

BOARD MEETING

Thursday, July 25, 2024 at 6:00pm

MINUTES

I. REGULAR MEETING CALLED TO ORDER at 6:19pm – Roll Call, Flag Salute

Attendance: Summer Ventura, Michelle Matheson, Mary Fickett, Joshua Cunningham, Bill Barnett and non-voting Secretary to the Board: Superintendent Patricia Beathard

- II. AUDIENCE PARTICIPATION/AGENDA ITEMS** - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.

III. APPROVAL OF AGENDA (H000)

Mary Fickett made a motion to approved the agenda as presented. Michelle Matheson seconded the motion. Motion carried.

IV. APPROVAL OF MINUTES

- a. June 25, 2024 Meeting Minutes (H000.1)

Mary Fickett made a motion to approve the June 25, 2024 Minutes as presented. Joshua Cunningham seconded the motion. Motion carried.

V. FINANCIAL REPORT

- a. Budget Status Report (H001)
- b. Cash Flow Spreadsheet (H002)
- c. AP Invoice Spreadsheet (H003)
- d. Enrollment Report (H004)

Business manager Debi Johnson gave the financial report.

VI. BUDGET HEARING

- a. 2024-2025 Budget Hearing (Electronic Budget1-Budget5)
- b. Adopt 2024-2025 Budget, Resolution 293-24 (HO Budget6)

Mary Fickett made a motion to accept the 2024-2025 Budget Resolution 293-24. Summer Ventura seconded the motion. Motion carried.

VII. CAPITAL PROJECTS

- a. Tour of projects
- b. Accept All Play Systems playground piece/installation
Mary Fickett made a motion to accept All Play Systems playground piece/installation. Summer Ventura second the motion. Motion carried.
- c. Accept Bus Barn Floor Repair project
Joshua Cunningham made a motion to accept the Bus Barn Floor repair project. Mary Fickett seconded the motion. Motion carried.

VIII. CONSENT AGENDA

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$_____ are also approved.

Payroll warrant numbers _____ through _____ totaling \$_____.

General Fund AP payments made/pre-approved by the Board:

Voucher numbers 4602113 through 4602121 totaling \$6,081.50.

Capital Projects Fund payments made/pre-approved by the Board:

Voucher numbers 4698067 through 4698068 totaling \$2,870.00.

General Fund AP Voucher numbers 4602122 through 4602140 totaling \$27,958.03.

Capital Projects Fund AP Voucher numbers 698069 through 4698070 totaling \$122,473.15.

- a. Payroll: June 2024 Final total payroll: \$126,306.17
- b. Pre-approve GF Payments (8/15/24) due before the next Board meeting:
 - General Fund AP Vouchers: Phones, utilities, copier lease, Amazon Capital, credit card, grant expenditures, Qtrly Comp Tax, PFML & WaCares payments, NW Textbook Depository: \$38,600.00
 - CPF AP Voucher: \$9,564.51 (retainage for HKHS playground project) [not issued]
- c. Payroll: July 2024 estimate: \$92,431.28
- d. Approve Second Read: Policy 1400 Conduct, Order of Business, and Quorum (H01)
- e. Approve stipends for 2024-2025 school year
 - i. Specific to 2024-2025
 - 1. Classroom Moving (H02)
 - 2. Intensive Tutor Coordination/Professional Learning (H03)
 - 3. Reading Curriculum Preparation and Training (H04)
 - ii. Stipends
 - 1. Early Notice of Retirement or Resignation (H05)
 - 2. Yearbook Advisor (H06)

3. Music Performance (H07)
4. Run Club (H08)
5. Managing teacher when superintendent is out of the building (H09)
6. Movie Making Club (H10)
7. National Board Certification (H11)
8. Mentor Teacher (H12)
9. High School and Beyond College Bound (H13)
10. TPEP Student Growth (H14)
- f. Increase Debi Johnson's payroll contract from 220 days to 240 days
- g. Approve Selena Sena-Hopkins of My Hearth Therapy LLC to provide services at the Brinnon School – in alignment with WSRMP (Washington State Risk Management Pool) & attorney recommendations.

Joshua Cunningham made a motion to accept the consent agenda as presented. Mary Fickett seconded the motion. Motion carried.

IX. Discussion Item

- a. 2024-2025 – school board meeting calendar (H15)
- b. Do we want any workshops?

X. Action Items

- a. Approve the hire of a 3rd/4th grade teacher
 - i. Keri Madill

Joshua Cunningham made a motion to approve the hire of 3rd/4th grade teacher Keri Madill. Summer Ventura seconded the motion. Motion carried.

- b. Approve the hire of kitchen staff
 - i. Diane Weed

Joshua Cunningham made a motion to approve the hire of kitchen staff Diane Weed. Mary Fickett seconded the motion. Motion carried.

- c. Approve the hire of Washington Reading Corps Members
 - i. Benjamin Tidwell
 - ii. Cynthia Kempf
 - iii. One more member TBD with board member interview input

Joshua Cunningham made a motion to approve the hire of Washington Reading Corps members Benjamin Tidwell, Cynthia Kempf and one more member TBD. Summer Ventura seconded the motion. Motion carried.

- d. Approve posting a Custodian position (maximum of 3 hours, 209 days)

Joshua Cunningham made a motion to approve posting a custodian position with a maximum of 3 hours, 209 days. Mary Fickett seconded the motion. Motion carried.

- e. Approve the purchase of a surplus vehicle (pickup truck) through DES Surplus Operations not to exceed \$15,000

Joshua Cunningham made a motion to approve the purchase of a surplus vehicle not to exceed \$15,000. Mary Fickett seconded the motion. Motion carried.

XI. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- a. Upcoming board meeting - Tuesday, August 27 – 4:00 Retreat & 6:00 Regular Board Meeting
- i. Location: modular classroom or library
 - ii. Beathard appraisal – any special data requests?
 - iii. August board retreat – any discussion topic requests?
- b. Upcoming dates
- i. August 20-23 – staff back-to-school days
 - ii. August 22 3pm – Meet the Teacher
 - iii. August 26 – first day of school
 - iv. September 26 5-6:30pm – Open House
- c. First Read on essential policies
- i. 6700 – Nutrition
 1. This policy was divided into several policies (6700, 6701, 6702) and was replaced by the title and policy of Nutrition. March 2024.
 - ii. 6701 – Recess and Physical Activity (H16)
- d. First Read on encouraged policies
- i. 2022-Electronic Resources and Internet Safety (H17)
 - ii. 2023-Digital Citizenship and Media Literacy (H18)
 - iii. 2023F2-Artificial Intelligence Classroom Protocol (H19)
 - iv. 2023F3-Student Artificial Intelligence Code of Conduct (H20)
 - v. 2124 – Physical Education & Health Class (H21)
- e. Fresh Fruits and Vegetables Program not funded for 2024-2025 - working to include this into the Farm to School grant

XII. BOARD MEMBERS REPORTS

XIII. AUDIENCE PARTICIPATION

- a. Johan Klaass – Constitution Day coming. He has a PowerPoint presentation he’d like to share with the school.

XIV. ACTION ITEM

- a. Accept the resignation of board member Josh Cunningham effective after the meeting has been adjourned (H22)

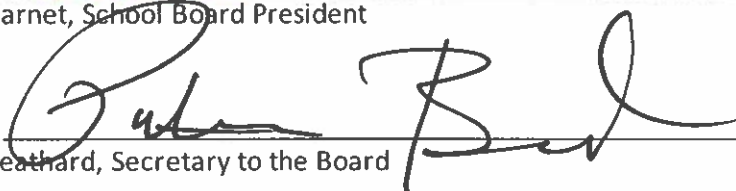
Summer Ventura moves to accept the resignation of board member Joshua Cunningham effective after the meeting has been adjourned. Mary Fickett seconded the motion. Motion carried.

XV. ADJOURNMENT

Joshua Cunningham made a motion to adjourn the meeting at 7:11pm. Mary Fickett seconded the motion. Motion carried.

Approval: 
William Barnett, School Board President

Date: 8/27/24

Approval: 
Patricia Beathard, Secretary to the Board

Date: 8/27/24