The Office of Small Business Development

# Applying for New Certification with the School District of Palm Beach County

**Step 1: Fill Out the Online Certification Application**

- Visit palmbeachschools.gob2g.com and log in.
- Select “Apply for/Renew Certification“ and answer the prompted questions.

**Step 2: Confirm Your Certification Status**

- Click "Your firm would like to submit a **New** certification application with The School District of Palm Beach County."

**Step 3: Select Your Firm’s Domicile**

- Click “Your firm is currently located in Palm Beach County, Broward County, or Miami-Dade County.”

**Step 4: Choose Your Certification Type**

- Select “Your firm would like to certify with The School District of Palm Beach County.”

Upon completing these steps, you’ll proceed to the **New SBE Application**. Here, you’ll fill out the following sections to complete:

- Section 1: Business Profile
- Section 2: Business Information
- Section 3: Ownership and Control
- Section 4: Financial Information and Inventory
- Document List

**For further assistance, contact:**

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Business Analyst (Certification)
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***Certification with the District is not guaranteed and is dependent on your firm's eligibility with our program guidelines.***

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