SEIS liaison. This staff person shall be responsible for the generation and submission of CALPADS reports and making any necessary corrections/adjustments to submitted reports.

Review Cycle and Timeline

1. Development of a working committee to conduct cyclical reviews of the Marin County SELPA Set-Asides, Fiscal Allocation Plans, and Regionalized Programming Excess Costs, to address the proposed recommendations.
2. The working committee consist of at least one (1) district superintendent member of the OSC, two (2) district business officials, two (2) district special education directors, one (1) MCOE business official, one (1) MCOE special education administrator, and at least one (1) SELPA administrator. The committee will be tasked with implementing and collecting data related to the Ad Hoc Committee recommendations adopted by the Operational Steering Committee.

The following review schedule:

2023 - 2024 School Year

- Formal Review of Extended School Year Set Aside
- Formal Review of LCI/NPS Set Aside
- Formal Review of Out of Home Care Set Aside

2024 - 2025 School Year

- Formal Review of Excess Costs
- Formal Review of Mental Health Invoice Plan

2025 -2026 School Year

- Formal Review of Facilities Plan
- Formal Review of Low Incidence Fiscal Allocation Plan

Upon completion of each formal review, the Ad Hoc Committee will share the outcomes with the SELPA Director to report to the Operational Steering Committee for review and consideration.

Annotation – Agenda Item 5.2
Operational Steering Committee
September 3, 2025

Agenda Item

5.2 2025 – 2026 Marin County SELPA Committee Meeting Calendar Revision

Item Type

Action

Summary of Key Issues

The 2025 – 2026 Marin County SELPA Committee Meeting Calendar currently reflects the OSC not meeting in the month of February.

Summary of Previous OSC Action

The OSC adopted the 2025 – 2026 Marin County SELPA Committee Meeting Calendar at the March 5, 2025 OSC meeting.

Recommendation

The SELPA Director recommends the OSC approve the 2025 – 2026 Marin County SELPA Committee Meeting Calendar as presented.

Attachments to this Agenda Item

Attachment: 2025 – 2026 Marin County SELPA Committee Meeting Calendar



COMMITTEE MEETING CALENDAR 2025 - 2026

Operational Steering Committee (8:00 am)

July 2025 <i>Dark</i>	August 2025 <i>Dark</i>	September 3, 2025 MCOE	October 1 2025 MCOE	November 5, 2025 MCOE	December 3 2025 MCOE
January 7, 2026 MCOE	February 4, 2026 MCOE	March 4, 2026 MCOE	April 1, 2026 MCOE	May 27, 2026 MCOE	June 17, 2026 MCOE

Advisory Steering Committee (9:00 am)

July 2025 <i>Dark</i>	August 27, 2025 MCOE	September 10, 2025 Virtual	October 15, 2025 Virtual	November 12, 2025 Virtual	December 17, 2025 MCOE
January 14, 2026 Virtual	February 25, 2026 Virtual	March 11, 2026 MCOE	April 15, 2026 Virtual	May 20, 2026 Virtual	June 10 2026 MCOE

Business Advisory Committee (11:00 am)

July 2025 <i>Dark</i>	August 2025 <i>Dark</i>	September 2025 <i>Dark</i>	October 15, 2025 Joint Meeting with ASC at 11:00 am	1 st Interim November 12, 2025 Joint Meeting with ASC at 11:00 am	December 2025 <i>Dark</i>
January 2026 <i>Dark</i>	2 nd Interim February 25, 2026 Joint Meeting with ASC at 11:00 am	Preliminary Budget March 18, 2026	April 22, 2026	May 20, 2026 Joint Meeting with ASC at 11:00 am	June 10, 2026 Joint Meeting with ASC at 11:00 am

Special Education Advisory Committee (9:30 am – 11:00 am)

July 2025 <i>Dark</i>	August 26, 2025 MCOE	September 2025 <i>Dark</i>	October 2025 <i>Dark</i>	November 18, 2025 MCOE	December 2025 <i>Dark</i>
January 27, 2026 MCOE	February 2026 <i>Dark</i>	March 24, 2026 MCOE	April 2026 <i>Dark</i>	May 5, 2026 MCOE	June 2026 <i>Dark</i>

Annotation – Agenda Item 5.3
Operational Steering Committee
September 3, 2025

Agenda Item

5.3 2025 – 2026 Operational Steering Committee Membership Amendment

Item Type

Action

Summary of Key Issues

The 2025 - 2026 Operational Steering Committee that represents each of the SELPA's six (6) regions needs to be established. There is a recommended change to the member representative for Region One (1) on the Operational Steering Committee.

Summary of Previous OSC Action

The OSC appointed the 2025 – 2026 Operational Steering Committee and Chairperson at the May 28, 2025 OSC meeting. Brett Geithman was appointed as the Region One representative at that time.

Recommendation

None

Attachments to this Agenda Item

Attachment 1: Draft 2025 - 2026 Marin County SELPA Operational Steering Committee Membership



**2025 - 2026 Marin County SELPA
Operational Steering Committee Membership**

Area/Member	District Representation
<p>Area 1: David Rice, Ross School District</p> <p>Alternate: Brett Geithman, Larkspur Corte Madera School District</p>	<p>Tamalpais Union High School District; Larkspur-Corte Madera School District; Ross School District</p>
<p>Area 2: Tyler Graff, Ross Valley School District</p> <p>Alternate: Barbara Snekkevik, Nicasio School District</p>	<p>Ross Valley School District; Nicasio School District; Lagunitas School District; Shoreline Unified School District</p>
<p>Area 3: Raquel Rose, Kentfield School District</p> <p>Alternate: Elizabeth Kaufman, Mill Valley School District</p>	<p>Bolinas-Stinson Union School District; Reed Union School District; Sausalito-Marín City School District; Mill Valley School District; Kentfield School District</p>
<p>Area 4: Carmen Diaz Ghysels, San Rafael City Schools</p> <p>Alternate: Kristy Treewater, Miller Creek School District</p>	<p>Miller Creek Elementary School District; San Rafael Elementary School District; San Rafael High School District</p>
<p>Area 5: Tracy Smith, Novato Unified School District</p> <p>Alternate: Julie Synyard, Novato Unified School District</p>	<p>Novato Unified School District</p>
<p>Area 6: John Carroll, Marin County Office of Education</p> <p>Alternate: Janelle Campbell, Marin County Office of Education</p>	<p>Marin County Office of Education; Laguna Joint School District</p>
<p>Chair: Tracy Smith</p>	<p>Term: 2025 - 2026</p>

Annotation – Agenda Item 5.4
Operational Steering Committee
September 3, 2025

Agenda Item

5.4 Approval of a Classification and Compensation Study: SELPA Director Position

Item Type

Action

Summary of Key Issues

The SELPA Director job description has not been formally reviewed in forty-four years. It is recommended that the job description is reviewed to ensure that job duties and description align with activities of the Local Plan and the title and salary are consistent with SELPA priorities.

Summary of Previous OSC Action

None

Recommendation

The Marin County Superintendent of Schools recommends that the OSC approves a formal review of the SELPA Director job description, position title, and compensation.

Attachments to this Agenda Item

None

Annotation – Agenda Item 6.1
Operational Steering Committee
September 3, 2025

Agenda Item

6.1 2025 – 2026 Regionalized Special Education Classrooms and Services

Item Type

Discussion

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: 2025 – 2026 Marin County Office of Education Regionalized Special Education Services

Attachment 2: 2025 – 2026 Marin County SELPA Regionalized Special Education Programs

MCOE REGIONALIZED SPECIAL EDUCATION SERVICES

2025-2026

	PROGRAM/STRAND	DISTRICT OF LOCATION	SCHOOL SITE	GRADES
EARLY INTERVENTION	EARLY START	MCOE	Magnolia Park	Ages 0-2
	DHH	MCOE	Magnolia Park	PreK- TK
	AUT	MCOE	Marindale	PreK
	AUT	MCOE	Marindale	PreK
	ESN	MCOE	Marindale	PreK
	ESN	MCOE	Marindale	PreK
ELEMENTARY PROGRAMS	ESN	MILL VALLEY	Edna Maguire	TK – K
	ESN	ROSS VALLEY	Hidden Valley	TK – K
	AUT	NOVATO	Lu Sutton	TK – K
	ESN	MILLER CREEK	Lucas Valley	TK – K
	SDA	MILLER CREEK	Vallecito	TK – K
	ESN	MILL VALLEY	Edna Maguire	1 – 2
	ESN	ROSS VALLEY	Hidden Valley	1 – 2
	SDA	MILLER CREEK	Vallecito	1 – 2
	ESN	NOVATO	Olive	K – 4
	ESN	KENTFIELD	Bacich	K – 5
	ED	NOVATO	Compass	K – 5
	AUT	NOVATO	Hamilton	3 - 5
	ESN	NOVATO	Olive	3 – 5
	ESN	REED	Bel Aire	3 – 5
	AUT	ROSS VALLEY	Manor	3 – 5
	ESN	NOVATO	San Jose MS	6 – 8
	ESN	SAN RAFAEL	Davidson	6 – 8
	AUT	NOVATO	Hamilton	6 – 8
	ED	NOVATO	Compass	6 – 8
SECONDARY/ TRANSITION PROGRAMS	SDA	SAN RAFAEL	Terra Linda HS	9 - 12
	SDA	TUHSD	Tamalpais HS	9 - 12
	ESN	TUHSD	Redwood HS	9 - 12+
	AUT	TUHSD	Redwood HS	9 - 12
	ED	NOVATO	Compass	9 - 12
	ESN	MCOE	Grant Grover	12+
	AUT	MCOE	Grant Grover	12+
	SDA	MCOE	Grant Grover	12+
	SDA	COLLEGE OF MARIN	IVC	12+
ITINERANT SERVICES	Resource Specialist	Rurals	Various	TK-8
	Visual Impairment	Various	Various	preK-12+
	Deaf/Hard of Hearing	Various	Various	preK-12+
	Adapted PE	Various	Various	TK-12+



Marin County SELPA Regionalized Special Education Programs

	Special Day Class – Mild/Mod (Preschool)	Special Day Class – Mild/Mod (Elementary)	Special Day Class – Mild/Mod (High School)	Special Day Class – Mild/Mod Skills Development	Special Day Class – Autism (Elementary)	Special Day Class – Autism (Middle School)	Special Day Class – Autism (High School)	Special Day Class – Counseling Enriched	Special Day Class – ESN (Preschool)	Special Day Class – ESN (Elementary)	Special Day Class – ESN (High School/Transition)
Kentfield		K-4 (1)									
Larkspur Corte Madera											
Marin County Office of Education			2	K-5 (2) 6-8 (1) 9-12 (2) 12+ (2)	K-5 (3)	1	1	K-5 (1) 6-8 (1) 9-12 (1)	2	K-5 (1) 6-8 (1)	9-12 (3) 12+ (2)
Mill Valley	1	6-8 (2)									
Miller Creek		TK-2 (1) 3-5 (1)									
Novato	2	TK-2 (2) 2-3 (1) 3-4 (1) 6-8 (2)	2 12+ (1)		TK-2 (1) 3-5 (1)	1	1	3-5 (1) 6-8 (1) 9-12 (1)			
Reed											
Ross Valley		K-5 (2) 6-8 (1)									
San Rafael Elementary		K-2 (1) 6-8 (1)							2	TK-8 (5)	
San Rafael High			9-12 (4)					1			1
Shoreline		2-8 (1)	1								
Tamalpais Union			6					5			

Adaptive Physical Education and Low Incidence Itinerant Services are regionalized and provided by the Marin County Office of Education.

Resource Specialist and Learning Center Programs are not considered regionalized programs.

Annotation – Agenda Item 6.2
Operational Steering Committee
September 3, 2025

Agenda Item

6.2 Marin County SELPA Special Education Program Development

Item Type

Discussion

Summary of Key Issues

The Marin County SELPA's member LEAs have identified the need for special education program development.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

None

Annotation – Agenda Item 7.1
Operational Steering Committee
September 3, 2025

Agenda Item

7.1 Marin County SELPA Special Education Ad Hoc Committee Approved Activities

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

The OSC approved the Marin County SELPA Ad Hoc Committee recommendations for the 2025 – 2026 school year at the May 24, 2023 OSC meeting.

Recommendation

None

Attachments to this Agenda Item

Attachment 1: 2025 – 2026 School Year Marin County SELPA Special Education Ad Hoc Approved Activities

**2025 - 2026 School Year
Marin County SELPA Special Education Ad Hoc Committee
Approved Activities**

2025 - 2026 School Year		
Activity	Responsible Entity	Outcome/Product
Review of Facilities Plan	Ad Hoc Committee	Formal Recommendations to the OSC for Consideration
Review of Low Incidence Fiscal Allocation Plan	Ad Hoc Committee	Formal Recommendations to the OSC for Consideration
Increase SELPA Extended School Year Set Aside	OSC	Adopted AB 602 Fiscal Allocation Plan
Implement Rebenched ESY Non Severe Class Reimbursement Rate	OSC	OSC Adopted SELPA Procedures for IEP Team Referral to a Non Severe Extended School Year Program
Implement ESY Non Severe Student Service Reimbursement Rate	OSC	OSC Adopted SELPA Procedures for IEP Team Referral to a Non Severe Extended School Year Program

Annotation – Agenda Item 7.2
Operational Steering Committee
September 3, 2025

Agenda Item

7.2 Supporting Innovative Practices (SIP) Grant Award Activity Update

Item Type

Information

Summary of Key Issues

The Marin County SELPA is a recipient of a California Department of Education Special Education Division Supporting Inclusive Practices Grant and continues to expand opportunities to support Local Education Agencies with developing systems and procedures that support inclusive practices.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

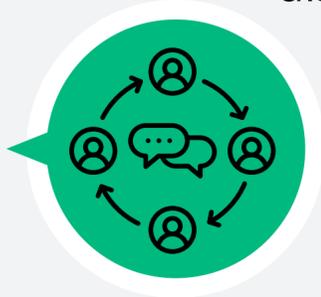
Attachment 1: Supporting Innovative Practices (SIP) Activity Update

Supporting Innovative Practices (SIP) Activity Update 2024 - 2025 School Year



NorCal Inclusion Collaborative

Over 60 Marin County Educators participated in the NorCal Inclusion Collaborative and created action plans to ensure meaningful inclusion of students with disabilities in their school communities.



Community of Practice Formation

Five Local Education Agencies & SIP collaboratively shared knowledge, experiences, and strategies that promote inclusive practices for PK and TK students.



Demonstration Site Visit

Four LEAs observed a SIP Demonstration Site to determine the systems, identify the resources, and observe instruction that support inclusive early education.



Inclusive Environmental Site Walkthroughs

Three LEAs participated in a structured site walkthrough with SIP consultants to determine how well the learning spaces support the physical, social, and communication needs of students.



Inclusive Environment Enhancements

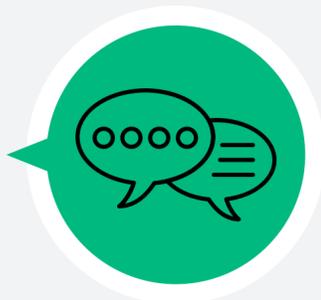
Three LEAs enhanced their preschool and/or TK classrooms to support inclusive learning, Instructional materials, including books, and equipment were purchased through the support of the SIP grant.

Supporting Innovative Practices (SIP) Activity Update 2025 - 2026 School Year



Inclusion Academy

Six LEAs will participate in a four all-day workshops grounded in the context of Multi-Tiered Systems of Support to explore how Universal Design for Learning serves as the foundation to designing high-quality inclusive learning environments.



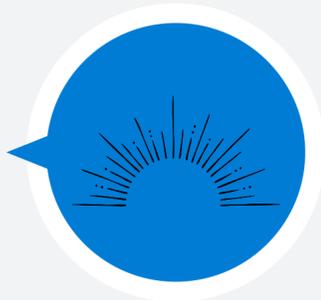
Community of Practice

Five Local Education Agencies & SIP will continue collaborating and exploring various structures, systems, and strategies that foster inclusive and accessible learning environments.



Visit Inclusive Learning Sites

LEAs will have an opportunity to visit SIP Demonstration Sites as well as classrooms in Marin County that have developed structures and implemented systems that support inclusion.



California Early Childhood Special Education Network

Two LEAS will participate in a two-day conference that focuses on innovative and inclusive preschool practices, evidence based practices, early childhood policies and practices, and universal design for learning in early childhood settings.



More Activities to Come!

**Annotation – Agenda Item 7.3
Operational Steering Committee
September 3, 2025**

Agenda Item

7.3 Marin County SELPA Special Education Advisory Committee

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: Marin County SELPA Special Education Advisory Committee Membership

**Marin County SELPA
SEAC Membership
September 2025**

MEMBER	REPRESENTING	DISTRICT	TERM EXPIRES
<i>Vacant</i>	Special Education Parent	Bolinas Stinson	<i>Vacant</i>
Arwen Brown	Special Education Parent	Miller Creek Elementary	December 31, 2026
<i>Vacant</i>	Special Education Parent	Kentfield	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Laguna Joint	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Lagunitas	<i>Vacant</i>
<i>Vacant</i>	<i>Special Education Parent</i>	Larkspur Corte Madera	<i>Vacant</i>
Christina Fass	Special Education Staff	Marin County Office of Education	December 31, 2026
Birgit Switenki	Community Agency	Matrix	December 31, 2026
<i>Vacant</i>	Special Education Parent	Mill Valley	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Nicasio	<i>Vacant</i>
Kristin Cikowski	<i>Special Education Parent</i>	Novato	March 31, 2027
Kimberly Zian	Special Education Parent	Reed	December 31, 2026
<i>Vacant</i>	Special Education Parent	Ross	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Ross Valley	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	San Rafael Elementary	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	San Rafael High	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Sausalito Marin City	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Shoreline	<i>Vacant</i>
<i>Vacant</i>	Special Education Parent	Tamalpais	<i>Vacant</i>