

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, California 90713

REGULAR MEETING AGENDA

Regular Meeting
September 4, 2025

8:15 a.m.

ADDENDUM
PAGE NO.

I GENERAL COMMUNICATION FUNCTIONS

Pursuant to Government Code section 54954.3, section (b)(1) and Chaffee vs. San Francisco Public Library Commission (2005) 134 Cal App 4th 109, each speaker will be provided up to three (3) minutes to make their comments on an agenda item. You will be provided a one-minute and thirty second warning before your time to speak is up.

1. Call to order
2. Renewal of Pledge of Allegiance to the Flag of the United States of America
3. Roll
4. **APPROVE** the Minutes of the Regular Meeting of August 21, 2025 1-3
5. **RECEIVE** correspondence and refer it to proper order of Business or to the Executive Officer, Personnel Commission for processing
6. **HEAR** public on items not listed on the agenda
7. **HEAR** report from the Executive Officer

II CONSENT AGENDA

1. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0026-5068 established 9/3/2025 4
2. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0044-5068 established 9/3/2025 4
3. **APPROVE** the certification of Recreation Aide eligibility list 26-0053-5255 established 8/27/2025 4
4. **APPROVE** the certification of Recreation Aide eligibility list 26-0055-5255 established 8/28/2025 4

III OLD BUSINESS

1. None

IV NEW BUSINESS

1. None

V OTHER ITEMS

1. None

VI NEXT REGULAR MEETING

September 18, 2025 at 8:15 a.m. at 4400 Ladoga Ave., Lakewood, CA 90713

VII CLOSED SESSION

Public employee performance evaluation – Executive Officer, Personnel Commission and Classified Employment

VIII ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

Persons requiring accommodation in order to view the agenda or participate in the meeting may make the request for accommodation to the Executive Officer, Personnel Commission at 562-435-5708 at least 24 hours in advance of the meeting. (Government Code 54954.2 (a)).

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

August 21, 2025

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, August 21, 2025 at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Linda Vaughan

Absent: Terence Ulaszewski

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Maria Lynn Alvarez, Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Oralia Leyva, Certification Services Manager; Virginia Agredano Perez, Senior Administrative Secretary; Mari Rojas, Employment Services Supervisor; Yessika Aguirre, Human Resources Technician; Judith Alonso, Human Resources Technician; Judith Beauchamp, Human Resources Technician; Wendy Bell, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Monica Gaytan, Human Resources Technician; Warren Hornberger, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician; and Margarita Paiz, Human Resources Technician.

GUESTS PRESENT

Dallas Emerle, CSEA Chapter 2 Labor Relations Representative; and Tai Felder, CSEA Chapter 2 1st Vice President.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Linda Vaughan, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of August 7, 2025.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee commended Oralia Leyva, Certification Services Manager, and the certification team for their dedication and support in welcoming and onboarding new employees to ensure a smooth start to the school year. She also thanked CSEA labor partners for a productive meeting, highlighting the importance of building a strong working relationship and finding collaborative opportunities to support employees.

Dr. Lee also provided an update on the District's 2025–2026 budget, per a Budget Memo from the District.

Amy Van Fossen, Associate Personnel Analyst, reported that 69 recruitments are currently in progress, with applications being screened for 23 of them. Application numbers remain high, particularly in clerical classifications, where applications have reached into the hundreds. Four new eligibility lists for Instructional Aide – Special were presented on the meeting’s agenda. Ms. Van Fossen expressed appreciation to Judith Beauchamp, Human Resources Technician, and to Margarita Paiz, Human Resources Technician, for their efforts in these recruitments as they transition into their new roles.

Ms. Van Fossen also shared that Human Resources Technician, Silaue Taeleifi, represented the District at a Goodwill job fair with over 100 participants and numerous vendors. She reported positive outreach, with several organizations expressing interest in inviting the Personnel Commission to future job fair events. The District also received a certificate of recognition from Goodwill for its participation.

Ms. Van Fossen introduced new Human Resources Technician, Warren Hornberger, who joined the Personnel Commission from the Child Development Center. He will be supporting Nutrition Services recruitments. Mr. Hornberger shared his prior experience and expressed enthusiasm for his new role.

Mari Rojas, Employment Services Supervisor, expressed appreciation for the certification team’s diligence and collaboration. She acknowledged their commitment to providing high-quality service to school sites and offices, including the certification of eligibility lists and the accurate processing of new employees. She commended the team’s willingness to assist one another and their dedication to ensuring smooth operations districtwide.

CONSENT AGENDA

1. **APPROVE** the certification of District Security Officer eligibility list 25-0237-5202 established 8/8/2025
2. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0032-5319 established 8/21/2025
3. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0041-5319 established 8/21/2025
4. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0020-0448 established 8/12/2025
5. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0033-0448 established 8/12/2025
6. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0040-0448 established 8/12/2025
7. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0045-0448 established 8/20/2025
8. **APPROVE** the certification of Nutrition Services Supervisor III *Revised eligibility list 25-0207-5066 established 8/5/2025
9. **APPROVE** the certification of Production Center Supervisor eligibility list 25-0213-5070 established 8/22/2025

10. **APPROVE** the certification of Recreation Aide eligibility list 26-0042-5255 established 8/8/2025
11. **APPROVE** the certification of Recreation Aide eligibility list 26-0047-5255 established 8/13/2025
12. **APPROVE** the certification of Recreation Aide eligibility list 26-0051-5255 established 8/21/2025
13. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 26-0043-5317 established 8/8/2025
14. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 26-0048-5317 established 8/21/2025
15. **APPROVE** the certification of Senior Health Assistant eligibility list 25-0234-5174 established 8/22/2025
16. **APPROVE** the certification of Senior Health Assistant eligibility list 26-0034-5174 established 8/22/2025

A motion was made by Sheryl Bender, seconded by Linda Vaughan and the motion was carried with a unanimous vote of those present to approve items 1-16.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Linda Vaughan	X		

OLD BUSINESS None

NEW BUSINESS 1. **APPROVE** the Abolishment of a Classification – School Safety Operations Supervisor

A motion was made by Sheryl Bender, seconded by Linda Vaughan, the motion was carried with a unanimous vote of those present to approve New Business Item 1.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Linda Vaughan	X		

OTHER ITEMS NONE

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, September 4, 2025 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION The Personnel Commission retired into closed session at 8:27 a.m.

OPEN SESSION The Personnel Commission returned to open session at 8:30 a.m. with no reportable actions.

ADJOURNMENT The Regular Meeting of the Personnel Commission was declared adjourned at 8:31 a.m.

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Eligibility Lists

PAGE: 4

Date: September 4, 2025

Reason for Consideration: Approval

NUTRITION SERVICES WORKER

OPEN CONTINUOUS

26-0026-5068

List Valid: **09/03/2025 - 03/03/2026**

Total Applications Received: 36

Passed: 9 Failed: 3

Total Invited to Exam: 30

Withdrew: 18 Screened Out: 6

NUTRITION SERVICES WORKER

OPEN CONTINUOUS

26-0044-5068

List Valid: **09/03/2025 - 03/03/2026**

Total Applications Received: 41

Passed: 22 Failed: 0

Total Invited to Exam: 38

Withdrew: 15 Screened Out: 4

RECREATION AIDE

OPEN CONTINUOUS

26-0053-5255

List Valid: **08/27/2025 - 02/27/2026**

Total Applications Received: 22

Passed: 18 Failed: 0

Total Invited to Exam: 18

Withdrew: 0 Screened Out: 4

RECREATION AIDE

OPEN CONTINUOUS

26-0055-5255

List Valid: **08/28/2025 - 02/28/2026**

Total Applications Received: 17

Passed: 11 Failed: 0

Total Invited to Exam: 11

Withdrew: 0 Screened Out: 6

CERTIFIED TO BE CORRECT: Dr. Rebecca Lee DATE: September 4, 2025