

BOARD MEETING

Thursday, July 17, 2025 at 6:00pm

MINUTES

I. REGULAR MEETING CALLED TO ORDER at 6:10pm – Roll Call, Flag Salute

Attendance: Michelle Matheson, Mike Reynolds, Summer Ventura, Mary Fickett and non-voting Secretary to the Board: Superintendent Patricia Beathard

II. AUDIENCE PARTICIPATION

The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.

- a. Tirzah Small spoke on the CBA language
- b. Pam Fields spoke on CBA language and Tentative Agreement legality

III. APPROVAL OF AGENDA (H000)

Mary Fickett made a motion to approve the agenda as presented. Michelle Matheson seconded the motion. Motion carried.

IV. APPROVAL OF MINUTES

- a. June 24, 2025 Meeting Minutes (H000.1)

Mary Fickett made a motion to approve the June 24, 2025 meeting minutes as presented. Michelle Matheson seconded the motion. Motion carried.

V. ACTION ITEM

- a. Does the board wish to vote on making a language change in the current Contracted Bargaining Agreement for school years 2023-2025 that expires on August 31, 2025 (H01)

Mary Fickett made a motion that this is not a School Board matter and the board will not vote on Contracted Bargaining Agreement language. Michelle Matheson seconded the motion. Motion carried.

- b. If item a is approved, board vote on making the language change

VI. FINANCIAL REPORT

- a. Budget Status Report (H001)
- b. Cash Flow Spreadsheet (H002)

- c. AP Invoice Spreadsheet (H003)

Debi Johnson gave the financial report.

VII. BUDGET HEARING

- a. 2025-2026 Budget (H02a)
- b. 2025-2026 MSOC Disclosure (H02b)
- c. 4 Year Forecast (H02c)
- d. Resolution 293-24 Adoption of 2025-26 Budget (H02d)

Mary Fickett made a motion to adopt the 2025-2026 Budget. Michelle Matheson seconded the motion. Motion carried.

VIII. CONSENT AGENDA

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were approved for payment. In addition, Payroll Vendor warrant numbers 4650633 – 4650637 in the amount of \$33,580.03 and Employee payroll warrant number 4630096, for \$902.19, were approved.

- a. Approve Payroll: June 2025, Final: \$159,414.19
- b. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General	7/14/25,	#4602489–4602493	Early payments due	\$5,081.30

Pre-approve for release before next Board meeting:

General Fund AP Vouchers – all regular vouchers, plus:

NWEA or Star (3,500), Freckles (8,071.95), ALEKs (1,200); phones, utilities, copier lease, Amazon Capital, credit card, ~~F2S produce & delivery fees~~, OESD invoices (ACH payments), grant expenditures, process ACH reimbursements & payments (6,000+): \$33,000

- c. Approve Payroll: July 2025, Estimate: \$107,685.48
- d. Approve Star (progress monitoring program) cost for 25-26 (H03)
- e. Approve 2025-2026 School Board Meeting Schedule (H04)
- f. Approve purchase of 10 laptops (H05)

Mary Fickett made a motion to accept the consent agenda as presented. Michelle Matheson seconded the motion. Motion carried.

IX. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT

- a. Keystone Theater in October
 - i. Week of drama experience in 1st/2nd class
 - ii. Performance for parents, school & at senior soup
- b. OSPI webinar notes from 7.10.25

- i. Funding for Title C II, III, IV A & B are uncertain and potentially unlikely
 - 1. Professional development,
- ii. The OSPI map tells us the Brinnon School District is expected to lose \$15,997 (Title IIA and Title IVA funds) or \$222/student
- iii. Title I Part A and special education funding seems safe
- iv. In 2026-2027 – deeper cuts are anticipated
- c. Washington Reading Corps Update – Americorps expects to have funding for WRC in the 2025 – 2026 school year
- d. Civil Rights Audit – closing letter & general OSPI message (H06a&b)
- e. West Sound STEM Network Newsletter (H07)
- f. Congratulations letter from OSPI (Office of the Superintendent of Public Instruction) for two years of outstanding school bus inspection results (H08)
- g. Board retreat timing, location, and schedule

Superintendent Patricia Beathard gave the status of the school.

X. BOARD DISCUSSION/PLANNING

- a. After cancelled special meeting, discuss adjusted timeline for new board member selection process
 - i. Alert County and let them know of changes
 - ii. Continue to advertise the open position, submit resume and letter of interest to Summer Ventura
 - 1. Due by Friday, August 1 at noon
 - iii. Set dates for interviews
 - 1. August 5 at 4pm-6pm
 - iv. Interview at public meeting
 - v. Discuss the candidates in an Executive Session
 - vi. Vote in open session

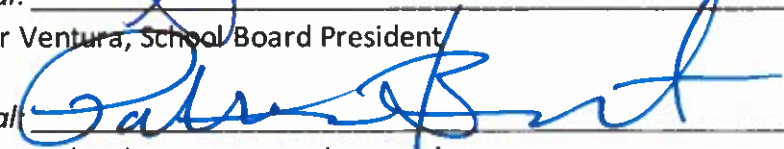
XI. BOARD MEMBERS REPORTS

XII. ADJOURNMENT

Mary Fickett made a motion to adjourn the meeting at 7:25pm. Michelle Matheson seconded the motion. Motion carried.

Approval:  _____
Summer Ventura, School Board President

Date: 8/26/25

Approval:  _____
Patricia Beathard, Secretary to the Board

Date: 8/26/25