



Program Syllabus and Classroom Procedures

Beaufort-Jasper Academy for Career Excellence

Marine Technology

Mr. Connelly

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Course Description

In the Marine Tech program, students are exposed to service and repair of watercraft and marina operations, students learn marine trade skills in areas including shop and boating safety, inboard and outboard systems, carpentry, electricity, and vessel storage/handling. In addition, students will gain entry-level marine trade skills in areas including inboard and outboard systems, fiberglass construction and repair, welding, and tools and equipment operation. The course is based on the Yamaha Marine Tech Standards and National Marine Trades Curriculum, developed by the American Boat and Yacht Council (ABYC). Students will be able to obtain certification both as a Yamaha Marine Technician and as an ABYC Marine Technician (Coastal). Textbooks that will be used are American Boat and Yacht Council (ABYC), as well as Yamaha Marine Service Skills.

This program follows the South Carolina State Standards for [Marine Technology](#).

Industry Certifications Available:

Level I & II: Yamaha Introduction to Outboard Systems, Yamaha Introduction to jet propulsion, OSHA 10, CPR, and stop the bleed.

Level III & IV: ABYC Marine Service Technician, South Carolina Boaters Education.

Program Dress Code

Students will be expected to be prepared for work every day. Program dress is as follows: Students will be expected to be prepared for work every day. Program dress is as follows: ACE shirts or any feeder school uniforms. Tennis shoes or boots. No flipflops, crocs, or slides. **Safety glasses must be always worn in the shop.**

Expectations for Class

Students are expected to behave in a professional manner, communicate effectively with peers and the instructor. Complete projects, and assignments in a timely fashion. Students are expected to be accountable, collaborative, and engaged. Student's cell phones are always to be put away in the classroom phone lockbox.

Discipline: ACE follows procedures for progressive discipline as outlined in the Beaufort-Jasper Academy for Career Excellence Student Handbook.

Cell Phones & Ear Pods

Phones will be collected by teachers and locked into a cell phone lock box at the start of each class. They will be returned to students during any breaks, times needed for instructional use, lunch and when permissible. **Air Pods/Buds should never be worn in class or in the shop. No Exceptions.**

GRADING

All Grades are based on South Carolina State Standards

Level 1 & Level 3	Grade will be on based Theory Work
Level 2 & Level 4	Grade will be based on Application (Hands-On) Work
GRADING POLICIES: The semester grade is determined by the total points earned in each of the following areas and the number of points corresponds with a letter grade (outlined in the student handbook). The areas of evaluation and their weight toward the grade are as follows:	
A 100-90	B 89-80
C 79-70	D 69-60
F 59 or Below	AF- Attendance Failure
Summative Grades will account for 60% The goal for summative assessment is to evaluate student learning at the end of an instructional unit.	Formatives Grade will account for 40% The goal of formative assessment is to monitor student learning to provide ongoing feedback that can be used to improve as needed.
Missed Work Due to Absences: It is the student's responsibility to obtain the homework assignments, notes & any other pertinent information that is missed during an absence. Missed work due to an absence: Additional time (up to five school days) and full credit will be allowed for each day of a verifiable and excused absence. Exceptions will be made in unique, deserving situations as determined by the teacher and/or administrator.	

There is No Late Work at ACE:

Struggling to Complete Assignment- Communicate this to your teacher. You will be scheduled for Remediation during our ACE Intervention Block (ILT)

Refusal to Complete Assignment- You will be assigned a Working Period during lunch, CTE or before or after school to complete the assignment. You applied to come to ACE and there is a waiting list. Failure to complete work is not an option.

Employability Rubric:

Soft Skills are an essential part of each CTE Curriculum. ACE has instituted an Employability Rubric (below) which will count as a summative grade. In each program level a summative accountability rubric grade (which will be the same for each level) will be given 4 times in a semester (roughly every 4 weeks).

Statement for Academic Dishonesty:

Academic honesty is expected in all ACE classes. Cheating will not be tolerated. Consequences may include: reduction in grade on the assignment, repeat the assignment, no grade on assignment or others as deemed appropriate. Academic dishonesty will be reported to a school counselor, administration and a parent will be notified.

ACE EMPLOYABILITY RUBRIC				
Criteria	Skill Level			
	Exceeds Standard 20pts	Meets Standard 15pts	Needs Improvement On Standard 10pts	Does Not Meet Standard 5pts
Time Management	Consistently demonstrates exceptional time management skills, exceeding expectations.	Consistently demonstrates solid time management skills, meeting expectations.	Demonstrates inconsistent time management skills, needing improvement.	Fails to demonstrate effective time management skills.
Ability to meet deadlines and submit work on time	<ul style="list-style-type: none"> Prioritizes tasks effectively, consistently completing them ahead of schedule. Demonstrates exceptional organization, with tasks and deadlines clearly defined. Proactively seeks additional responsibilities, effectively managing additional workload. Rarely, if ever, requires reminders or extensions. 	<ul style="list-style-type: none"> Prioritizes tasks effectively, typically completing them on schedule. Maintains good organization, with tasks and deadlines generally well-defined. Manages workload effectively but may occasionally require reminders or extensions. Adapts well to changing priorities and workloads 	<ul style="list-style-type: none"> Struggles to consistently prioritize tasks, often missing deadlines. Lacks clear organization, leading to occasional confusion about tasks and deadlines. Requires frequent reminders and extensions to meet expectations. Shows limited ability to adapt to changing priorities and workloads. 	<ul style="list-style-type: none"> Consistently misses deadlines and lacks prioritization. Displays disorganization, often unable to identify tasks and deadlines. Regularly relies on reminders and extensions to meet expectations. Struggles to adapt to changing priorities and workloads.
Professionalism	Consistently demonstrates exceptional professionalism and uniform compliance, exceeding expectations	Consistently demonstrates good professionalism and uniform compliance, meeting expectations.	Demonstrates inconsistent professionalism and uniform compliance, needing improvement.	Fails to demonstrate professionalism and uniform compliance.
Behavior, attitude, personal presentation, uniform and appearance	<ul style="list-style-type: none"> Always in uniform Demonstrates a positive attitude and self-control Appropriate language use Demonstrates a positive and respectful attitude toward peers & instructors 	<ul style="list-style-type: none"> Adheres to dress code and uniform policies with few exceptions Mostly demonstrates a positive attitude, self-control Appropriate language use; Maintains a positive and respectful attitude towards peers & instructors 	<ul style="list-style-type: none"> Requires reminders and occasional correction to adhere to dress code and uniform policies. Seldom exhibits a positive attitude; Frequently uses inappropriate language. Occasionally displays a less than positive attitude towards peers & instructors 	<ul style="list-style-type: none"> Regularly violates dress code and uniform policies. Exhibits a poor attitude; Often uses inappropriate language. Consistently displays a negative or disrespectful attitude towards peers, instructors, and supervisors.
Communication	Consistently demonstrates exceptional communication skills, exceeding expectations.	Consistently demonstrates good communication skills, meeting expectations	Demonstrates inconsistent communication skills, needing improvement.	Fails to demonstrate effective communication skills.
Listening; oral and written; making sure message is received; prioritizing urgent communication	<ul style="list-style-type: none"> Communicates ideas and information clearly and concisely, both in writing and verbally. Actively listens to others, showing empathy and understanding in interactions. Effectively conveys complex concepts and ideas with clarity and precision. Demonstrates exceptional non-verbal communication, including eye contact, body language, and active engagement. 	<ul style="list-style-type: none"> Communicates ideas and information clearly, with minimal misunderstandings. Listens attentively and shows understanding in interactions with others. Conveys concepts and ideas with a reasonable degree of clarity. Displays adequate non-verbal communication, including appropriate eye contact and body language. 	<ul style="list-style-type: none"> Sometimes struggles to communicate ideas and information clearly, leading to misunderstandings. May need improvement in active listening, occasionally appearing disengaged in interactions. Conveys concepts and ideas with varying levels of clarity. Displays occasional issues with non-verbal communication, including inconsistent eye contact and body language. 	<ul style="list-style-type: none"> Consistently struggles to communicate ideas and information clearly, leading to frequent misunderstandings. Rarely engages in active listening and may appear disinterested in interactions. Often fails to convey concepts and ideas with clarity and precision. Consistently displays issues with non-verbal communication, such as limited or inappropriate eye contact and body language.

The Academy for Career Excellence does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in its programs and activities. Inquiries regarding the non-discrimination policies should be made to: ACE Director, 80 Lowcountry Drive, Ridgeland, SC 29936, Telephone (843) 987-8107.; Special Needs Department Chair, ACE, 80 Lowcountry Drive, Ridgeland, SC 29936, Telephone: (843) 987-8107.

ACE EMPLOYABILITY RUBRIC				
Criteria	Skill Level			
	Exceeds Standard 20	Meets Standard 15	Needs Improvement On Standard 10	Does Not Meet Standard 5
Productivity & Quality	Consistently demonstrates exceptional productivity and quality, exceeding expectations.	Consistently demonstrates good productivity and quality, meeting expectations.	Demonstrates inconsistent productivity and quality, needing improvement.	Fails to demonstrate effective productivity and quality.
Strong work ethic; preparedness; quality of work	<ul style="list-style-type: none"> Always comes to class prepared & gives best effort Shows initiative in improving productivity and quality. Requires occasional supervision and corrections to maintain productivity and quality. Maximizes class time Always follows safety procedures and rules 	<ul style="list-style-type: none"> Regularly gives best effort Occasionally seeks opportunities to improve productivity and quality. Requires frequent supervision and corrections to maintain productivity and quality Regularly uses class time Follows most safety procedures and rules 	<ul style="list-style-type: none"> Frequently unprepared for class Shows limited initiative in improving productivity and quality. Regularly requires supervision and corrections to maintain productivity and quality. Poor use of class time seldom follows safety procedures and rules 	<ul style="list-style-type: none"> Often unprepared for class Rarely seeks opportunities to improve productivity and quality. Consistently requires extensive supervision and corrections to maintain productivity and quality. Wastes class time Never follows safety procedures and rules
Problem Solving & Troubleshooting	Consistently demonstrates exceptional problem-solving and troubleshooting skills, exceeding expectations.	Consistently demonstrates good problem-solving and troubleshooting skills, meeting expectations.	Demonstrates inconsistent problem solving and troubleshooting skills, needing improvement.	Fails to demonstrate effective problem-solving and troubleshooting skills.
Critical thinking used to solve problems independently	<ul style="list-style-type: none"> Helps peers Approaches problems with a systematic and creative mindset, consistently producing innovative solutions. Effectively identifies, analyzes, and resolves problems in a timely manner. Proactively seeks opportunities to troubleshoot and resolve issues. 	<ul style="list-style-type: none"> Occasionally collaborates with other students Approaches problems with a logical and structured mindset, typically producing effective solutions. Identifies, analyzes, and resolves problems in a timely and efficient manner. Shows initiative in troubleshooting and resolving issues. 	<ul style="list-style-type: none"> Rarely collaborates with other students Sometimes struggles to approach problems in a logical and structured manner, leading to less effective solutions. Occasionally takes longer to identify, analyze, and resolve problems. Displays limited initiative in troubleshooting and resolving issues. 	<ul style="list-style-type: none"> Never collaborates with other students Approaches problems with a rudimentary level of logic and structure, producing basic solutions. May take longer to identify, analyze, and resolve problems, particularly with more complex challenges. Shows limited initiative in troubleshooting and resolving issues.

Outline of Topics Covered:

MARINE TECH I & MARINE TECH II

I. Demonstrating Workplace Readiness Skills: Personal Qualities and People Skills

1. Demonstrate positive work ethic.
2. Demonstrate integrity.
3. Demonstrate teamwork skills.
4. Demonstrate self-representation skills.
5. Demonstrate diversity awareness.
6. Demonstrate conflict-resolution skills.
7. Demonstrate creativity and resourcefulness.

II. Demonstrating Workplace Readiness Skills: Professional Knowledge and Skills

1. Demonstrate effective speaking and listening skills.
2. Demonstrate effective reading and writing skills.
3. Demonstrate critical-thinking and problem-solving skills.
4. Demonstrate healthy behaviors and safety skills.
5. Demonstrate an understanding of workplace organizations, systems, and climates.
6. Demonstrate lifelong-learning skills.
7. Demonstrate job-acquisition and advancement skills.
8. Demonstrate time-, task-, and resource-management skills.
9. Demonstrate job-specific mathematics skills.
10. Demonstrate customer-service skills.

III. Demonstrating Workplace Readiness Skills: Technology Knowledge and Skills

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1. Demonstrate proficiency with technologies common to a specific occupation.
2. Demonstrate information technology skills.
3. Demonstrate an understanding of Internet use and security issues.
4. Demonstrate telecommunications skills.

IV. Examining All Aspects of an Industry

1. Examine aspects of planning within an industry/organization.
2. Examine aspects of management within an industry/organization.
3. Examine aspects of financial responsibility within an industry/organization.
4. Examine technical and production skills required of workers within an industry/organization.
5. Examine principles of technology that underlie an industry/organization.
6. Examine labor issues related to an industry/organization.
7. Examine community issues related to an industry/organization.
8. Examine health, safety, and environmental issues related to an industry/organization.

V. Addressing Elements of Student Life

1. Identify the purposes and goals of the student organization.
2. Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.
3. Demonstrate leadership skills through participation in student organization activities, such as meetings, programs, and projects.
4. Identify Internet safety issues and procedures for complying with acceptable use standards.

VI. Ensuring Shop Safety

1. Explain the importance of workplace safety.
2. Follow general workplace safety procedures.
3. Practice ergonomically correct work methods.
4. Follow emergency safety procedures.
5. Maintain safe work area.
6. Identify, use, and store hazardous materials.
7. Use personal protective equipment.
8. Operate fire suppression equipment.
9. Achieve recognized first aid/CPR certification.
10. Practice safe work procedures with ladders and scaffolds.

VII. Practicing Boating Safety, Handling, and Basic Navigation Skills

1. Pass SC boating safety course.
2. Select, coil, throw, and handle the lines used for securing, lashing, and towing vessels.
3. Secure boat to a dock, mooring, and/or anchor.
4. Maneuver a small boat on water in close quarters.
5. Create knots used for securing, lashing, and towing vessels.

VIII. Understanding the Fundamentals of Boat Design and Construction

1. Identify various hull types and their intended uses.
2. Describe fundamental elements of boat design.

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IX. Demonstrating Woodworking Skills

1. Use squares, measuring tapes, or rules to measure materials or distances.
2. Perform mathematical calculations related to woodworking.
3. Describe the types and characteristics of wood used for various kinds of boat construction and repair.
4. Select correct fastener for a specific application.

X. Applying Finishes

1. Select finishing materials, identifying precautions for their use.
2. Prepare surface.
3. Prepare/apply primer.
4. Apply masking and pull tapes.
5. Apply finish by hand.
6. Apply finish with spray equipment.

XI. Performing Fiberglass Construction and Repair

1. Describe common composite construction/fiberglass-reinforced plastics (FRP) and equipment used in fiberglass construction and repair.

XII. Maintaining and Repairing Inboard and Inboard/Outboard Engine Systems

1. Identify basic engine systems, subsystems, and components.
2. Follow correct procedures in the installation of marine components in compliance with the U.S. Coast Guard Code of Federal Regulations (CFR) and standard-compliant installations.

XIII. Maintaining and Repairing Outboard Engine Systems

1. Identify basic engine systems (two-and four-cycle), subsystems, and components.

XIV. Understanding Marine Systems

1. Explain basic electrical theory.
2. Describe basic maintenance procedures for a marine electrical system, using appropriate marine electrical connectors, according to ABYC standards.
3. Identify various components of a fuel system and their uses and the process of rigging a fuel system according to ABYC standards.
4. Explain basic plumbing practices and maintenance related to marine use, according to ABYC installation standards.

XV. Practicing Safe Vessel Transportation on Land

1. Describe the techniques for safely launching and recovering a boat from/onto a trailer.

XVI. Performing Marina Operations and Yard Services

1. Describe the procedures for preparing a boat for seasonal storage or usage by using manufacturer recommendations or best industry practice.
2. Describe the process for stepping/unstepping a spar.

4. Describe the procedure for shrink-wrapping an object, according to best industry practice, identifying problems that can arise during the process.
5. Explain the purposes and safe operation of yard equipment.

XVII. Preparing for a Career

1. Research the diverse career opportunities available in the marine trades and the training, education, and other credentials required for each.
2. Research job openings.

MARINE TECH III & MARINE TECH IV

I. Demonstrating Workplace Readiness Skills: Personal Qualities and People Skills

1. Demonstrate positive work ethic.
2. Demonstrate integrity.
3. Demonstrate teamwork skills.
4. Demonstrate self-representation skills.
5. Demonstrate diversity awareness.
6. Demonstrate conflict-resolution skills.
7. Demonstrate creativity and resourcefulness.

II. Demonstrating Workplace Readiness Skills: Professional Knowledge and Skills

1. Demonstrate effective speaking and listening skills.
2. Demonstrate effective reading and writing skills.
3. Demonstrate critical-thinking and problem-solving skills.
4. Demonstrate healthy behaviors and safety skills.
5. Demonstrate an understanding of workplace organizations, systems, and climates.
6. Demonstrate lifelong-learning skills.
7. Demonstrate job-acquisition and advancement skills.
8. Demonstrate time-, task-, and resource-management skills.
9. Demonstrate job-specific mathematics skills.
10. Demonstrate customer-service skills.

III. Demonstrating Workplace Readiness Skills: Technology Knowledge and Skills

1. Demonstrate proficiency with technologies common to a specific occupation.
2. Demonstrate information technology skills.
3. Demonstrate an understanding of Internet use and security issues.
4. Demonstrate telecommunications skills.

IV. Examining All Aspects of an Industry

1. Examine aspects of planning within an industry/organization.
2. Examine aspects of management within an industry/organization.
3. Examine aspects of financial responsibility within an industry/organization.
4. Examine technical and production skills required of workers within an industry/organization.
5. Examine principles of technology that underlie an industry/organization.

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6. Examine labor issues related to an industry/organization.
7. Examine community issues related to an industry/organization.
8. Examine health, safety, and environmental issues related to an industry/organization.

V. Addressing Elements of Student Life

1. Identify the purposes and goals of the student organization.
2. Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.
3. Demonstrate leadership skills through participation in student organization activities, such as meetings, programs, and projects.
4. Identify Internet safety issues and procedures for complying with acceptable use standards.

VI. Understanding the Fundamentals of Boat Design and Construction

1. Explain basic techniques used in boat building.

VII. Demonstrating Woodworking Skills

1. Produce a wooden boat component of various types of marine wood, using hand tools.
2. Produce a wooden boat component of various types of marine wood, using pneumatic and electric hand tools.
3. Produce a wooden boat component of various types of marine wood, using pneumatic and electric power tools.
4. Manipulate wood to create a variety of joints and shapes using the appropriate marine woodworking techniques and adhesives.

VIII. Performing Fiberglass Construction and Repair

1. Create a small fiberglass part.
2. Perform detailing functions.
3. Repair fiberglass and gel coat.

IX. Maintaining and Repairing Inboard and Inboard/Outboard Engine Systems

1. Remove and install a propeller on an inboard and inboard-outboard engine, inspecting the hub for damage and following procedures that adhere to engine manufacturer's recognized practices and procedures.
2. Perform seasonal maintenance on a gasoline-fueled engine, according to engine manufacturer's recognized procedures and practices, using appropriate testing equipment.
3. Perform routine maintenance on a gasoline-fueled engine, according to engine manufacturer's recognized procedures and practices, using appropriate testing equipment.

4. Perform seasonal maintenance on a diesel-fueled engine, according to engine manufacturer's recognized procedures and practices, using appropriate testing equipment.
5. Perform routine maintenance on a diesel-fueled engine, according to engine manufacturer's recognized procedures and practices, using appropriate testing equipment.

X. Maintaining and Repairing Outboard Engine Systems

1. Remove and install a propeller on an inboard and inboard-outboard engine, inspecting the hub for damage and following procedures that adhere to engine manufacturer's recognized practices and procedures.
2. Perform seasonal maintenance on a gasoline-fueled engine, according to engine manufacturer's recognized procedures and practices, using appropriate testing equipment.
3. Perform routine maintenance on a gasoline-fueled engine, according to engine manufacturer's recognized procedures and practices, using appropriate testing equipment.
4. Perform seasonal maintenance on a diesel-fueled engine, according to engine manufacturer's recognized procedures and practices, using appropriate testing equipment.
5. Perform routine maintenance on a diesel-fueled engine, according to engine manufacturer's recognized procedures and practices, using appropriate testing equipment.

XI. Understanding Marine Systems

1. Construct a simple electrical circuit for a bilge pump, running lights, or horn.

XII. Practicing Safe Vessel Transportation on Land

1. Describe the techniques to transfer a boat from a trailer to stands.
2. Troubleshoot and maintain a boat trailer and trailer lights.
3. Identify means other than a trailer for moving vessels over ground and the advantages and disadvantages of each.

XIII. Performing Marina Operations and Yard Services

1. Perform bottom preparation and painting, following paint manufacturer's recommendations.

XIV. Demonstrating Metalworking Skills

1. Create a weld for various metals.
2. Cut pieces of steel and aluminum.

XV. Preparing for a Career

1. Prepare a resume.
2. Prepare job-related correspondence.
3. Complete a job application.
4. Complete the interview process.
5. Describe the procedure for resigning from a job.
6. Maintain/enhance job skills through continuing education and other professional development opportunities.

Safety Requirements and Guidelines

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1. Cell phone use is not permitted at any time throughout the school day. Cell phones are to be always stored in lockbox.
 First Offence Phone taken from student and given back at end of day.
 Second Offence, Phone taken, and parent must come pick it up from school.
 Third Offence, office referral admin will assign consequence per student code of conduct.
2. Food and drinks are not permitted in the lab / shop area. All students should maintain a clean and professional classroom and workspace.
3. Eye and ear protection must be worn in designated areas. No Exceptions.
4. Instructor approval is required prior to operating power equipment.
5. Be sure to clear the area of all personnel and material prior to operating an engine or machine.
6. Never leave a running engine or machine unattended.
7. Horseplay is not tolerated.
8. All oil, grease, gasoline, and other liquid spills must be cleaned-up immediately using proper personal protective equipment and methods of disposal.
9. Know the location of fire exits and tornado shelters.
10. Always use the correct/specified tool for a job. Using improper tools can cause an accident or injury.
11. No open toed shoes or loose clothing in the classroom.
12. Always secure parts with the proper devise (i.e.: clamps, vise) when applicable.
13. Report damaged or missing tools to the instructor.
14. Any long hair must be secured to prevent entanglement in tools or machinery.
15. Any injuries MUST be reported to the instructor IMMEDIATELY.

Parent and student print sign below to confirm that you have received a copy of the syllabus and have read and understand all expectations and guidelines for Mr. Connelly's Marine Technology I, II, III & IV.

Parent/ Guardian (Print) _____
X _____ **Date** _____

Preferred Contact number _____ **Email** _____

Student (Print) _____ **X** _____ **Date** _____